

**GOVERNMENT OF WEST BENGAL**

**ADMINISTRATIVE  
CALENDAR**

**2019**





মমতা ব্যানার্জী

মমতা বেনর্জি

মমতা ব্যানার্জী

Mamata Banerjee



মুখ্যমন্ত্রী, পশ্চিমবঙ্গ

মুখ্যমন্ত্রী, পশ্চিম বঙ্গ

বৃক্ষালি মন্ত্রীবাহন

CHIEF MINISTER, WEST BENGAL

## PREFACE

This is the 6<sup>th</sup> edition of the Administrative Calendar of the State Government.

Like previous years, the document chronicles the important activities and initiatives of various Departments, with targets proposed to be achieved within specified time frames.

The Administrative Calendar has already proved its utility in promoting transparency and accountability in the working of the Government. It has helped disseminate the overall vision of the State Government amongst all stakeholders and reinforce inter-departmental coordination, which is undoubtedly the key to good governance. Needless to say, this very important monitoring tool introduced by our Government, has improved delivery of public services and facilitated implementation of projects and schemes in a seamless manner. It has thus played a crucial role in helping the state attain a pre-eminent position in the country in the field of development and good governance.

I do hope that the current edition of the Administrative Calendar, like previous years, will be of immense help to all concerned.

I convey my heartiest greetings and best wishes to all.

A handwritten signature in blue ink, appearing to read 'Mamata Banerjee'.

(Mamata Banerjee)

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## **A BRIEF NOTE ON THE ACHIEVEMENTS OF THE GOVERNMENT DURING 2018**

An update on the achievements in various sectors during 2018 is given below:

### **e-Governance :**

- As an e-Governance initiative, web-service and/or database level integration for different departments were completed with Rapid Application Development (RAD) platform for Ease of Doing Business (EoDB) application. West Bengal ranks number 1 for completing all necessary EoDB norms for the Online Single Window Portal (*Silpa Sathi*) for EoDB.
- The mission mode project ‘e-District’ launched 102 online services. 23 Districts and 16 Departments have gone online. More than 50 lakh online service transactions have already taken place through this portal in 2018. Civil construction for setting up physical expansion of State Data Centre (SDC) is going on in the 2<sup>nd</sup> floor SDC expansion area for hosting applications of departments/offices.

### **Administrative Reforms :**

- West Bengal Gr.D Recruitment Board has selected 5379 candidates and recommended for appointment in vacant Group ‘D’ posts in different Departments and offices of the State Government. This is likely to bridge the gap in a substantive way.
- A scheme for construction of Administrative Building for Mal Sub-Divisional Officer at Mal in the District of Jalpaiguri at an estimated cost of Rs. 15.95 crore has been taken up.
- Construction of Administrative Building for SDO Chanchal & other Departmental Offices at Chanchal, Malda with projected cost of Rs. 11.00 crore has been administratively approved.
- In accordance with the provisions of the Lokpal and Lokayuktas Act, 2013, the West Bengal Lokayukta (Amendment) Act, 2018 has been enacted and a former Judge of Kolkata High Court has been appointed as West Bengal Lokayukta.

### **Health & Family Welfare :**

- The State of West Bengal has been recognized by GoI as the Best State in the country in family planning.
- The State has the largest network of sick critical care new born units in the country with 307 SNSUs and 68 SNCUs.
- West Bengal has the largest network of free diagnostic facilities in government hospitals in the country. 92 diagnostic facilities and 34 dialysis units are in operational. 27.65 lakh patients have availed free diagnostic services so far. Annual expenditure of about Rs. 100 crore was incurred on free diagnostic services.
- 53.31 lakh families have enrolled under the ‘Swasthya Sathi’ health-insurance scheme of the State Government covering more than 2.5 crore individuals.
- Over 98% HIV testing of pregnant women has been done against the registered ANC cases, being one of the highest in the country.
- 573 posts of GDMO, 1045 posts of Specialists and 4799 posts of nursing personnel have been created for Super speciality hospitals in 2018. Recruitment was completed for 1125 posts of Medical Officers and 659 posts of Nursing Personnel.
- 3 Tertiary Cancer Care Centres and 14 trauma care facilities have been set up. 11 new Blood Banks have also been sanctioned.

### **Finance :**

- State’s Own Tax Revenue has increased by 19% from Rs. 45,466.46 Cr. in 2016-17 to Rs. 54,062.02 Cr. in 2017-18.
- State’s Capital Expenditure has increased by more than 70% from Rs. 11,336.43 Cr. in 2016-17 to Rs. 19,368.07 Cr. in 2017-18.
- Sectoral expenditure in physical infrastructure, social and agriculture and allied activities has increased by 16% from Rs. 47,961.40 Cr. in 2016-17 to Rs. 55,439.76 Cr. in 2017-18.
- Debt/GSDP ratio has been reduced from 38.41% in 2016-17 to 35.63% in 2017-18. Revenue Deficit/GSDP has also been reduced significantly from 1.83% in 2016-17 to 0.96% in 2017-18.

E-Abgari portal of Excise Directorate West Bengal has won the Government of India's National e-Governance Award and is being adopted as the Best Practice in the country.

### **Industry, Commerce & Enterprises**

- Successfully hosted Bengal Global Business Summit 2018 in participation of 350 delegates from 32 countries. Total business proposal received in the summit was Rs 2,19,925 Crore.
- Rejuvenation of Milan Mela Gound commences with an estimated project cost of Rs.282 Crore.
- Export Policy of the Government of West Bengal was published.
- Advertisement seeking expression of interests from the investors has been done for 130 acre of land of Haringhata Industrial Park.
- Online services of registration of Societies with office of the Registrar of Firms and Societies and Non-Trading Corporations has commenced and 7325 applications have been received.

### **School Education :**

- 45 new Primary Schools and 87 new Upper-Primary Schools have been set up in the State.
- 152 no. of new set up School Buildings have been constructed.
- 126 no. of Schools have been upgraded from Junior High to High/High to Higher Secondary levels.
- Construction of 18 no. of Model School Buildings and 10 no. of BRGF School Buildings have been completed.
- Construction of 10 no. of BRGF School Buildings has been completed.
- 54 English Medium Schools have been sanctioned.
- Nearly 1,400 Schools have been brought under solar power.
- 4676 no. of Higher Secondary teachers have been appointed.
- School Bags have been supplied to more than 57 lakh students.
- 1375 Dining Halls for Mid-Day Meal have been completed. About 700 more are under construction.
- 113.39 lakh students have been provided with Cooked Mid-Day Meal.

### **Higher Education :**

- The new campus of Maulana Abul Kalam Azad University of Technology (MAKAUT) at Haringhata, Nadia has been commissioned.
- Academic activities in the 2 (two) Govt. aided colleges, namely, Ghoshpukur College at Phansidewa, Darjeeling and Birsa Munda College at Hatighisha, Darjeeling have been started.

### **Roads and Bridges :**

- More than 40.05 km roads have been widened & strengthened up to 2 lane with paved shoulder (10 m width).
- More than 237.73 km roads have been widened & strengthened up to 2 lane (7 m width).
- More than 108.22 km roads have been widened & strengthened up to Intermediate lane (5.50 m width).
- More than 955.97 kms of State roads have been strengthened and improved.
- 5 nos. of bridges have been reconstructed / newly constructed.

### **Transport :**

- Motor vehicle revenue of Rs.1220 crore has been collected in 2018-19 (till September, 2018) which is 11% higher than that in the previous year.
- Under GATIDHARA scheme, number of beneficiaries (unemployed youth) in 2018-19 (upto September, 2018) is 4690.
- Towards greater road safety, 'Safe Drive Save Life' campaign has been observed throughout the State. Number of accidents has reduced from 11158 in 2017(January to September) to 9706 in 2018 (January to September).15 wrecker vans and 22 trauma care ambulances have been provided to different agencies and traffic signals have been installed at different roads throughout the state.
- Unsafe 'Bhutbhuties' have been replaced by well designed, mechanized boats under "Jaladhara" scheme. Construction of 131 nos. of Jaladhara vessels is under process.
- e-Governance and Intelligent Transport Services like 'Pathadisha' App, GPS & CCTV in new STU buses, online ticket booking system, well-designed website, e-Vahan, etc. have been introduced.
- Jetty/ferryghat at Shyamnagar in North 24 Parganas and Telenipara in Hoogly have been constructed. Reconstruction of Jetty/ferryghat at Katwa in PurbaBardhaman, Panihati and Jagaddal in North 24 Parganas, NabadwipBaralghat and SantipurBarobazar in Nadia, Howrah Jetty No. II and Nazirgunge in Howrah, Commissionerate jetty Kolkata etc.have been done. In 2018-19(upto September), funds have been sanctioned for further construction of 31 jetty/ferryghats and repair/reconstruction of 14 jetty/ferryghats.

- Transport Department has also obtained approval for World Bank assisted Intermodal Logistics and Passenger Transport Project which includes besides secondary infrastructure development on National Waterways-1 between Tribeni and Haldia, construction of 56 new passenger jetties, 8 LCT jetties with Roro vessels and 320 passenger vessels involving a project cost of Rs. 1021cr.

**Agriculture :**

- 100 per cent waiver of land revenue and mutation fee for agricultural lands.
- Along with Krishak Bandhu, ‘Dhan Din Cheque Nin’ scheme has been introduced to ensure minimum support prices to the farmers eliminating the vicious circle of the middlemen.
- An additional special fund of Rs. 100 crore has been created to prevent distress sale of other crops by farmers. The minimum support price for paddy during 2018-19 Kharif season has been increased from Rs. 1550/- per quintal to Rs. 1750/- per quintal.
- 66 lakh farmer families affected by natural calamities have been expeditiously paid crop rehabilitation relief to the tune of Rs. 2415 crore from the State Fund.
- Agricultural pension has been increased from Rs. 750/- to Rs. 1000/- per month and the number of beneficiaries has increased from the present 66 thousand to 1 lakh.
- The average annual income of farmers has increased by three times due to various measures taken by the State Government in agricultural sector.
- It is indeed a matter of pride that West Bengal has bagged the Krishi Karman Award for production of food grains and several crops in demand for five consecutive years now.
- The coverage of Bangla Fasal Bima Yojana had gone up to 45 lakh farmers with the State bearing the farmers’ share of premium in full.
- An amount of Rs. 2.15 crore from the state fund has been spent as ‘Crop Rehabilitation Relief’ scheme.

**Land :**

- Land revenue of Rs.1051.31 Crore has been collected in 2018-19 (upto October 2018).
- 900 sheets of cadastral maps have been digitized and 900 sheets of the same have been updated.
- 1199 NGNB pattas and 1867.65 acres Agri pattas have been distributed upto October 2018.
- 23,89,253 nos. of Mutation cases have been disposed of upto October 2018.
- Inter Departmental Transfer of 798.70 acres of land has been completed.
- Rs. 33.5 Crore has been spent upto October 2018 for infrastructural development works at the refugee colonies.

**Urban Development :**

- 941 schemes at an estimated cost of Rs.411.93 Crore have been approved under the Green City Mission in the Financial Year 2018-2019 (till 5 th December, 2018).
- An Office Building named “SUBHANNA” at Salt Lake, Dakhineswar Sky Walk at Temple Area and a Convention Centre at Digha have been constructed.
- 41 (forty one) Water Supply Projects with the capacity of 288.27 MGD for providing Safe Drinking Water to the citizen have been taken up. The Water Supply project of North Dum Dum Municipality has been commenced.
- Amendment of all four Municipal Acts have been made for allowing 10% exemption from property tax to senior citizens of 60 years & above or widow or deserted woman or a Physically Handicapped person, full exemption from Property tax for land/building belonging to Government Health Care Organizations and upto 90% exemption from Property tax in respect of well maintained water bodies.

**Food :**

- 8.78 crore beneficiaries i.e 96% of the state population have been covered under Khadya Sathi Scheme. 7.38 crore beneficiaries have been providing food grains @ Rs.2 per kg. Annual requirements of food grains have gone up to 51 lakh Metric Tonnes.
- During 2017-18, the Government has procured 32.23 lakh metric tonnes of paddy from 4.67 lakh farmers at a minimum support price.
- Annual requirements of rice for MDM & ICDS Scheme have gone up to 2.40 LMT and 0.80 LMT respectively, totaling to 3.20 LMT.
- Average 6000 nos. of SAM children are being provided food grains at free of cost in the scale of 5 kg Rice, 2.5 kg Wheat and 1 kg Masur dal per beneficiary per month.

**Housing :**

- Funds has been released for construction of 3,83,796 dwelling units under “Gitanjali” Housing Scheme for the people belonging to Economically Weaker Sections of the society till 14.11.2018, out of which, 3,44,578 dwelling

- units are reported to have been completed.
- Construction of three Night Shelters one at J. N. M. Hospital, Kalyani, Nadia (100 Seats), one at North Bengal Medical College & Hospital (100 Seats) and another Suri District Hospital, Birbhum (100 Seats) for the Patient Parties are in progress.
- Construction of WWH for Single Working Women at Malbazar, Jalpaiguri (61 Beded) has been completed. Three more Working Women Hostel at H. K. Seth road (76 beded), Kolkata, C. N. Roy Road (123 beded) and Regent Park (34 Beded) Campus will be completed during the financial year 2018-19.
- 67 Pathasathis for the benefit of travelers especially for the women have been constructed.
- An Affordable Housing Scheme, “NIJASHREE” for the people belonging to LIG and MIG category has been taken up by the Government.

#### **Animal Resource Development :**

- The annual egg production has been increased to 860.0 crore which is 13% higher than that in the last year. About 54.40 lakh chicks and ducklings have already been distributed among 5.44 lakh beneficiaries.
- The private AI Workers (Prani Bandhu, Prani Mitra and Prani Sebi) are getting an incentive of Rs.1500/- per month as per their eligibility w.e.f. April 2018.

#### **Backward Classes and Tribal Development :**

- More than 10.46 lakh SC and 2.03 lakh ST students are being catered to for disbursement of the scholarship under Sikshasree. 1500 meritorious SC and ST students have been awarded Ambedkar Medha Purashkar @ Rs.5000/- per student.
- Total 7,92,362 numbers of Caste certificates have been issued during this year.
- More than 11,000 candidates have been provided employment opportunities through skill development. Loans through Mahila Samridhi Yojana etc have also been provided to more than 12,500 women beneficiaries. Training has been provided to 375 Tribal women groups for preparation of Sal-leaf-plates.
- Old Age Pension @ Rs. 1000/- per month is being provided to 1,49,327 tribal pensioners through their individual bank accounts.

#### **Minority Development :**

- West Bengal is the No.1 State in providing scholarships to the students belonging to SC, ST and minority communities and in providing loans for start-ups to minority youth.
- Over 1 crore 71 lakh scholarships, involving approximately Rs. 4,221 crore, have been distributed amongst the students from minority communities.
- New Aliah University campuses have come into being in New Town and Park Circus.
- Almost 8 lakh people have been granted financial assistance worth Rs.1300 crore for self-employment. This figure is the highest as compared to the rest of the country.
- 97% of those belonging to the minority have been enlisted under the OBC category, and 17% of seats have been reserved for OBCs for higher education and Government jobs.
- 528 new Karmatirthas are being built.

#### **Women & Child Development and Social Welfare :**

- Annual family income ceiling of Rs. 1,20,000/- has been waived for the ‘Kanyashree’ beneficiaries. Out of the total enrolled beneficiaries of 5,22,213 girls, 5,10,363 have received benefits of the scheme.
- Under ‘Rupashree’ Prakalpa, 1,83,354 nos. of applications have been received out of which 1,46,425 cases have been sanctioned. An amount of Rs. 326,91,25,000/- has been spent so far.
- A total number of 2,38,822 persons with disabilities have been benefitted under ‘Manabik Pension Scheme’.

#### **Correctional Services :**

- Phase-I of new Baruipur Central Correctional Home has been completed at a cost of Rs. 55.15 crore.
- The 1<sup>st</sup> phase of construction of proposed 02 (two) storied building with 03 (three) storied foundation for accommodation of Officers of Jhargram Special Correctional Home has been completed.

#### **Fisheries :**

- Fish production increased significantly to 17.42 lakh MT. 290 lakh fish seed and 6640 MT of fish feed have been distributed at financial outlay of Rs.26.56 crore till date.
- 15221 nos. of water-bodies with water area of 1590 hectares under Jal Dhara Jal Bhara brought under pisciculture with fund involvement of Rs. 12.15 crore.
- 18500 Tribal Fishermen have been given Input Assistance for pisiculture with financial involvement of Rs.4.12 crore.

- Three Cold Storages at (i) Gangarampur, Dakshin Dinajpur (200 MT: 217.00 lakh, Bolpur, Birbhum (150 MT: 201.00 lakh) and Kakdwip Fishing Harbour, South 24 Pgs. (150 MT: 183.00 lakh); have been completed.
- Two Ice Plants at Kakdwip Fishing Harbour, South 24 Pgs. (100 MT: 511.00 lakh) and Frasergunj Fishing Harbour at South 24 Pgs. (100 MT: 511.00 lakh) have been completed.
- ‘Ekushe Annapurna’ scheme for providing compact fish meal at Rs. 21/- via eco-friendly vehicles (kiosk) at 25 designated locations under Kolkata Municipal Corporation and Bidhannagar Municipal Corporation for access to nutritious lunch for commoners.

#### **Food Processing and Horticulture :**

- 3450 ha area expansion programme has been taken up under fruit crops in Paschimanchal districts.
- 790 ha area expansion programme has been taken up under fruit crops in North Bengal districts as special North Bengal Development programme.
- Expansion of Cinchona Plantation in 88.76 acres, Ipecac Plantation in 13.20 acres and Rubber Plantation by 45 acres has been achieved.
- Cultivation of Cardamom in 50.38 acres, Kiwi in 5 acres and Coffee in 25.10 acres has been done.
- Cultivation of Coffee in 63 villages under Kalimpong District covering 1232 farmers in collaboration with the Gorkhaland Territorial Administration covering an area of 346 acres.

#### **Irrigation & Waterways :**

- Improvement of flood protective embankments including anti-erosion work for a total length of 138 km has successfully been completed
- Re-sectioning of rivers and drainage channels for a length of 136 km has been completed.
- Two projects viz. “Rehabilitation and Rejuvenation of 57 Medium & Minor irrigation schemes in the State with an aim to stabilise irrigation potential in 18,200 acre of area” and “Replacement of 373 old and dilapidated bridges across irrigation channels and canals” have been taken up by the Government under special infrastructure funding.

#### **Information Technology :**

- 2 (two) IT Parks at Malda and Siliguri (Ph-III), have been completed and become operational. 32 companies are occupying spaces in these Parks.
- Allotment of land at Sonarpur Hardware Park has been started online on first-come-first-serve basis. One IT company has been allotted land in Sonarpur Hardware Park for setting up their IT project on this land.

#### **Power :**

- In Rural Electrification sector 45 Nos. of villages, 2,910 Nos. of BPL & 57,434 Nos. of APL Household have been energized and two new 33/11 KV Substation have been constructed.
- 31,426 nos. of New STW Pump connection has been given, 43 nos. (570 MVA) of new 33/11 KV Substation has been constructed and capacity of existing 33/11 KV sub-stations has been augmented.
- 35 MW power is generated from Solar Power projects at Charrah, Purulia, Santaldihi, Khemasuli & Salboni and Roof-top Solar Power Plant project.
- 2 nos. (640 MVA) of new 220 KV GIS & 6 nos. (600 MVA) new 132/33 KV GIS have been constructed and capacity of 46 nos. (1749.85 MVA) of different EHT substation has been augmented.

#### **Development & Planning :**

- West Bengal holds the 3<sup>rd</sup> position (from top) in terms of utilization of MPLADS fund recommended by Hon’ble Member of Parliament, Rajya Sabha. (as on 31 st October, 2018) with 101.25% expenditure.
- A document on State Vision, Mission, Short and Long Term Perspective Plan and its Alignment with UNSDGs 2030 has been prepared.

#### **Drinking Water :**

- 104 nos. of rural piped water supply schemes have been commissioned in 2018 benefitting a total population of 20.12 lakh. 1,950 nos. of hand pump tube wells & rig-bored tube wells have been sunk in different districts of West Bengal during 2018.
- 3,54,843 water samples of different piped water supply schemes or spot sources have been tested through water testing laboratories or field test kits.

#### **Micro, Small and Medium Enterprises :**

- Rs. 20, 287 crore Bank Credit has been provided to MSMEs till September 2018.
- Mega Leather Cluster project of Rs.540 crore at Bantala is being developed with a host of facilities including CETPs, Leather Footwear Park, Testing, Design & Training Centre, STP, CFC etc. The project has potential to

generate additional employment about 2 lakh people.

- Three Mega Carpet Clusters are being developed in Malda, Uttar Dinajpur and Purba Medinipur districts with a slew of interventions in order to facilitate production of larger quantity of export quality handmade carpets. 4000 carpet weavers will be benefited.
- Focus towards development of industrial infrastructure resulted in setting up 5 govt. industrial parks in districts of Bankura, Murshidabad, Kalimpong & Dakshin Dinajpur and two govt. approved private parks in Dakhin Dinajpur & South 24 Pgs covering 174 acres land altogether.
- The largest Hosiery Park in India is being developed on 120 acres of land at Jagadishpur in Howrah with active govt. support. More than 1 lakh employment is expected.

#### **Disaster Management :**

- During the period from 2011-12 to 18-19 (till 12.12.18), 228 Flood Shelters with an expenditure of about Rs. 82 crore, 243 Relief Go-downs at a cost of Rs. 29 crore and 93 Multipurpose Cyclone Shelter under NCRMP-II & PMNRF with financial involvement of about Rs. 695 crore have been completed.

#### **Agricultural Marketing :**

- SUFAL BANGLA, a direct marketing initiative is serving about one lakh consumer families daily through 105 retail outlets and generating employment for about 250 people on daily basis.
- Under AMAR FASAL AMAR GARI, proposal worth Rs. 6.20 crores for distribution of van rickshaw to 6138 nos of beneficiaries has been taken up.
- 346 nos of projects having total estimated cost of 155.43 Crores have been taken up for creation and maintenance of marketing infrastructures through West Bengal State Agricultural Marketing Board.

#### **Judicial Administration :**

- Foundation stone for a new campus of the Hon'ble Calcutta High Court was laid by the Hon'ble Chief Minister at Rajarhat. Work has already been started.
- 46 posts per Court have been created in the new districts of Kalimpong, Alipurduar, Asansol and Jhargram. Another 25 posts created for the Hon'ble High Court at Calcutta.
- During the year 2018, 52 State Bills have been drafted of which 34 Bills have so far been published while 25 State Acts have been printed and published.
- Ten Central Acts have been translated into Bengali, out of which, five have been approved by the Ministry of Law and Justice, Government of India.
- Public Prosecutors of few districts have been trained and important Law Books (set) have been distributed to the Public Prosecutors of few districts.

#### **Rural Development :**

- In the field of 100 days work, the state of West Bengal received 7 (seven) National Award as the best performing state in the country.
- In Rural Housing, 3.48 lakh new houses have been completed in 2017-18. Murshidabad and South 24-Parganas districts won national award for highest performing in the country.
- For improving rural connectivity, 3213 km of all-weather roads have been completed in 2017-18 under 'Banglar Gramin Sadak Yojana' to connect 1981 habitations.
- Till March 2018, 5.41 lakh all women self-help groups could be brought in the ambit of Anandadhara programme.
- By building 64.85 lakh household toilets, sanitation coverage in rural West Bengal has increased from 55% to 99%.

#### **Social Welfare :**

- Under 'Samabyathi' scheme, 1.75 lakh families in the rural areas of West Bengal have received one-time financial assistance of Rs.2000/- during 2017-18 for bearing the expenditure of last rites and other incidental charges with financial involvement of Rs.35.07 crore.

#### **Consumer Protection :**

- Siliguri and Asansol Circuit Bench of State Consumer Disputes Redressal Commission have started functioning w.e.f. 22-06-2018 and 09-07-2018 respectively. Jhargram District Forum started functioning w.e.f. 28-09-2018.

  
MALAY KUMAR DE  
Chief Secretary  
Government of West Bengal

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## Department of Agricultural Marketing

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
January 2019	Budget Meeting & General Board Meeting	1	Meeting of Hon'ble Members of the Board for (i) approval of Budget of WBSAMB for the FY 2019-20 (ii) other issues.		
	Meeting with Engineers	2	AEs/SAEs		
	Visit to RMC	3	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Training at NSTIAM on Entrepreneurship and Marketing Chain Development (90 days) for 2018-19	4	80 numbers of participants from Young Member of Farm families in 6 batches (continuing from previous month)		
	Computer Hardware Management Training	5	15 number of Departmental officials in 1 batch		
	Basic Computer training	6	15 number of Departmental officials in 1 batch		
	Post-Harvest Management Training for (14 days)	7	30 number of participants from FPO/ FPC/SHGs		
	Block level out-reach training program of NSTAIM (06 days)	8	90 numbers of participants 3 batches		
	Opening of Sufal Bangla Outlets.	9	4 nos.		
	Promotion of Ethnic Agricultural Produce under Sufal Bangla Brand through fairs and Events.	10	3 nos.		
	Opening of Solar Powered Temperature Controlled Warehouse at Tapashi Malik Singur Krishak Bazar.	11	1 no		
	Procurement of Paddy	12	6000 MT		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	13	Accomplishment of 75% of the total sanctioned amount for 2018-19		
	Post Harvest Schemes and Trainings	14	Accomplishment of 80% of the total target for 2018-19		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>January 2019</b>	Participation in Block Level Krishi Melas for the year 2018-19	15	90% Participation		
	Mati Mela (Tentative)	16	100% Participation		
	Monitoring of Cold Storage Disinfection Programme	17	60% accomplishment for the potato season 2019-20		
	Monitoring of markets, data collection and record	18	Daily		
<b>February 2019</b>	RMC Meeting	1	Administrative Review Meeting with all RMCs		
	Meeting with Engineers	2	AEs/SAEs		
	Visit to RMC	3	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Advanced Computer training	4	15 number of Departmental officials in 1 batch		
	Basic Computer training	5	15 number of Departmental officials in 1 batch		
	Post-Harvest Management Training for (14 days)	6	30 number of participants from FPO/FPC/SHGs		
	Training at NSTIAM on Entrepreneurship and Marketing Chain Development (90 days) for 2018-19	7	Completion of Training on Entrepreneurship and Marketing Chain Development continuing from Nov-2018 (4 Batches)		
	Block level out-reach training program of NSTAIM (06 days)	8	90 numbers of participants 3 batches		
	Opening of Sufal Bangla Outlets.	9	4 nos.		
	Initiation of Packaging and Branding of SUFAL BANGLA products	10	Common and Aromatic Rice, Pulses, Mustard oil, Spices, Ground nut, Cereals, Honey		
	Promotion of Ethnic Agricultural Produce under Sufal Bangla Brand through fairs and Events.	11	3 nos.		
	Procurement of Paddy	12	6000 MT		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	13	Accomplishment of 95% of the total sanctioned amount for 2018-19		
	Post Harvest Schemes and Trainings	14	Accomplishment of 90% of the total target for 2018-19		
	Monitoring of Cold Storage Disinfection Programme	15	100% accomplishment for the potato season 2019-20		
	Monitoring of markets, data collection and record	16	Daily		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>March 2019</b>	Meeting with Engineers	1	AEs/SAEs		
	Visit to RMC	2	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Training at NSTIAM on Entrepreneurship and Marketing Chain Development (90 days) for 2018-19	3	Completion of Training on Entrepreneurship and Marketing Chain Development continuing from Nov-2018 (2 Batches)		
	Workshop with the Trained members of Young Members of Farm Family groups and FPO/FPC/SHGs at NSTIAM	4	1 workshop with selected 30 trainees		
	Opening of Sufal Bangla Outlets.	5	4 nos.		
	Promotion of Ethnic Agricultural Produce under Sufal Bangla Brand through fairs and Events.	6	270 nos of Block Krish Mela and Events		
	Procurement of Paddy	7	6000 MT		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	8	1. Accomplishment of 100 % of the total sanctioned amount for 2018-19 2. Evaluation of execution 3. submission of UC for the year 2018-19. 4. Preparation and submission of schemes for the year 2019-20.		
	Post Harvest Schemes and Trainings	9	1. Accomplishment of 100 % of the total sanctioned amount for 2018-19 2. Evaluation of execution 3. submission of UC for the year 2018-19. 4. Preparation and submission of schemes for the year 2019-20.		
	Cold Storage Loading	10	100% completion of loading in South Bengal districts and at least 80% completion of loading in North Bengal districts for the year 2019-20.		
	Cold Storage License Renewal	11	90% for the year 2018-19.		
	Monitoring of markets, data collection and record	12	Daily		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>April 2019</b>	Board Meeting	1	Meeting of Hon'ble Members of the Board		
	RMC Meeting	2	Administrative Review Meeting with all RMCs		
	Meeting with Engineers	3	AEs/SAEs		
	Visit to RMC	4	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Preparatory work for 2019-20 NSTIAM training – 6 batches (for 90 days training program of training on Entrepreneurship and Marketing Chain Development)	5	Sending of Training Proposals		
	Preparatory work for 2019-20 NSTIAM training – 6 batches (for 14 days' post-harvest management training)	6	Sending of Training Proposals		
	Workshop of RMC officials – To be organised by WBSAMB	7	28 RMC official from 07 districts		
	Opening of Suful Bangla Outlets.	8	4 nos.		
	Procurement of Paddy	9	6500 MT		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	10	Sensitise the schemes at Block level for the year 2019-20		
	Post Harvest Schemes and Trainings	11	Sensitise the schemes at Block level for the year 2019-20		
	Cold Storage Loading	12	100% completion of loading in North Bengal districts for the year 2019-20		
	Cold Storage License Renewal	13	70% for the year 2019-20.		
	Estimation of stock of potato in cold storages	14	80% accomplishment		
	Monitoring of markets, data collection and record	15	Daily		
<b>May 2019</b>	Meeting with Engineers	1	AEs/SAEs		
	Visit to RMC	2	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Preparatory work on selection of trainees for 2019-20 NSTIAM	3	Selection of Blocks for trainees Selection of Trainees		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>May 2019</b>	Preparatory work on selection of trainees for 2019-20 NSTIAM training – 6 batches (for 14 day's post-harvest management training)	4	Selection of Blocks for trainees Selection of Blocks coordinating officers		
	Opening of Sufal Bangla Outlets.	5	4 nos.		
	Procurement of Paddy	6	8000 MT		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	7	Organising group meetings with the officials towards implementation of the schemes for the year 2019-20		
	Post Harvest Schemes and Trainings	8	Organising group meetings with the officials towards implementation of the schemes for the year 2019-20		
	Estimation of stock of potato in cold storages	9	100% accomplishment		
	Monitoring of markets, data collection and record	10	Daily		
	RMC Meeting	1	Administrative Review Meeting with all RMCs		
	Meeting with Engineers	2	AEs/SAEs		
	Visit to RMC	3	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
<b>June 2019</b>	Preparatory work on selection of Trainees for 2019-20 NSTIAM training – 6 batches – 1 <sup>st</sup> phase (for 90 days training program of training on Entrepreneurship and Marketing Chain Development)	4	Selection of Training Provider  Pre-training interactions with trainees at block		
	Preparatory work on selection of Trainees for 2018-19 NSTIAM training – 6 batches (for 14 days' post-harvest management training)	5	Selection of Trainees		
	Opening of Sufal Bangla Outlets.	6	4 nos.		
	Procurement of Paddy	7	8000 MT		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	8	Commencement of selection of beneficiary for the year 2019-20.		
	Post Harvest Schemes and Trainings	9	Commencement of selection of beneficiary for the year 2019-20.		
	Monitoring of markets, data collection and record	10	Daily		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>July 2019</b>	Board Meeting	1	Meeting of Hon'ble Members of the Board		
	Meeting with Engineers	2	AEs/SAEs		
	Visit to RMC	3	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Commencement of Training at NSTIAM on Entrepreneurship and Marketing Chain Development – 1st phase (90 days)	4	80 numbers of participants from Young Member of Farm families in 6 batches		
	Opening of Sufal Bangla Outlets.	5	4 nos.		
	Performance Review Meeting with FPOs of Sufal Bangla	6	1 No		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	7	Finalisation of beneficiary list and commencement of execution of schemes for the year 2019-20.		
	Post Harvest Schemes and Trainings	8	Finalisation of beneficiary list and commencement of execution of schemes for the year 2019-20.		
	Monitoring of markets, data collection and record	9	Daily		
<b>August 2019</b>	RMC Meeting	1	Administrative Review Meeting with all RMCs		
	Meeting with Engineers	2	AEs/SAEs		
	Visit to RMC	3	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Training at NSTIAM	4	80 numbers of participants from Young Member of Farm families in 6 batches (continuing from previous month)		
	Commencement of NSTIAM Training on Post Harvest Management. (14 days)	5	30 numbers of participants from selected FPO/FPC/SHG in 2 batches		
	Workshop of RMC officials – To be organised by WBSAMB	6	28 RMC official from 07 districts		
	Opening of Sufal Bangla Outlets.	7	4 nos.		
	Monitoring meeting with officials of BCKV on RKVY Scheme.	8	1 No		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>August 2019</b>	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	9	50% completion of the schemes and release of fund as per fund receivable for the year 2019-20.		
	Post Harvest Schemes and Trainings	10	50% completion of the schemes and release of fund as per fund receivable for the year 2019-20.		
	Monitoring of markets, data collection and record	11	Daily		
<b>September 2019</b>	Meeting with Engineers	1	AEs/SAEs		
	Visit to RMC	2	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Training at NSTIAM	3	80 numbers of participants from Young Member of Farm families in 6 batches (continuing from previous month)		
	Commencement of NSTIAM Training on Post Harvest Management. (14 days)	4	30 numbers of participants from selected FPO/FPC/SHG in 2 batches		
	Opening of Sufal Bangla Outlets.	5	4 nos.		
	Scaling up of Packaging and Branding of SUFAL BANGLA products	6	Common and Aromatic Rice, Pulses, Mustard oil, Spices, Ground nut, Cereals, Honey		
	Review of operations of Sufal Bangla static and mobile outlets with operators	7	1 No		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	8	80% completion of the schemes and release of fund to the beneficiary for the year 2019-20.		
	Post Harvest Schemes and Trainings	9	80% completion of the schemes		
	Monitoring of markets, data collection and record	10	Daily		
<b>October 2019</b>	Board Meeting	1	Meeting of Hon'ble Members of the Board		
	Meeting with Engineers	2	AEs/SAEs		
	Training at NSTIAM	3	Completion of 1 <sup>st</sup> phase training of 90 days training program		
	Preparatory work on selection of Trainees for 2019-20 NSTIAM training – 6 batches – 2 <sup>nd</sup> phase (for 90 days training program of training on Entrepreneurship and Marketing Chain Development)	4	Selection of Blocks for trainees Selection of Trainees		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>October 2019</b>	Opening of Sufal Bangla Outlets.	5	4 nos.		
	Monitoring meeting with officials of BCKV on RKVY Scheme	6	1 No		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	7	100% completion of the schemes and release of fund to the beneficiary for the year 2019-20.		
	Post Harvest Schemes and Trainings	8	100% completion of the schemes		
	Monitoring of markets, data collection and record	9	Daily		
<b>November 2019</b>	RMC Meeting	1	Administrative Review Meeting with all RMCs		
	Meeting with Engineers	2	AEs/SAEs		
	Visit to RMC	3	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Preparatory work on selection of Trainees for 2019-20 NSTIAM training – 6 batches – 2 <sup>nd</sup> phase (for 90 days training program of training on Entrepreneurship and Marketing Chain Development)	4	Pre-training interactions with trainees at block.		
	Commencement of NSTIAM Training on Post Harvest Management. (14 days)	5	Commencement of Training at NSTIAM on Entrepreneurship and Marketing Chain Development – 2nd phase (90 days) with 80 number of trainees		
	Workshop of RMC officials – To be organised by WBSAMB	6	30 numbers of participants from selected FPO/FPC/SHG in 2 batches		
	Opening of Sufal Bangla Outlets.	7	4 nos.		
	Monitoring of Research and extension activities of Aromatic Rice Project jointly with BCKV.	8	Meeting with FPOs and concerned officials of BCKV		
	Promotion of Ethnic Agricultural Produce and processed food products under Sufal Bangla Brand through fairs and Events.	9	Participation in IITF, New Delhi		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	10	Finalisation of beneficiary list against rest of the target for the year 2019-20.		

<b>Period/ Month</b>	<b>Activity</b>	<b>Sl No</b>	<b>Target for the Month</b>	<b>Achievement</b>	<b>Remarks</b>
<b>November 2019</b>	Post Harvest Schemes and Trainings	11	Finalisation of beneficiary list against rest of the target for the year 2019-20.		
	Monitoring of markets, data collection and record	12	Daily		
<b>December 2019</b>	Meeting with Engineers	1	AEs/SAEs		
	Visit to RMC	2	Visit of CEO/Other Officers of the WBSAMB to RMC/ZRMCs & Krishak Bazars		
	Training at NSTIAM	3	80 numbers of participants from Young Member of Farm families in 6 batches (continuing from previous month)		
	Commencement of NSTIAM Training on Post Harvest Management. (14 days)	4	30 numbers of participants from selected FPO/FPC/SHG in 2 batches		
	Opening of Suful Bangla Outlets.	5	4 nos.		
	Monitoring meeting with officials of BCKV on RKVY Scheme	6	1 No		
	Subsidy linked schemes like Amar Fasal Amar Gola, Amar Fasal Amar Gari, Amar Dhan Amar Chatal	7	50% completion of the schemes against the 2nd phase allotment receivable for the year 2019-20		
	Post Harvest Schemes and Trainings	8	50% completion of the schemes against the 2nd phase allotment receivable for the year 2019-20		
	Monitoring of markets, data collection and record	9	Daily		

## Department of Agriculture

Month	Activity		Target (s)	Achievement against set target	Remarks (Reason for shortfall, if any)
1	2A	2B	2C	3	4
January	i	Estimation of area under winter crops (paddy & maskalai) for 2017-18	Completion		
	ii	Distribution of pre-Kharif seeds for Ground Nut	Completion		
	iii	2nd Advance Estimate for major and minor crops for 2018-19	Completion		
	iv	Organising Mati Utsav	To organise		
	v	Release of advance premium subsidy of Crop Insurance for Rabi season, 2018-19.	Release		
February	i	Finalizing Kharif Cropping Plan of Government Farms	Finalisation		
	ii	Distribution of pre-Kharif seeds for Moong, Hybrid Maize as per approved programme	Completion		
	iii	Allocation of breeder seed of potato for next season to Seed Producing Organizations	Completion		
	iv	Estimation of Yield rate and Production of Bhadoi crops (Aus, Maize, Jute & Mesta) for 2017-18	Completion		
	v	Estimation of Area, Yield & Production (AYP) of several Bhadoi minor crops of 2017-18	Completion		
	vi	Meeting of State Level Coordination Committee on Crop Insurance (SLCCI) for Kharif 2019 season	To convene		
	vii	Release of balance premium subsidy for Kharif 2018 and Rabi 2018-19	Release		
March	i	3rd Advance Estimate of major and minor crops.	Completion		
	ii	Release of Subsidy for Farm Mechanisation (Power Operated machineries, Tractor, Power tiller, Pump sets etc.)	Completion		
	iii	Completion of distribution of Soil Health Cards (SHCs)	10 lakh SHCs (cumulative)		
	iv	Estimation of Yield rate & Production of winter crops (paddy & maskalai) of 2017-18	Completion		
	v	Notification of Crop Insurance scheme for Kharif season, 2019.	Notification		

## Department of Agriculture

Month	Activity		Target (s)	Achievement against set target	Remarks (Reason for shortfall, if any)
1	2A	2B	2C	3	4
April	i	Meeting of State Variety Release Committee (SVRC) and West Bengal State Seed Committee for consideration of new variety release during 2019-20	To organise		
	ii	3rd Advance Estimate of major and minor crops for 2018-19	Completion		
	iii	Estimation of area under Rabi crops for 2017-18	Completion		
	iv	Estimation of AYP of Sunhemp for 2017-18	Completion		
	v	Awareness / sensitization of farmers and training of Officials regarding Crop insurance programme for Kharif season, 2019.	To organise		
May	i	Allocation of breeder seed of Kharif paddy, kalai & jute to Seed Producing Organizations	Completion		
	ii	Contingency plan against natural calamity on the basis of forecast report by IMD	Finalisation		
	iii	Distribution of Kharif Paddy seed and critical inputs for demonstration	Commencement		
	iv	Estimation of Yield Rate of potato (notified blocks and GPs) for 2017-18	Commencement		
June	i	Finalizing Rabi & Rabi Summer Cropping Plan of Govt. Farms	Finalisation		
	ii	Surveillance of status of Kharif seed bed.	Completion		
	iii	Distribution of Kharif Paddy seed and critical inputs for demonstration	Completion		
	iv	Estimation of Yield Rate of potato (notified blocks and GPs)	Completion		
	v	Estimation of Yield Rate and Production for Rabi crops for 2017-18	Completion		
	vi	Estimation of AYP of several Rabi minor crops for 2017-18	Completion		
July	i	Review of Kharif Crop coverage	Assessment		
	ii	4th Advance Estimate of major and minor crops for 2018-19	Completion		
	iii	Estimation of area under summer crops for 2017-18	Completion		
	iv	Training and registration of field level workers assigned for conducting CCEs for Kharif season, 2019.	To organise		

## Department of Agriculture

Month	Activity		Target (s)	Achievement against set target	Remarks (Reason for shortfall, if any)
1	2A	2B	2C	3	4
August	i	Distribution of Black Gram seeds under different schemes	Completion		
	ii	Assesment of Rabi-Rabi summer input requirement for schematic works	Completion		
	iii	Review of Kharif Crop coverage	Assessment		
	iv	Finalizing execution plan for TRFA	Finalisation		
	v	Meeting of State Level Coordination Committee on Crop Insurance (SLCCCI) for Rabi 2019-20 season.	To convene		
	vi	Release of advance premium subsidy for Kharif season, 2019.	Release		
September	i	Distribution of seed & input for Toria	Completion		
	ii	Allocation of breeder seed of different Rabi crops to Seed Producing Organizations	Completion		
	iii	Review of Kharif Crop coverage	Completion		
	iv	Assessment of requirement /availability of seed potato in Govt sector	Assessment		
	v	1st Advance Estimate for major and minor crops of 2019-20	Completion		
October	i	Estimation of Yield Rate and Production of summer crops for 2017-18	Completion		
	ii	Supply of HYV Mulberry planting materials and HYV Silkworm seeds to neighbouring Sericulture States	Completion		
	iii	Notification of Crop Insurance programme for Rabi season of 2019-20	Notification		
	iv	Awareness / sensitization of farmers and training of Officials regarding Crop insurance programme for Rabi season, 2019-20.	To organise		
November	i	Pre-positioning and distribution of Rabi crops (Wheat, Rabi Pulses, Mustard & hybrid maize)	Completion		
	ii	Sale of seed potato through Fair Price Shop by WBSSC Ltd.	Commencement		
	iii	Training of SC & ST farmers and farm women under State Plan	To organise		
	iv	Block Krish Mela	Commencement of organization		
	v	Estimation of AYP of cotton for 2017-18	Completion		

## Department of Agriculture

Month	Activity		Target (s)	Achievement against set target	Remarks (Reason for shortfall, if any)
1	2A	2B	2C	3	4
December	i	Block Krishি Mela	Completion		
	ii	Distribution of seed & critical inputs for demonstration centres (Boro paddy & Gram)	Completion		
	iii	Completion of distribution of Soil Health Cards (SHCs)	25 lakh SHCs (Cumulative)		
	iv	Training of farmers and farm women under state plan	To organise		
	v	Allocation of breeder seed of boro paddy, sesame, summer pulses etc to Seed Producing Organizations	Completion		
	vi	Estimation of area under bhadoi crops for 2018-19	Completion		
	vii	Training and registration of field level workers assigned for conducting CCEs for Rabi season, 2019-20.	To organise		
	viii	Release of advance premium subsidy for Crop Insurance for Rabi season, 2019-20.	Release		

## Department of Animal Resources Development

Month	Name of the Directorate / Organization	Target for Jan. to Dec., 2019
<b>Jan-19</b>	<b>Dte. of AR &amp; AH</b>	Duckling / Chick Distribution - 10.00 lakh
		Goat Distribution - 20,000 Nos.
		No. of Vaccination to be done - 25.00 Lakh
		Animal Health Camp - 2100Nos.
		Farmers/ Unemployed Youth - Institutional Training - 100 Nos.
	<b>PBGSBS</b>	Artificial Insemination of Cattle & Buffalo - 3.00 lakh
		Production of Frozen Semen Straws - 3.75 Lakh
		Nos. of Embryo Transfer in the Cattle - 20 Nos.
	<b>WBLDC</b>	Installation of 15 MT capacity Chiller at Chicken Processing Unit, Haringhata Meat Plant.
	<b>MOTHER DAIRY</b>	Establishment of Mother Dairy Outlets for self-employment generation - 2 nos
<b>Feb-19</b>	<b>Dte. of AR &amp; AH</b>	Celebration of Foundation Day of the university
		Faculty Council Meeting
		Duckling/ Chick Distribution -10.00 lakh
		Goat Distribution - 20,000 Nos.
		No. of Vaccination to be done - 26.00 Lakh
	<b>PBGSBS</b>	Animal Health Camp - 2100Nos.
		Farmers/ Unemployed Youth - Institutional Training - 100 Nos.
		Artificial Insemination of Cattle & Buffalo - 3.00 lakh
	<b>WBLDC</b>	Production of Frozen Semen Straws - 3.75 Lakh
		Nos. of Embryo Transfer in the Cattle - 20 Nos.
	<b>MOTHER DAIRY</b>	Distribution of e-Rickshaw among selected beneficiaries in different districts of WB for marketing of 'Haringhata Meat' – 20 Nos.
	<b>WBUAFS</b>	Establishment of Mother Dairy Outlets for self-employment generation - 2 nos.
		13th Convocation of the university
<b>Mar-19</b>	<b>Dte. of AR &amp; AH</b>	Executive Council Meeting
		Duckling/ Chick Distribution - 7.00 lakh
		Goat Distribution - 22,000 Nos.
		No. of Vaccination to be done - 28.00 Lakh
		Animal Health Camp - 2200Nos.
	<b>PBGSBS</b>	Farmers/ Unemployed Youth - Institutional Training - 70 Nos.
		Artificial Insemination of Cattle & Buffalo - 3.00 lakh
		Production of Frozen Semen Straws - 3.50 Lakh
	<b>WBLDC</b>	Nos. of Embryo Transfer in the Cattle - 20 Nos.
		Establishment of Garden Restaurant (KAVIAR) at Central Store, Belgachia.
	<b>MOTHER DAIRY</b>	Establishment of Mother Dairy Outlets for self-employment generation - 2 nos.
	<b>WBUAFS</b>	Finance Committee Meeting
		Executive Council Meeting

<b>Month</b>	<b>Name of the Directorate / Organization</b>	<b>Target for Jan. to Dec., 2019</b>
<b>Apr-19</b>	<b>Dte. of AR &amp; AH</b>	Duckling/ Chick Distribution - 3.00 lakh
		No. of Vaccination to be done - 25.00 Lakh
		Animal Health Camp - 2100Nos.
		Farmers/ Unemployed Youth - Institutional Training - 100 Nos.
	<b>PBGSBS</b>	Artificial Insemination of Cattle & Buffalo - 2.75lakh
		Production of Frozen Semen Straws - 3.50 Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.
	<b>WBLDC</b>	Installation of two-storied cages for rabbits at State Centre for Laboratory Animal Breeding, Kalyani, Nadia
<b>May-19</b>	<b>Dte. of AR &amp; AH</b>	Executive Council Meeting
		Inaguration of Academic cum Clinical Complex at Belgachia
		Duckling/ Chick Distribution - 3.00 lakh
		No. of Vaccination to be done - 27.00 Lakh
	<b>PBGSBS</b>	Animal Health Camp - 2100 Nos.
		Farmers/ Unemployed Youth - Institutional Training - 100 Nos.
		Artificial Insemination of Cattle & Buffalo - 3.00 lakh
	<b>WBLDC</b>	Production of Frozen Semen Straws -3.00Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.
		Establishment of Commercial layer farm (3 Lakh bird capacity) at State Livestock Farm, Kalyani, Nadia.
		Faculty Council Meeting
<b>Jun-19</b>	<b>Dte. of AR &amp; AH</b>	Executive Council Meeting
		Duckling/ Chick Distribution - 4.00 lakh
		No. of Vaccination to be done - 26.00 Lakh
		Animal Health Camp - 2100Nos.
	<b>PBGSBS</b>	Farmers/ Unemployed Youth - Institutional Training - 100 Nos.
		Artificial Insemination of Cattle & Buffalo - 3.00 lakh
		Production of Frozen Semen Straws -3.00Lakh
	<b>WBLDC</b>	Nos. of Embryo Transfer in the Cattle - 12 Nos.
		Establishment of 'Haringhata Meat Food Kiosk' at different places of Kolkata Metropolitan City & other Distt. HQs.- 2 Nos
		Finance Commiitee Meeting
		Executive Council Meeting
<b>Jul-19</b>	<b>Dte. of AR &amp; AH</b>	Duckling / Chick Distribution - 6.00 lakh
		Goat Distribution - 1000 Nos.
		No. of Vaccination to be done - 26.00 Lakh
		Animal Health Camp - 2200Nos.
		Farmers/ Unemployed Youth - Institutional Training - 120 Nos.
	<b>PBGSBS</b>	Artificial Insemination of Cattle & Buffalo - 3.00 lakh
		Production of Frozen Semen Straws -3.00Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.

<b>Month</b>	<b>Name of the Directorate / Organization</b>	<b>Target for Jan. to Dec., 2019</b>
<b>Aug-19</b>	<b>WBLDC</b>	Establishment of 'Haringhata Meat Food Kiosk' at different places of Kolkata Metropolitan City & other Distt. HQs.- 2 Nos.
	<b>MOTHER DAIRY</b>	Establishment of Mother Dairy Outlets for self-employment generation - 1 no.
	<b>WBUAFS</b>	Faculty Council Meeting
		Starting of Academic Session for B. F. Sc. & B. Tech (DT)
	<b>Dte. of AR &amp; AH</b>	Duckling/ Chick Distribution - 6.00 lakh
		Goat Distribution - 2000 Nos.
		No. of Vaccination to be done - 26.00 Lakh
		Animal Health Camp - 2200Nos.
		Farmers/ Unemployed Youth - Institutional Training - 100 Nos.
	<b>PBGSBS</b>	Artificial Insemination of Cattle & Buffalo - 3.25 lakh
		Production of Frozen Semen Straws -3.00Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.
	<b>MOTHER DAIRY</b>	Establishment of Mother Dairy Outlets for self-employment generation - 1 no.
	<b>WBUAFS</b>	Starting of Academic Session for B. V. Sc. & A.H.
		Executive Council Meeting
<b>Sep-19</b>	<b>Dte. of AR &amp; AH</b>	Duckling/ Chick Distribution - 6.00 lakh
		Goat Distribution - 3000 Nos.
		No. of Vaccination to be done - 30.00 Lakh
		Animal Health Camp - 2100Nos.
		Farmers/ Unemployed Youth - Institutional Training - 100 Nos.
	<b>PBGSBS</b>	Artificial Insemination of Cattle & Buffalo - 2.75 lakh
		Production of Frozen Semen Straws -3.25Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.
	<b>WBLDC</b>	Establishment of Environment Controlled Broiler Breeding Farm at Jatiakhali, Jalpaiguri, West Bengal.
	<b>MOTHER DAIRY</b>	Establishment of Mother Dairy Outlets for self-employment generation - 1 no.
	<b>WBUAFS</b>	Finance Committee Meeting
		Faculty Council Meeting
<b>Oct-19</b>	<b>Dte. of AR &amp; AH</b>	Duckling/ Chick Distribution - 5.00 lakh
		Goat Distribution - 3000 Nos.
		No. of Vaccination to be done - 28.00 Lakh
		Animal Health Camp - 2100Nos.
		Farmers/ Unemployed Youth - Institutional Training - 50 Nos.
	<b>PBGSBS</b>	Artificial Insemination of Cattle & Buffalo - 2.75lakh
		Production of Frozen Semen Straws -2.75Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.
	<b>WBLDC</b>	Establishment of 'Haringhata Meat Food Kiosk' at different places of Kolkata Metropolitan City & other Distt. HQs.- 2 Nos.
	<b>WBCMPFL</b>	Establishment of 30 KL capacity E.T.P. at Bishnupur in Bankura District Under Kangsaboti Milk Union.
	<b>WBUAFS</b>	Executive Council Meeting

<b>Month</b>	<b>Name of the Directorate / Organization</b>	<b>Target for Jan. to Dec., 2019</b>
<b>Nov-19</b>	<b>Dte. of AR &amp; AH</b>	Duckling/ Chick Distribution - 10.00 lakh
		Goat Distribution - 8000 Nos.
		No. of Vaccination to be done - 27.00 Lakh
		Animal Health Camp - 2100Nos.
		Farmers/ Unemployed Youth - Institutional Training - 120 Nos.
	<b>PBGSBS</b>	Artificial Insemination of Cattle & Buffalo - 3.50 lakh
		Production of Frozen Semen Straws -3.50Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.
	<b>WBLDC</b>	Installation of 1000 KVA Transformer at Kalyani Feed Plant under WBLDC Ltd.
	<b>WBCMPFL</b>	Installation of 5000 LPH capacity Milk Pasteurizer at State Dairy Krishnanagar in Nadia District under Kishan Milk Union
<b>Dec-19</b>	<b>Dte. of AR &amp; AH</b>	Faculty Council Meeting
		Executive Council Meeting
		Duckling/ Chick Distribution - 10.00 lakh
		Goat Distribution - 11000 Nos.
		No. of Vaccination to be done - 26.00 Lakh
	<b>PBGSBS</b>	Animal Health Camp - 2100Nos.
		Farmers/ Unemployed Youth - Institutional Training - 120 Nos.
		Artificial Insemination of Cattle & Buffalo - 3.50 lakh
	<b>WBLDC</b>	Production of Frozen Semen Straws -3.50Lakh
		Nos. of Embryo Transfer in the Cattle - 12 Nos.
	<b>MOTHER DAIRY</b>	Establishment of Duck Breeding Farm at Kalyani, Nadia, West Bengal.
	<b>WBUAFS</b>	Establishment of Mother Dairy Outlets for self-employment generation - 2 nos.
		Finance Committee Meeting
		Executive Council Meeting

## Department of Backward Classes Welfare, 2019

January	February	March	April
1) Review of progress of departmental Scholarship programme. 2) Payment of Educational Scholarship to 2 lakh SC and OBC students. 3) Commencement of Skill training of 500 candidates in different sectors. 4) Extending benefits to 1,500 SC beneficiaries under Income Generation scheme. 5) Observance of the Movement of 1873-annual event. 6) Sanction of Educational Loan Applications.	1) Review of Hostel Monitoring system. 2) State Level Bhawaiya Sangeet Competition. 3) Birthday celebration of Thakur Panchanan Barma in Coochbehar. 4) Selection of Service Providers for Skill development activities. 5) Disbursement of 1 <sup>st</sup> installment of Education Loan. 6) Extending benefits to 1,500 SC beneficiaries under Income Generation scheme.	1) Quarterly report to GOI on POA Act. 2) Payment of Pre-and Post-Matric Scholarship to remaining SC and OBC students. 3) Shri Shri Harichand Guruchand Award Ceremony. 4) Extending benefits to 3,000 SC beneficiaries under Income Generation scheme. 5) Meeting at districts with bankers to set up target of Income generation schemes. 6) Extending benefits to 1,000 SC under Income Generation scheme.	1) Review of progress of departmental Scholarship programme. 2) Allocation of fund to Districts for Pre-and Post-Matric scholarship. 3) Birthday celebration of Dr. B.R. Ambedkar. 4) Initiation of process of selection of SC students for JEE coaching. 5) Meeting at districts with bankers to set up target of Income generation schemes. 6) Extending benefits to 1,000 SC under Income Generation scheme.
May	June	July	August and September
1) Statutory State Level Vigilance & Monitoring Committee meeting. 2) Review through Hostel Monitoring system. 3) Inviting of applications under Sikshasree from SC students. 4) Finalisation of Action Plan of WB SC, ST&OBC Dev & Fin Corporation. 5) Inviting applications for Pre-Matric scholarship for SC students as well as students from families engaged in hazardous occupations. 6) Review of performance of Boards under the Department and approval of Annual Action Plan. 7) Initiation of selection process for Skill training.	1) Quarterly & Half-Yearly report to GOI on PCR / POA Act and Inter-Caste Marriage. 2) Initiate preparation of Annual Administrative Report –2018-19. 3) Submission of annual proposal for all scholarships to GoI. 4) Release of first installment of fund for Sikshasree scholarship for 6 lakh students. 5) Sending proposal for SCA to MOSJ&E, GOI. 6) Extending benefit to 1,500 SC beneficiaries under Income Generation Scheme. 7) Disbursement of 2 <sup>nd</sup> Installment of Education Loan.	1) Review of progress of Scholarship programme. 2) Release of second installment of fund for Sikshasree for 6 lakh students. 3) Payment of scholarship for 1 lakh SC and OBC students. 4) Celebration of Gambhira festival in Malda district. 5) Sending proposals to Apex Corporations for Implementation of MOSJ&E, GOI. 6) Extending benefit to 1,500 SC beneficiaries under Income Generation Scheme. 7) Disbursement of 2 <sup>nd</sup> Installment of Education Loan.	1) Review through Hostel Monitoring system. 2) Release of 2 <sup>nd</sup> Installment of fund under various educational schemes. 3) Sponsoring of 1,000 cases under SCA to SCSP to banks. 4) Quarterly report to GOI on POA Act. 5) Release of payment of scholarship to 2 lakh SC and OBC students. 6) Quarterly report to GOI on Skill development. 7) Sending proposal for Central Share capital to MoSJE. 8) Inviting application for Educational Loan.

<b>October and November</b>	<b>December</b>	<b>Regular schemes/ programmes executed every month throughout the year</b>
1) Review of progress of departmental Scholarship programme.	1) Statutory State Level Vigilance & Monitoring Committee meeting.	• Monitoring implementation of reservation norms – by different departments of the State Government.
2) Celebration of Arts of Bengal.	2) Award Ceremony for B. R. Ambedkar Medha Puraskar to 750 meritorious Scheduled Caste Students in Madhyamik/JCSE / CBSE/ Madrasa Board	• Verification and authentication of Register of Appointments- of various State Govt. Departments, school and colleges etc.
3) Review - Hostel Monitoring system.		• Issuance of Caste Certificate – coordination with District / Sub-Divisional Officer.
4) Preparation and finalization of Annual budget for the next financial year.		• Inspection of Hostels by District Offices by the designated officers;
5) Payment to 2 lakh SC and OBC students for Pre and Post-Matric Scholarship.	3) Quarterly and Annual report to GOI on PCR/POA Act and Inter Caste Marriage.	• Conducting research on various Scheduled Castes and OBCs;
6) Mid-term performance appraisal of Boards under the Department.	4) Celebration of Baul festival.	• Granting of educational loans.
7) Block level awareness programme for Schemes of WB SC ST OBC Dev. & Fin. Corporation.	5) Release of fund for rest number of students under Sikshasree scholarship scheme.	• Monthly meeting of PO-cum-DWOs of the district.
8) Sponsoring of 2,000 cases under income generation scheme (MSY).	6) Payment of Pre- and Post-Matric scholarships to 4 lakh SC and OBC students.	• Physical and financial progress of the schemes executed from the central fund generally submitted in the month of December.
9) Sponsoring of 1,000 cases under SCA to SCSP to banks.	7) Quarterly report on Skill Development to MOSJ&E.	

Note:-

1. Focus has been given to cover more female beneficiaries in 2018-19. Emphasis is being given on entrepreneurship development through skill development.
2. The existing system of Inspection of Hostels will continue.
3. Principal Secretary and all the Departmental and Directorate officers will undertake quarterly tours to districts North Bengal in the 1<sup>st</sup> Quarter, Purulia, Bankura, Paschim Medinipur, 2<sup>nd</sup> Quarter, South & North 24 Parganas, Howrah, Hooghly, Purba and Paschim Bardhaman in the 3<sup>rd</sup> Quarter and Malda, Murshidabad in the 4<sup>th</sup> Quarter.

## Department of Consumer Affairs

Activity	Sub-activity	Jan 19	Feb 19	Mar 19	April 19	May 19	June 19	July 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Remarks
1. Consumer Awareness	(i) Participation in Melas/ Social gatherings for spreading Consumer Awareness	220 (Including Book Fair and other important melas like Ganga Mela, Uttarbanga Utsav, Vivek Mela, Kreta Suraksha Mela alongside Sabala Mela)	170 (Including Mukut-manipur Mela, Bishnupur Mela, Bidhan-nagar Mela, Digha Beach Festival, Raibaghini Mela, Bratachari Mela, Kreta Suraksha Mela alongside Sabala Mela)	40 (Including Jalgesh Mela, Uttar Dinajpur Boi Mela, etc.)	80	60	165	175	70	110 nos. of programme including Kreta Suraksha Mela alongside Sabala Mela	300 nos. of programme including Kreta Suraksha Mela alongside Sabala Mela	150 nos. of programme including Kreta Suraksha Mela alongside Sabala Mela	300 nos. of programme including Kreta Suraksha Mela alongside Sabala Mela	240 nos. of programme including Pous Mela, Newtown Mela, Sabala Mela
	(ii) Awareness Campaign with Street Theatre, Puppet Show, Magic Show	220	220	170	60	50	150	150	130	200	250	100	220	
	(iii) Tableau	7 (of 10 days each)	Nil	Nil	3 (of 10 days each)	3 (of 10 days each)	5 (of 10 days each)	9 (of 10 days each)	7 (of 10 days each)	10 (of 10 days each)	8 (of 10 days each)	10 (of 10 days each)	10 (of 10 days each)	

Activity	Sub-activity	Jan 19	Feb 19	Mar 19	April 19	May 19	June 19	July 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Remarks
	(iv) Grass root level interactive sessions, meetings, seminar with special emphasis on involving Self Help Groups.													
	(v) Work shop with Consumer Clubs	400	400	200	60	60	200	200	330	450	140	150		
	vi) Regular Awareness Programme through Electronic Media like Doordarshan, FM Channels, Local Cable Channels, etc., Hoarding, Flex banner, CTC, State Transport Authorities etc.	200		Nil	Nil	30	Nil	150	150	120	Nil	50	Nil	FM and TV Programmes round the year. Awareness and TV will be taken up exclusively from Directorate Head Quarter
	(vii) Special Awareness Programme			Kreta Suraksha Mela										Observance of National Consumer Day
														Observance of World Consumer Rights Day (15 <sup>th</sup> March)

Activity	Sub-activity	Jan 19	Feb 19	Mar 19	April 19	May 19	June 19	July 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Remarks
2. Establishment of Sub-Divisional Offices throughout the State under CA&FBP Directorate	Establishment of 9 (nine) Sub-Divisional Offices namely Kurseong, Chanchal, Jangipur, Rampurhat, Kharagpur, Serampore, Uluberia, Basirhat & Diamond Harbour													Establishment of 6 (six) Sub-Divisional offices
3. Training	Training for Departmental Officers related to Consumer Affairs													As and when required
4. Departmental Co-ordination & Review Meeting including Video Conference														Video Conference
5. Setting up of District Forums for New District														Kalimpong DF Paschim Bardhaman DF

Activity	Sub-activity	Jan 19	Feb 19	Mar 19	April 19	May 19	June 19	July 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Remarks
6.	Training of Presidents & Members of District Forums through WBNUJS	1 <sup>st</sup> Batch			2 <sup>nd</sup> Batch				3 <sup>rd</sup> Batch				4 <sup>th</sup> Batch	At WBNUJS
	7. Training of Ministerial staff & DEO & DMA of District Forums & State Commission at ATI								1 <sup>st</sup> Batch				2 <sup>nd</sup> Batch	At ATI
	8. LOK ADALAT in all District Forums & State Commission													To be decided in consultation with SLSA, W.B.
	9. Meeting of State Consumer Protection Council									1 <sup>st</sup> Meeting			2 <sup>nd</sup> Meeting	

Activity	Sub-activity	Jan 19	Feb 19	Mar 19	April 19	May 19	June 19	July 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Remarks
10. Meeting of District Consumer Protection Council		1) South 24 Pgs 2) Uttar Dinajpur	1) North 24 Pgs 2) Purba Medinipur 3) Dakshin Dinajpur 4) Purulia	1) Howrah 2) Paschim Hooghly 3) Malda 4) Bardhaman 5) Bankura	1) Nadia 2) Paschim 3) Purba 4) Bardhaman 5) Bankura	1) Birbhum 2) Birbhum 3) Purba 4) Uttar 5) Jhargram 6) Cooch-behar 7) Murshidabad 8) Alipur-duar 9) Jalpaiguri 10) Bankura	1) South 24 Pgs 2) Uttar 3) Murshidi- da-bad 4) Kalimpong	1) North 24 Pgs 2) Purba 3) Purba 4) Purulia	1) Howrah 2) Purba 3) Purulia	1) Hooghly 2) Purba 3) Purulia	1) Nadia 2) Purba 3) Purulia	1) Hooghly 2) Purba 3) Purulia	1) Birbhum 2) Jhargram 3) Bardhaman 4) Alipur-duar 5) Darjeeling 6) Jalpaiguri 7) Kalimpong	
11. Standardization of Weights & Measures	(i) Verification of secondary standards used by Legal Metrology Laboratories from Regional Laboratories													60%
	(ii) Verification of Working Standards used by Legal Metrology Officers													40%
	(iii) Enforcement													20%
	(iv) Verification of Weights & Measures used by Traders													20%
	(v) Awareness Programme													Along with the CA & FBP awareness programme
	(vi) Training of LMOs at IILM, Ranchi													As and when required

Activity	Sub-activity	Jan 19	Feb 19	Mar 19	April 19	May 19	June 19	July 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Remarks
(vii) e-Governance Project of Legal Metrology	Competition of Training of LMOs for e-Parimap Phase-II of 2 Districts	Competition of Training of LMOs for e-Parimap Phase-II of 2 Districts	Competition of Training of LMOs for e-Parimap Phase-II of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	Roll out of Phase-II of e-Parimap of 2 Districts and Phase-II of e-Parimap of 2 Districts	
12. West Bengal Right to Public Services Act, 2013	(i) Publicity through all types of Media (ii) Participation in Melas/ Social gatherings for spreading Awareness to the Public regarding WBRTPS Act, 2013													Round the year

Alongwith the CA & FBP Awareness Programme

Alongwith the CA & FBP Awareness Programme

South 24 Pgs	1) North 24 Pgs 2) Purba Medinipur	1) Howrah 2) Paschim Medinipur	1) Nadia 2) Hooghly Medinipur	1) Birbhum 2) Paschim Bardhaman	1) Uttar Dinajpur 2) Purulia	1) Dakshin 2) Dinajpur Burdwan	1) Murshidabad 2) Bankura	1) Malda 2) Darjeeling	1) Cooch Behar 2) Jalpaiguri	Refresher training course to the field officers of the notified Department (for RTPS) will be conducted in consultation with office of the District Magistrate
(iii) Training of Departmental Officials on WBRTPS Act, 2013										

Activity	Sub-activity	Jan 19	Feb 19	Mar 19	April 19	May 19	June 19	July 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Remarks
	(iv) Review meeting with the Nodal Officers of the Departments issued Notification under the WBRTPS Act, 2013													2 <sup>nd</sup> Meeting
13. Construction of Integrated Buildings	Construction work will be completed for 3 (three) Districts—(Paschim Medinipur, Uttar Dinajpur and Rajarhat)													

**Departmental Websites : [www.wbconsumers.gov.in](http://www.wbconsumers.gov.in)**  
**E-mail ID : [cad-wb@nic-in](mailto:cad-wb@nic-in) / [wb-sca@nic.in](mailto:wb-sca@nic.in)**  
**Toll Free No.: 1800 345 2808 (Office hours only)**

## Department of Co-operation

**January-2019**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Projection</b>
1.	Review Meetings with Range, Zone & Apex Societies	1
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	3,50,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	8
4.	Disbursement of crop loan (Rs. in lakhs)	50,500.00
5.	No. of KCC beneficiaries to be given loan (in No.)	170,200
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	7200.00
7.	No. of SHGs to be financed	3920
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	4500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3600.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	170
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

**February-2019**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Projection</b>
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	3,60,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	8
4.	Disbursement of crop loan (Rs. in lakhs)	28,900.00
5.	No. of KCC beneficiaries to be given loan (in No.)	1,08,200
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	9600.00
7.	No. of SHGs to be financed	3360
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	3500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3300.00
10.	Storing of Potato (in MT)	1,60,000
11.	Training Programme (in No.)	150
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

**March-2019**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Projection</b>
1.	Review Meetings with Range, Zone & Apex Societies	1
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	3,65,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	10
4.	Disbursement of crop loan (Rs. in lakhs)	2,900.00
5.	No. of KCC beneficiaries to be given loan (in No.)	9,500
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	12,800.00
7.	No. of SHGs to be financed	2016

Sl. No.	Particulars	Projection
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	3,000.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3,400.00
10.	Storing of Potato (in MT)	1,60,000
11.	Training Programme (in No.)	120
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### April-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	3,50,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	8
4.	Disbursement of crop loan (Rs. in lakhs)	79,500.00
5.	No. of KCC beneficiaries to be given loan (in No.)	2,68,000
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	5600.00
7.	No. of SHGs to be financed	2016
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	1500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3600.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	140
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### May-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	3,50,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	10
4.	Disbursement of crop loan (Rs. in lakhs)	14,500.00
5.	No. of KCC beneficiaries to be given loan (in No.)	48,000
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	5,120.00
7.	No. of SHGs to be financed	3920
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	1500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3400.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	150
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### June-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	2,90,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	12
4.	Disbursement of crop loan (Rs. in lakhs)	13,500.00
5.	No. of KCC beneficiaries to be given loan (in No.)	41,300
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	5280.00
7.	No. of SHGs to be financed	6160
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	3500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3700.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	150
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### July-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	90,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	4
4.	Disbursement of crop loan (Rs. in lakhs)	17,600.00
5.	No. of KCC beneficiaries to be given loan (in No.)	85,800
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	6400.00
7.	No. of SHGs to be financed	5936
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	5000.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3800.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	140
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### August-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	70,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	3
4.	Disbursement of crop loan (Rs. in lakhs)	18,800.00
5.	No. of KCC beneficiaries to be given loan (in No.)	89,600
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	7,680.00

Sl. No.	Particulars	Projection
7.	No. of SHGs to be financed	4,928
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	4500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3750.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	150
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### September-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	1
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	0
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	3
4.	Disbursement of crop loan (Rs. in lakhs)	35,000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	1,07,200
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	5600.00
7.	No. of SHGs to be financed	4928
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	4500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	4050.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	100
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### October-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	1
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	0
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	3
4.	Disbursement of crop loan (Rs. in lakhs)	39,000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	1,35,000
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	4000.00
7.	No. of SHGs to be financed	4816
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	3500.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	4400.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	100
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### November-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	25,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	10
4.	Disbursement of crop loan (Rs. in lakhs)	40,000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	1,38,000
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	5600.00
7.	No. of SHGs to be financed	9520
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	6,000.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	4,050.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	150
12.	Sambay Bhavan (Inauguration at Malda)	0
13.	Publication of Administrative Report- 2015-16	0

### December-2019

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	2
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	1,50,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	10
4.	Disbursement of crop loan (Rs. in lakhs)	59,800.00
5.	No. of KCC beneficiaries to be given loan (in No.)	1,79,200
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	5,120.00
7.	No. of SHGs to be financed	10,080
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	6,000.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	3,950.00
10.	Storing of Potato (in MT)	0
11.	Training Programme (in No.)	180
12.	Sambay Bhavan (Inauguration at Malda)	1
13.	Publication of Administrative Report- 2015-16	1

### Total

Sl. No.	Particulars	Projection
1.	Review Meetings with Range, Zone & Apex Societies	20
2.	Procurement of Paddy & other Agricultural Produce through Cooperative (in MT)	24,00,000
3.	Creation of Infrastructure (to be taken up/completed) (in No.)	89
4.	Disbursement of crop loan (Rs. in lakhs)	4,00,000.00
5.	No. of KCC beneficiaries to be given loan (in No.)	13,80,000
6.	Issue of Agriculture & Agriculture-allied Loan (MT+LT) (Rs. in lakh)	80,000.00
7.	No. of SHGs to be financed	61,600.00
8.	Distribution of Agriculture Inputs (Rs. in lakhs)	47,000.00
9.	Sale of Consumers' Articles (Rs. in lakhs)	45,000.00
10.	Storing of Potato (in MT)	3,20,000
11.	Training Programme (in No.)	1700
12.	Sambay Bhavan (Inauguration at Malda)	1
13.	Publication of Administrative Report- 2015-16	1

## **Department of Correctional Administration**

### **January, 2019**

1.	Tender for Dietary and Miscellaneous Articles.
2.	Recruitment of Software Supporting Personnel in different Correctional Homes of West Bengal.
3.	Celebration of Birthday of Swami Vivekananda (Yuvadiwas), NetajiSubhash Chandra Bose & Republic Day in Correctional Homes of West Bengal.
4.	Publication of Metamorphosis.
5.	Installation of Oil-Expeller at Burdwan Central C. Home & Berhampore Central C. Home.
6.	15 <sup>th</sup> January 2019, Alipore CCH to be totally vacated and handed over to the concerned authority. Movement of Alipore CCH inmates to Baruipur CCH will be completed.

### **February, 2019**

1.	Promotion to the post of Assistant Controller in different Correctional Homes of West Bengal.
2.	Celebration of Saraswati Puja in Correctional Homes of West Bengal.
3.	Installation of Oil-Expeller at Dum Dum Central C. Home & Midnapore Central C. Home.
4.	Organizing Sports of West Correctional Services Officers and Staffs.

### **March, 2019**

1.	Celebration of Holi in Correctional Homes of West Bengal.
2.	Meeting of State Sentence Review Board.
3.	Organizing Sports for inmates in different Correctional Homes of West Bengal.
4.	Meeting of West Bengal Correctional Services welfare Board.
5.	Implementation of e-Mulakat (VMS) under e-Prison suit for Burdwan CCH.

### **April, 2019**

1.	Vertical Extension of Ward No. 1 at the C. Home at Lalbagh Sub Correctional Home.
2.	Celebration of Bengali New Year in Correctional Homes of West Bengal.
3.	Celebration of Good Friday in Correctional Homes of West Bengal.
4.	Meeting of Executive Committee of Prisoners' Welfare Fund.
5.	Publication of Metamorphosis.
6.	Processing of different schemes on infrastructural development will be collected and presented in due course.

### **May, 2019**

1.	Celebration of Birthday of Rabindranath Tagore (Rabindrajayanti) in Correctional Homes of West Bengal.
2.	Publication of Compendium.
3.	Installation of Door Frame Metal Detectors in different Correctional Homes of West Bengal.
4.	Training Programme of Correctional Services, W.B Officers and Staffs at RICA, Dum Dum.
5.	Celebration of May Day in Correctional Homes.
6.	Infrastructure Development and maintenance proposal of 20% of Budgetary Allocation will be processed at the end of this month .

**June, 2019**

1.	Celebration of Id-ul-Fitr in Correctional Homes of West Bengal.
2.	Meeting of State Sentence Review Board.
3.	June 30 <sup>th</sup> , 2019: Phase 2 of Baruipur Central Correctional Home to be completed. Capacity enhancement of Baruipur CCH will be completed.
4.	Meeting of Executive Committee of Prisoners' Welfare Fund.
5.	Meeting of West Bengal Correctional Services welfare Board.
6.	Implementation of e-Mulakat (VMS) under e-Prison suit for Midnapur CCH.
7.	Implementation of production of UTPs through Video Conferencing for Alipore Women CH.
8.	Identification and finalization of land for establishment of two Detention centres at Bongaon and Bidhannagar.

**July, 2019**

1.	Tender for Dietary and Miscellaneous Articles.
2.	Publication of Metamorphosis.
3.	July 31 <sup>st</sup> , 2019: Phase – I of construction of new Correctional Home at Baruipur township for shifting of inmates of Presidency Central Correctional Home to be completed.
4.	Infrastructure Development and maintenance proposal of 55% of Budgetary Allocation will be processed at the end of this month.
5.	Implementation of production of UTPs through Video Conferencing for Siliguri CH.

**August, 2019**

1.	Celebration of Id-ud-Juha in Correctional Homes of West Bengal.
2.	Celebration of Independence Day in Correctional Homes of West Bengal.
3.	Construction of 02 Storied Building for accommodation of 150 inmates of the Krishnanagar District Correctional Home.
4.	Vertical Extension of Male Ward No.-2 (Balance Part West Side) in the at Jangipur Sub Correctional Home.
5.	Implementation of production of UTPs through Video Conferencing for Assansol Spl. CH.

**September, 2019**

1.	Vertical Extension of Ward No. 2 along with stair well of the Siliguri Special Correctional Home.
2.	Observance of Muharram in Correctional Homes of West Bengal.
3.	Celebration of Mahalaya in Correctional Homes of West Bengal.
4.	Meeting of Executive Committee of Prisoners' Welfare Fund.
5.	Meeting of State Sentence Review Board.
6.	Meeting of West Bengal Correctional Services welfare Board.
7.	Infrastructure Development and maintenance proposal of 75% of Budgetary Allocation will be processed at the end of this month.
8.	Implementation of e-Mulakat (VMS) under e-Prison suit for Berhampur CCH.
9.	Up gradation of Referral Hospital of Dum Dum CCH.
10.	Installation of CCTVs at Jalpaiguri CCH, Midnapur CCH, Berhampur CCH, Burdwan CCH, Balurghat CCH, Krishnagar DCH, Suri DCH, Malda DCH, Hooghly DCH, Serampur Sub. CH.

**October, 2019**

1.	Celebration of Gandhi Birthday in Correctional Homes of West Bengal.
2.	Celebration of Durga Puja & Kali Puja in Correctional Homes of West Bengal.
3.	Enhancement of Accommodation for inmates at Lalgola Open Air Correctional Home.
4.	Publication of Metamorphosis.
5.	Supply and distribution of Saree & Dhuti among the inmates of the Correctional Homes of West Bengal.

**November, 2019**

1.	Supply and distribution of Saree & Dhuti among the inmates of the Correctional Homes of West Bengal.
2.	Observation of National Legal Services Day.
3.	Training Programme of Correctional Services, W.B Officers and Staffs at RICA, Dum Dum.
4.	Infrastructure Development and maintenance proposal of 90% of Budgetary Allocation will be processed at the end of this month.

**December, 2019**

1.	Celebration of Christmas in Correctional Homes of West Bengal.
2.	Meeting of Executive Committee of Prisoners' Welfare Fund.
3.	Meeting of State Sentence Review Board.
4.	Construction of a new kitchen with Gas Bank facility in the compound of the Bongaon Sub Correctional Home during the year 2018-19.
5.	Construction of 01 No. 2 storied dormitory building for accommodation of inmates inside Balurghat Central Correctional Home.
6.	December 31 <sup>st</sup> , 2019: Construction work of Chanchal Sub Correctional Home to be completed.
7.	December 31 <sup>st</sup> , 2019: Construction work of Nimtouri District Correctional Home to be completed.
8.	Meeting of West Bengal Correctional Services welfare Board
9.	Implementation of e-Mulakat (VMS) under e-Prison suit for Jalpaiguri CCH.
10.	Installation of CCTVs at Bankura, Cooch-Behar, Darjeeling, Howrah, Purulia and Raigang DCHs.
11.	Starting construction of Detention Centres at Bongaon and Bidhannagar.

## Department of Disaster Management and Civil Defence

<b>Months</b>		<b>Target Description</b>	<b>Target Remarks</b>
<b>January</b>	1	Review of Relief material stock	
	2	Review - Construction of Flood Shelter, Relief Godown, Admistrative Building, QRT	
	3	Draft Budget for 2019-20 & Budget Speech	
	4	Functioning of State EOC round the clock	
	5	Awareness Campaign on Disaster Management	
	6	Review of Multipurpose Cyclone Shelter Projects	
	7	Conducting Training Programme on Disaster Management & DRR	
	8	Monthly review meeting	
	9	Monitoring of Incident Reports	
	10	Review of Ex-gratia / Compensation	
	11	Review development of Online MIS Software	
	12	Review progress of GIS based platform	
	13	Conducting of Mock drill	
	14	Special Control room for Ganga Sagar Mela at Nabanna	
	15	Website updation	
	16	Supervision Over Water Wing of Civil Defence (WWCD), West Bengal Civil Emergency Force (WBCEF) deployed on Gangasagar Mela duties at Sagar Island and Babughat transit Camp.	
	17	Setting up Medical Camp and exhibition at Otram Ghat during Gangasagar Mela	
	18	Supervision over rehearsal by Civil Defence contingents for participating in the Republic Day Parade on 26th January 2018 and organizing Specialized Training at Kalyani	
	19	Annual Inspection of WWCD complex and store	
<b>February</b>	1	Functioning of State EOC round the clock	
	2	Awareness Campaign on Disaster Management	
	3	Review of Multipurpose Cyclone Shelter Projects	
	4	Conducting Training Programme on Disaster Management & DRR	
	5	Monthly review meeting	
	6	Monitoring of Incident Reports	
	7	Review of Ex-gratia / Compensation	
	8	Review development of Online MIS Software	
	9	Review progress of GIS based platform	
	10	Conducting of Mock drill	
	11	Website Updation	
	12	Annual Inspection of WWCEF	
	13	To organize different training at CCDTI, Kolkata	
	14	Enrolment of CD volunteers	

<b>Months</b>		<b>Target Description</b>	<b>Target Remarks</b>
<b>March</b>	1	Verification of Relief Articles at Zonal Godowns	
	2	Functioning of State EOC round the clock	
	3	Awareness Campaign on Disaster Management	
	4	Review of Multipurpose Cyclone Shelter Projects	
	5	Conducting Training Programme on Disaster Management & DRR	
	6	Monthly review meeting	
	7	Allotment of MLA Quota Relief articles to districts	
	8	Monitoring of Incident Reports	
	9	Review of Ex-gratia / Compensation	
	10	Review development of Online MIS Software	
	11	Review progress of GIS based platform	
	12	Publication of SDMP & DDMP	
	13	Conducting of Mock drill	
	14	Website Updation	
	15	Refresher Training & Mock Drill to be organized in districts By Director of CD	
<b>April</b>	1	Allotment of NGR Wheat, Leprosy GR	
	2	Release fund to districts from Plan Fund	
	3	Verification of Relief Articles at Zonal Godowns	
	4	Review of Relief Articles stock	
	5	Functioning of State EOC round the clock	
	6	Review of Multipurpose Cyclone Shelter Projects	
	7	Conducting Training Programme on Disaster Management & DRR	
	8	Monthly review meeting	
	9	Monitoring of Incident Reports	
	10	Review of Ex-gratia / Compensation	
	11	Review development of Online MIS Software	
	12	Review progress of GIS based platform	
	13	Awareness Campaign on Disaster Management	
	14	Website Updation	
	15	Conducting of Mock drill	
	16	Preparatory measures for deployment of Boats / OBMs and manpower of WWCD and WBCEF to different flood prone districts from June to October	
	17	Mock Drill, Refresher Training at Zonal level to be conducted	
	18	Supervision over training at CCDTI	
<b>May</b>	1	Pre Monsoon Preparedness Meeting at State Level	
	2	Awareness Campaign on Disaster Management	
	3	Functioning of State EOC round the clock	
	4	Conducting Training Programme on Disaster Management & DRR	
	5	Monthly review meeting	
	6	Monitoring of Incident Reports	
	7	Review of Ex-gratia / Compensation	

<b>Months</b>	<b>Target Description</b>	<b>Target Remarks</b>
	8 Review development of Online MIS Software 9 Review progress of GIS based platform 10 Review of Multipurpose Cyclone Shelter Projects 11 Placement of NDRF & SDRF 12 Website updation 13 Preparatory measures for deployment in flood prone districts to be undertaken	
<b>June</b>	1 Expenditure Report of SDRF for the year 2019-20 2 Monitoring Flood Preparedness 3 Functioning of State EOC round the clock 4 Monthly review meeting 5 Monitoring of Incident Reports 6 Review of Ex-gratia / Compensation 7 Review development of Online MIS Software 8 Review progress of GIS based platform 9 Allotment of Relief articles 10 Review of Multipurpose Cyclone Shelter Projects 11 Website updation 12 Supervision over ongoing training courses at CCDTI, Kolkata 13 Deployment of boats / OBM / Manpower of WWCD & WBCEF to different flood prone districts.	
<b>July</b>	1 Monitoring Flood Preparedness 2 Review of Relief Article stock 3 Review - Construction of Flood Shelter, Relief Godown, Admistrative Building, QRT 4 Functioning of State EOC round the clock 5 Conducting Training Programme on Disaster Management & DRR 6 Monthly review meeting 7 Monitoring of Incident Reports 8 Review of Ex-gratia / Compensation 9 Review progress of GIS based platform 10 Awareness Campaign on Disaster Management 11 Review of Multipurpose Cyclone Shelter Projects 12 Website updation 13 Review of different Flood prone district by appropriate authorities. 14 Supervision over ongoing training courses at CCDTI, Kolkata 15 Taking follow-up actions on the annual inspection report held on different wings and units during the year 2019.	
<b>August</b>	1 Monitoring Flood Preparedness 2 Monthly review meeting 3 Functioning of State EOC round the clock 4 Conducting Training Programme on Disaster Management & DRR 5 Monitoring of Incident Reports	

<b>Months</b>		<b>Target Description</b>	<b>Target Remarks</b>
<b>September</b>	6	Review of Ex-gratia / Compensation	
	7	Review progress of GIS based platform	
	8	Review of Multipurpose Cyclone Shelter Projects	
	9	Allotment of MLA Quota Relief articles to districts	
	10	Website updation	
	11	Organize basic course for enrolment of CVDs in all three sub-areas and warden courses.	
	1	Monitoring Flood Preparedness	
	2	Monthly review meeting	
	3	Functioning of State EOC round the clock	
	4	Monitoring of Incident Reports	
	5	Review of Ex-gratia / Compensation	
<b>October</b>	6	Review progress of GIS based platform	
	7	Review of Multipurpose Cyclone Shelter Projects	
	8	Website updation	
	9	Preparatory measures for deployment of CDRVs and CDVs for Durga Puja, Kali Puja and coordination meeting with different Govt. agencies	
	1	Monitoring Flood Preparedness	
	2	Monthly review meeting	
	3	Functioning of State EOC round the clock	
	4	Monitoring of Incident Reports	
	5	Review of Ex-gratia / Compensation	
	6	Review progress of GIS based platform	
	7	Review of Multipurpose Cyclone Shelter Projects	
<b>November</b>	8	Special control Room for Durga Puja and Kali Puja at Nabanna	
	9	Website updation	
	10	Follow-up action for sanction of pending proposals	
	11	Preparatory measures for deployment of CDRVs and CDVs for Jagaddhatri Puja	
	1	Procurement of Relief Articles	
	2	Monthly review meeting	
	3	Verification of Relief Articles at Zonal Godowns	
	4	Functioning of State EOC round the clock	
	5	Conducting Training Programme on Disaster Management & DRR	
	6	Monitoring of Incident Reports	
	7	Review of Ex-gratia / Compensation	
	8	Review progress of GIS based platform	
	9	Review of Multipurpose Cyclone Shelter Projects	
	10	Conducting Mock drill	
	11	Website updation	
	12	Printing of Diary & Calendar	
	13	Preparation for organizing 6th December (Raising Day) Parade	

<b>Months</b>		<b>Target Description</b>	<b>Target Remarks</b>
	14	Preparatory measures for organizing Annual sports of CD and Meeting with different units	
	15	Closing of WWCD & WBCEF manpower from monsoon deployment and stock-taking of boats	
<b>December</b>	1	Monthly review meeting	
	2	Functioning of State EOC round the clock	
	3	Conducting Training Programme on Disaster Management & DRR	
	4	Monitoring of Incident Reports	
	5	Review of Ex-gratia / Compensation	
	6	Review progress of GIS based platform	
	7	Review of Relief Articles stock	
	8	Review of Multipurpose Cyclone Shelter Projects	
	9	Website updation	
	10	Conducting Mock drill	
	11	Supervision over the rehearsal of CD contingents participating in the 6th December (Raising Day of CD & HG) Parade & Annual sports.	
	12	Preparatory measures for deployment of WWCD & WBCEF personnel and boats / OBM to Gangasagar Mela and setting up Medical Camp at Outram Ghat, Kolkata	
	13	Assessment of overall performance of WBCD Dte. and initiating necessary measures to invigorate the Dte. for better performance	
	14	Celebration of Raising Day of Civil Defence and Home Guards	

## Department of Environment

Month	Sl. No.	Name of the Scheme	Executing Agency	Target
January	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	14
	2	Workshop/training programme for industry representatives, students and police authorities		2
	3	Awareness programme against sound pollution		2
	4	Remediation of Dhapa Waste Dumpsite		
	5	Preparation of People Bio-Diversity Register and PBR Initiation Workshop		6
	6	Awareness generation and capacity building activities		5
February	1	Celebration of World Wetlands Day	WBPCB	
	2	Monitoring of sewage treatment plants of municipal towns		14
	3	Workshop/training programme for industry representatives, students and police authorities		2
	4	Awareness programme against sound pollution		2
	5	Preparation of People Bio-Diversity Register and PBR Initiation Workshop		6
	6	Awareness generation and capacity building activities		1
March	1	Installation of Continuous Ambient Air Quality Monitoring Stations	WBPCB	5
	2	Installation of solar energy exploitation units in school and other institution		50
	3	Monitoring of sewage treatment plants of municipal towns		16
	4	Workshop/training programme for industry representatives, students and police authorities		2
	5	Awareness programme against sound pollution		2
	6	Preparation of People Bio-Diversity Register and PBR Initiation Workshop		4
	7	Awareness generation and capacity building activities		1
	8	Demarcation of Mixed use Plots of East Kolkata Wetlands on Map	EKWMA	
April	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	14
	2	Workshop/training programme for industry representatives, students and police authorities		2
	3	Awareness programme against sound pollution		2
	4	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	10
	5	Awareness generation and capacity building activities		2
May	1	Celebration of International Day for Biological Diversity		
	2	Monitoring of sewage treatment plants of municipal towns	WBPCB	14
	3	Workshop/training programme for industry representatives, students and police authorities		2
	4	Awareness programme against sound pollution		2

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Scheme</b>	<b>Executing Agency</b>	<b>Target</b>
June	5	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	2
	6	Awareness generation and capacity building activities		2
	7	Completion of Coastal Zone Management Plan (CZMP), West Bengal (1:4000) maps of District Purba Medinipur	IESWM	
	8	Assessment of quality of wastewater at different points of canals and water bodies in East Kolkata Wetlands	EKWMA	
July	1	Celebration of World Environment Day	WBPCB	
	2	Monitoring of sewage treatment plants of municipal towns		16
	3	Workshop/training programme for industry representatives, students and police authorities		2
	4	Awareness programme against sound pollution		2
	5	Installation of rainwater harvesting units in school/institution	WBBB	16
	6	Installation of solar energy exploitation units in school and other institution		50
	7	Preparation of People Bio-Diversity Register and PBR Initiation Workshop		5
	8	Awareness generation and capacity building activities		2
	9	Preparation of Management Plan for East Kolkata Wetlands	EKWMA	
August	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	14
	2	Workshop/training programme for industry representatives, students and police authorities		2
	3	Awareness programme against sound pollution		2
	4	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	6
	5	Awareness generation and capacity building activities		2
	6	Project on Diversity and Ecology of Macrofungi in Terai-Dooars regions of WB		
September	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	14
	2	Workshop/training programme for industry representatives, students and police authorities		2
	3	Awareness programme against sound pollution		2
	4	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	7
	5	Awareness generation and capacity building activities		3
	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	16
	2	Workshop/training programme for industry representatives, students and police authorities		1
	3	Awareness programme against sound pollution		5
	4	Installation of solar energy exploitation units in school and other institution		50

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Scheme</b>	<b>Executing Agency</b>	<b>Target</b>
October	5	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	7
	6	Awareness generation and capacity building activities		2
	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	14
	2	Workshop/training programme for industry representatives, students and police authorities		1
	3	Awareness programme against sound pollution		5
	4	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	1
	5	Awareness generation and capacity building activities		1
November	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	14
	2	Workshop/training programme for industry representatives, students and police authorities		2
	3	Awareness programme against sound pollution		2
	4	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	6
	5	Awareness generation and capacity building activities		6
December	1	Monitoring of sewage treatment plants of municipal towns	WBPCB	16
	2	Workshop/training programme for industry representatives, students and police authorities		2
	3	Awareness programme against sound pollution		2
	4	Installation of rainwater harvesting units in school/institution		16
	5	Installation of solar energy exploitation units in school and other institution		50
	6	Preparation of People Bio-Diversity Register and PBR Initiation Workshop	WBBB	8
	7	Awareness generation and capacity building activities		27
	8	Declaration of Bio Diversity Heritage site		1
	9	Restoration of wild habitat		4
	10	Processing and registration of traditional rice varities under PPV & FR authority	IESWM	5
	11	Complition of Coastal Zone Management Plan (CZMP), West Bengal (1:4000) maps of District North 24 pgs		
	12	Determination of heavy metals in Vegetables, Soil and Irrigation water in Paschim Badhaman & Paschim Mednipur Districts		
	13	Assesment of Heavy Metals present in Fishes and Vegetables grown in the East Kolkata Wetlands	EKWMA	

## Department of Finance

<b>January</b>	
	<b>Department/Directorates e-Governance Group</b>
1	Integration between i-OSMS (P&RD) & IFMS Portal for Grant-in-Aid Salary payment of Gram Panchayat Employees
2	Implementation of e-payment version 2.0 of e-Kuber (RBI) in IFMS
3	Remaining Functionalities of Deputation and Transfer modules of HRMS
4	Revised Integration with Banks for GRIPS
5	PFMS-IFMS Integration
	<b>Commercial Tax Directorate</b>
1	Review of Assessment Status for 2016-2017
2	Monthly Review of Collection of Revenue
3	Inspection of two charges to review performance
4	Review of Service Sector Taxpayers
5	Training of Officers on changes in GST Law
6	Review of Progress of Crack Teams in Circles
7	Training of Officers on changes in GST Law
	<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>
1	Disposal of all the pension cases, where date of retirement is within 31.01.2019
2	Disposal of all the family pension cases received in this office within 31.12.2018
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.01.2019
	<b>Directorate of Treasuries &amp; Accounts, WB</b>
1	Inspection of 5 Treasuries
2	Special drive for settlement of Outstanding Audit Paras and Unadjusted Advance - 4 Treasuries
	<b>Finance (Budget) Department</b>
1	Preparation of Supplementary Estimates for FY 2018-2019
2	Resource planning for budget
3	Finalising the Budget size for State Development Schemes and State Development Schemes (Including Central Share)
4	Meeting with all the Departments for finalising the budget for State Development Schemes and State Development Schemes (Including Central Share)
5	Placement of budget for 2019-2020 in the WBLA

6	Preparation of Draft Medium Term Fiscal Policy Statement & Fiscal Policy Strategy Statement
7	Review of RIDF, Externally Aided Projects (EAP) & expenditure in CSS / State Development Schemes
8	Review of CSS / CN schemes with Nodal Officers
<b>Directorate of Registration and Stamp Revenue</b>	
1	Introduction of bio-metric attendance system in the Directorate Head Quarter
2	Digitization of legacy records and checking facility of digitized legacy records through WEB in 2 Registration Offices
3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 4 Offices
5	Introduction of phase-wise implementation of e-deeds
6	Restructuring of IGR set up for valuation of land & properties
<b>Excise</b>	
1	Quarterly review meeting with Superintendents of Excise on revenue collection and enforcement activities
2	Development and Testing of software for the amended and re-engineered procedure related to grant of Temporary Bar Licenses
3	Inspection of 2 (two) Foreign Liquor Manufactories by Addl. Excise Commissioner / Jt. Commissioner
<b>Directorate of Small Savings</b>	
1	State level meeting of all Districts
2	Inspection of the Office of the Dy. Director, Small Savings, Birbhum and their administration
3	Monitoring the publicity programme of Birbhum and Kolkata
4	Resolving Post Office related problems
<b>FEBRUARY</b>	
<b>Department/Directorates</b>	
<b>e-Governance Group</b>	
1	Integration between SW Pension Portal of WCD&SW Department & IFMS
2	Integration between i-OSMS (School Education) & IFMS Portal for Grant-in-Aid Salary payment of Secondary Teaching and Non-Teaching Staff
3	Deployment of facility for transfer of School PF across the State
4	Integration with Portal of Mass Education, Labour Department with GRIPS
5	Works/Forest AC Bill drawal facility through TR Form No. 27 and adjustment in TR Form No. 28
6	Mobile Apps of WBIFMS—1st phase to be fully functional for users, citizens and employees
7	Roll out of e-Sarathi integration with GRIPS
<b>IFMS</b>	
1	Integration between Social Welfare Pension Portal of WCD&SW Department & IFMS
2	Implementation of e-payment version 2.0 of e-Kuber (RBI) in IFMS
3	Integration between i-OSMS (School Education) & IFMS Portal for Grant-in-Aid Salary payment of Secondary Teaching and Non-Teaching Staff

4	Deployment of facility for transfer of School PF across the State
5	Integration with Portal of Mass Education, Labour Department with GRIPS
6	Works/Forest AC bill drawal facility through TR Form No. 27 and adjustment in TR Form No. 28
<b>Commercial Tax Directorate</b>	
1	Training of DDOs on GST and GST Network
2	Review of status of VAT Audit 2016-2017
3	Review of refunds made to dealers on Assessments
4	Monthly Review on Collection with Circles
5	Review meeting on performance of Appellate Authorities
6	Survey of Unregistered dealers under GST
<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>	
1	Disposal of all the pension cases, where date of retirement is within 28.02.2019
2	Disposal of all the family pension cases received in this Office within 31.01.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 22.02.2019
<b>Directorate of Treasuries &amp; Accounts, WB</b>	
1	Inspection of 5 Treasuries
2	Completion of Work of Upgradation of Treasury Infrastructure in 2 Treasuries
3	Special drive for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
<b>Finance (Budget) Department</b>	
1	Finalization of Supplementary Estimates for FY 2018-2019
2	Preparation for Appropriation (Supplementary) Bill
3	Preparation of draft Vote on Account, if required
4	Preparation of draft Appropriation Bill No. 2
5	Publication of 29 volumes of budget documents
6	Publication and Placement of draft Medium Term Fiscal Policy Statement & Fiscal Policy Strategy Statement to the WBLA
7	Preparation of write up of State Finance for the publication of Economic Review 2017-2018
<b>Directorate of Registration and Stamp Revenue</b>	
1	Introduction of deed preparation module over the website
2	Digitization of legacy records and checking facility of digitized legacy records through WEB in 20 Registration Offices
3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 4 Offices
5	Review and analysis of inception report submitted by TA for development of scientific framework for market value management system

	<b>Excise</b>
1	Roll out of software for the amended and re-engineered procedure related to grant of Temporary Bar Licenses
2	Development and testing of software for the amended and re-engineered procedure related to grant of Liquor service permission at private occasions and official parties hosted by diplomatic corps
3	Video Conferencing with Additional District Magistrates & Collectors of Excise of all Districts
<b>Directorate of Small Savings</b>	
1	Meeting with the Dy. Director, Small Savings, North & South 24-Parganas and their administration
2	Supervising of the publicity programme of North and South 24 Parganas
3	Resolving grievances of agents and investors
<b>MARCH</b>	
	<b>Department/Directorates</b>
	<b>e-Governance Group</b>
1	Integration between IFMS and Portal of BCW&TD Department for Sikshasree Payment
2	Receipt of e-Scroll (Clearance Memo) from RBI
3	Implementation of e-Service Book throughout all the Departments of Government of West Bengal
4	Development of Online Accounts Opening permission facility for Bank Accounts of Government Institutions and Parastatals
5	Monitoring of various Central/ State Govt Schemes under Scheme management facility of Centralised Budget Monitoring System module of IFMS -1st Phase
6	Payment Gateway in GRIPS
	<b>IFMS</b>
1	Mobile Apps of WBIFMS (1st phase) to be fully functional for users, citizens and employees
2	Integration between i-OSMS (P&RD) & IFMS Portal for Grant-in-Aid Salary payment of Gram Panchayat Employees
3	Roll out of e-Sarathi integration with GRIPS
4	Integration between IFMS and Portal of BCW&TD Department for Sikshasree Payment
5	Implementation of E-Service Book throughout all the Departments of Government of West Bengal
6	Implementation of Online Accounts Opening permission facility for Bank Accounts of Government Institutions and Parastatals (Schemewise Bank Management System - SBMS)
7	Monitoring of various Central/ State Govt. Schemes under Scheme management facility of Centralised Budget Monitoring System module of IFMS
	<b>Commercial Tax Directorate</b>
1	Review of status of Special Audit Cases
2	Monthly meeting on Revenue mobilisation
3	Review of appeal and revision cases
4	Inspection of two Charges to review performance
5	Review of Progress of Crack Teams in Circles

	<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>
1	Disposal of all the pension cases, where date of retirement is within 31.03.2019
2	Disposal of all the family pension cases received in this Office within 28.02.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.03.2019
	<b>Directorate of Treasuries &amp; Accounts ,WB</b>
1	Completion of work of Upgradation of Treasury Infrastructure in 2 Treasury
2	Upgradation of Treasury Infrastructure of 2 Treasury
3	Integration with Payment Aggregator for GRIPS
	<b>Finance (Budget) Department</b>
1	Re-appropriation and release of funds to Administrative Departments including final receipts of balance CSS funds
2	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes
3	Review & Monitoring of Administrative Expenditure & State Development Schemes of all Departments
4	Implementation of Centralised Budget Monitoring System under IFMS
	<b>Directorate of Registration and Stamp Revenue</b>
1	Digitization of legacy records and checking facility of digitized legacy records through WEB in 30 Registration Offices
2	Revenue meeting with District Registrars & DIGRs
3	Review of inspection reports submitted by DIGRs for 3 Offices
	<b>Excise</b>
1	Development and testing of software for handling customs duty free supplies of BIO products to 5 Star hotels through WBSBCL
2	Roll out of software for the amended and re-engineered procedure related to grant of Liquor service permission at private occasions and official parties hosted by diplomatic corps
3	Inspection of 2 (two) Country Spirit Bottling Plants by Addl. Excise Commissioner / Jt. Commissioner
	<b>Directorate of Small Savings</b>
1	Meeting with the Dy. Director, Small Savings, Howrah & Murshidabad
2	Inspection of the Office of the Dy. Director, Small Savings, Bankura & Purulia
3	Reviewing publicity programmes of Bankura and Purulia
	<b>APRIL</b>
	<b>Department/Directorates</b>
	<b>e-Governance Group</b>
1	Authentication of Bill/Documents by e-Signing-1st Phase
2	Integration between IFMS-Government e-Marketplace (GeM)
3	System base Balance Validation at the time of withdrawal from GPF Account of Group-D State Government Employees

4	Remaining MIS Reports and Dashboard of HRMS modules
5	Mobile Apps of WBIFMS—2nd phase to be fully functional for users, citizens and employees
6	Online generation of Administrative approval of Projects
7	Facility of GPF Subscription payment through GRIPS
8	Monitoring of various Central/ State Government Schemes under Scheme management facility of Centralised Budget Monitoring System module of IFMS -2nd phase
9	Tagging of projects with UPLMS to monitor the unified life cycle of projects
10	Facility for creation of online projects out of Planned expenditures
	<b>IFMS</b>
1	Implementation of 1st Phase of paperless treasury initiative (Authentication of Bill / Documents by e Signing)
2	Tagging of Projects with UPLMS to monitor the unified life cycle of projects
3	Facility for creation of online Projects out of Planned expenditures
	<b>Commercial Tax Directorate</b>
1	Annual Review of performance of the CTD
2	Review of anti-evasion activities with units Bureau and IIU
3	Training of Officers on Case Studies of Service Tax
4	Outreach programme for small dealers
5	Review of issues in implementation of GST
6	Training of Officers on changes in GST Law
	<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>
1	Disposal of all the pension cases, where date of retirement is within 30.04.2019
2	Disposal of all the family pension cases received in this Office within 31.03.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.04.2019
4	Introduction of Pay Revision Module under e-Pension Portal
	<b>Directorate of Treasuries &amp; Accounts, WB</b>
1	Inspection of 5 Treasuries
2	Quarterly Review Meeting with PAO & TOs
3	Special drive for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
	<b>Finance (Budget) Department</b>
1	Release of 1st instalment of budgetary funds for FY 2019-2020 to Administrative Departments
2	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2019-2020
	<b>Directorate of Registration and Stamp Revenue</b>
1	Digitization of legacy records and checking facility of digitized legacy records through WEB in 30 Registration Offices
2	Revision of market value of land / apartment

3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 4 Offices
<b>Excise</b>	
1	Annual Review meeting with Superintendents of Excise on revenue collection and enforcement activities
2	Initiation for publishing updated West Bengal Excise Acts, 1909 and Rules under the said Act
3	Piloting of software for handling customs duty free supplies of BIO products to 5 Star hotels through WBSBCL
4	Development and testing of software for production module and QR code tagging to packaged beer at Breweries
<b>Directorate of Small Savings</b>	
1	State Level meeting of all Districts
2	Inspection of the Office of the Dy. Director, Small Savings, Balurghat & Malda
3	Reviewing of the publicity programme of Balurghat and Malda
<b>MAY</b>	
	<b>Department/Directorates</b>
	<b>e-Governance Group</b>
1	Integration between IFMS with MAME Department for ease of operation and faster payment of Scholarship payments from WBMDFC
2	MIS Dashboard Reports of Employee data of Integrated Portals
3	GPF Account Statement generation for Group-D Employees
4	Introduction of Concept of Controlling Officer in HRMS
5	Integration with 3 number of banks to get online validation of Government Banks
6	Integration with 4 number of banks to get online Transaction detail reports
7	Integration between IFMS with Lokprasar Prakalpa of I&CA Department
8	Preparation of online phasing facility for all projects of all Departments as per budgetary allotment
	<b>IFMS</b>
1	Integration between IFMS with MAME Department for ease of operation and faster payment of Schplarship payments from WBMDFC
2	MIS Dashboard Reports of Employee data of Integrated Portals
3	GPF Account Statement generation for Group-D Employees
4	Integration between IFMS with Lokprasar Prakalpa of I&CA Department
5	Receipt of e-Sroll (Clearance Memo) from RBI
	<b>Commercial Tax Directorate</b>
1	Survey of dealers for registration in GST and PT
2	Monthly review meeting on Revenue collection
3	Monitoring of assessment for 2016-2017
4	Review of appeal and revision cases

5	Review of anti-evasion activities with units Bureau and IIU
6	Review of progress of Crack Teams in Circles
<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>	
1	Disposal of all the pension cases, where date of retirement is within 31.05.2019
2	Disposal of all the family pension cases received in this Office within 30.04.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 24.05.2019
<b>Directorate of Treasuries &amp; Accounts, WB</b>	
1	Inspection of 5 Treasuries
2	Special drive for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
<b>Finance (Budget) Department</b>	
1	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2019-2020
2	Review & Monitoring of CSS/ RIDF Expenditure of all Departments
3	HPC Meeting with NABARD and Departmental Secretaries under the Chairmanship of Chief Secretary
<b>Directorate of Registration and Stamp Revenue</b>	
1	Digitization of legacy records and checking facility of digitized legacy records through WEB in 30 Registration Offices
2	Revenue meeting with District Registrars & DIGRs
3	Review of inspection reports submitted by DIGRs for 3 Offices
4	Review and analysis of benchmarking report submitted by TA for development of scientific framework for market value management system
<b>Excise</b>	
1	Piloting of software for production module and QR code tagging to packaged beer at Breweries
2	In service training of Officers of the newly developed eAbgari & eBevco modules already deployed
3	Inspection of 1 (one) distillery by Addl. Excise Commissioner / Jt. Commissioner
<b>Directorate of Small Savings</b>	
1	Meeting with the Dy. Director, Small Savings, Hooghly & Tamluk ( Purba Medinipore)
2	Inspection of the Office of the Dy. Director, Small Savings, Siliguri, Jalpaiguri and Coochbehar
3	Monitoring publicity programmes of Siliguri, Jalpaiguri and Coochbehar
4	Resolving Post Office related problems
<b>JUNE</b>	
	<b>Department/Directorates</b>
	<b>e-Governance Group</b>
1	Integration between IFMS with portal of SHG&SE Department for payment of Loan / Interest subsidies of WBSCL
2	Introduction of HRMS for Government Undertakings/ Parastatals like GTA etc.

3	Online fund release facility for projects and introduction of project based fund release instead of budgetary allotment based releases
4	Development of new TR From No-72 in e-Billing module of IFMS
5	Online registration of Institutional Bank accounts in IFMS
6	Integration between Rupashree Portal of WCD&SW Department & IFMS
<b>IFMS</b>	
1	Integration between IFMS with portal of SHG&SE Department for payment of Loan / Interest subsidies of WBSCL
2	Introduction of HRMS for Govt. Undertakings, Parastatals, etc.
3	Online Administrative Approval and Financial Sanction (AAFS) and fund release facility in IFMS
4	Development of new TR From No-72 in e-Billing module of IFMS
5	Integration between Rupashree Portal of WCD&SW Department & IFMS
6	Introduction of Payment Gateway facility in GRIPS
<b>Commercial Tax Directorate</b>	
1	Review meeting with Circles and Large Taxpayers' Unit on Revenue Collection
2	Completion of Assessments for 2016-2017
3	Review of progress of VAT Audit cases
4	Review of status of Special Audit Cases
5	Inspection of two charges to review performance
<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>	
1	Disposal of all the pension cases where date of retirement is within 30.06.2019
2	Disposal of all the family pension cases received in this Office within 31.05.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.06.2019
4	Piloting of issuance of e-PPOs instead of manual PPOs for other Institutions/Organisations (Khadi,HRBC,etc.)
<b>Directorate of Treasuries &amp; Accounts, WB</b>	
1	Inspection of 5 Treasuries
2	Special drive for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
<b>Finance (Budget) Department</b>	
1	Start of preparation of administrative report of Finance Department with data collection and compilation from different Directorate of the Finance Department and data from the Statistic & PI Department
2	Review & Monitoring of Administrative Expenditure & Expenditures of State Development Schemes for 2019-2020
3	Review of Externally Aided Projects (EAP)
<b>Directorate of Registration and Stamp Revenue</b>	
1	Digitization of legacy records and checking facility of digitized legacy records through WEB in 30 Registration Offices

2	Introduction of LR plot based market value
3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 3 Offices
<b>Excise</b>	
1	Development and testing of software for case level QR code based inventory and supply chain management using HHT
2	Video Conferencing with Additional District Magistrates & Collectors of Excise of all Districts
3	Revision of West Bengal Excise Acts,1909 and Rules under the said Act by the senior Officers
4	Roll out of software for production module and QR code tagging to packaged beer at Breweries
<b>Directorate of Small Savings</b>	
1	Meeting with the Dy. Director, Small Savings, Nadia & Midnapore West
2	Reviewing of the publicity programmes of Nadia
<b>JULY</b>	
	<b>Department/Directorates</b>
	<b>e-Governance Group</b>
1	Review with Administrative Departments for feedback of seamless integration
2	Tour for team of Finance Department to other States for exploring new ideas of IFMS
3	Implementation of Departmental Proceedings Sub-module of HRMS
4	Discontinuation of pension from counter of AGWB and shifted to PDO
5	Online Payment to the Service Provider BSNL (CTD) through Online PL module
6	Authentication of Bill/Documents by e-Signing-2nd Phase
7	Deposit Account Payment facility through GRIPS
8	Integration with Portal of Housing Department with GRIPS
	<b>IFMS</b>
1	Online Payment to the Service Provider for payment of Bills of BSNL, Power Utility, etc. from the Deposit Accounts
2	Integration with Portal of Housing Dept. with GRIPS
3	Integration between IFMS-Government e-Marketplace (GeM)
4	Mobile Apps of WBIFMS (2nd phase) to be fully functional for users, citizens and employees
	<b>Commercial Tax Directorate</b>
1	Monthly Review Meeting with Charges on Revenue Collection
2	Inspection of two charges to review performance
3	Review of anti-evasion activities with units Bureau and IIU
4	Review of progress of VAT Audit cases
5	Review meeting on performance of Appellate Authorities
6	Training of Officers on changes in GST Law

	<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>
1	Disposal of all the pension cases where date of retirement is within 31.07.2019
2	Disposal of all the family pension cases received in this Office within 30.06.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.07.2019
	<b>Directorate of Treasuries &amp; Accounts, WB</b>
1	Inspection of 5 Treasuries
2	Special drive for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
	<b>Finance (Budget) Department</b>
1	Reappropriation of funds as per requirement of Administrative Departments
2	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2019-2020
3	Review & Monitoring of CSS/ RIDF Expenditure of all Departments
	<b>Directorate of Registration and Stamp Revenue</b>
1	Digitization of legacy records and checking facility of digitized legacy records through WEB in 30 Registration Offices
2	Introduction of the concept of concurrent jurisdiction among ARAs in RA Kolkata
3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 3 Offices
	<b>Excise</b>
1	Quarterly review meeting with Superintendents of Excise on revenue collection and enforcement activities
2	Piloting of software for case level QR code based inventory and supply chain management using HHT
3	Development and testing of software for automated settlement of indents by retailers at WBSBCL depots
	<b>Directorate of Small Savings</b>
1	State Level meeting
2	Monitoring of publicity programmes of North 24 Parganas and South 24 Parganas
	<b>AUGUST</b>
	<b>Department/Directorates</b>
	<b>e-Governance Group</b>
1	Introduction of 2nd version of IFMS a) Added facility in MIS & Dashboard; b) Upgradation of look and feel of IFMS portal; c) Upgradation of all FAQ, manual & guidance, etc.
2	Preparation of Global Scheme masters for all operational schemes of Government of West Bengal
3	Capturing of Scheme wise Bank details for all funds allotted to different Implementing agencies
4	Inter Head inter project fund reappropriation facility
5	DDO Transfer Module- transfer of DDO with all legacy data from one Treasury to another
	<b>IFMS</b>
1	Capturing of Scheme wise Bank details for all funds allotted to different Implementing agencies

2	Online generation of Administrative approval of Projects
3	Implementation of Departmental Proceedings Sub-module of HRMS
<b>Commercial Tax Directorate</b>	
1	Monthly Review of Collection of Revenue
2	Review of progress of VAT Audit cases
3	Inspection of two charges to review performance
4	Review of Progress of Crack Teams in Circles
5	Survey of Unregistered dealers under GST
<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>	
1	Disposal of all the pension cases where date of retirement is within 31.08.2019
2	Disposal of all the family pension cases received in this Office within 31.07.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 26.08.2019
<b>Directorate of Treasuries &amp; Accounts, WB</b>	
1	Inspection of 5 Treasuries
2	In Service Training of PAO/APAO/TO/ATO
3	Special drive with AG WB and Treasury for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
<b>Finance (Budget) Department</b>	
1	Release of second instalment of budgetary funds to all Administrative Departments
2	Re-appropriation of funds as per the requirement of Administrative Departments
<b>Directorate of Registration and Stamp Revenue</b>	
1	Digitization of legacy records and checking facility of digitized legacy records through WEB in 30 Registration Offices
2	Introduction of registration of e-Signed deeds
3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 4 Offices
<b>Excise</b>	
1	Publication of Administrative Report
2	Development and testing of software for Logistics Services at WBSBCL depots
3	Inspection of 2 (two) F.L Manufactories by Addl. Excise Commissioner / Jt. Commissioner
4	Roll out of software for case level QR code based inventory and supply chain management using HHT
<b>Directorate of Small Savings</b>	
1	Meeting with the Dy. Director, Small Savings, Kolkata, Burdwan ( Purba Bardhaman) & Durgapur ( West Bardhaman)
2	Inspection of the office of the Dy. Director, Small Savings, Howrah & Hooghly and their Administration
3	Reviewing publicity programmes of Howrah and Hooghly

SEPTEMBER	
<b>Department/Directorates</b>	
<b>e-Governance Group</b>	
1	Bulk beneficiary approval system in Online PL module
2	Upgradation of User Interface of HRMS
3	Online approval of Advance drawal permission by the Finance Department
4	Online Payment to the Service Provider BSNL (WBTC) through Online PL module
5	Facility for GISS Payment through GRIPS
6	UO No generation facility at the end of all Financial Advisors for approved projects
<b>IFMS</b>	
1	Introduction of Bulk beneficiary approval facility in Online PL module
2	Facility for GISS Payment through GRIPS
3	Online UO No. generation facility at the end of all Financial Advisors for approved projects through IFMS
<b>Commercial Tax Directorate</b>	
1	Monthly Review of Collection of Revenue
2	Review of progress of VAT Audit cases
3	Review of anti-evasion activities with units Bureau and IIU
4	Review of status of Special Audit Cases
5	Review meeting on performance of Appellate Authorities
<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>	
1	Disposal of all the pension cases where date of retirement is within 30.09.2019
2	Disposal of all the family pension cases received in this Office within 31.08.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.09.2019
<b>Directorate of Treasuries &amp; Accounts, WB</b>	
1	Inspection of 5 Treasuries
2	Special drive for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
<b>Finance (Budget) Department</b>	
1	Re-appropriation of funds as per the requirement of Administrative Departments
2	Review of utilization of funds received under the 14th Finance Commission
3	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2019-2020
4	Mid-Year Review of Release of Funds by Administrative Departments as released to them by Finance Department in April and August
5	Mid-Year Review of Taxes Collection by various Directorates
6	Reconciliation of Accounts of last Financial Years with A.G, West Bengal

7	Review & Monitoring of CSS/RIDF Expenditure of all Departments
<b>Directorate of Registration and Stamp Revenue</b>	
1	Introduction of the concept of concurrent jurisdiction among DSRs at Alipore
2	Bifurcation of Berhampur ADSR Office in Murshidabad District
3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 3 Offices
<b>Excise</b>	
1	Piloting of software for automated settlement of indents by retailers at WSBCL depots
2	Pre-puja review with Superintendents of Excise on revenue collection and enforcement activities
3	Coordination meeting on NDPS with all units on preparedness to ensure Zero cultivation of contraband Opium and Cannabis
<b>Directorate of Small Savings</b>	
1	Meeting with the Dy. Director, Small Savings, Birbhum, Bankura & Purulia
2	Inspection of the Office of the Dy. Director, Small Savings, Kolkata
<b>OCTOBER</b>	
<b>Department/Directorates</b>	
<b>e-Governance Group</b>	
1	Integration between IFMS with Portal of BCW&TD Department for Pre & Post matric Scholarship payment
2	Online Payment to the Service Provider CESC through Online PL module
<b>IFMS</b>	
1	Integration between IFMS with Portal of BCW&TD Department for Pre & Post matric Scholarship payment
2	Facility of GPF Subscription payment through GRIPS
<b>Commercial Tax Directorate</b>	
1	Monthly Review of Collection of Revenue
2	Inspection of two charges to review performance
3	Review of progress of VAT Audit cases
4	Review of Progress of Crack Teams in Circles
5	Training of Officers on changes in GST Law
<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>	
1	Disposal of all the pension cases where date of retirement is within 31.10.2019
2	Disposal of all the family pension cases received in this Office within 30.09.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.10.2019
4	Introduction of Special category Family Pension sub-module under e-Pension

	<b>Directorate of Treasuries &amp; Accounts, WB</b>
1	Special drive with AG WB and Treasury for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
<b>Finance (Budget) Department</b>	
1	Collection and Compilation of Budget Material from all the Administrative Departments
2	Re-appropriation of funds as per the requirement of Administrative Departments
3	Review of Externally Aided Projects & RIDF
4	Entry of Actual expenditure figure of 2018-2019 as provided by A.G.(A&E), West Bengal
5	Entry/ Exit Conference with the Office of A.G(A&E), West Bengal
<b>Directorate of Registration and Stamp Revenue</b>	
1	Revenue meeting with District Registrars & DIGRs
2	Review of inspection reports submitted by DIGRs for 3 Offices
3	Interim revision of market value of land / apartment
<b>Excise</b>	
1	Roll out of software for automated settlement of indents by retailers at WBSBCL depots
2	Review of e-Governance initiatives and achievements by Excise Commissioner / Addl. Excise Commissioner
3	Review meeting with Depot Managers & Nodal Officers of FL Depots of WBSBCL
4	Development and testing of software for Financial Reconciliation on eBevco platform
<b>Directorate of Small Savings</b>	
1	State Level meeting
2	Inspection of the Office of the Dy. Director, Small Savings, Murshidabad and their administration
<b>NOVEMBER</b>	
	<b>Department/Directorates</b>
<b>e-Governance Group</b>	
1	Review with Administrative Departments for feedback & progress of Integrated Portals
2	Introduction of HRMS for other Government aided Institutions like Universities,etc.
3	Online generation of sanction and allotment of funds with mother implementing agencies to lower levels
4	Integration with more six number of banks
5	Online UO No generation facility for advanced drawal of funds
6	Online Physical and Financial Progress monitoring facility
<b>IFMS</b>	
1	Online UO No. generation facility for advanced drawal of funds through IFMS
2	Online Physical and Financial Progress monitoring facility
<b>Commercial Tax Directorate</b>	
1	Monthly Review of Collection of Revenue
2	Publication of Annual Administrative Report

3	Review of anti-evasion activities with units Bureau and IIU
4	Review meeting on performance of Appellate Authorities
5	Survey of Unregistered dealers under GST
	<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>
1	Disposal of all the pension cases where date of retirement is within 30.11.2019
2	Disposal of all the family pension cases received in this Office within 31.10.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 25.11.2019
	<b>Directorate of Treasuries &amp; Accounts, WB</b>
1	Inspection of 5 Treasuries
2	Quarterly Review Meeting with PAO & TOs
3	Special drive with AG WB and Treasury for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
	<b>Finance (Budget) Department</b>
1	Re-appropriation of funds as per the requirement of Administrative Departments
2	Collection and Compilation of Budget Material from all the Administrative Departments
3	Review of File Disposal Rate
4	Completion of incorporation of actual data for the Financial Year 2018-2019, including receipts and expenditure, as received from A.G., West Bengal for Budget Publication
5	Review of Taxes Collection by various Directorates
	<b>Directorate of Registration and Stamp Revenue</b>
1	Bifurcation of Malda DSR Office
2	Introduction of scientific framework for assessment of market value immovable property including use of GIS maps in identification and assessment as advised by TA
3	Revenue meeting with District Registrars & DIGRs
4	Review of inspection reports submitted by DIGRs for 3 Offices
	<b>Excise</b>
1	Review meeting with Superintendents of Excise on revenue collection and enforcement activities
2	Coordination meeting on NDPS with all units
3	Piloting of software for Logistics Services at WBSBCL depots
	<b>Directorate of Small Savings</b>
1	Meeting with the Dy. Director, Small Savings, Darjeeling & Jalpaiguri
2	Reviewing publicity programmes of the Office of the Dy. Director, Small Savings, Midnapore, Tamluk
3	Resolving grievances of agents
	<b>DECEMBER</b>
	<b>Department/Directorates</b>
	<b>e-Governance Group</b>
1	Start exploring new areas of improvements of HRMS
2	Tour for team of Finance Department to other States for exploring new ideas of IFMS
3	Online Cash Book facility for DDOs and Operator of Government Offices-1st Phase
4	Online Payment to the Service Provider WBSEDCL /NTECL through Online PL module

	<b>IFMS</b>
1	Online Cash Book facility for DDOs and Operator of Government Offices-1st Phase
2	DDO Transfer Module- transfer of DDO with all legacy data from one Treasury to another
	<b>Commercial Tax Directorate</b>
1	Monthly Review of Collection of Revenue
2	Inspection of two charges to review performance
3	Review of status of Special Audit Cases
4	Review of Progress of Crack Teams in Circles
5	Training of Officers on changes in GST Law
	<b>Directorate of Pension, Provident Fund &amp; Group Insurance</b>
1	Disposal of all the pension cases where date of retirement is within 31.12.2019
2	Disposal of all the family pension cases received in this Office within 30.11.2019
3	Issuance of Final Payment Authority of GPF in favour of Group D State Government Employees received up to 26.12.2019
	<b>Directorate of Treasuries &amp; Accounts, WB</b>
1	Inspection of 5 Treasuries
2	Special drive with AG WB and Treasury for settlement of Outstanding Audit paras and Unadjusted Advance - 4 Treasuries
3	Completion of work of Upgradation of Treasury Infrastructure in 2 Treasury
	<b>Finance (Budget) Department</b>
1	Release of 3rd instalment of budgetary funds to all the Administrative Departments
2	Preparation & publication of administrative report of Finance Department
3	Re-appropriation of funds as per the requirement of Administrative Departments
4	Review of resources including raising of resources for Administrative Expenditure & State Development Schemes for 2019-2020
5	Review of Taxes Collection by various Directorates
6	HPC Meeting with NABARD and Departmental Secretaries under the Chairmanship of Chief Secretary for RIDF projects
7	Start preparation of Budget 2020-2021
8	Review & Monitoring of CSS/ RIDF Expenditure of all the Departments
	<b>Directorate of Registration and Stamp Revenue</b>
1	Bifurcation of Bhagwangola ADSR Office in Murshidabad District
2	Administrative Revenue meeting with Registering Officers
3	Review of inspection reports submitted by DIGRs for 3 Offices
	<b>Excise</b>
1	Training of retailers and suppliers on handling the software for Logistics Services at WBSBCL depots
2	Inspection of 2 (two) Breweries by Addl. Excise Commissioner / Jt. Commissioner
3	Roll out of software for Logistics Services at WBSBCL depots
	<b>Directorate of Small Savings</b>
1	Meeting with the Dy. Director, Small Savings, Balurghat (North & South Dinajpur), Malda & Coochbehar
2	Inspection of the Office of the Dy. Director, Small Savings, Tamluk and their administration
3	Monitoring State wise publicity programmes

## Department of Fire & Emergency Services

### JANUARY – 2019

Sl.No.	Target
1	Fire Service Mechanised Contingent will participate at Indira Gandhi Sarani in connection with Republic Day Parade on 26th January, 2019 and at district and sub-division level.
2	Purchase of Fire Fighting Equipments.
3	1st Batch of External Sub-Officer Course, National Fire Service College, Nagpur shall be conducted at Institute of Fire Service.
4	Stand-by duty at Ganga Sagar Mela, 2019.
5	Construction work of one new Fire station building to be completed.
6	Stand-by duty at Book Fair, 2019.
7	Posting of Newly recruited FEOD will be completed.
8	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under Hooghly, Howrah, Purba Medinipur, Paschim Medinipur & Jhargram Divisions.
9	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
10	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.

### FEBRUARY – 2019

Sl.No.	Target
1	Professional Duty-cum-Athletic Meet-2019 (Division-wise Tactical Exercise Competition) will be conducted at a suitable venue.
2	Special Appliances and Modern Equipments Training Programme will be conducted at Institute of Fire Service for departmental candidates.
3	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
4	Selection of participants for National Fire Service Game to be completed.
5	Purchase of Fire Equipments through e-Tender/GEM.
6	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
7	Review Meeting on Audit Queries to be held.

### MARCH – 2019

Sl.No.	Target
1	Completion of New Chamber of Director General and Conference Hall.
2	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under North Kolkata, South Kolkata, North 24-Pgs. & South 24-Pgs. Divisions.
3	Meeting with all Divisional Fire Officers to be conducted.
4	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
5	General transfer process to be completed.
6	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.

**APRIL – 2019**

<b>Sl.No.</b>	<b>Target</b>
1	An Exhibition in respect of Awareness Programme on Fire & Life Safety will be conducted at Academy of Fine Arts during Fire Service Week from 14th April to 20th April, 2019.
2	Review Meeting within Directorate and with Senior Field Officers, to examine financial performance in the past financial year.
3	Appointment letter to Newly recruited Sub-Officer will be issued.
4	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
5	Condemnation process of old and unserviceable fire appliances and fire equipments to be initiated.

**MAY– 2019**

<b>Sl.No.</b>	<b>Target</b>
1	Refresher Course for Departmental Station Officers will be conducted at Institute of Fire Service.
2	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under Nadia, Bankura, Purulia, Purba Bardhaman & Paschim Bardhaman Divisions.
3	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
4	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
5	Meeting with all Divisional Fire Officers to be conducted.

**JUNE– 2019**

<b>Sl.No.</b>	<b>Target</b>
1	Refresher Course for Departmental Sub-Officers will be conducted at Institute of Fire Service.
2	1st Batch of External Sub- Officer Course, National Fire Service College, Nagpur will be completed.
3	Construction of one no. of newly Fire station building to be completed.
4	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
5	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.

**JULY– 2019**

<b>Sl.No.</b>	<b>Target</b>
1	2nd Batch of External Sub-Officer Course, National Fire Service College, Nagpur will be commenced at Institute of Fire Service.
2	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under Malda, Murshidabad, Birbhum, Uttar Dinajpur & Dakshin Dinajpur Divisions.
3	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
4	Completion of face lifting work of Directorate Office.
5	Proposal for repair and renovation of the building occupied by Fire Protection & Fire Prevention Section to be initiated.
6	Meeting with all Divisional Fire Officers to be conducted.
7	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
8	Refresher Course for Departmental Leaders will be conducted at Institute of Fire Service.

### AUGUST– 2019

Sl.No.	Target
1	Fire Service Contingent will participate at Indira Gandhi Sarani in connection with Independence Day Parade on 15th August 2019.
2	Refresher Course for Departmental FEODs will be conducted at Institute of Fire Service.
3	Appointment letter to Newly recruited Sub-Officer will be issued.
4	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
5	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
6	Purchase of Fire Equipments through e-Tender/GEM.

### SEPTEMBER– 2019

Sl.No.	Target
1	Fire Awareness Programme will be conducted in all public places for coming festive season.
2	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under Darjeeling, Kalimpong, Cooch Behar, Jalpaiguri & Alipurduar Divisions.
3	Meeting with all Divisional Fire Officers to be conducted.
4	Installation of CCTV Camera at a Directorate Office to be completed.
5	Engagement of 1500 nos. of A.F.O. to be completed.
6	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
7	Construction work of 1(one) no. new Fire Station building to be completed.
8	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
9	Refresher Course for Departmental F.Os/A.F.Os will be conducted at Institute of Fire Service.

### OCTOBER– 2019

Sl.No.	Target
1	NOC under Section 23A of The West Bengal Fire Services Act, 1950 regarding erection of temporary structures or pandals in connection with Durga Puja, Kali Puja, etc. would be issued following Single Window System (Aasaan).
2	Fire Service stand-by duty will be performed during Durga Puja at different Police Stations and big Puja Pandals.
3	Fire Service stand-by duty will be performed during Kali Puja & Jagatdhatri Puja at different Police Stations and big Puja Pandals.
4	Construction of Main Gate at Head Quarter compound to be completed.
5	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
6	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues, including Court Cases.

### NOVEMBER– 2019

Sl.No.	Target
1	Practical Training Programme for the students of Advance Diploma in Fire Management of IISWBM will be conducted at Institute of Fire Service in four batches.
2	Mock Drill Exercise and Fire Awareness Programme to be organized in the area under South 24-Pgs., North 24-Pgs., North Kolkata & South Kolkata Divisions.
3	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.
4	Meeting with all Divisional Fire Officers to be conducted.
5	Refresher Course for Departmental Station Officers will be conducted at Institute of Fire Service.
6	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
7	Completion of repair and renovation work of existing 1 No. of Fire Station.

### DECEMBER– 2019

Sl.No.	Target
1	2nd Batch of External Sub-Officer Course, National Fire Service College, Nagpur shall be completed.
2	Refresher Course for Departmental Sub-Officers will be conducted at Institute of Fire Service.
3	Special Appliances and Modern Equipments Training Programme will be conducted at Institute of Fire Service for departmental candidates.
4	Construction work of 1(one) no. new Fire Station building to be completed.
5	Condemnation process of old and unserviceable fire appliances and fire equipments to be completed.
6	Repair & renovation work of 1 (one) No. existing F.S. To be completed.
7	Review Meeting with Senior Officers of the Directorate, Department and Financial Advisor to monitor different issues including Court Cases.

DEPARTMENT OF FISHERIES, AQUACULTURE, AQUATIC RESOURCES & FISHING HARBOURS

1. Directorate of Fisheries

**State Fisheries Development Corporation Limited (SFDC Ltd.)**

Sl. no.	Name of the Scheme	Target for 1 <sup>st</sup> quarter			Target for 2 <sup>nd</sup> Quarter			Target for 3 <sup>rd</sup> Quarter			Target for 4 <sup>th</sup> Quarter			Yearly Target	Remarks
		Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec		
1	Production Of Fish in Fresh, Brakish Water, Sewage Fed Fish Farms. (Traditional & New Technology)	525 MT	210	93	155	154	212	215	215	204	124	202	2160	MT	
2	Stocking in Indian Major Carp Seed for culture (57 Lakh Fry)	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	MT	
3	Stocking of Big Fish advance Fingerlings For Big Fish culture (10 Lakh Advance Fingerlings)	5.8 Lakh Fry	2.3	2	1.5	6.5	7.2	7	7.5	7.2	3.3	4	4	59.5 lakh Fry	
4	Stocking of high yield Species (130 Lakh Fry)	2.08 LAKH	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Fry	
5	Stocking of l.vannamei & shrimp (50 Lakh Post Larvae)	2.11 Lakh	Lakh	Lakh	1	1	0.50	0.55	1.5	0.35	0.30	0.32	0.48	8.38 Lakh Fry	
6	Innovative new species culture (40 Lakh Fry & Post Larvae)	(Pangasius / GIFT Tilapia/ Seabass) 16 Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	(Pangasius /GIFT Tilapia/ Seabass) 42.5 Lakh	
7	Desiltation work of Water Bodies of Different Fisheries Project. (UNDER RKVY STATE FUND)	7	4.5	4.5	9.5	15	18	12	12	19	12	13	13	139.5 Lakh	
8	Introduction of Refrigerator Mobile Van /Live fish vending van for marketing in the city	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	56.88 Lakh	
9	Participation in different fair/festival/mela/ exhibition	1.10	2.18	4.80	12	10	15	3	3	5.8				43.20 Lakh Fry (Post Larvae)	
10	Establishment of Magur/Singhi & other indigenous spices hatchery at different projects	Cobia, Groper, silver Pompano/Thai Soi 8.95 Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Lakh	Mystus gulio, Amoor, Vietnam Koi, P.sarana 16.75	
11	Opening of new marketing outlet and retail chain	2.25	2.20	4.50	4	4.50	9	7.50	6	3.25	No Working(Due to monsoon season)	30%	30%	100%	
12	Modern fully mechanised fish processing and value-added items production unit (one)	40%			30%										
13	Estimate of ECO Fish Tourism centre cum Fisheries Project at Chandampuri, Namkhana (one)	10%	15%	15%	15%	10%	5%							30%	
14	Capacity Building and commercial tie-up with other Deptt. Like 'P & R.D.(Ananda Dhara), Correctional services Deptt., Women Child and Social welfare Deptt. etc	35%			30%			15%			20%			100%	
		25%			20%			25%			30%			100%	

**State Fisheries Development Corporation Limited (SFDC Ltd.)**

Sl. no.	Name of the Scheme	Fund allotted (Rs. in Lakh)	Target for 1 <sup>st</sup> quarter			Target for 2 <sup>nd</sup> Quarter			Target for 3 <sup>rd</sup> Quarter			Target for 4 <sup>th</sup> Quarter			Yearly Remarks
			Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
1	Beel Balli Fishery Project at Swarupnagar, North 24 Parganas. <i>(Sanctioned Amount:</i> Rs. 792.13 Lakh (RKVY)	590.90	3%	5%	5%	5%	5%	5%	3%	—	—	5%	5%	10%	51%
2	Construction of Net Mender's accommodation at Deshapran Fishing Harbour, Petuaghata, Purba Medinipur. <i>(Sanctioned Amount:</i> Rs. 788.06 Lakh (RDFD)	133.97	3%	5%	5%	5%	5%	5%	5%	—	—	5%	5%	8%	51%
3	Construction of 100 M.T./day Capacity Ice Plant at Deshapran Fishing Harbour, Petuaghata, Purba Medinipur. <i>(Sanctioned Amount:</i> Rs. 740.59 Lakh (RDFD)	125.90	3%	5%	5%	5%	5%	5%	5%	—	—	5%	5%	8%	51%
4	Re-excavation and development of Tapan Dighi at Tapan Block, Dakshin Dinajpur. <i>(Sanctioned Amount:</i> Rs. 5184.00 Lakh (State Plan)	362.00	2%	2%	2%	2%	2%	1%	1%	—	—	—	2%	2%	16%
5	Construction of Fish Landing Centre at Jharkhali, Basanti, South 24 Pgs. <i>(BENFISH work)</i> <i>(Sanctioned Amount:</i> Rs. 148.00 Lakh	148.00	3%	5%	8%	10%	10%	10%	2%	—	—	—	3%	10%	61%
6	Construction of Fish Marketing complex at Nalban Fisheries Project (SFDC work). <i>(Sanctioned Amount:</i> Rs. 64.78 Lakh	64.78	5%	10%	10%	10%	15%	10%	5%	—	—	—	5%	10%	80%
7	Construction of Fish Landing Centre at Indrapur, Pathar Pratima, South 24 Pgs. (BENFISH work) <i>(Sanctioned Amount:</i> Rs. 120.07 Lakh	120.07	3%	3%	5%	5%	10%	10%	5%	—	—	—	5%	15%	61%

Sl. no.	Name of the Scheme	Fund allotted (Rs. in Lakh)	Target for 1 <sup>st</sup> quarter			Target for 2 <sup>nd</sup> Quarter			Target for 3 <sup>rd</sup> Quarter			Target for 4 <sup>th</sup> Quarter			Yearly Target	Remarks
			Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec		
8	Construction of Ice Plant at Jharkhali, Basanti, South 24 Pgs. (BENFISH work) <i>Sanctioned Amount:</i> Rs. 172.00 Lakh	172.00	3%	5%	5%	8%	10%	10%	5%	-	-	-	5%	10%	61%	
9	Construction of Ice Plant at Indrapur, Pathar Pratima, South 24 Pgs. (BENFISH work) <i>Sanctioned Amount:</i> Rs. 197.80 Lakh	197.80	3%	5%	5%	8%	10%	10%	5%	-	-	-	5%	10%	61%	
10	Post Harvest Operation and Cold Chain at Nalban Fisheries Project (SFDC-work) <i>Sanctioned Amount:</i> Rs. 89.99 Lakh	89.99	5%	10%	10%	15%	10%	5%	-	-	-	-	5%	10%	80%	
11	Construction of PCC road from HP Gas office to Station road via Gosaitala at Chimpai, Birbhum (State Fund), <i>Sanctioned Amount:</i> Rs. 77.77 Lakh	46.66	5%	5%	10%	10%	10%	10%	5%	-	-	-	5%	10%	70%	
12	Construction of concrete road from Ajit Barik House to Gokul Bag Shelu of Ushma Mouza under Chhatri GP, Egra-I Panchyat Samity, Purba Medinipur. <i>Sanctioned Amount:</i> Rs. 47.89 Lakh	28.73	5%	5%	10%	10%	10%	5%	-	-	-	-	5%	10%	70%	
13	Construction of concrete road from Braza Mohan Maity Baraj to Madan Mohan Jana House of Ushma Mouza under Chhatri GP, Egra-I Panchyat Samity, Purba Medinipur. <i>Sanctioned Amount:</i> Rs. 47.89 Lakh	28.73	5%	5%	10%	10%	10%	10%	5%	-	-	-	5%	10%	70%	

Sl. no.	Name of the Scheme	Fund allotted (Rs. in Lakh)	Target for 1 <sup>st</sup> quarter			Target for 2 <sup>nd</sup> Quarter			Target for 3 <sup>rd</sup> Quarter			Target for 4 <sup>th</sup> Quarter			Yearly Target	Remarks
			Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec		
14	Construction of concrete road from Kasai River Embankment Serhati Sitala Mandir to Beguna Bari Kali Mandir under panskura Panchayat Samity, Purba Medinipur. <i>Sanctioned Amount:</i> Rs. 45.15 Lakh	27.08	5%	5%	10%	10%	10%	10%	5%	-	-	-	5%	10%	70%	
15	Construction of concrete road at Sukhbazar Village from Barai Chira Mill to Mistry Para. <i>Sanctioned Amount:</i> Rs. 47.67 Lakh	28.60	5%	5%	10%	10%	10%	10%	5%	-	-	-	5%	10%	70%	
16	Improvement of Black Top Road from Moughram Water Tank to Siluri Muslimpara Bridge. <i>Sanctioned Amount:</i> Rs. 99.72 Lakh	59.83	5%	5%	10%	10%	10%	10%	5%	-	-	-	5%	10%	70%	
17	Construction of additional (Ground and 1 <sup>st</sup> floor) building of G.D. College, saikpara, Raninagar-II, Block, Murshidabad. <i>Sanctioned Amount:</i> Rs. 52.94 Lakh	31.76	5%	5%	10%	10%	10%	10%	5%	-	-	-	5%	10%	70%	
18	Construction of Wholesale & Retail Fish Market Complex at Dubrajpur, Birbhum. <i>Sanctioned Amount:</i> Rs. 98.36 Lakh	68.85	5%	5%	10%	10%	10%	10%	5%	-	-	-	5%	10%	70%	
<i>West Bengal State Fisherman's Co-operative Federation Ltd. (BENFISH)</i>																
Sl. no.	Name of the Scheme	Target for 1 <sup>st</sup> quarter			Target for 2 <sup>nd</sup> Quarter			Target for 3 <sup>rd</sup> Quarter			Target for 4 <sup>th</sup> Quarter			Yearly Target	Remarks	
		Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec			
1	Construction of Auction Fish Market at Kantamari, Kultoli, South 24 Pgs. under RKVV	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%	100%	Area=192 m <sup>2</sup> RCC from structure with column foundation	

Sl. no.	Name of the Scheme	Target for 1 <sup>st</sup> quarter			Target for 2 <sup>nd</sup> Quarter			Target for 3 <sup>rd</sup> Quarter			Target for 4 <sup>th</sup> Quarter			Yearly Target	Remarks
		Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec		
2	Construction and development of Harindanga Fish Market at Falta, South 24 Pgs. under State Budget	10%	15%	20%	15%	10%	10%	10%	10%	10%				100%	Area=400 m <sup>2</sup> RCC from structure with column foundation RCC road=200 m <sup>2</sup>
3	Construction and development of Bhateria Fish Market at Falta, South 24 Pgs. under State Budget	15%	20%	20%	15%	15%	15%							100%	Area=193 m <sup>2</sup> Culvert=90 m <sup>2</sup> RCC from structure with column foundation
4	Financial Assistance for 37 nos. Backyard rearing units of fresh water ornamental fish at Madhovita Rangeen Machh Chas Mahila Co-op. Society Ltd., Siliguri, Darjeeling under Blue Revolution	10%	15%	20%	20%	20%	20%	15%						100%	Area=11100 ft <sup>2</sup> @ 300 ft <sup>2</sup> per unit
5	Construction and Development of Falta Machhghata Fish Landing Centre under State Budget	10%	10%	10%	10%	10%	5%	5%	10%	10%	10%	10%	10%	100%	Area=85 m <sup>2</sup> RCC from structure with 600 dia pile foundation
6	Construction and Development of Falta Refugee Co-operative Society Fish Landing Centre under State Budget	15%	20%	20%	20%	20%	5%							100%	Area=85 m <sup>2</sup> RCC from structure with 600 dia pile foundation
7	Construction of Baker Ghat Fish Landing Jetty at Kakdwip Fising Harbour under State Budget	10%	10%	10%	10%	10%	5%	5%	10%	10%	10%	10%	10%	100%	Area=180 m <sup>2</sup> Capacity=120m <sup>3</sup> Pump Room=15m <sup>2</sup> RCC from structure with 600 dia pile foundation

## Department of Food & Supplies

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
(i)	MIC, Food & Supplies Department	2	2	2	2	2	2	2	2	2	2	2	2	24	Secretary, F&S Deptt.
	Actual Achievement												0	Secretary, F&S Deptt.	
(ii)	District visit by Principal Secretary	2	2	2	2	2	2	2	2	2	2	2	2	24	Secretary, F&S Deptt.
	Actual Achievement												0	Secretary, F&S Deptt.	
(iii)	District visit by DDP&S	2	2	2	2	2	2	2	2	2	2	2	2	24	Director DDP&S
	Actual Achievement												0	Director DDP&S	
(iv)	District visits by Director of Rationing	2	2	2	2	2	2	2	2	2	2	2	2	24	Director of Rationing
	Actual Achievement												0	Director of Rationing	
(v)	District visits by Director of finance, F&S Department	2	2	2	2	2	2	2	2	2	2	2	2	24	Director of Finance
	Actual Achievement												0	Director of Finance	
(vi)	District visits by Director of Consumer goods	1	1	0	0	1	1	1	1	1	1	1	1	9	Director of Consumer goods
	Actual Achievement												0	Director of Consumer goods	
(vii)	MD WBECSC Ltd.	2	2	2	2	2	2	2	2	2	2	2	2	24	MD WBECSC
	Actual Achievement												0	MD WBECSC	
(viii)	MD WBSWC Ltd.	2	2	2	2	2	2	2	2	2	2	2	2	24	MD WBSWC
	Actual Achievement												0	MD WBSWC	

A. Year-long programme of review meetings, districts tours by Ministers/ Secretaries/other senior officers

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
(ix)	Video Conference & Others	4	4	4	4	4	4	4	4	4	4	4	4	48	Director DDP&S
	Actual Achievement														Director DDP&S
(i)	Paddy (in LMT) 2019 (Proposed)	9.20	9.20	9.20	8.10	2.54	2.54	0.00	0.00	0.00	0.00	1.82	3.40	46.00	Director DDP&S
	Actual Achievement												0		Director DDP&S
(ii)	CMR (in lakh MT) 2019 (Proposed)	2.19	4.69	4.69	4.69	4.69	4.69	2.82	1.56	0	0	0.32	0.94	31.28	Director DDP&S
	Actual Achievement														Director DDP&S
(iii)	Camps (No.s in days)	4500	4500	4030	3500	1260	1020	240	0	0	0	860	1600	21570	Director DDP&S
	Actual Achievement												0		Director DDP&S
(iv)	Updation of Account of PDS Drawal of Profit & Loss accounts and Balance sheet of 2015-16														Director of Finance
	Updation of Account of PDS Accounts 2015-16 after the same is received from districts and CMR Agencies														Updation of PSD accounts, Drawal of Profit & Loss accounts 2015-16 after the same is received from districts and CMR agencies
(v)	Introduction of Non-PD Items through PDS network		2 items		Director of Textile & PDS										
	Actual Achievement														Director of Textile & PDS

#### B. Procurement & PDS

Sl. No.	Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
Sl. No.	Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
(i)	4 Units (Ongoing scheme)	10%	20%	30%	40%	50%	60%	70%	80%	90%	Complete		4 Units (ongoing scheme) complete	Joint Secy (GE&EM), F&S	
	Actual Achievement													Joint Secy (GE&EM), F&S	
ii.	2 Units (New scheme)													Joint Secy (GE&EM), F&S	
	Actual Achievement													Joint Secy (GE&EM), F&S	
iii.	1 Unit (Kolkata Khadya Bhawan ongoing)													Joint Secy (GE&EM), F&S	
	Actual Achievement													Joint Secy (GE&EM), F&S	
iv.	Construction of 40 Model FPSs in Tea Gardens of North Bengal													Joint Secy (GE&EM), F&S	
	Actual Achievement													Joint Secy (GE&EM), F&S	
v.	Construction of Inspection Bungalow/ Guest House 3 Units (Ongoing)													Joint Secy (GE&EM), F&S	
	Actual Achievement													Joint Secy (GE&EM), F&S	

C. Infrastructure Upgradation (Construction of Khadya Bhawan for accommodating DCFs, SCFs & RO Offices)

Sl. No.	Activity	Sub-Activity	RO Offices													
			Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
vi.	Setting up of state of the Art Food Testing Laboratory on the entire 4th floor (Setting up of the infrastructure and procurement of instruments)	1. Preparation of DPR, obtaining approval and sanction from Finance Deptt. 2. Evaluation of tender and issue of work order	1. Dismantling of existing structure on the 4th floor 2. Construction of all physical (civil and electrical) infrastructure required for the lab	Procurement of all instruments, their installation and commissioning	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Inauguration of the lab	Director, I&QC	
vii.	Setting up of state of the Art Food Testing Laboratory on the entire 4th floor (recruitment of manpower on contracts to run the lab)	Actual Achievement	1. Advertising in newspaper for recruitment of technical manpower. 2. Formation of selection committee for recruitment.	Receipt of application from candidates. Evaluation of applications and condition of examination.	issue of appointment letter to selected candidates.										Recruitment of technical manpower to run the Laboratory	Director, I&QC
viii.	AMC of instruments of Regional Quality Control Laboratories at Burdwan and Krishnagar	Actual Achievement	Evaluation of the contracts	Execution of the contracts											Execution of AMC	Director, I&QC
ix.	Construction of Food storage godown	1. ongoing project:														Director of Storage
x.	28 Nos godowns of 1000 MT capacity each (to be completed)	5	0	5	0	8	0	3	0	2	0	5	0	Total capacity 28000 MT	Director of Storage	

## RO Offices)

C. Infrastructure Upgradation (Construction of Khadya Bhawan for accommodating DCF&S, SCF&S &

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
xii.	5 Nos. godowns of 2000 MT capacity each (to be completed)	0	1	0	0	0	0	0	2	0	0	0	2	Total capacity 10000 MT	Director of Storage
xiii.	Actual Achievement														Director of Storage
xiv.	1 godown of 3000 MT capacity (to be completed)	0	0	0	0	0	0	0	0	0	0	1	Total capacity 3000 MT	Director of Storage	
xv.	Actual Achievement														Director of Storage
	11 Nos. godowns of 5000 MT capacity each (to be completed)	0	0	1	0	1	0	0	1	1	1	3	2	Total capacity 55000 MT	Director of Storage
	Actual Achievement														Director of Storage
	5 Nos. godowns of 10000 MT capacity each (to be completed)	0	0	0	0	0	0	0	0	0	0	3	0	Total capacity 50000 MT	Director of Storage
	Actual Achievement														Director of Storage
	1 godown of 20000 MT capacity (to be completed)	0	0	0	0	0	0	0	1	0	0	0	0	Total capacity 200000 MT	Director of Storage
	Actual Achievement														Director of Storage
	New project to be undertaken														Director of Storage

C. Infrastructure Upgradation (Construction of Khadya Bhawan for accommodating DCFs, SCFs & RO Offices)

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
xvi.	12 Nos.of larger godowns (total 221700 MT capacity)	Tendering and issue of work order				Progress upto 15%			30% to 40% progress		50% to 70% progress		Progress up to 70%	Director of Storage	
	Actual Achievement													Director of Storage	
	New project under consideration subject to availability of land													Director of Storage	
xvii.	11 Nos. of larger godowns (Total 165000MT)	Identification and interdepartmental transfer of land				Preparation of DPR and sanction of project subject to availability of land			Tendering and issue of work order		Progress atleast 15%		Progress at least 15%	Director of Storage	
	Actual Achievement													Director of Storage	
xviii.	Infrastructure Up-gradation													MD, WBSWC	
	Construction of new godowns under RKVV [ Executing agency PWD] Tarakeswar (Capacity : 1000 MT)					80%	90%	100%						1 MD, WBSWC	
xix.	Actual Achievement													MD, WBSWC	
	Construction of new Warehouse of 20,000 MT Capacity at Haldia under RIDF/State Plan [ Executing agency PWD]					95%	100%							1 MD, WBSWC	

C. Infrastructure Upgradation (Construction of Khadya Bhawan for accomodating DCF&S, SCF&S & RO Offices)

RO Offices)

C. Infrastructure Upgradation (Construction of Khadya Bhawan for accommodating DCFAs, SCFAs & P.Os)

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
	< 25%	23													
	25% - < 50%	3	22	1	1	1									
	50% - < 75%	4	8	25	21	7	1	1							
	75% to 100%	1	1	4	4	15	7	7	1						
	100%			1	5	8	23	23	30	30	30	31			
	Actual Achievement														
xviii.	Repairing/renovation of GFD Godowns at GFD Bagrakote	10%	20%	30%	35%	40%	45%	55%	65%	80%	90%	100%		MD, WBSWC	
	Actual Achievement														
xix.	Construction/ Repairing of internal roads at Tarakeswar Warehouse, SWC	60%	70%	80%	100%									2	MD, WBSWC
	Actual Achievement														
xx.	Construction of Security Guard Room of RIDF Godowns	< 25%	2											2	MD, WBSWC
	Actual Achievement														
xxi.	Construction of New godowns [6 godowns]	25% - < 50%	2												
	Actual Achievement														
xxii.	Construction of New godowns [6 godowns]	50% - < 75%													
	Actual Achievement														
xxiii.	Construction of New godowns [6 godowns]	75% to 100%													
	Actual Achievement														
xxiv.	Construction of New godowns [6 godowns]	100%													
	Actual Achievement														
xxv.	Construction of New godowns [6 godowns]														
	Actual Achievement														
xxvi.	Construction of New godowns [6 godowns]													Progress between	MD, WBSWC

C. Infrastructure Upgradation (Construction of Khadya Bhawan for accommodating DCFS, SCFS & RO Offices)

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
	< 25%													50% to 75% for 6 godowns	
	25% - < 50%	6	6	6	6		6	6	6	6	6	6	6	50% to 75% for 6 godowns	
	50% - < 75%														
	75% to 100%														
	100%														
	Actual Achievement														
xxvii.	Recruitment/ engagement of Superintendents (53 nos) and Clerk cum DEOs (10 nos)														MD, WBSWC
	Actual Achievement														MD, WBSWC
xxviii.	Recruitment/engagement of QC Assistants														Completion Month
	Actual Achievement														Director of Consumer Goods
i	Online allocation of Superior Kerosene Oil to Dealers														Director of Consumer Goods
ii	SAMBADNAMA MONTHLY BENGALI NEWS LETTER	1	1	1	1	1	1	1	1	1	1	1	1	12	Director of NCEC

D. IT  
C. Infrastructure Upgradation (Construction of Khadya Bhawan for accommodating DCF&S, SCF&S & RO Offices)

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer
	Actual Achievement														Director of NCEC
i.	No. of visits/ raids on different PDS Agencies/ Rice Mills/ Other Agencies in different parts of the State	100	100	100	100	100	100	100	100	100	100	100	100	1200	Director of Transportation
	Actual Achievement														Director of Transportation
ii.	Inspection SKO depots of Agents and shops of Dealers	20	20	20											Director of Consumer Goods
	Actual Achievement														Director of Consumer Goods
iii.	Flour Mill Inspection by officials	2	2	2	2	2	2	2	2	2	2	2	2	24	Director DDP&S
	Actual Achievement														Director DDP&S
i.	Training of officials														Commissioner in the Department
	Training of 30 official in each batch from Jan '19 to Aug '19														Commissioner in the Department
ii.	Training of Superintendents/QC Inspectors and other personnel.														MD, WBSWC
	Actual Achievement														MD, WBSWC

E. Training of different category of staff      E. Vigilance & Monitoring of PDS & Procurement

Sl. No.	Activity Sub-Activity	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Yearly target	Nodal Monitoring officer	
iii.	Training of Group B and Group C staff on HRMS														Director of Consumer Goods	
	Actual Achievement														Director of Consumer Goods	
iv.	Training of the Inspecting staff of this Department regarding Quality Control measures of food grains in every quarter	1st Quarter		2nd Quarter		3rd Quarter		4th Quarter						Training of 4 Quarters	Director, I&QC	
	Actual Achievement															
i.	Introduction of retail outlets (Roudra Bristi) in municipality areas			2				2			1			5	MD, WBECSC	
	Actual Achievement															
ii.	Introduction of New Companies in Roudra Bristi													5	MD, WBECSC	
	Actual Achievement															
	C. Opening of retail outlets (Roudra Bristi)															
H. Misc.																
i.	Amendment of Control Order			Amendment of SKO Control Order			Amendment of MSD/HSD & Auto LPG Control Order			Amendment of Cooking gas Control Orders					Amendment no of 3 Control Orders	Director of Consumer Goods
	Actual Achievement															

## Forests Department

Month	Item of Works	Sub office
January	(Meeting with JFMCs)-300 nos	DTE
	Organising Banabandhab Utsab in different areas of State-2 nos	
	Plantation advance work (4800 ha. For 2019 & 12,00,000 nos 1 year old seedling for 2020)-START	
	Raising of seedlings under DPN of 105 lakhs seedlings.-start	
	Plantation Felling 1000 ha	
	Sabujshree seedling distribution	
	Construction of Boundary Pillars 300 (Approx.)	
	Forest Boundary Survey 40 Km	
	Flower show-4 nos	
	Flower Exhibition-4 nos	
February	Strip Plantation 60 Ha (Advance)-START	P & G
	Community Development Works-Cattle Immunization around fringe areas - 4300 nos	
	Fodder Plantation-(ADVANCE WORK)-415 ha-START	
	Medical Camps -13 no	
	Nylon net fencing(to prevent tiger straying)- 8 KM	
	Construction of Jetties-STR	
	Irrigation Channel-4060 m	
	All India Tiger Estimation-STR	
	Training on elephant identification, chemical immobilazation,kunki elephant—4 nos	
	Performing Monitoring survey works of (1st,3rd & 5th year plantation) (started on Nov, 2018) - 4500 ha Approx	
March	Community Infrastructure Development over 600 JFMCs	WL
	Income generation activity over 1200 SHGs	
	Training to Frontline Staff and Extension Worker on SHG at BRAIPRD, Kalyani	
	Field Training to JFMC member,SHG-10 nos	
	Harvesting: including felling, Logging, carriage	
April	Expected outturn;	RM & D
	1. Round timber-15000 m3	
	2. Poles -15 lakhs	
	3. Cogging Sleepers-5.50 lacs	
	4. Firewood -55000 m3	
	E auction for sale of timber and other forest produce-75 NOS approx	
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	
	Landscaping & Beautification of Tourist Lodges of Tourism Department in North & South Bengal	
May		WBFBP
June		WB FDC
July		WBWDCL

Month	Item of Works	Sub office
	Landscaping & beautification of Vidyasagar Industrial Park at kharagpur under WB Industrial Dev. Corporation Ltd.	
	Landscaping & Beautification of Alipurduar District	
	Creation & Maintenance of Landscaping & beautification of DSTPS, MTPS of DVC,ECL,WB HIDCO,WBEIDCL (Webel),HRBC,KMDA, NKDA etc.	
	Translocation of surplus Chital Deers from Junglemahal Zoological Park, Jhargram and Surulia Mini Zoo, Purulia to Forests and other Zoos	WBZA
February	(Meeting with JFMCs)-300 nos	DTE
	Organising Banabandhob Utsab in different areas of State-2 nos	
	Plantation Felling 1000 ha	
	Sabujshree seedling distribution	
	Construction of Boundary Pillars 300 (Approx.)	
	Forest Boundary Survey 40 Km	
	Flower show-3 nos	P & G
	Flower Exhibition-1 no	
	Community Development Works-Cattle Immunization around fringe areas-8300 nos	WL
	Medical Camps -12 no	
	Nylon net fencing (to prevent tiger straying- 8 KM	
	Construction of Jetties-STR	
	Irrigation Channel-60 m	
	All India Tiger Estimation-STR	
	Training on elephant identification, chemical immobilazation,kunki elephant—4 nos	
	Performing Monitoring survey works of (1st,3rd & 5th year plantation) (started on Nov,2018)-4000 ha Approx	RM & D
	Community Infrastructure Development over 600 JFMCs	WBFBCP
	Income generation activity over 1200 SHGs	
	Training to Frontline Staff and Extension Worker on SHG at BRAIPRD, Kalyani	
	Field Training to JFMC member,SHG-10 nos	
	Harvesting: including felling, Logging, carriage	WB FDC
	Expected outturn;	
	1.Round timber-15000 m3	
	2. Poles -15 lakhs	
	3.Cogging Sleepers-5.50 lacs	
	4. Firewood -55000 m3	
	E auction for sale of timber and other forest produce-75 NOS approx	
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBWDCL
	Landscaping & Beautification of Tourist Lodges of Tourism Department in North & South Bengal	

Month	Item of Works	Sub office
	Landscaping & beautification of Vidyasagar Industrial Park at kharagpur under WB Industrial Dev. Corporation Ltd.	
	Landscaping & Beautification of Alipurduar District	
	Creation & Maintenance of Landscaping & beautification of DSTPS, MTPS of DVC, ECL, WBHIDCO, WBEIDCL (Webel), HRBC, KMDA, NKDA etc.	
	Construction of Shelter caves (4 nos) for snow leopards at Topkeydara under Pamaja Naidu Himalayan Zoological park, Darjeeling	WBZA
March	Organising Banabandhab Utsab in different areas of State-2 nos	DTE
	Plantation Felling 1000 ha	
	Sabujshree seedling distribution	
	Construction of Boundary Pillars 400 (Approx.)	
	Forest Boundary Survey 40Km	
	Community Development Works-Cattle Immunization around fringe areas-8300 nos	WL
	Fodder Plantation-(ADVANCE WORK)-415 ha-END	
	Medical Camps 12 no	
	Nylon net fencing (to prevent tiger straying- 8 KM	
	Construction of Jetties-STR	
	Irrigation Channel—4060 m	
	All India Tiger Estimation-STR	
	Training on elephant identification, chemical immobilazation,kunki elephant—4 nos	
	Performing Monitoring survey works of (1st,3rd & 5th year plantation) (started on Nov,2018)-4000 ha Approx	RM & D
	Community Infrastructure Development over 600 JFMCs	WBFBCP
	Income generation activity over 1200 SHGs	
	Field Training to JFMC member,SHG-10 nos	
	Harvesting: including felling, Logging,carriage	WB FDC
	Expected outturn;	
	1. Round timber-15000 m3	
	2. Poles -15 lakhs	
	3. Cogging Sleepers-5.50 lacs	
	4. Firewood -55000 m3	
	Sundarban Honey Collection 25,000 kg	
	E auction for sale of timber and other forest produce-75 NOS approx	
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBDCL
	Landscaping & Beautification of Tourist Lodges of Toruism Department in North & South Bengal	
	Landscaping & beautification of Vidyasagar Industrial Park at kharagpur under WB Industrial Dev. Corporation Ltd.	

<b>Month</b>	<b>Item of Works</b>	<b>Sub office</b>
	Landscaping & Beautification of Alipurduar District Creation & Maintenance of Landscaping & beautification of DSTPS, MTPS of DVC, ECL, WBHIDCO, WBEIDCL (Webel), HRBC, KMDA, NKDA etc.	
April	(Meeting with JFMCs)-100 nos Sabujshree seedling distribution Construction of B.O Quarters-140nos approx. Fodder Plantation-(CREATION WORK) WORK)-415 ha Creation work of Bamboo/ Grass Fodder Plantation in national park & WL Sanctuary areas-100 ha-START Community Infrastructure Development over 600 JFMCs Income generation activity over 1200 SHGs Field Training to JFMC member,SHG-10 nos Harvesting: including felling, Logging ,carriage Expected outturn; 1.Round timber-15000 m3 2. Poles -15 lakhs 3.Cogging Sleepers-5.50 lacs 4. Firewood -55000 m3 Sundarban Honey Collection 25,000 kg Approx 900 nos. E auction for sale of timber and other forest produce-75 NOS Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department Landscaping & Beautification of Tourist Lodges of Tourism Department in North & South Bengal Creation & Maintenance of Landscaping & beautification of DSTPS, MTPS of DVC, ECL, WBHIDCO, WBEIDCL (Webel), HRBC, KMDA, NKDA etc.	DTE WL WBFBP WB FDC WBWDCL
May	(Meeting with JFMCs)-100 nos Plantation advance work (4800 ha. For 2019 & 12,00,000 nos 1 year old seedling for 2020)-END Sabujshree seedling distribution Construction of B.O Quarters-140nos approx. Strip Plantation 60 Ha (Advance)-END Community Infrastructure Development over 600 JFMCs Income generation activity over 1200 SHGs Field Training to JFMC member,SHG-10 nos Harvesting: including felling, Logging, carriage Expected outturn; 1. Round timber-15000 m3 2. Poles -15 lakhs 3. Cogging Sleepers-5.50 lacs 4. Firewood -55000 m3	DTE P & G WBFBP WB FDC

<b>Month</b>	<b>Item of Works</b>	<b>Sub office</b>
	E auction for sale of timber and other forest produce-75 NOS approx	WBWDCL
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	
	Landscaping & Beautification of Tourist Lodges of Toruism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS, MTPS of DVC, ECL, WBHIDCO, WBEIDCL (Webel), HRBC, KMDA, NKDA etc.	
June	construction of post Mortem room at South Khairbari leopard resque centre & Mini Zoo, alipurduar and Rasikbill Mini Zoo, Coochbehar	WBZA
	(Meeting with JFMCs)-50 nos	DTE
	Raising of seedlings under DPN of 105 lakhs seedlings.-END	
	Plantation Creation 6000 ha.-START	
	Sabujshree seedling distribution	
	Construction of B.O Quarters-140nos approx.	
	Strip Plantation 60 Ha (Creation)-START	P & G
	Fodder Plantation-(CREATION WORK) WORK)-415 ha-END	Widllife
	Creation work of Bamboo/ Grass Fodder Plantation in national park & WL Sanctuary areas-100 ha	
	Community Infrastructure Development over 600 JFMCs	WBFBCP
	Income generation activity over 1200 SHGs	
	Field Training to JFMC member,SHG-10 nos	
	Harvesting: 5,000 Ha Approx including felling, Logging, carriage	WBFDC
	Expected outturn;	
	1. Round timber-15000 m3	
	2. Poles -15 lakhs	
	3. Cogging Sleepers-5.50 lacs	
	4. Firewood -55000 m3	
	E auction for sale of timber and other forest produce-75 NOS	
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBWDCL
	Landscaping & Beautification of Tourist Lodges of Toruism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS,MTPS of DVC, ECL, WBHIDCO, WBEIDCL (Webel), HRBC, KMDA, NKDA etc.	
	Construction of treatment room for animals at Rasikbill Mini Zoo Coochbehar	WBZA
July	(Meeting with JFMCs)-50 nos	DTE
	Sabujshree seedling distribution	
	Construction of B.O Quarters-140nos approx.	
	Observation of Ban Mahotsav, Seedling distribution 20 Lakhs seedlings.	
	Community Infrastructure Development over 600 JFMCs	WBFBCP

<b>Month</b>	<b>Item of Works</b>	<b>Sub office</b>
	Income generation activity over 1200 SHGs Field Training to JFMC member,SHG-10 nos	
	E auction for sale of timber and other forest produce-75 NOS approx	WB FDC
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBWDCL
	Landscaping & Beautification of Tourist Lodges of Toruism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS,MTPS of DVC, ECL, WBHIDCO, WBEIDCL (Webel), HRBC, KMDA, NKDA etc.	
	Construction of enclosures for Indian Wolf at Janglemahal Zoological Park, Jhargram	WBZA
August	(Meeting with JFMCs)-300 nos	DTE
	Sabujshree seedling distribution	
	Construction of B.O Quarters-140nos approx.	
	Community Infrastructure Development over 600 JFMCs	WBFBCP
	Income generation activity over 1200 SHGs	
	Field Training to JFMC member,SHG-10 nos	
	E auction for sale of timber and other forest produce-75 NOS	WB FDC
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBWDCL
	Landscaping & Beautification of Tourist Lodges of Toruism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS,MTPS of DVC,ECL, WBHIDCO, WBEIDCL (Webel),HRBC,KMDA,NKDA etc.	
	Construction of Barrack for Zoo keepers at Jungle Mahal Zoological park, Jhargram	WBZA
September	(Meeting with JFMCs)-300 nos	DTE
	Plantation Creation -6000 ha-END	
	Sabujshree seedling distribution	
	Construction of B.O Quarters-140nos approx.	
	Strip Plantation 60 Ha (Creation)-END	P & G
	Creation work of Bamboo/ Grass Fodder Plantation in national park & WL Sanctuary areas-100 ha-END	
	Mangrove plantation-Creation—420 ha-START	
	Medical Camps-12 nos	
	Community Infrastructure Development over 600 JFMCs	WBFBCP
	Income generation activity over 1200 SHGs	
	Field Training to JFMC member,SHG-10 nos	
	E auction for sale of timber and other forest produce-75 NOS approx	WB FDC
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBWDCL

<b>Month</b>	<b>Item of Works</b>	<b>Sub office</b>
	Landscaping & Beautification of Tourist Lodges of Tourism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS,MTPS of DVC,ECL,WBHIDCO,WBEIDCL (Webel),HRBC,KMDA,NKDA etc.	
	Construction of Kitchen cum store south khairbari leopard rescue centre & Mini Zoo, alipurduar.	WBZA
October	Sabujshree seedling distribution	DTE
	Construction of B.O Quarters-140nos approx.	
	Community Development Works-Cattle Immunization around fringe areas-1800 nos	WL
	Mangrove plantation-Creation—420 ha-END	
	Medical Camps-12 nos	
	Nylon net fencing (to prevent tiger straying- 8 KM	
	WL Day-All divn	
	Construction of Jetties (STR)	
	All India Tiger Estimation- Jaldapara WL	
	Community Infrastructure Development over 600 JFMCs	WBFBCP
	Income generation activity over 1200 SHGs	
	Field Training to JFMC member,SHG-10 nos	
	E auction for sale of timber and other forest produce-75 NOS approx	WB FDC
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBWDCL
	Landscaping & Beautification of Tourist Lodges of Tourism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS,MTPS of DVC,ECL,WBHIDCO,WBEIDCL (Webel),HRBC,KMDA,NKDA etc.	
	Digging of canals and construction of two Sluise Gates at bardhamanZoological Park,Bardhaman	WBZA
November	(Meeting with JFMCs)-200 nos	DTE
	Plantation Felling 1000 ha (started)	
	Construction of Boundary Pillars 500 (Approx.)	
	Forest Boundary Survey 30 Km	
	Community Development Works-Cattle Immunization around fringe areas-4300 nos	WL
	Medical Camps-12 nos	
	Nylon net fencing (to prevent tiger straying- 8 KM	
	Construction of Jetties (STR)	
	Irrigation Channel-60 m	
	All India Tiger Estimation- Jaldapara WL	
	Performing Monitoring survey works of (1st,3rd & 5th year plantation) (approx.)-4000 ha	RM & D
	Community Infrastructure Development over 600 JFMCs	WBFBCP
	Income generation activity over 1200 SHGs	

Month	Item of Works	Sub office
	Field Training to JFMC member,SHG-10 nos	
	E auction for sale of timber and other forest produce-75 NOS approx	WB FDC
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	WBDCL
	Landscaping & Beautification of Tourist Lodges of Toruism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS,MTPS of DVC,ECL,WBHIDCO,WBEIDCL (Webel),HRBC,KMDA,NKDA etc.	
December	Organising Zoo festivals at Zoological Garden, Alipore for awareness generation (Meeting with JFMCs)-300 nos	WBZA
	Plantation Felling 1000 ha	DTE
	Construction of Boundary Pillars 500 (Approx.)	
	Forest Boundary Survey 30 Km	
	Community Development Works-Cattle Immunization around fringe areas -6750 nos	WL
	Medical Camps-13 nos	
	Nylon net fencing (to prevent tiger straying)- 5 KM	
	Construction of Jetties (STR)	
	Irrigation Channel- 60 m	
	Performing Monitoring survey works of (1st,3rd & 5th year plantation) 4000 ha(approx)	RM & D
	Community Infrastructure Development over 600 JFMCs	
	Income generation activity over 1200 SHGs	
	Field Training to JFMC member,SHG-10 nos	WBFBCP
	E auction for sale of timber and other forest produce-75 NOS approx	
	Maintenance of Rapid landscaping & beautification of Bhorer Alo at gazoledoba under Tourism Department	
	Landscaping & Beautification of Tourist Lodges of Toruism Department in North & South Bengal	
	Creation & Maintenance of Landscaping & beautification of DSTPS,MTPS of DVC,ECL,WBHIDCO,WBEIDCL (Webel),HRBC,KMDA,NKDA etc.	
	Deveopment of crocodile pond at bardhaman Zoological Park, bardhaman	WBZA

## Department of Food Processing Industries & Horticulture

<b>Period/ Month</b>	<b>Activities</b>	<b>Target for the month</b>
<b>Jan-19</b>	Preparation and Participation in Bengal Global Business Summit 2019	Maximization of Investment proposals
	Capacity building of farmers through training (nos.)	20
	Mobilisation of farmers into Farmers' Interest Group (no. of FIGs)	10
	Cultivation of Hybrid Vegetables (area in ha.)	40
	Collection, Tendering and watering of Cinchona seedlings	20 Hectare
	Extraction of Cinchona Bark from Cinchona Blocks.	1.20 Lakh KG
	Maintenance and watering of Ipecac Nursery,	14,000 kamras.
	Maintenance of Orange Block.	30 Hectare.
	Maintenance of Rubber Block and nursery	110 Hectare.
	Land preparation for the Extension of Dioscorea Cultivation	3 acres
	Augmentation of Water Supply	Maintenance of existing water pipe line in all fourteen plantation division of the Directorate
	Maintenance of Dhuras (Labour House)	65 Model Houses
	Maintenance of Other Horticulture crops and Medicinal Plants coffee, kiwi, cardamom, strawberry etc.	90 Hectare
	Collection of Leaf soil from high forest	300 quintals
<b>Feb-19</b>	Cultivation of Mushroom	10 production units
	Implementation of MGNREGA Schemes	5 schemes
	Development of Poly House for cultivation of various crops	12 poly houses
	Inspection of Food Processing Industries	24 units
	Capacity building of farmers through training (nos.)	20
	Mobilisation of farmers into Farmers' Interest Group (no. of FIGs)	10
	Quarterly review meeting (no.)	1
	Issue of work order for power tiller/power machine (nos.)	20
	Cultivation of Hybrid Vegetables (area in ha.)	60
	Collection, Tendering and watering of Cinchona seedlings	13 Hec, 40 Kg seeds
	Extraction of Cinchona Bark from Cinchona Blocks.	1.20 Lakh KG
	Maintenance and watering of Ipecac Nursery Dhuras (Labour house)	14,000 kamras and 23 Nursery Dhura
	Maintenance of Orange Block.	70 Hectare
	Maintenance of Other Horticulture crops and Medicinal Plants	65 Hectare
	Maintenance of Rubber Block and nursery	110 hec
	Augmentation of Water Supply	Water Pipe Line at Different Plantation division of the Directorate
	Collection of Leaf soil from high forest	200 Quintals

<b>Period/ Month</b>	<b>Activities</b>	<b>Target for the month</b>
<b>Feb-19</b>	Harvesting of Ipecac roots	4000 kg
	Implementation of MGNREGA Schemes	3 schemes
	Development of Plantation Road	Development of Plantation Road at four Plantation Unit of the Directorate
	Development of Poly House for cultivation of various crops continued	12 poly houses
<b>Mar-19</b>	Workshop on Food Processing Industries at Kolkata with prospective / on field entrepreneurs / those starting industries.	50 entrepreneurs
	Planting of flower (area in ha.)	50
	Issue of work order for poly / shade net house (Unit *1)	100
	Issue of work order for power tiller/power machine (nos.)	40
	Cultivation of Hybrid Vegetables (area in ha.)	50
	Capacity building of farmers through training (nos.)	20
	Extraction of Cinchona Bark from Cinchona Blocks.	50,000 KG
	Transplantation of Ipecac	9000 kamra
	Maintenance of Rubber Block and nursery	110 hec
	Maintenance of Orange Block.	18 Hectare
	Maintenance of Other Horticulture crops and Medicinal Plants	65 Hectare
	Augmentation of Water Supply	Water Supply scheme at four Plantation Unit of the Directorate.
	Implementation of MGNREGA Schemes	3 schemes
	Sale of Rubber, dry Cinchona bark and dry Ipecac Root	e-Tendering for the sale of the various produces of the Directorate
	Initiation of development of Coffee Processing Units	one unit
<b>Apr-19</b>	Inspection of Food Processing Industries	24 units
	Planting of non perennial fruit (area in ha.)	150
	Construction of vermicompost unit* 2-permanent/ polythene	100
	Capacity building of farmers through training (nos.)	20
	Mobilisation of farmers into Farmers' Interest Group (no. of FIGs)	40
	Distribution of power tiller/power machine (nos.)	20
	Cultivation of Hybrid Vegetables (area in ha.)	50
	Extraction of Rubber Latex starts	45 hec
	Maintenance and watering of Ipecac Nursery, Orange Block, Dhuras (Labour House)	18,000 kamras, 113 hec, 65
	Maintenance of Rubber Block and nursery	110 hec
	Construction of Model House, repairing of Bungalows, Model houses etc	65 model house, repair of various bungalows
	Implementation of MGNREGA Schemes	3 schemes

<b>Period/ Month</b>	<b>Activities</b>	<b>Target for the month</b>
<b>Apr-19</b>	Preparation of Land for cultivation of Cinchona, Rubber, Ipecac, Dioscorea, Cardamom and other Medicinal & Aromatic Plants and Other Horticulture crops	325 hec
	Cultivation and Maintenance of Cymbidium Orchids and Tropical Orchids	30000 plants
	Development of T-Bar for kiwi Cultivation	3 acres
<b>May-19</b>	Proposal for conducting EDP trainings / Awareness camp in the districts	
	Seminar on packaging jointly with Indian Institute of Packaging	50 entrepreneurs
	Capacity building of farmers through training (nos.)	20
	Quarterly review meeting (no.)	1
	Cultivation of Hybrid Vegetables (area in ha.)	50
	Distribution of power tiller/power machine (nos.)	40
	Planting of perennial fruit (area in ha.)	100
	Completion of construction of poly / shade net house (unit*1)	50
	Maintenance and watering of Ipecac Nursery, Orange Block, Dhuras (Labour House)	18,000 kamras, 147 hec, 36
	Extraction of Rubber Latex continued	18 hec
	Maintenance of Rubber Block and nursery	110 hec
	Maintenance of Orange Block.	105 Hectare
	Maintenance of Other Horticulture crops and Medicinal Plants	65 Hectare
	Preparation of Land for cultivation of Cinchona, Rubber, Ipecac, Dioscorea, Cardamom and other Medicinal & Aromatic Plants	35 hec
<b>Jun-19</b>	Construction of Labour Model House	15 model House
	Implementation of MGNREGA Schemes	3 schemes
	Preparation of Nurseries for extension of Wild Medicinal Plants	2 nos of poly houses
	Cultivation and Maintenance of Cymbidium Orchids and Tropical Orchids	20000 plants
	Development of T-Bar for kiwi Cultivation	3 acres
	Participation in EDP training / awareness camp in the district	
	Participation in Mango Utsab	
	Completion of construction of poly / shade net house (Unit*1)	50
	Construction of vermicompost unit *2 - permanent/polythene	200
	Cultivation of Hybrid Vegetables (area in ha.)	50
	Capacity building of farmers through training (nos.)	20
	Cultivation of Coffee	15 hec
	Extraction of Rubber Latex continued	28 hec
	Extension of Cinchona Blocks	35 hec
	Extension of Rubber Block	24 hec
	Extension of Ipecac	6 hec
	Extension of Orange Blocks	2 hec
	Extension of Large Cardamom	26 hec
	Construction of Model House	35 nos
	Extension of essential oils bearing Plants	5 hectare
	Procurement and Planting of Wild Medicinal Plants	6 poly houses

<b>Period/ Month</b>	<b>Activities</b>	<b>Target for the month</b>
<b>Jun-19</b>	Implementation of MGNREGA Schemes	5 schemes
	Extension of Other Horticulture Crops	30 Hectare
	Afforestation programme	20 hec
	Growing of different fruit plants at Two Nos. Own nurseries	1,50,000 Nos.
	Selling of different fruit plants agri-inputs and processed fruits.	Rs. 80.00 lakh
<b>Jul-19</b>	Workshop on Meat, dairy sector and processed milk products	30 entrepreneurs
	Planting of perennial fruit (area in ha.)	150
	Issue of work order for power tiller/power machine (nos.)	60
	Capacity building of farmers through training (nos.)	20
	Cultivation of Hybrid Vegetables (area in ha.)	50
	Cultivation of Coffee continued	15 hec
	Extraction of Rubber Latex continued	28 hec
	Extension of Cinchona Blocks continued	35 hec
	Extension of Rubber Block continued	24 hec
	Extension of Ipecac continued	6 hec
	Extension of Orange Blocks	2 hec
	Extension of Large Cardamom continued	26 hec
	Construction of Model House	35 nos
	Maintenance of Wild Medicinal Plants	6 poly houses
	Afforestation programme	20 hec
<b>Aug-19</b>	Implementation of MGNREGA Schemes	3 schemes
	Extension of Other Horticultural activities	50 hec
	Workshop on Fruits and Vegetable sector industries in North Bengal	100 invitees
	Organize World Honey Bee day	
	Planting of perennial fruit (area in ha.)	200
	Construction of vermicompost unit *2 - permanent/polythene	300
	Capacity building of farmers through training (nos.)	20
	Distribution of power tiller/power machine (nos.)	60
	Quarterly review meeting (no.)	1
	Extraction of Rubber Latex continued	28 hec
	Maintenance of Roads and path	40 km
	Maintenance and watering of Ipecac Nursery, Orange Block, Dhuras (Labour House)	18,000 kamras, 113 hec, 65
	Maintenance of Rubber Block and nursery	110 hec
	Construction of Model Labour House	36 nos
	Implementation of MGNREGA Schemes	15 schemes
<b>Sep-19</b>	Sickling and weeding of all plantation field	1500 hec
	Preparation of list of Food Processing units district wise in West Bengal	
	Preparation for WFI	
	Planting of perennial fruit (area in ha.)	200
	Issue of work order for poly / shade net house (Unit *1)	50

<b>Period/ Month</b>	<b>Activities</b>	<b>Target for the month</b>
<b>Sep-19</b>	Cultivation of Hybrid Vegetables (area in ha.)	50
	Planting of non perennial fruit (area in ha.)	100
	Capacity building of farmers through training (nos.)	20
	Harvesting of Citrolnella, Lemon grass	3 hec
	Sickling and weeding of all plantation field	1500 hec
	Extraction of Rubber Latex continued	28 hec
	Maintenance and watering of Ipecac Nursery, Orange Block, Dhuras (Labour House)	18,000 kamras, 147 hec, 36
	Construction of Labour Model House	35 nos.
	Maintenance of Rubber Block and nursery	110 hec
	Implementation of MGNREGA Schemes	15 schemes
	Cultivation of Mushroom	9 production unit
	Sale of Dry Cinchona Bark	400000 kg
<b>Oct-19</b>	Construction of plantation roads and paths	4.5 km
	Submission of report of export potential of Food Processing Industries	
	Preparation for WFI	
	Capacity building of farmers through training (nos.)	40
	Planting of non perennial fruit (area in ha.)	100
	Harvest of large cardamom	12 hec
	Extraction of Rubber Latex continued	28 hec
	Maintenance and watering of Ipecac Nursery, Orange Block, Dhuras (Labour House)	18,000 kamras, 147 hec, 36
	Construction of Labour Model House	15 nos.
	Implementation of MGNREGA Schemes	15 schemes
	Cultivation of Mushroom	9 production unit
	Sale of Dry Cinchona Bark	300000 kg
<b>Nov-19</b>	Maintenance of Water Supply in different plantation units	120 km
	Participation in AAHARE BANGLA and WFI	
	Updation of Project Profiles	80 project profiles
	Planting of non perennial fruit (area in ha.)	200
	Planting of flower (area in ha.)	50
	Capacity building of farmers through training (nos.)	20
	Quarterly review meeting (no.)	1
	Construction of Labour Model House	35 nos.
	Extraction of Rubber Latex continued	28 hec
	Extraction of Cinchona Bark from Cinchona Blocks.	1 lakh kg
	Maintenance and watering of Ipecac Nursery, Orange Block, Dhuras (Labour House)	18,000 kamras, 113 hec, 36
	Maintenance of Rubber Block and nursery	110 hec
	Cultivation of Mushroom	10 production units

<b>Period/ Month</b>	<b>Activities</b>	<b>Target for the month</b>
	Implementation of MGNREGA Schemes	5 schemes
	Construction of polyhouses for vegetables	20 nos.
<b>Dec-19</b>	Preparation for BGBS 2020 including short listing of MOUs, preparation of booklets etc.	Investment target of Rs.600 crores
	Planting of flower (area in ha.)	50
	Completion of construction of poly / shade net house (Unit*1)	50
	Construction of vermicompost unit* 2 - permanent/polythene	400
	Capacity building of farmers through training (nos.)	40
	Mobilisation of farmers into Farmers' Interest Group (no. of FIGs)	40
	Collection of Rubber seeds from Rubber Plantation area	1 lakh nos
	Preparation of land for Ipecac seed nursery	7500 kamra
	Extraction of Cinchona Bark from Cinchona Blocks.	2 Lakh KG
	Construction of Staff Quarter	2 nos
	Maintenance of Rubber Block and nursery	110 hec
	Harvesting of Oranges	110 acres
	Cultivation of Mushroom	10 production unit
	Implementation of MGNREGA Schemes	3 schemes
	Fencing of Ipecac, Orange, Rubber plantation	2.5 km
	Growing of different fruit plants at Two Nos. Own nurseries	1,00,000 Nos.
	Selling of different fruit plants agri-inputs and processed fruits.	Rs. 220.00 lakh

\* One unit of Poly/ Shade Net House is 200 sq. mt.

\* Size of one unit of vermicompost (7'×3'×1')

## DEPARTMENT OF HEALTH & FAMILY WELFARE

### January

Branch	Training / Meeting
MERT	Teacher's training for 1 <sup>st</sup> batch of 25 MES Faculty on teaching-skill development
Nursing	In-service Training for 1 <sup>st</sup> batch of 100 staff nurses Gr.II on Quality Patient Care
Food Safety	Induction level Training for 1 <sup>st</sup> batch of 45 Newly Recruited FSOs at ATI
NHM	Training on Biomedical waste handling to 125 Asst Superintendents
NHM	Training on Surgical safety to 160 Surgeons and Nurses
NHM	Training on Triage system to 160 Medical officers
NHM	Training and orientation of 160 Medical Officers on handling of sexual offences
NHM	Training of LaQshya (Labour Room Quality Assessment) at different Medical Colleges to 160 Medical officers and Nursing staff
Branch	Event/Observance of Days
PHP	House to House Survey for Dengue prevention in all the ULBs (round 1,2)
Nursing	Observance of annual day for new students in all Nursing Training Schools
IT	Launch of online OPD ticket Booking at SSKM hospital
Food Safety	Participation in District Level Programme - SYNERGY at Haldia & Howrah
Swasthya Sathi	Enrolment of 5 lakh new beneficiaries
WBSAP&CS	Engagement of 6 new Targeted Intervention (TI) NGOs for HIV AIDS prevention
NHM	Launch of SPARSH Leprosy Awareness Campaign
NHM	Launch of Leprosy Case Detection Campaign (LCDC) (Birbhum, Rampurhat HD, Uttar Dinajpur, Dakshin Dinajpur, Howrah & Hooghly (All Blocks). Selected Blocks of Coochbehar, Jalpaiguri, Alipurduar, Murshidabad, Purba Medinipur, Nandigram, Paschim Medinipur, Nadia, Basirhat HD, South 24 Pgs & Diamond Harbour) in 108 Blocks and 107 Municipalities
NHM	Internal assessment for quality of 40 hospitals
NHM	Completion of micro-plan for control of vector borne diseases
NHM	Active case finding in all districts to identify presumptive TB cases
Branch	Event/Observance of Days
WBSAP&CS	Operationalization of 'Jeevan Shakti' application for GIS-based online Blood stock monitoring system
AYUSH	Commencement of OPD including USG, X-Ray, Dental and Ophthalmology facilities at 63, A.P.C. Road campus of D.N. De HMCH
SPSRC	Inauguration of 128 slice CT scan at SSKM Hospital
SPSRC	Inauguration of 16 Slice CT scan at Salt Lake SDH, North 24 Parganas
SPSRC	Inauguration of Digital X ray at Salt Lake SDH, North 24 Parganas
SPSRC	Inauguration of CCU at Serampur Walsh Hospital, Hooghly
NHM	Operationalization of 10 Urban Primary Health Centres 1) Old Malda UPHC 2 Ward No. 15 Shibram Pally Mangalbari (Malda, Old Malda) 2) Haringhata UPHC 1 Ward No. 2 Subarnapur near Haringhata Bazar (Nadia, Haringhata) 3) Gayeshpur UPHC 1 Ward No. 15 Kataganj (Nadia, Gayeshpur )

	4) Ward No. 1 Anukul More Chandamari Bazar (Nadia, Kalyani) 5) Ward No. 6 Near Picnic Garden (Nadia, Kalyani) 6) Arambagh UPHC 1 Chandur Bhatarmore Ward No. 15 (Hooghly, Arambag) 7) Dankuni UPHC 2 Ward No. 20 Mathur dingi near hanspukur Mrigala (Hooghly, Dankuni) 8) Barasat UPHC 1 Ward No. 8 Sister Bhagini Nivedita UPHC Boys School Rd. Nawapally (North 24 Parganas, Barasat) 9) Barasat UPHC 2 Ward No. 3 Dwijahari Das Colony (North 24 Parganas, Barasat) 10) Mahestala UPHC 6 HAU III Ward No. 24 Chak Krishnanagar (South 24 Parganas, Mahestala)
NHM	Operationalisation of Paediatric Intensive Care Unit (PICU) at Malda MCH

### February

Branch	Training / Meeting
PHP	Training of 1800 ASHA & ANM and 750 MOs in the 11 endemic districts for strengthening of Kala-azar surveillance
Dental	Teachers' training for 20 faculty members for skill development in teaching methods
Food Safety	Induction level Training for 2 <sup>nd</sup> batch of 60 Newly Recruited FSOs at ATI
Food Safety	Field Level Training for 1 <sup>st</sup> batch of 45 Newly Recruited FSOs
NHM	Training of Biomedical waste handling to 2 <sup>nd</sup> batch of 125 Asst Superintendents
NHM	Training of Surgical Safety Checklist to 160 Surgeons and Nurses
NHM	Training on Triage system to 160 medical officers
NHM	Training and orientation of 160 Medical Officers on handling of sexual offences
NHM	Training of LaQshya at different Medical Colleges to 160 Medical officers and Nursing staff
NHM	Training on Patient safety to 160 Medical officers and Nursing staff
NHM	Training on RNTCP lab procedure and PMDT to Lab technicians, NUHM
NHM	State level Training of Trainers on Tobacco Control Programme to 56 Dy CMOH-II and District Consultants
NHM	Training of 30 newly recruited PMU officials under NUHM
NHM	Training on treatment & diagnosis to 25 Medical Officers

Branch	Events/Observance of Days
PHP	House to House Survey for Dengue prevention in all the ULBs (round 3,4)
Nursing	Observance of annual day in Nursing Colleges for 2nd batch of new Nursing students
Dental / PHP	Observance of World Cancer Day on 4 February
AYUSH	Observance of National Unani Day on 11 February
WBSAP&CS	Engagement of 3 new Targeted Intervention (TI) NGOs for HIV AIDS prevention
IT	Creation of IT infrastructure at SSKM for online availability of diagnostic reports
Swasthya Sathi	Enrolment of new 4 lakh beneficiaries
NHM	Urban Leprosy Activity (1st phase)in 6 ULBs of Purba Burdwan, Paschim Burdwan, Purba Medinipur, Paschim Medinipur & Darjeeling districts
NHM	RCS camp at Jalpaiguri District Hospital
NHM	Observance of World Cancer Day on 4th Feb
NHM	External assessment of 20 health facilities
NHM	Observation of National Immunization Day (IPPI)

Branch	Infrastructure works/ Foundation stones/ Operationalisation
AYUSH	Commencement of O.T. Block and Labour Room at The Calcutta Homoeopathic Medical College & Hospital
SPSRC	Inauguration of 128 slice CT scan at Ramrikdas Harlalka Hospital
SPSRC	Inauguration of 1.5 Tesla MRI at SSKM Hospital
SPSRC	Inauguration of Fair Price Medicine Shop at South Howrah SGH, Howrah
WBMSCL	Completion of infrastructure works of Medical College at Purulia for inauguration
WBMSCL	Completion of infrastructure works of Medical College at Diamond Harbour for inauguration
NHM	Opeartionalization of 5 Urban Primary Health Centres 1) Dargatala UPHC Ward No. 09 Dispensary Lane (Nadia, Ranaghat) 2) Kamarhati UPHC 7 Ward No. 35 Jatindas Nagar Belghoria (North 24 Parganas, Kamarhati) 3) Kanchrapara UPHC 1 Ward No. 6 Ghatak Road (North 24 Parganas, Kanchrapara) 4) Kanchrapara UPHC 2 Ward No. 12 Sashi Babu Road (North 24 Parganas, Kanchrapara) 5) Sister Nibedita Sasthya Kendra Ward No. 17 Alania Shib Tala Road (Nadia, Nadabwip)
NHM	Operationalization of DISHA - ASHA Help Desk in 10 Hospitals
NHM	Operationalisation of Paediatric Intensive Care Unit (PICU) at College of Medicine & Sagore Dutta Hospital

### March

Branch	Training/Meeting
Nursing	In-service training of 100 staff nurses Gr.II on Infection Control
WBMSCL	Training of 20 Accounts Personnel on new online software for Tender Management System
Food Safety	Field Level Training for 2 <sup>nd</sup> batch of 70 newly recruited FSOs
NHM	Training/Meeting of 100 Psychiatrists & Clinical Psychologists of Districts & DMHPs on Mental Healthcare Act,2017 & State Mental Health Rules
NHM	State level Training of District ASHA Trainers on Home based Young Child Care for Malda
NHM	Training of 56 Dy. CMOH-II and Medical Officers on Thalassemia control
NHM	Training on Sputum Microscopy of LT, NUHM under RNTCP
NHM	Training of 1600 Kala Azar spray worker on house to house spraying activities
NHM	Training of Kayakalp to Healthcare provider of all health facilities
NHM	Training of trainers on Immunization Handbook of Health Workers
IT	Training and handholding for online availability of diagnostic reports at SSKM Hospital

Branch	Events/Observance of Days
PHP	House to House Survey for Dengue prevention in all the ULBs (round 5,6)
PHP	Observance of World Hearing Day on 3 March
WBSAP&CS	Engagement of 1 Targeted Intervention (TI) NGO for HIV AIDS prevention
MERT	Commencement of NEET PG counseling
Swasthya Sathi	Enrolment of 5 lakh new beneficiaries
NHM	Home based DPMR (Disability Prevention and Medical Rehabilitation) services in 11 high endemic districts
NHM	MCR footwear Distribution to Leprosy patients
NHM	RCS (reconstructive surgery) camp at Malda
NHM	Observance of World Glaucoma Week- 12th to 18th March

NHM	Initiation of internal assessment under Kayakalp at 82 secondary tier facilities, 348 Rural Hospitals / Block Primary Health Centres and 908 Primary Health Centres
NHM	Observance of World TB Day
NHM	Quarterly Screening of Anaemia at Subcentre for 1500 out of School Adolescent girls of Bankura , Purulia, Jhargram , Paschim Medinipur, Birbhum, Rampurhat
NHM	Completion of Adverse Event Following Immunization causality assessment for 50 cases

Branch	Infrastructure works/ Foundation stones/ Operationalisation
SPSRC	Inauguration of Fair Price Medicine Shop at Kotshila RH, Purulia & Bedrabad RH, Malda
SPSRC	Inauguration of 5 bedded Dialysis unit at Contai SDH and Nandigram HD
Dental	Commencement of Vertical Extension with light structure work at 3rd Floor of North Bengal Dental College & Hospital
Dental	Recruitment of 52 Dental Surgeons cum Clinical Tutor in West Bengal Dental Education Service
AYUSH	Opening of Ayush Wellness Centre including Yoga at Swasthya Bhawan
WBSAP&CS	Operationalisation of E-licensing system at govt. Blood Banks
WBSAP&CS	Operationalisation of Blood Bank at Debra SSH, Mathabhanga SDH and Falakata SSH
WBMSCL	Completion of Medical Gas Pipeline System (MGPS) work at 3(three) facilities
WBMSCL	Completion of infrastructure works of Medical College at Rampurhat for inauguration
WBMSCL	Completion of infrastructure works of Super Speciality Hospital at Uluberia, Howrah for inauguration
WBMSCL	Foundation stone-laying for construction of upcoming Government Medical Colleges at Barasat, Arambagh, Tamluk and Jhargram
NHM	Opeartionalization of 8 Urban Primary Health Centres 1) Baranagar UPHC 3 Ward No. 27 Bagha Jatin Road (North 24 Parganas, Baranagar) 2) Garulia UPHC 2 HAU Water Tank compound Ward No. 10 Garulia main road (North 24 Parganas, Garulia) 3) Naihati UPHC 3 Ward No. 22 Adhata Road Near Star Club (North 24 Parganas, Naihati) 4) Naihati UPHC 4 Ward No. 02 R.B.C. Road Garifa (North 24 Parganas, Naihati) 5) Panihati UPHC 2 Ward No. 6 Dr. Saraj Mukherjee Road (North 24 Parganas, Panihati) 6) Panihati UPHC 7 Ward No. 25 Beside Ushumpur Football Ground (North 24 Parganas, Panihati) 7) Panihati UPHC 8 Ward No. 35 Partha Pur Near Parthapur Bazaar (North 24 Parganas, Panihati) 8) Bidhannagar UPHC 4 Ward No. 39 near DA block (North 24 Parganas, Bidhannagar )
NHM	Strengthening of 35 Hospitals for management of vector borne diseases, animal bite and poisoning

### April

Branch	Training/Meeting
Dental	Teachers' training for 20 faculty members on skill development in teaching methods
PHP	Training of total 400 Kala azar spray workers of 35 Blocks in 5 districts
MERT	Teachers' training for 2 <sup>nd</sup> batch of 25 MES Faculty members
WBMSCL	In service refresher training of 35 Civil Engineers
Food Safety	Field level training for 3 <sup>rd</sup> batch of 25 Newly Recruited FSOs
NHM	Training of 100 Health Workers /ASHA for Kala Azar active search

NHM	State level training of District ASHA Trainers on Home based Young Child Care for Murshidabad
NHM	Infection control training of Infection control Nurses of all health facilities

Branch	Events/Observance of Days
PHP	House to House Survey for Dengue prevention in all the ULBs (round 7,8)
AYUSH	Observance of National Homoeopathy Day
Nursing	Observation of World Health Day on 7th April
IT	Rollout of on-line diagnostic reports of IPD patients of SSKM Hospital
Swasthya Sathi	Enrolment of left out Beneficiaries
NHM	Internal assessment for 2 <sup>nd</sup> quarter under quality assurance of 40 secondary tier health facilities
NHM	Completion of internal assessment under Kayakalp of all tiers of facilities
NHM	Urban Leprosy Activity for 2 <sup>nd</sup> phase at 28 municipalities of Alipurduar, Bankura, Basirhat HD, Birbhum, Bishnupur HD, Coochbehar, Darjeeling, Diamond Harbour HD, Hooghly, South 24 Pgs.
NHM	Observance of National Safe Motherhood Day on 11 <sup>th</sup> April

Branch	Infrastructure works/ Foundation stones/ Operationalisation
SPSRC	Inauguration of Fair Price Medicine Shop at Kaliagang SGH, Uttar Dinajpur
SPSRC	Inauguration of 20 bedded dialysis unit at Burdwan MCH
SPSRC	Inauguration of 5 bedded dialysis unit at Jalpaiguri SSH, Jalpaiguri
AYUSH	Commencement of USG facilities and physiotherapy unit at Calcutta HMCH
WBMSCL	Foundation stone laying for construction of College of Yoga & Naturopathy at Belur, Howrah
WBSAP&CS	Operationalization of new Blood Component Separation Unit at Balurghat District Hospital
NHM	Opeartionalization of 4 Urban Primary Health Centres 1) U-PHC, Bidhan Candra Roy Sasthya Kedra Ward No. 7 Mistri Para (Nadia, Nadabwip) 2) Dankuni UPHC 1 Ward No. 2 Kharial Barowaritala Kanaripara (Hooghly, Dankuni) 3) Ashoknagar UPHC 1 Ward No. 4 Asoke Kalyangarh Municipal Health Centre (North 24 Parganas, Ashoknagar ) 4) Ashoknagar UPHC 2 Ward No. 18 Prajananananda Seba Sadan (North 24 Parganas, Ashoknagar )
NHM	Strengthening of 35 Hospitals in Phase II for management of vector borne diseases, animal bite & poisoning
NHM	Operationalization of DISHA - ASHA Help Desk in 15 Hospitals in Phase II
NHM	Operationalisation of Sick Newborn Care Unit (SNCU) at Sreerampore Super Specialty Hospital
NHM	Operationalisation of Sick Newborn Care Unit (SNCU) at Contai SDH
NHM	Retinopathy of Premature (ROP) screening and treatment of newborn at Sick Newborn Care Units (SNCUs) of 2(two) Medical Colleges

### May

Branch	Training/Meeting
PHP	Training of 440 Kala azar spray workers of 45 Blocks in 6 districts
WBMSCL	Training of 30 Bio Medical Engineers and Accounts Personnel on Medical Equipment Management System
NHM	Infection Control Training of Infection control Nurses of all health facilities
NHM	Sensitization of healthcare providers on Intensified Diarrhoea Control Fortnight (IDCF)

<b>Branch</b>	<b>Events/Observance of Days</b>
PHP	House to House Survey for Dengue prevention in all the ULBs (round 9,10)
MERT	Completion of Counseling of PG Medical and Dental courses
Nursing	Observation of the Nurses Day on 12 <sup>th</sup> May
IT	Roll out of diagnostic reports of OPD patients at SSKM
Swasthya Sathi	Enrolment of left out Beneficiaries
NHM	Launch of Intensified Diarrhoea Control Fortnight (IDCF)
NHM	Rally on "No Tobacco Day" on 31 <sup>st</sup> May
NHM	Peer assessment under Kayakalp for facilities scoring 70% in internal assessment
NHM	RCS camp at Bankura
NHM	State level preparedness meeting on National Viral Hepatitis Control Programme
NHM	Observance of World Hypertension Day on 17 <sup>th</sup> May
NHM	Observance of World No Tobacco Day on 31 <sup>st</sup> May
NHM	Observance of World Thalassaemia Day on 8 <sup>th</sup> May

<b>Branch</b>	<b>Infrastructure works/ Foundation stones/ Operationalisation</b>
SPSRC	Inauguration of 5 bedded Dialysis unit at Mal SSH, Jalpaiguri
SPSRC	Inauguration of 5 bedded Dialysis unit at Katwa, Purba Burdwan
SPSRC	Inauguration of 60 bedded Dialysis unit at M R Bangur SSH, South 24 Parganas
MERT	Completion and operationalization of G+8 OPD building of Bangur Institute of Nureaulogy
WBMSCL	Completion of infrastructure work of Mini Mother & Child Hub at Sujapur, Malda for inauguration
NHM	Opeartionalization of 3 Urban Primary Health Centres 1) Old Malda UPHC 1 Ward NO.5 Adjacent to Old Malda Municipal Administrative Building 2) Ghatal UPHC 1 Ward No. 5 Gambhir Nagar may be completed on May-2019. (Paschim Medinipur, Ghatal) 3) Dum Dum UPHC 1 Ward No. 22 Patal nagar colony (North 24 Parganas, Dum Dum )
NHM	Strengthening of all Hospitals for management of vector borne diseases, animal bite & poisoning: Phase-III - 32 facilities

### **June**

<b>Branch</b>	<b>Training/Meeting</b>
Nursing	In-service Training of 100 Nursing administrators & Nursing educator on Leadership skill development
WBMSCL	In service refresher training of 25 Electrical Engineers
Food Safety	Awareness & Training Programme for 30 Food Business Operators
NHM	Orientation healthcare providers on Biannual Vitamin-A supplementation programme
NHM	Capacity Building of 3800 ANMs on ANC & PNC on maternal health
NHM	Review Meeting on progress of Programmes for prevention & control of Malaria, Dengue, Kala-Azar & other communicable diseases with Dy.CMOH-II of the Districts
NHM	Training on Urban Vaccination to 1186 Health Workers
NHM	2 days centralized training cum sensitization programme on duties and responsibilities to 100 Dental Surgeons, Dental Hygienists and Dental Assistants

Branch	Events/Observance of Days
MERT	Commencement of Counseling of NEET UG courses
PHP	House to House Survey for Dengue prevention in all the ULBs (round 11,12)
PHP	1 <sup>st</sup> round of Indoor Residual Spray (IRS) for control of transmission of Kala-azar in 80 Blocks in 11 endemic districts
IT	Launching of on-line availability of diagnostic reports of SSKM hospital
Food Safety	District Level Registration Mela
Swasthya Sathi	Enrolment of left out Beneficiaries
WBSAP&CS	Observance of World Blood Donor Day on 14 <sup>th</sup> June
NHM	Implementation of Biannual Vitamin A Supplementation Programme for under five years children
NHM	Home based DPMR (Disability Prevention and Medical Rehabilitation) services in 15 low endemic districts
NHM	Launching of Viral Hepatitis Model treatment centers & State labs in SSKM, North Bengal MCH and Murshidabad MCH
NHM	Observance of Anti-Malaria Month
NHM	Quarterly Screening of Anaemia at Sub-centres for 15,000 out of School Adolescent girls of Bankura , Purulia, Jhargram , Paschim Medinipur, Birbhum, Rampurhat

Branch	Infrastructure works/ Foundation stones/ Operationalisation
MS	Completion of the project of Uninterrupted power supply in all District Hospitals
AYUSH	Setting up 12 nos. of AYUSH Wellness Centres including Yoga at 1. J B Roy Ayurvedic Medical College and Hospital, 2. Institute of PG Ayurvedic Education and Research, 3. Calcutta Homeopathic Medical College, 4. D. N. De Homeopathic Medical College 5. Mahesh Bhattacharyya Homoeopathic Medical College, 6. Medinipur Homoeopathic Medical College. 7. Bidhannagar SG Hospital Ayurvedic Spl Clinic, North 24 Parganas. 8. Purulia Dist Ayurvedic wing. 9. Ayurvedic wing Dakhin Dinajpur, 10. Ayurvedic Wing-Birbhum, 11. Ayurvedic Wing-Howrah, 12. Ayurvedic wing, Nadia
SPSRC	Inauguration of Audio Vestibular Clinic at Kolkata MCH, RG Kar MCH, NRS MCH, CNMCH, Murshidabad MCH
WBMSCL	Completion of infrastructure works of Super Speciality Hospital at Belda, Paschim Medinipur for inauguration
WBMSCL	Foundation stone laying for construction of a Geriatric Care Center at Salt Lake
NHM	Operationalization of DISHA - ASHA Help Desk in 18 Hospitals in Phase III
NHM	Completion of infrastructure of Mother & Child Hub at Sujapur Primary Health Centre, Malda
NHM	Operationalisation of the Paediatric Intensive Care Unit (PICU) at College of Medicine & JNM Kalyani Hospital

### July

Branch	Training/Meeting
Food Safety	Awareness & Training Programme for 30 Food Business Operators
WBSAP&CS	Training of 60 Medical Officer of Blood Banks/BCSUs on laboratory procedures and quality control
NHM	Infection Control Training of all nursing personnel at District level
NHM	Training of 58 Laboratory Technicians at Nodal Centers at IHTM MCH and NRS MCH
NHM	Law Enforcers' training for officers from Department of Home Affairs & Department of Law under Tobacco control programme

<b>Branch</b>	<b>Events/Observance of Days</b>
PHP	House to House Survey for Dengue prevention in all the ULBs (round 13,14)
Dental	Observance of Doctor's Day on 1 <sup>st</sup> July
IT	Training and handholding of stakeholders for online availability of Diagnostic reports of CNMCH
Swasthya Sathi	Enrolment of left out Beneficiaries
NHM	Internal assessment for third quarter under Quality Assessment for 40 secondary tier facilities
NHM	Launching of Urban leprosy activity of 3rd phase for 27 municipalities in Howrah, Jalpaiguri, Jhargram, Malda, Mushidabad, Nadia, Nandigram HD, Purba Medinipur, Purulia, Rampurhat, Uttar Dinajpur
NHM	Observance of World Population Fortnight

<b>Branch</b>	<b>Infrastructure works/ Foundation stones/ Operationalisation</b>
SPSRC	Inauguration of Audio Vestibular Clinic at Burdwan MCH, Bankura MCH, COM Sagar Dutta, North Bengal MCH
SPSRC	Inauguration of HDU at Mal SSH, Jalpaiguri
AYUSH	Starting of Ayush Gram activities in 11 districts .1.Darjeeling, 2.Coochbehar, 3.Uttar Dinajpur, 4.Purulia, 5.Bankura, 6.Jhargram, 7.Kalimpong, 8.Howrah, 9.Purba Medinipur, 10.North 24 Parganas, 11.Purba Burdwan
WBSAP&CS	Operationalization of BCSU at Howrah DH, Jhargram DH, Suri DH and Nandigram DH
MERT	Completion and operationalisation of entire Woodburn Block of SSKM Hospital
WBMSCL	Completion of infrastructure works of Mini Mother & Child Hub at Silampur, Malda for inauguration
Food Safety	Installation of laboratory centrifuge and other instruments at WBPHL
NHM	Operationalization of Eye Bank at Bankura Sanmilani MCH
NHM	Commencement of Follow up Clinic for Sick New Borne Care Unit at 10 facilities (2 <sup>nd</sup> lot)

### **August**

<b>Branch</b>	<b>Training/Meeting</b>
Nursing	In-service Training for 2 <sup>nd</sup> batch of 100 staff nurses Gr.II on Quality Patient Care
WBMSCL	Fire safety awareness camp with 50 officials at Swasthya Sathi Building
Food Safety	Awareness & Training programme for 30 Food Business Operators
NHM	Infection Control Training of all nursing personnel at District level
NHM	State level advocacy workshop with state and central government officials under NTCP

<b>Branch</b>	<b>Events/Observance of Days</b>
MERT	Commencement of 1st academic session of MBBS at Coochbehar, Raiganj, Rampurhat, Purulia and Diamond Harbour Govt. MCH
PHP	House to House Survey for Dengue prevention in all the ULBs (round 15,16,17)
Dental	Observance of National Oral Hygiene Day
IT	Rollout of online availability of Diagnostic reports at CNMCH Hospital
Swasthya Sathi	Enrolment of left out Beneficiaries
NHM	Observance of World Breast Feeding week 1 <sup>st</sup> to 8 <sup>th</sup> August 2019
NHM	Rally on Oral Hygiene Day on 1 <sup>st</sup> August

NHM	Multi Drug Administration in Mursidabad, Birbhum , Rampurhat HD, Paschim Bardhaman, Bankura, Bishnupur HD, Purulia
NHM	RCS camp at Uttar Dinajpur
NHM	Eye Donation Fortnight- 25 <sup>th</sup> August to 8 <sup>th</sup> September

Branch	Infrastructure works/ Foundation stones/ Operationalisation
AYUSH	Completion of Auditorium at Mahesh Bhattacharya HMCH
WBMSCL	Completion of infrastructure works of Medical College at Coochbehar for inauguration
MERT	Completion of G+6 storied hostel building at Medical College Kolkata
WBSAP&CS	Operationalization of new Blood Component Separation Unit at Raigunj DH, Canning SDH and Alipurduar DH
NHM	Operationalization of Eye Bank at Burdwan MCH
NHM	Operationalization of 1 Urban Primary Health Centre: Bhatpara UPHC 3 Ward No. 18 Nandallal Sur park jagatdal under Bhatpara in North 24 Parganas district

### September

Branch	Training/Meeting
Nursing	In-service Training of 100 Nursing administrators & Nursing educator on Leadership skill development
Food Safety	Awareness cum Help Desk programme for 30 Food Business Operators
WBSAP&CS	Training of 60 MT (Lab) of Blood Banks/BCSUs on laboratory procedures and quality control
NHM	Capacity Building of 3800 ANMs on ANC & PNC on maternal health

Branch	Events/Observance of Days
PHP	National Eye Donation Fortnight between 25 <sup>th</sup> Aug-9 <sup>th</sup> Sept
PHP	House to House Survey for Dengue prevention in all the ULBs (round 18,19)
MERT	Completion of counseling for UG courses of MBBS and BDS
IT	Rollout of online availability of Diagnostic reports at M R Bangur District Hospital
Food Safety	District Level Registration Mela
Swasthya Sathi	Enrolment of left out Beneficiaries
NHM	Eye Donation Fortnight- 25 <sup>th</sup> August to 8 <sup>th</sup> September
NHM	Urban Leprosy Activity of 4 <sup>th</sup> phase in 27 municipalities of North 24 Paraganas, Paschim Medinipur, Purba Burdwan, Kolkata
NHM	Active case Finding in 8 Districts for presumptive TB cases
NHM	Quarterly Screening of Anaemia at Subcentres for 15,000 out of School Adolescent girls of Bankura , Purulia, Jhargram , Paschim Medinipur, Birbhum, Rampurhat

Branch	Infrastructure works/ Foundation stones/ Operationalisation
MS	Completion of Fire safety recommendations for all District Hospitals
WBMSCL	Completion of infrastructure of Mother & Child Hub at Canning, South 24 Parganas for inauguration
WBSAP&CS	Operationalization of new Blood Component Separation Unit at Rampurhat, Kalimpong, Jalpaiguri and Tamluk District Hospital
NHM	Completion of infrastructure of Mother & Child Hub at Chittaranjan Seva Sadan, Kolkata
NHM	Completion of infrastructure of Mother & Child Hub at Silampur, Malda

October	
Branch	Training/Meeting
AYUSH	Orientation of ASHAs/ANMs training for AYUSH awareness programme in 7 districts of Hooghly, South 24 Pgs., Murshidabad, Purulia, Coochbehar, Jalpaiguri & Bankura
MERT	Teacher's training for 3 <sup>rd</sup> batch of 25 MES Faculty on teaching skill development
Events/Observance of Days	
PHP	House to House Survey for Dengue prevention in all the ULBs (round 20,21)
PHP	Observance of World Mental Health Day on 10 <sup>th</sup> October
AYUSH	Observance of National Ayurveda Day on Dhanteras
IT	Rollout of online availability of Diagnostic reports at Howrah District Hospital
WBSAP&CS	Observance of National Voluntary Blood Donation Day on 1 <sup>st</sup> October
NHM	Observance of World Mental Health Day on 10 <sup>th</sup> October
NHM	External assessment of facilities under Kayakalp of facilities scoring 70% in peer assessment
NHM	Internal assessment for fourth quarter under Quality Assessment of 40 secondary tier health facilities
NHM	Observance of Global IDD Prevention Day on 21 <sup>st</sup> October
Infrastructure works/ Foundation stones/ Operationalisation	
SPSRC	Inauguration of HDU at Karimpur RH, Nadia
AYUSH	Operationalisation of 30 seated Boys PG Hostel at 63, A.P.C. Road campus of D.N. De HMCH
WBMSCL	Completion of infrastructure works of Medical College at Raiganj for inauguration
WBMSCL	Completion of infrastructure works of Integrated AYUSH Hospital at Paschim Medinipur for inauguration
WBSAP&CS	Operationalization of new Blood Component Separation Unit at Darjeeling and Bishnupur District Hospital
NHM	Starting of 10 Dental Clinics in BPHCs
NHM	Operationalisation of Nutrition Rehabilitation Centres at Bishnupur District Hospital
NHM	Operationalization of 2 District Ealy Intervention Centres at Purulia Deben Mahato District Hospital & Burdwan MCH
November	
Branch	Training/Meeting
AYUSH	Completion of Training of 150 Nodal teachers for Ayush School Health Programme in 19 districts
Nursing	In-service Training of 100 staff nurses Gr.II on Infection Control
WBSAP&CS	Training of 60 Counselor of Blood Banks/BCSUs on counseling procedures to blood donors
NHM	LAQSHYA (Labour Room Quality Assessment)Certification of 10 Health facilities
Events/Observance of Days	
MERT	Commencement of Bachelor of Physiotherapy counseling
PHP	House to House Survey for Dengue prevention in all the ULBs (round 22,23)
PHP	2 <sup>nd</sup> round of Indoor Residual Spray (IRS) for control of transmission of Kala-azar in 80 Blocks of 11 endemic districts
NHM	Observance of World Diabetes Day on 14 <sup>th</sup> November

NHM	External assessment of facilities under Kayakalp of facilities scoring 70% in peer assessment
NHM	Observance of NSV Fortnight
NHM	RCS camp at Jhargram
NHM	Upgradation of 500 Immunization Cold Chain Points

Branch	Infrastructure works/ Foundation stones/ Operationalisation
AYUSH	Establishment of 10 nos. Model AYUSH OPD in different districts( Howrah-2, North Parganas-2, Purulia-2, Bankura-2, Purba Bardhaman-2)
WBSAP&CS	Operationalization of new Blood Component Separation Unit at Barasat and Bashirhat District Hospital
NHM	Starting of second lot of 10 Dental Clinics in BPHCs
NHM	Operationalization of 2 District Early Intervention Centres at Balurghat District Hospital & North Bengal MCH

### December

Branch	Training/Meeting
AYUSH	Completion of Orientation of 520 AYUSH Medical Officers on prevention and control of Diabetes and Hypertension
NHM	Training on Immunization handbook for 1000 Health Workers
NHM	Capacity Building of 3800 ANMs on ANC & PNC on maternal health

Branch	Events/Observance of Days
Dental	Observance of National Dentist Day on 24 <sup>th</sup> December
PHP	House to House Survey for Dengue prevention in all the ULBs (round 24,25)
Food Safety	District Level Registration Mela
Swasthya Sathi	Enrolment of left out Beneficiaries
WBSAP&CS	Observance of World AIDS Day on 1 <sup>st</sup> December
MERT	Completion of Bachelor of Physiotherapy counseling for 250 no. of Medical Officers
NHM	Rally on National Dentists Day" on 24 <sup>th</sup> December
NHM	Quarterly Screening of Anaemia at Subcentre for 15,000 out of School Adolescent girls of Bankura , Purulia, Jhargram , Paschim Medinipur, Birbhum, Rampurhat
NHM	Launch of "Sathi" Sanitary Napkin to adolescent girls of Bankura, Bishnupur, Purulia, Paschim Medinipur, Jhargram Districts
NHM	Implementation of Bi-Annual Vitamin-A Supplementation Programme for under five years children
NHM	RCS camp at Malda

Branch	Infrastructure works/ Foundation stones/ Operationalisation
WBMSCL	Completion of infrastructure works of Mini Mother & Child Hub at Anupnagar, Murshidabad for inauguration
WBMSCL	Completion of infrastructure works of Mother & Child Hub at Chittaranjan Seva Sadan, Kolkata for inauguration
AYUSH	Completion of Digitization of Library at D.N. De HMCH
SPSRC	Operationalisation HDU Birpara SGH, Alipurduar

WBSAP&CS	Operationalization of new Blood Bank at Hatuara Super Speciality Hospital and new Blood Component Separation Unit at Mal SSH, Hatuara SSH and Diamond Harbour District Hospital
MERT	Completion of vertical extension and renovation of Casualty Block within Shambhunath Pandit Hospital
NHM	Starting of 3 <sup>rd</sup> lot of 10 Dental Clinics in BPHCs
NHM	Operationalization of 2 District Early Intervention Centres at Bankura Sanmilani MCH & Dr.B.C.Roy PGIPS
NHM	Operationalization of Mother & Child Hub at Canning Sub Division Hospital
NHM	Operationalisation of one at Nutrition Rehabilitation Centres at Gabberia Sub Division Hospital, Howrah

## Department of Higher Education

<b>DEPARTMENT OF HIGHER EDUCATION</b>	
<b>January – 2019</b>	
1.	Initiation of process for constitution of Search Committee to be appointed by the State Government, for recommendation in connection with appointment of First Vice Chancellor in (a) Darjeeling Hills University, (b) Alipurduar University, (c) Dakshin Dinajpur University and (d) Murshidabad University.
2.	Initiation of process for Development of Land and Construction of Alipurduar Government Engineering and Management College at Bakla, Alipurduar District by North Bengal Development Department.
3.	Initiation of Inter Departmental Transfer of Land of Alipurduar College in favour of Higher Education Department, including existing Buildings through Collector, Alipurduar District, by Gift Deed for establishment of Alipurduar University by upgradation of Alipurduar College.
4.	Publication of Information Brochure for the West Bengal Joint Entrance Examination (WBJEE)-2019.
5.	Starting of Online Application for the West Bengal Joint Entrance Examination (WBJEE)-2019.
6.	Quarterly Review Meeting for the 8 Govt. Engineering & Technology Colleges.
7.	Commencement of selection process for the post of Assistant Professors in Govt. aided Colleges by WBCSC.-
8.	Holding Inter College State Sports & Game Championship, 2018 at State Level.
9.	Completion of processing of online applications for Swami Vivekananda Merit-Cum-Means Scholarship (SVMCM)Scheme.
<b>February – 2019</b>	
1.	Participation in Kolkata Book Fair 2019 by the West Bengal State Book Board.
2.	Gazette Notification for establishment of Harichand-Guruchand University, North 24 Parganas District.
3.	Gazette Notification for establishment of Kanyashree University, Nadia District.
4.	Completion of Inter Departmental Transfer of Government Land at Balurghat, Dakshin Dinajpur District from Agriculture Department to Higher Education Department for establishment of Dakshin Dinajpur University.
5.	Initiation of Inter Departmental Transfer of Land at, Krishnanagar, Nadia District in favour of Higher Education Department for establishment of Kanyashree University.
6.	Publication of Information Brochure for the Joint Entrance Examination for Computer Application (JECA)(Common Entrance Examination for admission to Master in Computer Application (MCA) program)-2019 by the West Bengal Joint Entrance Examinations Board.
7.	Meeting with the Universities and Colleges funded under RUSA Project to review progress of work and utilisation of fund.
8.	Release of Scholarship to students under Swami Vivekananda Merit-Cum-Means Scholarship Scheme for academic year 2018-19.
9.	Holding of quarterly review meeting with the Govt. Colleges by Director of Public Instruction, West Bengal.
<b>March – 2019</b>	
1.	Completion of the Building for Sanskrit Sahitya Charcha O Gabesana Kendra at Nabadwip, Nadia District under the Administrative Control of the Sanskrit College & University, West Bengal.
2.	Completion of Inter Departmental Transfer of Government Land at Thakurnagar, Bangaon Sub-Division, North 24 Parganas District in favour of Higher Education Department for establishment of Harichand-Guruchand University.
3.	Request to the PWD/ PWD (Social Sector) for submission of the DPR for establishment of Harichand-Guruchand University and Kanyashree University.

4.	Publication of Rules of Private Universities, viz. Neotia University, St. Xavier's University, Brainware University.
5.	Publication of Information Brochure for the Joint Entrance Examination for Lateral Entry (JELET) (Lateral Entry) -2019 by the West Bengal Joint Entrance Examinations Board.
6.	Initiation of process to conduct Separate Common Entrance Examination for admission to Un-aided Minority Professional Technical Colleges (both Sikh and Christian Minority) i.e. Common Entrance Examination for Association of Minority Professional Academic Institutes (CEE-AMPAI)-2019 and Common Entrance Examination for St. Marys'(CEE-St. Marys')-2019 respectively.
7.	Field visit to check and verify the progress of work under RUSA Project in concerned Universities and Colleges.
8.	Meeting with the Universities and Colleges to review the progress of NAAC Accreditation.
9.	Advertisement by WBCSC for the post of Librarians in Govt. aided Colleges.
10.	Release of Scholarship under Hindi Scholarship Scheme for the Academic year 2018-19.

#### **April – 2019**

1.	Monitoring and Review of construction of buildings of Biswa Bangla University at Bolpur, Birbhum District; Jhargram University at Jhargram, Jhargram District; Rani Rashmoni Green University at Tarakeswar, Hooghly District.
2.	Completion of the 1 <sup>st</sup> phase work of the 2 <sup>nd</sup> Campus of Presidency University at New Town, Kolkata.
3.	Meeting with the Chancellors/ Vice-Chancellors of the Private Universities of the State.
4.	Review Meeting with the Registrar and/ or Finance Officers of the State-aided Universities for Utilisation of funds of Universities.
5.	Holding of WBJEE-2019 (West Bengal Joint Entrance Examination) for admission to Under Graduate (U.G) Level Engineering & Technology Courses through the West Bengal Joint Entrance Examination Board.
6.	Starting of On-Line Application for Joint Entrance Examination for Computer Application (MCA)-2019 through the West Bengal Joint Entrance Examinations Board.
7.	Quarterly Review Meeting for the 8 Government Engineering & Technology Colleges.
8.	Starting of On-Line Application for JELET (Lateral Entry)-2019 through the West Bengal Joint Entrance Examinations Board.
9.	Advertisement by WBCSC for filling up the vacant posts of Principal in Govt. aided Colleges.
10.	Publication of result of State Eligibility Test examination, 2018.
11.	Commencement of admission process in B. Ed colleges.
12.	Commissioning of Admissions Helpline for 2019-20.

#### **May – 2019**

1.	Monitoring and Review of construction of buildings of Darjeeling Hills University at Mongpoo, Darjeeling District, Mahatma Gandhi University at Mahishadal, Purba Medinipur District and Hill Campus of Presidency University at Kurseong, Darjeeling District.
2.	Completion of Inter Departmental Transfer of Land of Krish Nath College in favour of Higher Education Department, including existing Buildings through Collector, Murshidabad District, by Gift Deed for establishment of Murshidabad University by upgradation of Krish Nath College along with further Inter Departmental Transfer of Government land in favour of Higher Education Department for establishment of the said University.
3.	Initiation of process for constitution of Search Committee to be appointed by the State Government, for recommendation in connection with appointment of First Vice Chancellor in (a) Harichand - Guruchand University and (b) Kanyashree University.
4.	Holding of separate Common Entrance Examination for admission to Un-aided Minority Professional Technical Colleges (both Sikh and Christian Minority) i.e. CEE-AMPAI-2019 and CEE-St. Marys'-2019 respectively.

5.	Issuance of circular to all participating Institutions/Universities for detailed seat distribution (including reserve categories) for Preparation of Seat Matrix for U.G Engineering/Technology/Pharmacy/Architecture Courses-2018 by the Director of Technical Education.
6.	Receipt of the Institution wise and Course wise Affiliation from the Affiliating University, Maulana Abul Kalam Azad University of Technology (MAKAUT) for Seat Matrix-2019 by the Directorate of Technical Education.
7.	Meeting with the Universities and Colleges funded under RUSA Project to review progress of work utilisation of fund.
8.	Review of preparatory arrangements for starting Online Admission into Under Graduate and Post Graduate Courses for the Academic year 2018-2019.
9.	Holding of quarterly review meeting with the Govt. Colleges by Director of Public Instruction, West Bengal.
10.	Review of status of accreditation of colleges and universities by National Assessment and Accreditation Council.

#### **June – 2019**

1.	Initiation of Online Admission into Under Graduate and Post Graduate Courses for the Academic year 2019-2020.
2.	Publication on North East Volume 2 by the West Bengal State Archive.
3.	Publication of Result, Conduct of counseling, allotment, admission in respect of CEE-AMPAI-2019 and CEE-St. Marys'-2019.
4.	Preparation of Seat Matrix-2019 for U.G Level of Engineering & Technology, Pharmacy, Architecture, etc. Courses by the Directorate of Technical Education.
5.	Preparation of Seat Matrix-2019 for admission to Post Graduate (P.G.) Level MCA Course (JECA) by the Directorate of Technical Education.
6.	Holding of JECA-2019 (for MCA) and JELET-2019 (Lateral Entry) by the West Bengal Joint Entrance Examinations Board.
7.	Review of Fee-Structure of U.G Level Professional Technical Courses for the academic session of 2019-20 and initiation of proposal for Govt. order.
8.	Field visit to check and verify the progress of work under RUSA Project in concerned Universities and Colleges.
9.	Commencement of Selection process for filling up the post of Principals in Govt. aided Colleges by WBCSC.
10.	Starting of the process for release of grant to Govt. aided colleges.
11.	Reviewing of the Departmental Help Line's activities for admission to the Undergraduate and Postgraduate courses.

#### **July – 2019**

1.	Monitoring and Review of construction of buildings of Biswa Bangla University at Bolpur, Birbhum District; Jhargram University at Jhargram (near Lodhasuli), Jhargram District; Rani Rashmoni Green University at Tarakeswar, Hooghly District.
2.	Review Meeting with the Registrar and/ or Finance Officers of the State-aided Universities for Utilisation of funds of Universities.
3.	Starting of On-Line Counselling, allotment and admission for U.G Level Engineering & Technology Courses in 2019 and Publication of Vacancy List by the West Bengal Joint Entrance Examinations Board.
4.	Issuance of Government Order on guidelines of Decentralized Counselling for U.G Level Engineering & Technology Courses.
5.	Quarterly Review Meeting for the 8 Government Engineering & Technology Colleges.
6.	Preparation of Seat Matrix-2019 for the Lateral Entry Scheme (JELET).

7.	Completion of admission process in B. Ed colleges.
8.	Commencement of admission process in under graduate courses in the colleges of this State.
9.	Reviewing of performance of Swami Vivekananda Merit-Cum-Means Scholarship Scheme for academic year 2019-20.
10.	Commencement of selection process for filling up the vacant post of Librarians in Govt. aided Colleges by WBCSC.

#### **August – 2019**

1.	Monitoring and Review of construction of buildings of Dakshin Dinajpur University at Balurghat, Dakshin Dinajpur District.
2.	Monitoring and Review of construction of buildings of Alipurduar Government Engineering and Management College at Bakla, Alipurduar District by North Bengal Development Department.
3.	Holding of Decentralized Counselling for admission to U.G. Level professional Technical Courses.
4.	Conduct of Centralized Counselling, allotment of seat and admission in respect of ‘JELET-2019’ by the West Bengal Joint Entrance Examinations Board.
5.	Conduct of Centralized Counselling, allotment of seat and admission in respect of ‘JECA-2019’ by the West Bengal Joint Entrance Examinations Board.
6.	Meeting with the Universities and Colleges funded under RUSA Project to review progress of work and utilisation of fund.
7.	Completion of selection process for the post of principals and recommendation by WBCSC.
8.	Meeting with the Universities and Colleges to review the progress of NAAC Accreditation.
9.	Holding of quarterly review meeting with the Govt. Colleges by Director of Public Instruction, West Bengal.
10.	Completion of selection process for the post of Assistant Professors in Govt. aided Colleges by WBCSC.

#### **September – 2019**

1.	Monitoring and Review of construction of buildings of Darjeeling Hills University at Mongpoo, Darjeeling District, Mahatma Gandhi University at Mahishadal, Purba Medinipur District and Hill Campus of Presidency University at Kurseong, Darjeeling District.
2.	Review on the activities conducted by the different State-aided Universities in last one year since 02 <sup>nd</sup> October 2018 in connection with completion of celebration of 150 <sup>th</sup> Birth Anniversary of Mahatma Gandhi.
3.	Conduct of Decentralized counselling (institutional level) for admission to 1st Year of U.G. Level professional Technical Courses.
4.	Conduct of Decentralized counselling (institutional level) for admission to MCA Course.
5.	Conduct of Decentralized counselling (institutional level) for Lateral Entry.
6.	Field visit to check and verify the progress of work under RUSA Project in concerned Universities and Colleges.
7.	Commencement of online application under Swami Vivekananda Merit -Cum -Means Scholarship Scheme.
8.	Starting of help line for Swami Vivekananda Merit-Cum-Means Scholarship Scheme.

#### **October – 2019**

1.	Monitoring and Review of construction of buildings of Biswa Bangla University at Bolpur, Birbhum District; Jhargram University at Jhargram (near Lodhasuli), Jhargram District; Rani Rashmoni Green University at Tarakeswar, Hooghly District.
2.	Starting of Registration for 1st. Year of U.G. Level professional technical courses under the MAKAUT for 2019-20 Academic Session.
3.	Starting of Registration for 2nd. Year of U.G. Level (Lateral Entry) professional technical courses under the MAKAUT for 2019-20 Academic Session.
4.	Starting of Registration for P.G. Level MCA Course under the MAKAUT for 2019-20 Academic Session.
5.	Quarterly Review Meeting for 8 Govt. Engineering & Technology Colleges.

6.	Preparatory steps for holding State level Sports Championship 2019.
<b>November – 2019</b>	
1.	Meeting with the Chancellors/ Vice-Chancellors of the Private Universities of the State.
2.	Review Meeting with the Registrar and/ or Finance Officers of the State-aided Universities for Utilisation of funds of Universities.
3.	Publication of Rules of Private Universities, viz. Adamas University, Seacom Skills University, Amity University.
4.	Initiation of proposal for issuance of Govt. Order/Guidelines by the Department regarding West Bengal Free-Ship Scheme (WBFS)-2019 for all professional technical courses.
5.	Meeting with the Universities and Colleges funded under RUSA Project to review progress of work and utilisation of fund.
6.	Preparation of revised Non-Plan budget estimate for 2018-19 and Non-Plan budget estimate for 2019-20.
<b>December – 2019</b>	
1.	Monitoring and Review of construction of buildings of Darjeeling Hills University at Mongpoo, Darjeeling District, Mahatma Gandhi University at Mahishadal, Purba Medinipur District and Hill Campus of Presidency University at Kurseong, Darjeeling District.
2.	Annual Exhibition - Mahatma Gandhi and the Indian National Army : An overview through documents.
3.	Publication of Rules of Private Universities, viz. Sister Nivedita University, UEM, JIS University.
4.	Review of Fund Utilization of 8 Govt. Engg. & Technology Colleges in respect of Financial Year 2019-20.
5.	Field visit to check and verify the progress of work under RUSA Project in concerned Universities and Colleges.
6.	Meeting with the Universities and Colleges to review the progress of NAAC Accreditation.
7.	Holding State Eligibility Test (SET-2019) by College Service Commission.
8.	Holding of review meeting with the Govt. Colleges by Director of Public Instruction, West Bengal.

## Department of Home and Hill Affairs

<b>January – 2019</b>	
1	Review of Plan fund release and assessment of Fund availability for further release of fund within January and February 2019 for pending proposals/ongoing projects.
2	Review of fund release of Centrally Sponsored Schemes.
3	Review of utilization of funds released to the West Bengal Police Housing & Infrastructure Development Corporation Ltd. (WBP HIDCL).
4	Submission of Utilisation Certificates up-to December, 2018 for Border Area Development Programme.
5	Submission of Quarterly Progress Reports up to December 2018 for BADP.
6	Instruction regarding identifying the works under BADP by Block authorities, BGFs etc and to submit them to DLCs for Annual Action Plan 2019-20.
7	Collection of inputs for preparation of Budget Speech for 2019-20.
8	Allotment of necessary fund for Annual Maintenance Contract continuation with Garden Reach Shipbuilders and Engineers Limited, Kolkata for 18 Fast Interceptor Boats.
9	Review the progress of the training programmes of Police personnel posted at Coastal Police Stations.
10	Review meeting with stakeholders regarding Joint Patrolling along Sundarban.
11	Pursuing GTA for balance utilisation of Additional Central Assistance.
12	Preparing Annual Action Plan of GTA for 2019-20.
13	Pursuance for finalization of DCRB Scheme for employees of GTA.
14	Reviewing the term of office of the Board of Administrators, GTA.
15	Preparation of Chief Minister's Budget Speech for 2019-20.
16	Reviewing the progress of RIDF - XVII, XVIII & XXII.

### **February – 2019**

1	Review of construction projects of Kolkata Police and West Bengal Police.
2	Review Meeting with DPLOs and BGFs regarding preparation of schemes under BADP for Annual Action Plan 2019-20.
3	Examination of schemes under BADP approved and forwarded by DLCs and preparation of final AAP for 2019-20.
4	Review of the progress of Coastal Security Scheme, Phase -II.
5	Review of Intelligence sharing with Coast Guard..
6	Conduct of Combined Coastal Security Exercise, "Sea Vigil" by Indian Coast Guard along with all stakeholders.
7	Review of status of process for filling up the existing vacancies.
8	Review of progress of the proposals for creation of new posts.
9	Finalisation and sending of GTA's Annual Action Plan of State Development Scheme and RIDF for 2019-2020 to the Finance Department.
10	Pursuing Audit of Accounts of erstwhile DGHC for 1991-1992 to 2010-2011.
11	Pursuing for Audit of the GTA accounts.
12	Pursuing for finalisation of Rules of Business of the GTA.
13	Pursuing the progress of RIDF - XX, XXI XXII.

### March – 2019

1	Review of utilization of Central Funds in schemes funded by Govt. of India.
2	Meeting of the State Level Screening Committee for approval of Annual Action Plan, 2019-20.
3	Sending of approved AAP of GTA to MHA, GoI.
4	Organize Community Interaction Programme and Fishermen Awareness programme along Coastal areas.
5	Monthly meeting on Coastal Security issues with various stakeholders i.e. Coast Guard, BSF, Navy, Fisheries, Customs etc.
6	Submission of Chief Minister's Budget Speech for 2019-20.
7	Collecting and sending balance UC/proposal for/of ACA from/to the GTA/MHA .
8	Pursuing MHA for Constitutional Amendment in respect of GTA.
9	Pursuing for finalisation of Draft Rules for appointment on Compassionate Ground in the office of the GTA (Died-in-harness case).

### April – 2019

1	Review of approvals given under construction projects based on Model Plans.
2	Submission of Utilisation Certificates up to March. 2019 for BADP.
3	Submission of QPRs up to March, 2019 for BADP.
4	Review of outstanding Audit Paras.
5	Review the progress of the training programmes of Police personnel posted at Coastal Police Stations.
6	Meeting with Coastal SPs of Baruipur/Sundarban/Diamond Harbour/Basirhat Police District and SP Purba Medinipur in respective districts to review the progress of sanctioned schemes under Coastal Security.
7	Review of progress for RIDF – XX. XXI & XXII.
8	Releasing fund under Administrative Expenditure of 1st Quarter of 2019-20 to the GTA, HADLO and the DDO, Hill Affairs Branch.
9	Review of Service matters of GTA employees.
10	Pursuing for finalization of DCRB Scheme for employees of GTA.
11	Review of preparation of Annual Report of GTA.
12	Review of 'Clean and Green Darjeeling' project.

### May – 2019

1	Review of large Police Housing projects.
2	Inspection of created assets under BADP by Head Quarter.
3	Meeting with AC(CS)/Inspector and other officers of the office of ADG&IGP, Coastal Security.
4	Review of Intelligence sharing with Coast Guard.
5	Conduct of training for technical staff for operating Flat Bottom Vessels.
6	Inter-action with GTA on actions regarding pre-monsoon cyclone activities.
7	Review of the progress of RIDF - XXII ,XXIII & XXIV.
8	Preparatory Meeting for Id-Ul-Fitar.

### June – 2019

1	Safe City Project in Kolkata Police area: a review of progress made.
2	Implementation of projects by the WBPHIDCL: a status review.
3	Implementation of projects by the Kolkata Police: a status review.
4	Review of Plan fund availability and drawing up a plan for release of funds.
5	Review of Safe City (Phase-I) Project in West Bengal Police area.

6	Release of first instalment of fund received on BADP from MHA, GoI.
7	Regular monitoring works under BADP.
8	Organize Community Interaction Programme and Fishermen Awareness programme along Coastal areas.
9	Review meetings with stakeholders regarding security status on VAs and VPs.
10	Pursuing the progress of RIDF - XX & XXI .
11	Examination of schemes under BADP approved by DLCs and meeting of the State Level Screening Committee (SLSC) for final approval.
12	Collecting and sending balance UC/proposal for/of ACA from/to GTA/MHA.

#### July – 2019

1	Review of status of the FSL issues.
2	Review of utilization of funds by the WBPHIDCL.
3	Procurement of infrastructural equipments for Coastal Police Stations.
4	Preparatory Meeting for Id-Ud-Zoha.
5	Submission of Utilisation Certificates for BADP upto June, 2019.
6	Submission for QPRs for BADP up to June, 2019
7	Meeting with Coastal SPs of Baruipur/Sundarban/Diamond Harbour/Basirhat Police District and SP Purba Medinipur in respective districts.
8	Review the training programme of Police posted at Coastal Police Stations.
9	Review of ‘Clean and Green Darjeeling’ project.
10	Pursuing for preparation of Annual Report of GTA.
11	Pursuing the progress of RIDF - XXI, XXII & XXIV .

#### August – 2019

1	Review of sanction of construction projects under Modernisation of Police Forces.
2	Review meeting with construction agencies regarding status of progress of Diamond Harbour CPS and Junput CPS and jetties under Phase-II of Coastal Security Scheme.
3	Regular monitoring works under BADP.
4	Review meeting with stakeholders regarding security of Sunderban area.
5	Review of process of finalisation of Death cum Retirement Benefit Scheme for employees of GTA.
6	Preparatory Meeting for Muharram and Mahalaya.

#### September – 2019

1	Review of progress of utilization of pending ‘Central’ funds of MPF Scheme.
2	Review Meeting with the DPLOs and BGFs regarding utilisation and progress of schemes.
3	Release of second instalment of fund received from MHA, GOI.
4	Preparatory Meeting for Durga Puja.
5	Organize Community Interaction Programme and Fishermen Awareness programme along Coastal areas.
6	Review meeting with stakeholders to review the security of Landing Points.
7	Conduct of “Apex Committee Meeting” by Indian Navy under the Chairmanship of the Chief Secretary, Government of West Bengal along with stakeholders, to discuss Coastal Security.
8	Review of formulation of regulations for appointment on Compassionate Ground in the office of the GTA (Died-in-harness case).
9	Releasing fund under Administrative Expenditure of 2nd Quarter of 2019-20 to the GTA, HADLO and the DDO, Hill Affairs Branch.
10	Pursuing the progress of Schemes under RIDF.

### October – 2019

1	Preparatory Meeting for Kali Puja / Jagadhatri Puja.
2	Review of sanction of State Plan proposals and taking follow up measures.
3	Review of expenditure from Plan head.
4	Submission of Utilisation Certificates upto September 2019 for BADP.
5	Submission of QPRs upto September 2019 for BADP.
6	Preparation of Revised Budget Estimate for 2019-20.
7	Review of Intelligence sharing with Coast Guard and BSF.
8	Meeting with Various stakeholders i.e. Coast Guard, BSF, Navy Fisheries, Customs etc on Coastal Security.
9	Preparation of Revised Estimates 2019-20 and Budget Estimates 2020-21 on receipt from GTA under Major Head '2551'.
10	Preparation of Revised Estimates 2019-20 and Budget Estimates 2020-21 for HADLO and Hill Affairs Branch under Major Head '3451'.
11	Review of 'Clean and Green Darjeeling' project.

### November – 2019

1	Review of pendency of Police compensation proposals.
2	Review of progress of Safe City Projects.
3	Review of Administrative Calendar 2019.
4	Preparatory work for Administrative Calendar 2020.
5	Meeting with West Bengal Police Housing Corporation Ltd. Regarding construction work of Jetties and Junput CPS and Parulia CPS building.
6	Completion of the upgradation work of Digha Mohana, Mandarmani ad Talpatighat CPSs under Purba Medinipur district.
7	Review of progress of Schemes under RIDF.
8	Pursuing for preparation of Annual Report of GTA.
9	Regular monitoring works under BADP.

### December – 2019

1	Preview of implementation of construction projects by the WBPHIDCL.
2	Review of procurement of equipments under MPF scheme.
3	Review of Plan fund position and assessment of quantum of fund which may be released within March 2020.
4	Commencement of the work for preparation of Budget.
5	2nd Meeting of the State Level Screening Committee (SLSC) for BADP Review of utilisation and progress of works.
6	Meeting with Coastal SPs of Baruipur/Sundarban/Diamond Harbour/Basirhat Police District and SP Purba Medinipur in respective districts .
7	Meetings with Various stakeholders i.e. Coast Guard, BSF, Navy, Fisheries, Customs etc.
8	Seeking write up for GTA on State Development Scheme proposal for 2020-21.
9	Pursuance for finalization of Draft Rules for appointment on Compassionate Ground in the office of the GTA(Died-in-harness cases).
10	Review the progress of RIDF.
11	Follow-up for UC of Additional Central Assistant proposals.

## Department of Housing

### JANUARY, 2019

1. Gitanjali :- Review of the schemes and Release of fund to districts.
2. RHE :- Completion of 16 flats under RHE for Government Employees (Mahesh)
3. WWH : Completion of 34 bedded Working Women Hostel for single working women ( Regent Park)
4. Approval and Commencement of Work of RHE for 16 flats (Diamond Harbour)
5. Nijashree : Advertisement inviting application and initiation of Tendering process in respect of three sites under Nijashree Housing Scheme.
6. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes.
7. 1st Quarterly Review Meeting on Gitanjali & Nijashree Housing Schemes.

### FEBRUARY, 2019

1. Gitanjali :- Review of the schemes and Release of fund to districts.
2. RHE :- Completion of 24 flats for under RHE for Government Employees (A.K. Mukherjee, Kolkata-A-Type)
3. RCFA : Completion of 500 flats for rehabilitation of people in RCF Areas.
4. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes

### MARCH, 2019

1. RHE :- Completion of 22 flats under RHE for Government Employees in two projects (Old Rice Mill Compound, Coochbehar-16, Ramnagar, Malda-6)
2. Nijashree : Advertisement inviting application and initiation of Tendering process in respect of three sites under Nijashree Housing Scheme..
3. RCFA : Completion of 1000 flats for rehabilitation of people in RCF Areas.
4. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes

### APRIL, 2019

1. RHE :- Completion of 16 flats for RHE of Government Employees (Mahesh)
2. Approval and Commencement of Work of RHE for 16 flats at two projects(Kalimpong and Toofangunj)
3. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes.
4. 2nd Quarterly Review Meeting on Gitanjali & Nijashree Housing Schemes.

### MAY, 2019

1. RHE :- Completion of 6 flats for RHE of Government Employees (Chak Bhawani, Balurghat)
2. RCFA : Completion of 500 flats for rehabilitation of people in RCF Areas.
3. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes.

### JUNE, 2019

1. Gitanjali :- Review of the schemes and Release of fund to districts.
2. Night Shelter : Completion of 100 bedded Night Shelter for patient parties. (Kalyani)
3. RCFA : Completion of 1000 flats for rehabilitation of people in RCF Areas.
4. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes.

### JULY, 2019

1. RCFA : Completion of 500 flats for rehabilitation of people in RCF Areas.
2. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes.
3. 3rd Quarterly Review Meeting on Gitanjali & Nijashree Housing Schemes

**AUGUST, 2019**

1. RHE :- Completion of 12 flats under RHE for Government Employees (Khadimpur RHE)
2. Nijashree : Advertisement inviting application and initiation of Tendering process in respect of two sites under Nijashree Housing Scheme
3. Pathasathi : Completion of construction a Pathasathi for the travellers (Canning-II).
4. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes

**SEPTEMEGER, 2019**

1. Gitanjali :- Review of the schemes and Release of fund to districts.
2. Completion of 100 bedded Night Shelter (N.B.M.)
3. WWH :- Completion of 60 bedded Working Women Hostel for single working women (Sagar)
4. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes
5. RCFA : Completion of 500 flats for rehabilitation of people in RCF Areas.

**OCTOBER, 2019**

1. Gitanjali :- Review of the schemes and Release of fund to districts.
2. Pathasathi :- Completion of construction a Pathasathi for the travellers. (Sagar)
3. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes
4. 4th Quarterly Review Meeting on Gitanjali & Nijashree Housing Schemes

**NOVEMBER, 2019**

1. Night Shelter : Completion of 200 bedded Night Shelter for patient parties at two hospitals and medical college. (Tamluk and Barasat)
2. Nijashree : Advertisement inviting application and initiation of Tendering process in respect of two sites under Nijashree Housing Scheme.
3. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes
4. Allotment of RHE flats through online system

**DECEMBER, 2019**

1. Gitanjali :- Review of the schemes and Release of fund to districts.
2. RHE :- Completion of 32 flats for under RHE for Government Employees (Court Rice Mill Complex)
3. WWH :- Completion of 48 bedded Working Women Hostel for single working women in two places (Paschim Medinipur and Jhargram)
4. RCFA : Completion of 500 flats for rehabilitation of people in RCF Areas
5. Monthly Project Review Meeting with field engineers on RCFA & other major development schemes

## Department of Information and Cultural Affairs

<b>Month-wise Programme Details</b>			
<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Department / Organisation</b>	<b>Programmes</b>
<b>January</b>	1	Information	Observance of birth anniversary of Swami Vivekananda, Nellie Sengupta, Directorate Shyamal Mitra, Netaji Subhash Chandra Bose and Michael Madhusudan Dutta as State Ceremonies.
	2	Information Directorate	Observance of death anniversary of Mahatma Gandhi, Masterda Surya Sen and Rash Behari Bose as State Ceremonies
	3	Akademi	Jatra Utsav at Barasat and also at Bagbazar by Paschimbanga Jatra Akademi
	4	Akademi	Tele Akademi Award Ceremony
	5	Akademi	Kolkata International Children Film Festival organised by Shisu Kishore Akademi
	6	Akademi	Classical Music Conference by Paschimbanga Rajya Sangeet Akademi
	7	Akademi	Sahitya Utsav & Little Magazine Mela by Paschim Banga Bangla Akademi
	8	Information Directorate	Observance of Republic Day throughout West Bengal including State level programme at Red Road
	9	Information Directorate	Observance of Martyrs' Day throughout West Bengal including State level programme at Gandhi Ghat
	10	Information Directorate	Participation in Ganga Sagar Mela in South 24 Parganas
	11	Culture Directorate	Kenduli Utsav, Kenduli Birbhum
	12	Culture Directorate	Observance of Birthday of Netaji Subhas Chandra Bose at Mahajati Sadan
	13	Culture Directorate	Observance of Birthday of Michael Madhusudan Dutta at Madhusudan Mancha
	14	Culture Directorate	National Drama Festival by Minerva Natya Sanskriti Charcha Kendra
	15	Culture Directorate	Shraddhanjali
	16	Archaeology Directorate	Participation at Kolkata Pustak Mela
	17	Culture Directorate	Cultural programme at Biswa Bangla Global Business Summit (BGBS)
<b>February</b>	1	Information & Culture Directorate	Observance of Bhasha Divas throughout West Bengal
	2	Information Directorate	Observance of death anniversary of Bhabani Bhattacharya, Dr. Meghnad Saha, Hemanta Bose and Sharat Chandra Bose as State Ceremonies
	3	Information Directorate	Observance of Birth anniversary of Binode Bihari Mukhopadhyaya, Poet Subhash Mukhopadhyaya, Poet Jibanananda Das, Jatindra Mohon Sengupta and Girish Chandra Ghosh as State Ceremonies
	4	Akademi	Seminar & Workshop on Rajbangshi Script and Literary Programme of Rajbanshi Bhasha Akademi

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Department / Organisation</b>	<b>Programmes</b>
<b>February</b>	5	Akademi	Kabita Utsav by Paschim Banga Kabita Akademi
	6	Information	Observance of 2 <sup>nd</sup> Uprising Day of Indian Soldiers against British Rule as Directorate State Ceremony
	7	Culture Directorate	Adibasi Kabiyal Mela
	8	Akademi	Observance of Birthday celebration of Poet Subhas Mukhopadhyay at Paschimbanga Bangla Akedemi
	9	Akademi	Observance of Birthday celebration of Thakur Panchanan Barma by Rajbanshi Bhasa Akademi
	10	Akademi	Observance of Birthday celebration of Jibanananda Das by Paschimbanga Bangla Akademi
	11	Culture Directorate	Observance of Birthday celebration of Girish Chandra Ghosh at Girish Mancha
	12	Archaeology Directorate	Archaeological Excavation work at Deulpota, Diamond Harbour, South 24 Parganas
<b>March</b>	1	Culture Directorate	Lalan Utsab and Kabiyal Mela with exhibition by Folk & Tribal Cultural Centre
	2	Akademi	Observance of foundation day of Sangeet Akademi at Rajya Sangeet Akademi
	3	Akademi	Workshop on Kamtapuri Language by Kamtapuri Bhasa Akademi
	4	Information Directorate	Observance of Birth anniversary of Martyr Surya Sen and Leslie Claudius as State Ceremonies
	5	Information Directorate	Observance of death anniversary of Martyr Bhagat Singh and Satin Sen as State Ceremonies
	6	Akademi	Observance of Biswa Natya Divas by Paschim Banga Natya Akademi
	7	Information Directorate	Observance of Janma Tithi of Sri Sri Ramkrishna as State Ceremony
	8	Archaeology Directorate	Photographic exhibition & awareness programme with school level students at Bishnupur, Bankura
	9	Archaeology Directorate	Construction of Memorial Gallery of Sahid Matangini Hazra at Sahid Matangini Block, Purba Medinipur
<b>April</b>	1	Information Directorate	Observance of Birth anniversary of Ustad Bade Ghulam Ali Khan, Suchitra Sen, Pt. Ravi Shankar, Acharya Prafulla Chandra Sen, Jamini Roy, Dr. B.R. Ambedkar, Satin Sen and Henry Louis Vivian Derozio as State Ceremonies
	2	Information Directorate	Observance of National Maritime Day as State Ceremony
	3	Culture Directorate	Shraddhanjali
	4	WB Heritage Commission	Observation of World Heritage Day and Seminar by West Bengal Heritage Commission

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Department / Organisation</b>	<b>Programmes</b>
<b>May</b>	1	Information Directorate	Observance of Rabindra Janmotsav with exhibition throughout West Bengal including State Level programme in Kolkata
	2	Culture Directorate	Bangabibhusan & Bangabhusan Award Ceremony
	3	Culture Directorate	Celebration of Birth anniversary of Rabindranath Tagore
	4	Akademi	Celebration of Birth anniversary of Kazi Nazrul Islam and conferring of Akademi Awards
	5	Culture Directorate	Kabi Pranam at Rabindra Sadan
	6	Akademi	Celebration of Birth anniversary of Kazi Nazrul Islam by Paschimbanga Kazi Nazrul Islam Akademi
	7	Information Directorate	Observance of Kazi Nazrul Islam Janmotsav with exhibition throughout West Bengal including State Level programme in Kolkata
	8	Information Directorate	Observance of Birth anniversary of Manna Dey, Satyajit Ray, Pankaj Kumar Mullick, Gurusaday Dutta, Upendrakishore Ray Chowdhury, Manik Bandyopadhyay, Raja Rammohan Roy, Ramkinkar Baij and Rash Behari Bose as State Ceremonies
	9	Information Directorate	Observance of death anniversary of Prafulla Chaki and Sir Asutosh Mukhopadhyaya as State Ceremonies
	10	Information Directorate	Observance of Barshapurti Utsav throughout West Bengal with exhibition.
	11	Archaeology Directorate	Celebration of World Museum Day at State Archaeological Museum.
<b>June</b>	1	Culture Directorate and Information Directorate	Observance of Hool Divas with exhibition.
	2	Information Directorate	Observance of Birth anniversary of Hemanta Mukhopadhyay, Bankim Chandra Chattopadhyay, R.D. Burman, Sir Asutosh Mukhopadhyay and Dr. Prasanta Chandra Mahalanabis as State Ceremonies
	3	Information Directorate	Observance of death anniversary of C.R Das, Martyr Anil Kumar Das, Dr. Shyamaprasad Mukherjee and Michael Madhusudan Dutta as State Ceremonies
	4	Akademi	"Notun Jugor Bhore" - a programme with young artists by Rajya Sangeet Akademi
	5	Akademi	Observance of Birth anniversary of Bankim Chandra Chattopadhyay at Paschimbanga Bangla Akademi
	6	Culture Directorate	Shraddhanjali
	7	Akademi	Workshop on Jatra by Paschimbanga Jatra Akademi
<b>July</b>	1	Information Directorate	Observance of Birth anniversary of Nepali Poet Bhanubhakt in Darjeeling district as well as WBSLA as State ceremonies

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Department / Organisation</b>	<b>Programmes</b>
<b>July</b>	2	Information Directorate	Birth & death anniversary of Dr. Bidhan Chandra Roy
	3	Information Directorate	Observance of Death anniversary of Asit Ranjan Bhattacharya, Jatindra Mohon Sengupta, Uttam Kumar, Kanailal Bhattacharya and Iswar Chandra Vidyasagar as State Ceremonies
	4	Information Directorate	Observance of Birth anniversary of Dr. Shyamaprasad Mukherjee, Satya Ranjan Bakshi, K.C. Nag, Dwijendralal Ray, Tarasankar Bandopadhyay, Rajanikanta Sen and Kalpana Dutta as State Ceremonies
	5	Culture Directorate	Observance of Birth anniversary of Nepali Poet Bhanubhakt Darjeeling
	6	Culture Directorate	Kothai o Gaane - Dwijendralal, Rajanikanta, Atulprasad at Rabindra Sadan
	7	Akademi	Observance of Birth Anniversary of Tarashankar Bandyopadhyay by Paschimbanga Bangla akademi
	8	Akademi	Barsa Mongal by Paschimbanga Rajya Sangeet Akademi
	9	Akademi	Jatra Darpan Prakash o Pradarshani and Jatra Pala by Paschimbanga Jatra Akademi
	10	Akademi	Kabita Corner by Paschimbanga Kabita Akademi
	11	Akademi	Workshop on Classical Music by Rajya Sangeet Akademi
	12	Akademi	Art appreciation Course by Rajya Charukala Parshad
	13	Archaeology Directorate	Digitization of Artifacts at State Archeological Museum
	14	Culture Directorate	Observance of Birth and Death anniversary of Dr. Bidhan Chandra Roy at Mahajati Sadan
<b>August</b>	1	Information and Culture Directorate	Observance of Independence Day throughout the State including State level programme at Red Road, Gandhi Ghat, Kolkata Information Centre with exhibition.
	2	Culture Directorate	Observance of Rabindra Prayan Divas throughout the State including State Level programme and Barshamangal Programme with exhibition
	3	Akademi	Observance of Nazrul Prayan Dibas by Paschimbanga Nazrul Islam Akademi
	4	Culture Directorate	Shraddhanjali
	5	Akademi	Workshop on Abanindranath Tagore "Mati Niye Khela" by Sishu Kishore Akademi
	6	Culture Directorate	Observance of death anniversry of Rabindranath Tagore at Rabindra Sadan
	7	Akademi	Nritya Natya Utsav by Rajya Sangeet Akademi
	8	Akademi	Memorial lecture on Kajuo Azuma at Paschim Banga Bangla Akademi
	9	Akademi	Memorial lecture on Lila Roy at Paschim Banga Bangla Akademi
	10	Akademi	Kabita Corner at Paschimbanga Kabita Akademi

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Department / Organisation</b>	<b>Programmes</b>
<b>August</b>	11	Culture Directorate	"Dakho Re" at Laldighi, Kolkata
	12	Information Directorate	Birth anniversary of Acharya Prafulla Chandra Roy, Kishore Kumar, Abanindranath Tagore, Rishi Aurobindo, Sukanta Bhattacharya, Rajiv Gandhi, Jyotirindra Nandy, Gostha Pal, Debabrata Biswas, Sambhu Mitra, Beena Das, Mother Teresa, Rituparno Ghosh and Birendra Krishna Bhadra as State Ceremonies
	13	Information Directorate	Death anniversary of Rabindranath Tagore, Martyr Khudiram and Kazi Nazrul Islam as State Ceremonies
	14	Information Directorate	Observance of Sahid Divas as State Ceremony
	15	Information Directorate	Observance of Martyr's Day as State Ceremony
	16	Culture Directorate	Observance of Independence Day at Mahajati Sadan
	17	Culture Directorate	Foundation Day celebrated by Mahajati Sadan.
<b>September</b>	1	Information Directorate	Observance of Birth anniversary of Sainen Manna, Uttam Kumar, Dr. S. Radhakrishnan, Sarat Chandra Bose, Sunil Gangopadhyay, Bibhutibhushan Bandyopadhyay, Sarat Chandra Chattopadhyay, Gour Khyapa, Gaganendranath Tagore, Suchitra Mitra, Iswar Chandra Vidyasagar and Rani Rashmoni as State Ceremonies
	2	Information Directorate	Death anniversary of Ustad Alauddin Khan, Bagha Jatin, Jatin Das, Pritilata Waddedar and Raja Ram Mohan Roy as State Ceremonies
	3	Information Directorate	Observance of Baleswar Day at Hedua Park as State Ceremony
	4	Akademi	Observance of death anniversary of Thakur Panchanan Barma at Rajbanshi Bhasa Akademi
	5	Akademi	Observance of Birth anniversary of Bibhutibhusan Bandyopadhyay by Paschim Bangla Akademi
	6	Akademi	Observance of Birth anniversary of Sarat Chandra Chattopadhyay by Paschimbanga Bangla Akademi
	7	Culture Directorate	National Theatre Seminar at Minerva Natya Charcha Kendra
<b>October</b>	1	Information Directorate	Birth anniversary of Dr. Nilaratan Sarkar, Sachin Dev Burman, Mahatma Gandhi, Leela Roy, Hemanta Bose, Dr. Meghnad Saha, Chhabi Bandyopadhyay, Begum Akhtar, Jaiparakash Narayan, Atulprasad Sen, Sister Nivedita and Sukumar Roy as State Ceremonies
	2	Information Directorate	Observance of INA Day as State Ceremony
	3	Information Directorate	Observance of death anniversary of Hemchandra Ghosh as State Ceremony

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Department / Organisation</b>	<b>Programmes</b>
<b>October</b>	4	Culture Directorate	Biswa Bangla Sharod Samman in Kolkata and different districts of the State
	5	Information and Culture Directorate	Red Road Carnival
	6	Culture Directorate	Prize distribution of Biswa Bangla Sharod Samman in Kolkata and different districts of the State
	7	Akademi	Observance of Rajbanshi Bhasa Divas at Rajbanshi Bhasa Akademi
	8	Culture Directorate	Shraddhanjali
<b>November</b>	1	Akademi	Natya Mela in Kolkata and different districts by Paschimbanga Natya Akademi
	2	Akademi	Paschimbanga Charukala Utsav by Rajya Charukala Parishad
	3	Information Directorate	Observance of Birth anniversary of Ritwik Ghatak, C.R. Das, Haradhan Bandyopadhyay, Abul Kalam Azad, Jawaharlal Nehru, Indira Gandhi, Salil Chowdhury, Debaki Kumar Basu and Acharya Jagadish Chandra Bose as State Ceremonies
	4	Information Directorate	Observance of Remembrance Day as State Ceremony
	5	WB Heritage Commission	Observance of Birsha Munda Dibas by West Bengal Heritage Commission
	6	Information and Culture Directorate	Participation in India International Trade Fair (IITF), New Delhi.
	7	Film and Culture Directorate	Organising Kolkata International Film Festival with exhibition, seminar etc.
	8	WB Heritage Commission	Observation of World Heritage week by West Bengal Heritage Commission
	9	Film Directorate	Organising Social Communication Film Festival in different districts by Roopkala Kendro
	10	Akademi	Seminar by Kamtapuri Bhasa Akademi
	11	Akademi	Seminar by Manbhum Cultural Akademi
	12	Akademi	Birthday celebration of Poet Sakti Chattopadhyay at Paschimbanga Bangla Akademi
	13	Culture Directorate	Observance of Ekatai Sampriti programme at all districts
<b>December</b>	1	Akademi	Uday Shankar Nritya Utsav by Rajya Sangeet Akademi
	2	Information Directorate	Observance of Birth anniversary of Khudiram Bose, Martyr Jatindranath Mukherjee, Jatileswar Mukhopadhyay, Uday Shankar and Prafulla Chaki as State Ceremonies

<b>Month</b>	<b>Sl. No.</b>	<b>Name of the Department / Organisation</b>	<b>Programmes</b>
<b>December</b>	3	Information Directorate	Observance of death anniversary of Dr. B.R. Ambedkar and Henry Lousis Vivian as State Ceremonies
	4	Information Directorate	Observance of Benoy Badal Dinesh Day as State Ceremony
	5	Information Directorate	Janma Tithi of Sri Sreema Sarada Moni as State Ceremony
	6	Culture Directorate	District Folk Festival and Jatra Utsav in different districts
	7	Culture Directorate	Annual Function of Loko Sanskriti Kendra at Loko Sanskriti o ADivasi Sanskriti Kendra
	8	Akademi	Uday Shankar Nritya Utsav by Rajya Sangeet Akademi
	9	Culture Directorate	Bangla Sangeet Mela
	10	Culture Directorate	Christmas Carol
	11	Culture Directorate	Biswa Bangla Lok Sanskriti Utsav - 2019
	12	Culture Directorate	Poush Utsav
	13	Culture Directorate	Sangeet Samman & Sangeet Mahasamman Award Ceremony
	14	Akademi	Workshop on local Folk Form by Manbhum Cultural Akademi
	15	Akademi	Rajya Sishu Kishore Utsav by Sishu Kishore Akademi
	16	Akademi	Financial assistance to Jatra Artists in distressed condition.
	17	Archaeology Directorate	Exploration activity.
	18	Archaeology Directorate	Photographic exhibition & awareness programme with School Level students at Uttar 24 Parganas
	19	Akademi	Memorial lecture by WB Natya Akademi, Rajya Charukala Parsad
	20	Akademi	Seminer, Workshop by Natya Akademi, Sangeet Akademi, Rajya Charukala Parsad, Kabita Akademies.
	21	Archaeology Directorate	Proposed Conservation and Restoration works of the following state protected monuments: i) Navaratna Temple at Brahmandihi, Nanoor, Birbhum ii) Antpur Temple Complex, Jangipara, Hooghly iii) Durga Temple Complex, Para, Raghunathpur, Purulia iv) Radhagobinda and Radharaman Temple, Daspur, Paschim Medinipur v) Temple of Gopinath at Radhakantapur, Daspur, Paschim Medinipur vi) Buddhist Monastery at Jagjibanpur, Malda vii) Temple of Kamteswasri at Gosanimari, Dinhata, Coochbehar viii) Badshahi Mosque at Natunhat, Mongalkot, Purba Burdwan ix) Shyamchand Temple, Elyti, Belatukri, Bankura x) Madangopal Jiew Temple, Mellok, Bagnan, Howrah

**Information Technology and Electronics Department**  
**A. Information Technology and Electronics**

Sl No.	Project Name	Project Milestone	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Departments/ Districts with whom co-ordination is required	Designated Person/ Agency	Remarks
															DGM (ID & M), WEBEL	On going Project	
1	Bantala IT Park	Civil structural work to compete Service works to complete Completion of Finishing work and ready for possession													WBIDC, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	On going Project
2	Rajarhat IT Park (Ph II)	Civil Structural works to complete Service works to complete 90 % Completion of Finishing work													UD & MA, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	New Project
3	Kalyani IT Park (Ph II)	Civil Structural works to complete Service works to complete 80 % Completion of Finishing work													UD & MA, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	New Project
4	BN-9 IT Park (Sector-V)	Agency selection & Piling work to complete Civil Structural Work 85 % to complete Service works to complete 50 % 50 % Completion of Finishing work													UD & MA, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	New Project

Sl No.	Project Name	Project Milestone											Design- ated Person/ Agency	Remarks		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
5	BN-4/1 IT Park (Sector- V)	Piling work to complete Civil Structural Work to complete Service works to complete 60 % 25 % Completion of Finishing work													UD & MA, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL  New Project
6	BN-6 IT Park (Sector- V)	DPR preparation, soil test-survey DPR/estimate vetting, subsequent scheme finalization etc. Agency selection, work to commence & Foundation to complete Civil structural work 30 % to complete Service Work 5 % complete													UD & MA, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL  New Project
7	Belur IT Park	Agency Selection process & Civil Structural Work to complete Service works to complete 70 % Completion of Finishing work														

Sl No.	Project Name	Project Milestone											Departments/ Districts with whom co-ordination is required	Design- ated Person/ Agency	Remarks		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
8	Durgapur IT Park (Ph-III)	Preliminary works, soil test survey, scheme finalisation Agency Selection process & Civil Structural Work to complete 50% Service works to complete 10 % Completion of Finishing													UD&MA, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	New Project
9	Darjeeling IT Park	Land Finalization & Possession DPR preparation/ estimate vetting, subsequent scheme finalization etc. Agency selection, work to commence & Foundation to complete Civil structural work 100 % to complete Service Work 70 % complete													Darjeeling District Administration, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	New Project
10	Kalimpong IT Park	DPR preparation/ estimate vetting, subsequent scheme finalization etc. Agency selection, work to commence & Foundation to complete													Kalimpong District Administration, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	New Project

Sl No.	Project Name	Project Milestone	Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec										Departments/ Districts with whom co-ordination is required	Designated Person/ Agency	Remarks
10	Klimpong IT Park	Civil structural work 80 % to complete Service Work 60 % complete													
11	EMC, Naihati	Completion of Boundary Wall & Gate Infrastructure Development work 100 % to complete (Road/ drainage/culvert/cable trench/UGR/Pump House etc.) Finishing works with facility buildings,civil/ allied to complete											MEITY(GoI), WBSEDCL, L&LR, WBIDC, Fire & Emergency Services	DGM (ID & M), WEBEL	On going Project
12	EMC, Falta	Finishing works with facility buildings, electrical, fire fighting, 90% to complete Plot filling 70 % work to complete											MEITY(GoI), WBSEDCL, L&LR, WBIDC, Fire & Emergency Services	DGM (ID & M), WEBEL	On going Project



Sl No.	Project Name	Project Milestone	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Departments/ Districts with whom co-ordination is required	Designated Person/ Agency	Remarks
<b>IT Promotion</b>																	
1	Bengalathon	Culmination of Bengalathon 2018-19													Advisor (DIT&E)	On going Project	
2	Cyber Security-Centre of Excellence	Plan of Action for Bengalathon 2019-20													UD&MA, WBSEDCL, Fire & Emergency Services	DGM (ID & M), WEBEL	New Project
3	IT&E Policy	Rollout of Bengalathon 2019-20															Advisor (DIT&E)
4	IT Skill development by NIELIT	Formulation of Plan of action for assessment of vulnerability in Govt. setups															On going Project
		Awareness Generation															
		Preparatory work for launching through floating of EOI, Evaluation & Selection of Partner															
		Rollout of Project															
		Publication of New IT&E Policy, 2018															
		Pilot Project at Bolpur IT Park															

## B. e-Governance

Sl No.	Project Name	Project Milestone	e-Governance										Designated Person/ Agency	Remarks		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
1	West Bengal e-District	Launch of additional 5 e-Services (in addition to existing 120 Online Services)													Power, District, Cooperation, NKDA, Tourism, KMWSA, WB SIDC, WB IIDC	DGM (eGov), WTL and TCS
2	WBSWAN	Upgrade of obsolete systems of WBSWAN													IT & E Department	DGM (WBSWAN), WTL

Sl No.	Project Name	Project Milestone	e-Governance										Designated Person/ Agency	Remarks	
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
3	CCTV Surveillance Systems at SDO & BDO offices	CCTV at 5 SDO/ BDO Offices to be completed												Respective SDO and BDO offices	DGM (WBSWAN), WTL
4	Bharatnet Phase II	Execution of Bharatnet Phase - II (on going)												IT & E, DoT, BBNL, BSNL	DGM (WBSWAN), WTL
5	Comprehensive revamping and expansion of State Data Centre (SDC) with enhanced scope	Go-live of Revamping & Physical Expansion of SDC at the 2nd floor with e-Office Application												DGM (e-Gov) WTL	Commercial Tax, IFMS (Finance Dept), NLRMP (L&LR, Excise, Registration), BCW Dept, CCTNS (Home Dept), WB Excise, P&RD
		Migration of Computing Infrastructure from 1st Floor Server Farm area to 2nd Server farm expansion area												DR site of SDC (Primary Site)	
		Setting up of computing infrastructure for the Disaster Recovery site of SDC													

Sl No.	Project Name	Project Milestone	e-Governance 2019									Departments/ Districts with whom co-ordination is required	Designated Person/ Agency	Remarks	
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
6	Mobile Governance	Development and Setting up of Single Mobile Platform												JS - IT&E Dept and Head- SeMT	
		Launching of services on Single Mobile Platform													
7	Capacity Building	Specialized Training on e-Governance for Departmental/ District Core Teams												Specialized training on Data Science, Block Chain and training scheduled by NeGD	JS - IT&E Dept and Head- SeMT
		Trainings set by MeitY, NEGD													

## Department of Irrigation & Waterways

January-2019		
<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km)/No.</b>	<b>District</b>
1. Strengthening of Kalaichandi embankment at Mouza Chalkdoulat and Kalinagar in Block Midnapur Sadar, P.S. Kotwali	2538 m	Paschim Medinipur
2. Improvement of Tarafeni South Main Canal (North) within Mouza Nayagram and Kui under Block Binpur-II, P.S. Belpahari	3048 m	Paschim Medinipur
3. Strengthening of the left embankment of River Sankari at Anandapur within Block & P.S. Ghatal	1200 m	Paschim Medinipur
4. Modernisation of Supur Main Canal within Blocks & P.S. Khatra and Hirabundh	8500 m	Bankura
5. Improvement of Right Bank Main Canal and Distributary-3 of RBMC under Kangsabati Reservoir Project within Block & P.S. Ranibundh	3510 m	Bankura

**Other Activities & Time Schedule :**

- 1 District tours of Minister-in-charge with senior Officers for reviewing progress of works in the field.
- 2 Departmental review meeting on utilization of budgetary allocation of 2018-19 and preparation of detailed budget for next financial year of 2019-20.

February-2019		
<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km)/No.</b>	<b>District</b>
1. Improvement of Left Bank Feeder Canal, Distributory-I of LBMC and its minor under Block & P.S Khatra	4900 m	Bankura
2. Modernisation of 10 vent sluice structure over Bhosra Khal within Block & P.S Panskura	1 No.	Purba Medinipur
3. Construction of a RCC bridge of 4.25 m carriageway width over Midnapore Main Canal at Baghaberia within Block Bagnan-II, P.S Bagnan	1 No.	Howrah
4. Construction of a RCC bridge over Sankarara Khal under Block & P.S Tamluk	1 No.	Purba Medinipur

**Other Activities & Time Schedule :**

- 1 District tours of Minister-in-charge with senior Officers for reviewing progress of works in the field.
- 2 Departmental meeting on internal allocation of fund (1<sup>st</sup> round) for routine pre-monsoon maintenance work of 2019-20, sanction and invitation of tenders.

**March 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Construction of 7 (seven) vent sluice structure at Purba Amtalia over Amirabad Khal under Mogra Basin Scheme	1 No.	Purba Medinipur
2. Strengthening of the right embankment of River Darakeswar from Dongol more to Mohisgot within Block & P.S Arambagh	1500 m	Hooghly
3. Improvement of Tatkot Medium Irrigation Scheme within Block & P.S Bandwan	1 No.	Purulia
4. Modernisation of 10 vent sluice structure at Bantala under Ward No. 108 of Kolkata Municipal Corporation within P.S Pragati Maidan	1 No.	Kolkata
5. Protection work on the left embankment of River Ajay in Block & P.S Illambazar	800 m	Birbhum
6. Protection of right bank of river Bhagirathi under Block Beldanga-II, P.S Saktipur, Block & P.S Berhampore and in Block & P.S Lalgola	1200 m	Murshidabad

**Other Activities & Time Schedule :**

- 1 District tours of Minister-in-charge with senior Officers for reviewing progress of works in the field.
- 2 Departmental meeting for 2<sup>nd</sup> round of internal allocation of maintenance fund for 2019-20 and commencement of pre-monsoon maintenance works of 2019-20.

**April 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Improvement of Pinjarapole Khal and its tributaries under Bally-Jagacha Block, P.S Liluah and Nischinda	1666 m	Howrah
2. Protection work on the left embankment of river Bakreswar under Block Suri-II, P.S Suri	620 m	Birbhum
3. Anti-erosion work on the right bank of river Sutarbug under Block & P.S Patharpratima	900 m	South 24-Parganas
4. Restoration of Ex-zamindary embankment on the left bank of river Darakeswar in Block & P.S Ghatal	3600 m	Paschim Medinipur

**Other Activities & Time Schedule :**

- 1 Routine pre-monsoon maintenance of embankments, barrages, sluices etc. (entire month)

**May 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Protection work on the left embankment of river New Cossey under Block Panskura-I, P.S Panskura	900 m	Purba Medinipur
2. Modernisation of Nandaranga Minor Irrigation Scheme under Block & P.S Hirabundh	1 No.	Bankura
3. Anti-erosion work on the right bank of river Ganga under Dhulian Municipality, P.S Samserganj	70 m	Murshidabad

**Other Activities & Time Schedule :**

1. Departmental meeting on flood preparedness, along with the Central Government Departments / Organizations (IMD / DVC / CWC etc.).
  - a North Bengal
  - b South Bengal
2. Routine pre-monsoon maintenance work on embankment, irrigation canal, drainage channel etc. (entire month).

**June 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Protection work of the left bank of river Bhagirathi under Block & P.S Kaliganj, Block & P.S Nabadwip and Block & P.S Chakdaha	1900 m	Nadia
2. Automation of Teesta Barrage by using SCADA-PLC technology located at Gazoldoba, Block & P.S Mal & Rajganj	1 No.	Jalpaiguri
3. Improvement of Beko Medium Irrigation Scheme within Block & P.S Kashipur	1 No.	Purulia
4. Improvement of Barabhum Irrigation Scheme within Block & P.S Barabazar	1 No.	Purulia
5. Renovation of Tarafeni Barrage in Block Binpur-II, P.S Belpahari	1 No.	Paschim Medinipur
6. Improvement of Kotulpur Branch Canal of Kangsabati Reservoir project under Block & P.S Kotulpur	1370 m	Bankura

**Other Activities & Time Schedule :**

- 1 Starting functions of Control Rooms for flood management in all districts and also at the Kolkata headquarter.
- 2 Completion of routine pre-monsoon maintenance work related to flood management activities.
- 3 Patrolling of flood protective embankments, regulating sluice gate operations throughout the month with close monitoring of North Bengal rivers considering early arrival of monsoon there.

**July 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Improvement of Buridumur Irrigation Scheme within Block & P.S Arsha	1 No.	Purulia
2. Improvement of Bandajore Irrigation Scheme within Block Raghunathpur-II, P.S Raghunathpur	1 No.	Purulia
3. Improvement of Rukni, Jafla, Amjor Minor Irrigation Schemes under Block & P.S Taldangra	3 Nos.	Bankura
4. Protection work on the right bank of river Darakeswar within Block & P.S Kotulpur	780 m	Bankura
5. Protection work on the left bank of river Atrai under Block & P.S Balurghat	650 m	Bankura
6. Protection work on the right bank of river Ganga / Padma under Block Raninagar-II, P.S Raninagar, and Block & P.S Jalangi	340 m	Dakshin Dinajpur

***Other Activities & Time Schedule :***

1. Patrolling of flood protective embankments regulating sluice gate Operations throughout the month and undertaking emergent restoration work in case of damage due to flood, cyclones, heavy discharge passage etc.
2. Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water release from reservoirs during the entire month.

**August 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Construction of a single lane RCC bridge over Faringachi Drainage Khal in Block Kalna-II, P.S Kalna	1 No.	Purba Bardhaman
2. Raising & strengthening of Sundarban Embankment on the left bank of river Kantakhali in Block & P.S Hasnabad	450 m	North 24-Parganas
3. Protection of the Ajoy right embankment within Block & P.S Kanksa	850 m	Paschim Bardhaman
4. Protection of the eroding left bank of river Subarnarekha under Block Dantan-I, P.S Dantan	900 m	Paschim Medinipur

***Other Activities & Time Schedule :***

1. Patrolling of flood protective embankments, regulating sluice gate operations throughout the month and undertaking emergent restoration work in case of damage due to flood, cyclones, heavy discharge passage etc.
2. Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water releases from reservoirs during the entire month.

**September 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Construction of a RCC bridge over Raninala Khal under Block Patashpur-I, P.S Patashpur	1 No.	Purba Medinipur
2. Protection work on the bank of river Amodar at Joyrambati under Block & P.S Kotulpur	750 m	Bankura
3. Raising & strengthening of Sundarban Embankment facing river Gobadia under Block & P.S Patharpratima	300 m	South 24-Parganas
4. Reconstruction of Sundarban Embankment on the right bank of river Bara Kalagachi in Block & P.S Hingalganj	900 m	North 24-Parganas

***Other Activities & Time Schedule :***

- 1 Patrolling of flood protective embankments, regulating sluice gate operations throughout the month and undertaking emergent restoration work in case of damage due to flood, cyclones, heavy discharge passage etc.
- 2 Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water releases from reservoirs during the entire month.

**October 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Modernisation of Kansai Irrigation Scheme under Block Jhalda-II, P.S Kotshila	1 No.	Purulia
2. Improvement of Ex-zamindary bundh under Block Kharagpur-II, P.S Kharagpur (local) and Block Midnapore Sadar, P.S Kotwali	4800 m	Paschim Medinipur
3. Protection of the Ajoy right embankment at Nabagram under Block & P.S Kanksa	850 m	Paschim Bardhaman

***Other Activities & Time Schedule :***

- 1 Patrolling of flood protective embankments, regulating sluice gate operations throughout the month and undertaking emergent restoration work in case of damage due to flood, cyclones, heavy discharge passage etc.
- 2 Keeping constant liaison with DVC, DVRRC and Government of Jharkhand to moderate flood water releases from reservoirs during the entire month.
- 3 Half yearly departmental review meeting on budgetary allotment utilization.

**November 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Improvement of Ramchandrapur Medium Irrigation Scheme under P.S Santuri and Saltora	1 No.	Purulia
2. Improvement of Tara Irrigation Scheme under Block Purulia-I, P.S Purulia Maffasal	1 No.	Purulia
3. Improvement of Fuljore Irrigation Scheme in Block & P.S Arsha	1 No.	Purulia
4. Improvement of Distributory-I of Berai Main Canal under Kangsabati Reservoir project in Block & P.S Onda	5870 m	Bankura

**Other Activities & Time Schedule :**

- 1 District tours of Minister-in-charge with senior Officers for reviewing progress of works in the field.
- 2 Preliminary screening of new proposals for creation of capital assets to be taken up in 2019-20

**December 2019**

<b>Brief name of work scheduled to be completed during the month</b>	<b>Length (km) /No.</b>	<b>District</b>
1. Improvement of Majra irrigation Scheme in Block & P.S Kashipur	1 No.	Purulia
2. Improvement of Sankha Irrigation Scheme under Block & P.S Balarampur	1 No.	Purulia
3. Rehabilitation of Bhairab Banki Barrage in Blocks Ranibundh & Raipur, P.S Barikul	1 No.	Bankura
4. Improvement of Chamkhara Khal Minor Irrigation Scheme under Block & P.S Simlapal	1 No.	Bankura
5. Construction of a two vent sluice structure over Mashaldighi Mariakundu Circuit Embankment under Block & P.S Gazole	1 No.	Malda
6. Protection work on the left bank of river Mahananda under Block & P.S Gazole	450 m	Malda

**Other Activities & Time Schedule :**

- 1 State level meeting for distribution of Rabi / Boro irrigation water in South Bengal districts.
- 2 District tours of Minister-in-charge with senior Officers for reviewing progress of works in the field.
- 3 Internal allocation of fund (1<sup>st</sup> round) for capital asset development projects to be taken up in 2019-20, and finalisation of DPR of the schemes.

## Department of Judicial

<b>Targets for January, 2019</b>	
•	Completion of works amounting to Rs.1381.50 lakh for construction of new Judicial Complex at Barrackpore.
•	Completion of the works amounting to Rs 928.29 lakh for construction of composite to Court building and Judicial Quarters at Tehatta
•	Review of Plan Fund and assessment of Fund availability for pending proposals/ongoing projects Review on civil construction works of Asansol, North 24 Parganas, Howrah and Hooghly
•	Review on trainings at State Judicial Academy.
•	Meeting on High Court Budget/Infrastructure.
<b>Targets for February, 2019</b>	
•	Review on construction projects of Purulia, Bankura,Paschim Burdwan and Purba Burdwan and Birbhum
•	Review on the progress of Centrally Sponsored Schemes
•	Meeting on recruitment of Session Judge(Junior Division)
<b>Targets for March, 2019</b>	
•	Completion of the works amounting to Rs 34.30 lakh of Court Room and Chamber of New ADJ and Sessions Judge, 2 <sup>nd</sup> Court, Baruipur
•	Completion of the works amounting to Rs. 55.59 Cr. Of ADJ Court Room at Mathabhanga.
•	Completion of works amounting to Rs. 12 lakh for repair, renovation of existing building at District Judges's Court at Paschim Medinipur.
•	Completion of works amounting to Rs.474.95 lakh for construction of Criminal Court Building at Bolpur.
•	Completion of works amounting to Rs. 1330.73 Cr. For construction of new Court Building at Tamluk.
•	Review on civil construction works of Murshidabad, Dakhshin Dinajpur, Uttar Dinajpur and Alipurduar.
•	Review with Director of Prosecution on training programme.
•	Meeting on State Legal Services Authority.
•	Meeting with the Administrator General and Official Trustee, W.B.
•	Review on digitization of Service Books of Judicial Officers.
•	Completion of Fund allotment for 2018-19 as per availability
<b>Targets for April, 2019</b>	
•	Review on construction works of Nadia, Malda, Paschim Medinipur, Purba Medinipur, Jalpaiguri and Jhargram.
•	Review on W.B. National University of Juridical Sciences.
•	Review on progress of CBI Courts

### **Targets for May, 2019**

- Completion of retaining wall balance works amounting to Rs 48.99 lakh in the sub-divisional Court Building at Kharagpur.
- Review on civil construction works of Darjeeling, Coochbehar and Kalimpong.
- Review on progress of new court creation scheme.
- Review on progress of construction works of new Judicial Academy at Rajarhat.
- Meeting on Advocate Welfare Trust Fund/W.B. Advocates Welfare Corporation

### **Targets for June, 2019**

- Completion of works of vertical extension of ADJ Court building at Uluberia, amounting to Rs 37.45 lakh
- Completion of construction of proposed vertical extension of law Clerks' Office building in District Judge's Court at Berhampore for 22.86 lakh.
- Completion of construction and repairing of Kharagpur sub-divisional Court building amounting to 20.38 lakh
- Completion of balance internal road connecting different buildings at Kharagpur sub-divisional Court amounting to Rs.41.54 lakh
- Completion of construction of boundary wall at Kharagpur sub-divisional Court amounting to Rs. 47.42 lakh\
- Completion of construction works of G+2 building for Garage and Library Room at Balurghat amounting to Rs 58.24 lakh
- Completion of construction works of composite Court Building at Malda amounting to Rs. 1266.94 lakh on progress of repair and renovation work at Bijan Bhaban.
- Review on digitization of Service Books of Judicial Officers

### **Targets for July, 2019**

- Quarterly review on civil construction of Noida, Jalpaiguri, Burdwan and Howrah.
- Meeting on State legal Services Authority.
- Meeting on High Court Budget/Infrastructure.
- Review meeting on ground improvement for construction of Gangway connecting of Centenary Building & Sesquicentenary Building of High Court.

### **Targets for August, 2019**

- Completion of the works of construction of Drain and Soak Well within the District Judge's Court complex at Suri amounting to Rs.23.18 Cr.
- Meeting on Revised Budget Estimate of the Department/High court etc.
- Meeting on Advocate Welfare Trust Fund/W.B. Advocates Welfare Corporation

### **Targets for September,2019**

- Completion of the works of vertical extension of Police Court Building at Bankura amounting to Rs.29.13 lakh
- Completion of the works of sub-divisional court building at Kharagpur(Supply & installation of fire fighting system) amounting o Rs.91.89 lakh
- Completion of construction works of new ADJ Court Room in Uttar Dinajpur amounting to Rs.108.74 crore.
- Meeting on recruitment of APP through PSC.
- Meeting with A.G.O.T.
- Review meeting on renovation of Bar Association. No. 15

### **Targets for October, 2019**

- Completion of digitization and scanning of case records at District Judge's Court, Purulia amounting to Rs. 34.30 Cr.
- Review on civil construction of Darjeeling and Coochbehar.
- Review on progress of Centrally Sponsored Schemes.

### **Targets for November,2019**

- Review on civil construction works of South 24 Parganas.
- Meeting on State legal Services Authority.
- Review on the progress of construction works of new Judicial Academy at Rajarhat

### **Targets for December, 2019**

- Completion of vertical extension works at Dubrajpur Court amounting to Rs.55.12 lakh
- Completion of Malkhana Section at Jalpaiguri Court amounting to Rs.116.21 lakh
- Completion of the works of construction of eight Type I quarters at Khatra amounting to Rs. 458.30 lakh
- Meeting on creation of posts.
- Review on progress of construction of court buildings and other infrasturctual development.

## Department of Labour

Month	Proposed Target	Implementing Authority under this Department	Remarks
<b>January</b>	Shramik mela in 68 Sub-Divisions	<b>Labour Commissionerate (Including State Labour Institute)</b>	
	Awareness and sensitisation and enrolment programme for SSY		
	Release of Bengali Quarterly Magazine "Shramik Barta".		
	Final Examination of the six month certificate on construction safety course and Commencement of same course for Jan, 2019.		
	Training on "Working journalist and other newspaper employees'(condition of service) & miscellaneous provision Act,1955"		
	Mock Test		<b>Directorate of Employment</b>
	Prashikshan sibir for Domestic Workers		
	EDP training/Motivation Camp		
	Inauguration of LIFTS at Gaurhati ESIH		
	CME-Programme on COPD at Budge Budge ESIH		
	Roof treatment and laying of APP membrane on roof at Kalyani ESIH		<b>ESI(MB) Scheme</b>
	Workshop on Dengue Control at Kamarhati ESIH		
	Installation of 1500 KVA inverter battery (Emergency power) for OT complex at Bandel ESIH.		
	Inauguration of renovated pathology department at Baltikuri ESIH		
	Fully air- conditioned and patient friendly OPD at Kalyani ESIH		<b>Directirate of Boilers</b>
			<b>Directorate of Factories</b>
<b>February</b>	Awareness and sensitisation and enrolment programme for SSY	<b>Labour Commissionerate (Including State Labour Institute)</b>	
	Meeting of Minimum Wages Advisory Board		
	Camps- Benefit Distribution for unorganised Workers		
	Meeting of executive council of West Bengal Transport Workers Social Security Scheme		
	Training on basic Computer Application .		
	Career talk in School/Collages/Institutions		

<b>Month</b>	<b>Proposed Target</b>	<b>Implementing Authority under this Department</b>	<b>Remarks</b>
	Modernisation of existing dialysis unit at Manicktala ESIH. Oncology awareness programme; cancer detection and screening camp at Sealdah. Opening of 500-mA digital X-ray machine at Assansol ESIH. CME-awareness and completion management of diabetes at Belur ESIH. CME-Laporoscopy surgery and advancement at Baltikuri ESIH. Installation of LIFT at east side of Kalyani ESIH. Installation of CCTV in SDs at Gourhati ESIH	<b>Directorate of Employment ESI(MB) Scheme</b>	
		<b>Directirate of Boilers</b>	
	Mock Drill of the onsite emergency plan in factory	<b>Directorate of Factories</b>	
<b>March</b>	Inspection of Model Labour Welfare facilitationCentres  Meeting of West Bengal Building and Other Construction Workers' Welfare Board. Meeting of West Bengal Unorganised Sector Workers' Welfare Board. Camps-Benefit Distribution for unorganised Workers. 1st Semester examination of the Post Graduate Diploma in Human Resource Development & Labour Welfare, 2018-2019 to be conducted by West Bengal State Council of Technical & Vocational education and Skill Development in SLI Kolkata & Siliguri.	<b>Labour Commissionerate (Including State Labour Institute)</b>	
		<b>Directorate of Employment</b>	
	Opening of Cath Lab at Manicktala ESIH Opening of 15 bedded ICU at Manicktala ESIH Installation of 500-mA digital X-ray machine at Gourhati ESIH.	<b>ESI(MB) Scheme</b>	
	Full CCTV Coverage; Setting up of Police outpost within Campus at Kamarhati ESIH		
	Installation of Anesthesia work station at OT-III of Bandel ESIH		
	Repair and renovation of Service Dispensary at Kalyani ESIH		
	Inauguration of renovated Pharmacy Department at Baltikuri ESIH		
	Inspection of 450 registered boilers	<b>Directirate of Boilers</b>	
	Observation of National Safety Day by NSC, W.B.Chapter.	<b>Directorate of Factories</b>	
	Mock Drill of the onsite emergency plan in factory.		

<b>Month</b>	<b>Proposed Target</b>	<b>Implementing Authority under this Department</b>	<b>Remarks</b>
<b>April</b>	Release of Bengali Quarterly Magazine “Shramik Barta”.	<b>Labour Commissionerate (Including State Labour Institute)</b>	
	Training on “Quasi-Judicial Function with special emphasis on payment of Gratuity Act,1972”.		
	Quarterly review meeting.		
	Camps-Benefit Distribution for unorganised Workers.		
	SSY benefit application module.		
	Career talk in School/Collages/Institutions		
	Special Coaching for competitive Exam		
	Mock test		
	CME-Fever/Dengue Management at Budgebudge ESIH		
	Commissioning of two new wards at third floor of Durgapur ESIH		
	Inauguration of new Nursing College building at Asansol ESIH		
	Installation of high-mast Led lights within campus of Kalyani ESIH		
	Oxygen supply in wards through pipeline at Belur ESIH		
	Opening of new female Ward-II at Uluberia ESIH		
<b>May</b>	Awareness generation programme on safety in factory including tool box training talk.	<b>Directorate of Boilers</b>	
	Training on “Time Management”.	<b>Directorate of Factories</b>	
	Training on “West Bengal Govt. Purchase policy with special emphasis on e-tendering”.	<b>Labour Commissionerate (Including State Labour Institute)</b>	
	Training programme on Capacity Enhancement Programme for Plantation Workers.		
	Camps-Benefit Distribution for unorganised Workers.		
<b>May</b>	Meeting of West Bengal State Social Security Board.	<b>Directorate of Employment</b>	
	Meeting of State Advisory committee on Beedi.		
	Career talk in School/Collages/Institutions		
	Mock test		
	Prashikshan sibir for Domestic Workers	<b>ESI(MB) Scheme</b>	
	CME-Childhood respiratory diseases at Uluberia ESIH		
	Installation of Anasthesia Work station in OT at		

<b>Month</b>	<b>Proposed Target</b>	<b>Implementing Authority under this Department</b>	<b>Remarks</b>
<b>June</b>	Kalyani ESIH	<b>Labour Commissionerate (Including State)</b>	
	Full upgradation of hospital kitchen at Kamarhati ESIH		
			<b>Directrariate of Boilers</b>
			<b>Directorate of Factories</b>
	Training on Advance computer application.		
			<b>Labour Commissionerate (Including State)</b>
	Observation of World Day against child labour on 12th June		
	Camps-Benefit Distribution for unorganised Workers.		
	Meeting of exedcutive council of West Bengal Transport Workers Social Security Scheme.		
	Meeting of Minimum Wage Advisory Board.		
	Mock test		<b>Directorate of Employment</b>
	EDP training/Motivation Camp		
	Prashikshan sibir for Domestic Workers		
	Career talk in Schools/Collages/Institutions		
	Workshop on recent RNTCP Management of TB patients at Belur ESIH		
	Celebration of World Yoga Day at Sealdah ESIH		
	Installation of fire fighting system at Bandel ESIH		
<b>July</b>	Upgradation of existing kitchen at Durgapur ESIH	<b>ESI(MB) Scheme</b>	
	Inauguration of new purified drinking water system at Baltikuri ESIH		
	Installation of Autoanalyser Machine at Pathology department of Uluberia ESIH		
	Inspection of 550 registered boilers		<b>Directrariate of Boilers</b>
	Mock Drill of the onsite emergency plan in factory.		<b>Directorate of Factories</b>
	Quarterly Review/Monitoring of Performance.	<b>Labour Commissionerate (Including State Labour Institute)</b>	
	Training on “DDO functions and other related financial matters”.		
	Implementation of e-office in all remaining offices of the LC.		
	Camps-Benefit Distribution for unorganised Workers.		
	Release of Bengali Quarterly Magazine “Shramik Barta”.		
	Special Coaching for competitive Exam		<b>Directorate of Employment</b>
	Career talk in Schools/Collages/Institutions		

<b>Month</b>	<b>Proposed Target</b>	<b>Implementing Authority under this Department</b>	<b>Remarks</b>
<b>August</b>	Laying of Foundation stone for CT-Scan room at Gaurhati ESIH	ESI(MB) Scheme	
	Face-lifting of total hospital building at Kalyani ESIH		
	Inauguration of Dialysis unit in a separate building with more machines at Asansol ESIH		
	Installation of Autoanalyser Machinme at Pathology department of Bandel ESIH		
			<b>Directirate of Boilers</b>
	Mock Drill of the onsite emergency plan in factory.		<b>Directorate of Factories</b>
	Training on " Group Dynamics".		
	Training on "RTI ACT,2005 and WBRTPS ACT,2013".		
	Camps-Benefit Distribution for unorganised Workers.		
	Meeting of West Bengal Unorganised Sector Workers' Welfare Board.		
<b>September</b>	Meeting of State Advisory committee on Beedi.	Directorate of Employment	
	Career talk in School/Collages/Institutions		
	Prashikshan sibir for Domestic Workers		
	CME-Management of Diabetic foot & other complications at Budgebudge ESIH		ESI(MB) Scheme
	Repair and renovation of sister-in-charge offices at Kalyani ESIH		
	Opening of patient party waiting room 500 mA digital X-ray machine at Bandel ESIH		
	Installation of USG machine at G & O department of Kamarhati ESIH		
	Workshop of self breast examination and Pap-Smear at Sealdah ESIH		
	Increase in number of CCTV Camera at Baltikuri ESIH		
	Installation of new USG machine at Uluberia ESIH		
		<b>Directirate of Boilers</b>	
	Awareness generation programme on safety in factory including tool box training talk		<b>Directorate of Factories</b>
	2nd Semister examination of the Post Graduate Diploma in Human Resource Development & Labour Welfare, 2018-2019 to be conducted by West Bengal State Council of Technical & Vocational education and Skill Development in SLI Kolkata & Siliguri.	<b>Labour Commissionerate (Including State Labour Institute)</b>	
	Meeting of West Bengal State Social Security Board.		
	Camps-Benefit Distribution for unorganised Workers.		
	Meeting of Minimum Wages Advisory Board.		

<b>Month</b>	<b>Proposed Target</b>	<b>Implementing Authority under this Department</b>	<b>Remarks</b>
<b>September</b>	Training Programme on Capacity Enhancement Programme for Plantation Workers.	<b>Directorate of Employment</b>	
	Special Coaching for competitive Exam		
	Career talk in School/Collages/Institutions		
	Mock test		
	Orientation Training programme for newly joined Nursing staff of Manicktala ESIH		
	CME-Waste management planning and awareness at Baltikuri ESIH		<b>ESI (MB) Scheme</b>
	Installation of 315 KV Transformer at Kalyani ESIH		
	Inspection of 500 registered boilers		<b>Directirate of Boilers</b>
	Mock Drill of the onsite emergency plan in factory.		<b>Directorate of Factories</b>
	Release of Bengali Quarterly Magazine "Shramik Barta".		<b>Labour Commissionerate (Including State Labour Institute)</b>
<b>October</b>	Training on " Disciplinary Proceedings in Govt. office".		
	Awareness and sensitisation and enrolment programme for SSY.		
	Quarterly Review/Monitoring of Performance.		
	Meeting of State Advisory Committee on Child Labour.		
			<b>Directorate of Employment</b>
	CME-Diabetes at Uluberia ESIH		<b>ESI(MB) Scheme</b>
			<b>Directirate of Boilers</b>
<b>November</b>	Training on " Govt. Head of Accounts".	<b>Directorate of Factories</b>	<b>Directorate of Factories</b>
	Meeting on observance of Social Security Month.		<b>Labour Commissionerate (Including State Labour Institute)</b>
	Camps-Benefit Distribution for unorganised Workers.		
	Meeting of executive council of West Bengal Transport Workers Social Security Scheme.		
	EDP training/Motivation Camp		<b>Directorate of Employment</b>
	Special Coaching for competitive Exam		
	Repair and renovation of Emergency department of Kalyani ESIH		<b>ESI(MB) Scheme</b>
	Arranging Health Check-up camps at nearby Jute mills by Kamarhati ESIH		
	Commissioning of three new Modular Operation theatre at Durgapur ESIH		

<b>Month</b>	<b>Proposed Target</b>	<b>Implementing Authority under this Department</b>	<b>Remarks</b>
<b>December</b>	<p>Training on " West Bengal Govt. Health Scheme “.</p> <p>Meeting of West Bengal Unorganised Sector Workers' Welfare Board.</p> <p>Meeting of West Bengal Building and Other Construction Workers' Welfare Board.</p> <p>Meeting of West Bengal State Social Security Board.</p> <p>Cumulation of sporting events by organisation of meet at Kolkata NCLP School.</p> <p>Prashikshan sibir for Domestic Workers</p> <p>Mock test</p> <p>Special Coaching for competitive Exam</p> <p>Administrative training for Nursing-in-Charge of Manicktala ESIH</p> <p>Seminar on HIV/AIDS Awareness at Belur ESIH</p> <p>Colposcopy camp at Sealdah ESIH</p> <p>Repair of roads and IP toilets within campus of Bandel ESIH</p> <p>Repair of ward and shifting of OPD there at Budgebudge ESIH</p> <p>CME-Medicolegal cases at Uluberia ESIH</p> <p>Inspection of 500 registered boilers</p>	<p><b>Labour Commissionerate (Including State Labour Institute)</b></p> <p><b>Directorate of Employment</b></p> <p><b>ESI(MB) Scheme</b></p> <p><b>Directirate of Boilers</b></p> <p><b>Directorate of Factories</b></p>	

## Department of Land & Land Reforms and Refugee, Relief & Rehabilitation

	Section/Office	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Cumulative	Remarks
Collection of 700Cr Revenue	DLR&S	90	90	80	30	20	20	60	60	50	50	70	70	700	
Establishment of lightning protector and surge protector in BL&LRO offices having ownbuilding (annual target 240 offices)	DLR&S	10	10	20	20	20	20	20	20	20	20	30	30	240	
Scanning of CS Maps annual target of 10000 maps	DLR&S	1000	1000	0	0	1000	1000	1000	1000	1000	1000	1000	1000	10000	In-house job
In-service Training of SRO-II/RO/ RI/ Amin	DLR&S	21	18	22	7	7	15	15	15	10	10	21	21	179	
Distribution of Agri Patta (annual target 400 acres)	DLR&S	60	60	40	0	0	0	40	40	40	40	40	40	400	
Disposal of 1000000 mutation petitions	DLR&S	100000	50000	50000	50000	50000	100000	100000	100000	100000	100000	100000	100000	1000000	
Disposal of various proposals in connection with WBLR Act	LP Branch														As received from time to time
Long term settlement of land	GE(M) Branch														As per proposal received
Inter Departmental Transfer of land	GE(M) Branch														As per proposal received
Government of India related transfer of land	GE(M) Branch														As per proposal received
STL of Tanks, Fisheries, Ferries etc.	GE(M) Branch														As per proposal received
Issuance of Free Hold Title Deeds	RR&R Branch	1350	1315	1317	0	0	1255	1243	1204	1190	0	0	1467	10,341	As per proposal received

## Department of Law

Law Department is responsible for drafting of legislations, examination, settlement of sub-ordinate legislations and rendering advices as to the feasibility of proposed legislation or legality of amendments to an enactment, including drafting of amendments, opinions, publication of West Bengal Codes and management of court cases amongst other functions throughout the year. Law Department is also the cadre controlling Department in respect of Law Officers under the West Bengal Legal Service (WBLS) and the Official Language Branch (Bengali) and the Official Language Branch (Nepali) are within the administrative control of this Department.

Date & Time	Subject / Programme / Meeting	Remarks
02-01-2019 to 11-01-2019	Publication or re-printing of <b>Acts</b> as assented to by the Hon'ble Governor/the Hon'ble President	Bills as passed in the previous session of the Assembly.
14-01-2019 to 01-02-2019	Settlement, framing and publications of <b>Ordinances</b>	On the basis of the proposals forwarded by various Departments when the Assembly is not in session.
04-02-2019 to 01-03-2019	Vetting of various rules, regulations, statutes etc. & settlement and framing of <b>Draft Bills</b>	On the basis of the proposals forwarded by various Departments.
05-03-2019 to 29-03-2019	Attending Select Committee / Standing Committee meetings conducted by WBLA and vetting of various rules, regulations, statutes etc. & settlement and framing of <b>Draft Bills</b>	On the basis of the proposals forwarded by various Departments.
01-04-2019 to 12-04-2019	Finalisation and publication of <b>Bills</b>	Probable Budget Session (Phase I) of W.B.L.A.
16-04-2019 to 18-04-2019	Review meeting of SARTHAC*	On developmental works
22-04-2019 to 03-05-2019	Settlement, framing and publications of <b>Ordinances</b>	On the basis of the proposals forwarded by various Departments when the Assembly is not in session.
06-05-2019 to 31-05-2019	Select Committee / Standing Committee meetings conducted by WBLA and vetting of various rules, regulations, statutes etc. & settlement and framing of <b>Draft Bills</b> / visit to the Official Language Branch (Nepali) at Darjeeling	On the basis of the proposals forwarded by various Departments.
03-06-2019 to 28-06-2019	Form fill-up, issuing of Letter of Identification etc. for Departmental Examination for the Officers under West Bengal Legal Service/ Training of Law Officers under WBLS on Legislative Drafting, conducted by the Ministry of Law and Justice at New Delhi, if any.	Departmental Examination will be conducted by Public Service Commission, West Bengal

Date & Time	Subject / Programme / Meeting	Remarks
01-07-2019 to 26-07-2019	Select Committee / Standing Committee meetings conducted by WBLA and vetting of various rules, regulations, statutes etc. & settlement and framing of <b>Draft Bills</b>	On the basis of the proposals forwarded by the various Departments
29-07-2019 to 9-08-2019	Finalisation and publication of Bills	Probable Budget Session (Phase II) of W.B.I.A On developmental works
13-08-2019 & 30-08-2019	Review meeting of SARTHAC*	Bills as passed in the previous session of the Assembly
16-08-2019 to 30-08-2019	Publication or re-printing of <b>Acts</b> as assented to by the Hon'ble Governor/the Hon'ble President	On the basis of the proposals forwarded by various Departments when the Assembly is not in session
02-09-2019 to 20-09-2019	Select Committee / Standing Committee meetings conducted by WBLA and settlement, framing and publications of <b>Ordinances</b>	On the basis of the proposals forwarded by the various Departments
23-09-2019 to 01-10-2019	Vetting of various rules, regulations, statutes etc. & settlement and framing of <b>Draft Bills</b> /Meeting with the Official Languages Advisory Committee for settlement of Central Acts in Bengali at New Delhi	On the basis of the proposals forwarded by the various Departments
16-10-2019 to 25-10-2019	Select Committee / Standing Committee meetings conducted by WBLA and settlement, framing and publications of <b>Ordinances</b>	On the basis of the proposals forwarded by various Departments when the Assembly is not in session
31-10-2019 to 08-11-2019	Form fill-up, issuing of Letter of Identification etc. for Departmental Examination for the Officers under West Bengal Legal Service/ Finalisation/Updation of Gradation List of the members of the West Bengal Legal Service	Departmental Examination will be conducted by Public Service Commission, West Bengal
11-11-2019 to 22-11-2019	Settlement, framing and publications of <b>Ordinances</b> / settlement and framing of <b>Draft Bills</b>	On the basis of the proposals forwarded by the various Departments
25-11-2019 to 29-11-2019	Review meeting of SARTHAC*	On developmental works
02-12-2019 to 13-12-2019	Finalisation and publication of Bills	Probale Winter Session of the W.B.I.A.
16-12-2019 to 31-12-2019	Settlement, framing and publications of <b>Ordinances</b>	On the basis of the proposals forwarded by various Departments during the Assembly is not in session

**Note.—\***The afore-mentioned dates and subjects/program may be varied depending upon the program declared by the West Bengal Legislative Assembly (WBLA).

## Department of Industry, Commerce & Enterprises

Sl No.	Month	Activity / Target
<b>Industry, Commerce and Enterprises Department-Various Wings and Branches</b>		
1	January	General review of progress of Rejuvenation of Milan Mela Complex.
2		<b>GCGSCL- GAIL JV Company Name Registration</b>
3		<b>GCGSCL- GAIL First Board Meeting of JV Company</b>
4	February	Quarterly Staff Training on Noting/Drafting/Office Procedures
5		Valuation of Govt. land of <b>GCGSC Ltd.</b> for JVC
6	March	Quarterly Review on progress on winding up of Loss Making PSUs/ JVs
7	April	Assessment of Plant & Machinery scraps of Neo Pipes Tubes Co. Ltd. (NPT)
8	May	Review on progress of LCS/ICP proposals
9		Quarterly Staff Training on e-Office matters
10	June	2nd Quarter meeting on winding up of Loss Making PSUs/JVCs.
11		Hosting of Departmental Website
12	July	Review of Mining related matters to curb illegal mining.
13	August	Review of progress of e-Governance Projects of Department
14		Quarterly Staff Training
15	September	3rd Quarter Review Meeting on winding up of Loss Making PSUs/JVCs
16		Implementation of FTS and Letter Tracking System application
17	October	Stakeholder meeting on Draft Incentive Scheme, 2018/2019
18		Departmental Budget Review Meeting
19	November	Finalization of Court Case Monitoring Application
20		Quarterly Staff Training on IT and e-Gov Matters
21		Review of LCS/ICP proposals
22	December	At least 1,000 Natural Gas Connection by GCGSCL- GAIL JVC
23		4th Quarter Review Meeting on winding up of Loss Making PSUs/JVCs
<b>Directorate of Mines and Minerals</b>		
1	January	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
2		Finalization of SRS for Web-Portal of DMM, WB for Automation of mining regulatory process and Selection of GIS software to convert geological database into GIS platform and accord administrative approval for purchase.
3		Conduct of the meeting of SGPA, WB.
4		Extending support to preparation of DSR and Regularization of agency for exploration for 03 areas.
5	February	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
6		Purchase of GIS software to convert geological database into GIS platform.

<b>Sl No.</b>	<b>Month/ Period</b>	<b>Activity/ Target</b>
7	February	Submission of project proposals to NMET.
8		Inspection and Supervision of exploration work undertaken by outsourced agencies.
9		Attending meeting of CGPB as a member to represent the State during technical discussion on mineral administration.
10	March	Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities.
11		Recommendation for Environment Clearance as members of DEAC.
12	March	Tender process for selecting agencies to undertake geological exploration work for 3 areas
13		Extending support to preparation of DSR.
14		Inspection and Supervision of exploration work undertaken by outsourced agencies.
15	April	Inspection and Supervision of exploration work undertaken by outsourced agencies.
16	May	Launching of Web-Portal of DMM, WB for Automation of mining regulatory process.
17		Inspection and Supervision of exploration work undertaken by outsourced agencies.
18	June	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
19		Extending support to preparation of DSR.
20		Inspection and Supervision of exploration work undertaken by outsourced agencies.
21	July	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
22		Inspection and Supervision of exploration work undertaken by outsourced agencies.
23	August	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
24		Inspection and Supervision of exploration work undertaken by outsourced agencies.
25	September	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
26		Inspection and Supervision of exploration work undertaken by outsourced agencies.
27	October	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
28		Inspection and Supervision of exploration work undertaken by outsourced agencies.
29	November	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
30		Inspection and Supervision of exploration work undertaken by outsourced agencies.
31	December	Review of Approval of Mine Plans on Riverbed Sand, Brick Earth materials and in-situ minor mineral deposits as requested by the District Authorities and Recommendation for Environment Clearance as members of DEAC.
32		Inspection and Supervision of exploration work undertaken by outsourced agencies.

Sl No.	Month/ Period	Activity/ Target
<b>Registrar of Firms, Societies and Non Trading Corporation</b>		
1	January to December	Online registration of societies and partnership firm & allied services
2		Digitization of old records from 1985 to 1999
3		Development and inclusion of more E-services regarding the societies and Firm registration and allied services for easy access to the applicants such as amendment of firms, entry of records, alteration of societies etc.
4		Commencement of digitization of old records pre1985
<b>West Bengal Industrial Development Corporation Ltd.</b>		
1	February	BGBS 2019
2	February	Commissioning of Water supply to the Units at Plasto Steel Park, Barjora, Bankura
3	March	Piped water supply distribution to units Rishi Bankim Shilpaudyan, Naihati, North 24-parganas.
4	March	Completion of boundary wall works (Construction work for road, cable trench, water pipe line, sewerage line, utility corridor, culvert) for Food Park-III, Sankrail, Howrah.
5	May	Completion of boundary wall works at Goaltore IP, Paschim Medinipur
6	June	Repairing and Renovation works of Shilpangan, Salt Lake.
7	July	Fire Fighting System Installation at Budge Budge Garment Park, South 24-parganas
8	July	Commissioning of complete electrical system at Budge Budge Garment Park
9	August	Construction of Boundary Wall surrounding Social Infra Project Area at Vidyasagar Industrial Park
10	August	Completion of civil works of Budge Budge Garment Park
11	August	Completion of infrastructure work at Food Park-III, Sankrail, Howrah (finalization of design, drawing and simultaneously completion of construction work for protection work for sump i.e. sheet piling, sump construction, sewerage pipeline lying fixing through green verge).
12	December	Construction of Architectural Gate at NH-6 Entry Point at Vidyasagar Industrial Park, Kharagpur
13	December	Construction of another access from NH-6 to the Park at Vidyasagar Industrial Park, Kharagpur
<b>West Bengal Industrial Infrastructure Development Corporation.</b>		
1	January	Handing over of Bengal IBAC Centre at 3rd Floor of WBIIDC Office Complex, Saltlake
2	February	Installation of CCTV based Surveillance System in Common Spaces of WBIIDC Office Complex at Saltlake
3	February	Submission of DPR for Development of Web Based Application Software on Document Management System, Invoicing and Accounting Synchronised with existing TALLY ERP System for WBIIDC inclusive of Training & Operations
4	April	Commencement of Development of Web Application for Invoicing and Accounting synchronised with Tally Software

<b>Sl No.</b>	<b>Month/ Period</b>	<b>Activity/ Target</b>
5	May	Tendering for Balance Infrastructure Upgradation Work for Dabgram, Raninagar, Kharagpur & Uluberia IGCs and upgradation of Infrastructure work for Kalyani Phase III, Falta Sector III & IV, Malda Phase I & Coochbehar Phase I IGCs
6	June	Commencement of Development of Web Application for Document Management System
7	July	Commencement of Work for Balance Infrastructure Upgradation Work for Dabgram, Raninagar, Kharagpur & Uluberia IGCs and upgradation of Infrastructure work for Kalyani Phase III, Falta Sector III & IV, Malda Phase I & Coochbehar Phase I IGCs
8	September	Making the application developed on Invoicing and Accounting synchronised with Tally - Go live
9	December	Making the application developed on Document Management System - Go live
10	December	Completion of 50% Work for Balance Infrastructure Upgradation Work for Dabgram, Raninagar, Kharagpur & Uluberia IGCs and upgradation of Infrastructure work for Kalyani Phase III, Falta Sector III & IV, Malda Phase I & Coochbehar Phase I IGCs
<b>West Bengal Mineral Development &amp; Trading Corporation Ltd.</b>		
1	March	Mokdumnagar China & Fire Clay deposit, Birbhum : Environmental Clearance
2	June	Hatgacha-Jethia Black Stone Project, Birbhum: Execution of Lease Deed
3	July	Exploration of Quartz & Feldspar : Completion of Exploration
4	August	Mokdumnagar China & Fire Clay deposit, Birbhum: Execution of Lease Deed.
5	August	Gourangdih ABC Coal Mine, Paschim Bardhaman : Execution of Coal Mining Agreement with MDO
6	September	Gourangdih ABC Coal Mine, Paschim Bardhaman : Commencement of Land Procurement
7	November	Gourangdih ABC Coal Mine, Paschim Bardhaman : Commencement of Pre-mining Activities
8	December	Exploration of Silica Sand : Completion of 1 <sup>st</sup> Phase Exploration

## Office of the Legal Remembrancer

Month	Activities
January :	We have to conduct the training programme of the Government Pleaders, Assistant Government Pleaders, Senior Government Advocates, Junior Government Advocates, including Government Panel Lawyers.
February :	Steps to be taken regarding payment of pending bills of Government Panel Lawyers, including Retainers. Fund utilization report has to be obtained from all districts.
March :	Status of the cases pending in Supreme Court and National Green Tribunal are to be ascertained.
April :	Ascertain the performance of Public Prosecutors and Government Pleaders of all districts.
May :	Steps to be taken for holding training programme of Public Prosecutors and Government Pleaders of all districts. Steps to be taken regarding monitoring of the status of different cases pending before Hon'ble High Court, Calcutta, and early disposal of cases.
June :	Steps to be taken for holding Special Lok Adalat regarding Death-cum-Retirement Benefit matters, including initiating Special Drive for payment of professional fees of the satare advocates.
July :	Review regarding the payment made so far and ascertain the dues with reference to the budgetary provision.
August :	Special training programme of the Public Prosecutors and / or Assistant Public Prosecutors regarding POCSO Act at district level.
September :	Meeting with District level officers of all districts.
October :	Legal Awareness Camps at different districts with the help of local administration.
November :	Ascertaining performances of Public Prosecutors of all districts.
December :	Holding Awareness Camps with the help of recognized N.G.O.s who work for the juvenile orphans / destitute women / physically handicapped persons. Steps to be taken regarding monitoring of the status of different cases pending before Hon'ble High Court, Calcutta, as well as Hon'ble Supreme Court of India and early disposal of cases.

## Department of Mass Education Extension & Library Services

<b>JANUARY-2019</b>	
1)	Sports for the inmates of Social Welfare Homes at State Level.
2)	Proposal for Maintenance Grant to 4 Special Schools to be processed.
3)	Inspection of 5 Special Schools.
4)	Allotment of Fund towards Hostel Subsidy and Contingency for the disabled students to 15 Sponsored Special Schools.
5)	3 proposals for maintenance grant for Social Welfare Homes to be processed.
6)	Educational Tour for the inmates of Welfare Home will be organized.
7)	Organising of District Book Fair in a few Districts.
8)	Completion of process of advertisement regarding financial assistance to Non Government and Non Sponsored Libraries.
9)	Organising awareness programme to the Organizers of CLICs.
10)	LLA Meeting in some Districts.
<b>FEBRUARY-2019</b>	
1)	Felicitation Programme for specially abled students and inmates of Social Welfare Homes who excelled in Madhyamik Pariksha & Higher Secondary Examination
2)	Organisation of Sports for the students with special needs.
3)	Process for release of Maintenance Grants for 12 Social Welfare Homes
4)	Release of grants towards Hostel Subsidy and Contingency for the disabled Students of 18 Sponsored Special Schools.
5)	Release of Maintenance grant to 4 Special schools.
6)	Process for releasing non recurring grants for 4 Social Welfare Homes.
7)	Inspection of 4 Social Welfare Homes.
8)	Organising of District Book Fair in a some Districts.
9)	Completion of Selection process for financial assistance to Non Government and Non Sponsored Libraries.
10)	Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries.
11)	Review meeting with District Library Officers on construction/Repair/Renovation work of the Government Sponsored and Government Aided Libraries, collection of U.Cs and Reconciliation of accounts.
12)	LLA Meeting in some Districts
<b>MARCH- 2019</b>	
1)	Release of Grants towards reference book for the students with special need.
2)	Release of Maintenance Grants for 12 Welfare Homes
3)	Grant for scholarship for about 2300 students with special need studying in Class IX and onwards to be released.

4	Educational Tour for the students of Sponsored Special Schools to be organized.
5	Release of grants towards Hostel Subsidy and Contingency for the disabled students of 25 Sponsored Special Schools.
6	Organising of District Book Fair in some Districts.
7	Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries.

#### **APRIL- 2019**

1	Collection of proposals for Non recurring Grants for Sponsored Special Schools.
2	Inspection of 5 Sponsored Special Schools.
3	Steps to be taken for filling up of vacant posts for State Welfare Homes.
4	Initiation of proposals for maintenance grants for the inmates of Social Welfare Homes for the first quarter.
5	Inspection of 5 Welfare Homes.
6	Meeting with District Library Officers for Development proposals
7	LLA Meeting in some Districts.

#### **MAY- 2019**

1	Meeting with the District Mass Education Extension Officers.
2	Review Meeting with Superintendent of Homes of 5 districts.
3	Allotment of fund towards Hostel Subsidy and Contingency for disabled students of 10 Sponsored Special Schools.
4	Inspection of 4 institutions for the students with special need
5	Inspection of 4 Welfare Homes.
6	Compilation of Administrative Report.
7	Advertisement inviting proposals from NGOs towards recognition for Special Schools
8	Processing of development proposals
9	Review meeting with District Library Officers on construction/Repair/Renovation work of the Government Sponsored and Government Aided Libraries, collection of U.C s and Reconciliation of accounts.

#### **JUNE- 2019**

1	Release of fund towards Maintenance Grant in favour of 12 Welfare Homes.
2	5 proposals for Non-recurring Grants for Special Schools to be processed
3	Inspection of 4 Welfare Homes.
4	Advertisement inviting applications from eligible students with disabilities and inmates of Welfare Homes for Felicitation Programme to be published.
5	4 proposals for Non-recurring grants for Welfare Homes to be processed.
6	Release of grants in favour of 20 Sponsored Special Schools towards Hostel Subsidy and contingency for students with special need.

7	Updation of data base of the employees of Sponsored Special Schools and Welfare Homes for implementation of e-Pension.
8	LLA Meeting in some Districts
9	Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries.

#### **JULY- 2019**

1	5 proposals of Non-recurring Grant for Welfare Home to be processed.
2	Release of fund towards Maintenance Grant in favour of 10 Welfare Homes.
3	Inspection of 4 Welfare Homes.
4	Inspection of 5 Sponsored Special Schools.
5	4 proposals for Maintenance Grant for Special Schools to be processed.
6	Updation of data bank for Special Schools.
7	Advertisement inviting application from Non Recognised, Non-Sponsored Institutions for Specially abled students and Welfare Homes for release of Maintenance Grant to be published.
8	LLA Meeting in some Districts
9	Organising Seminar, Workshop, awareness programme in Government, Government Sponsored Libraries.
10	Processing as well as release of Plan Fund to some Govt., Govt. Sponsored and Govt. Aided Libraries.

#### **AUGUST- 2019**

1	Release of fund towards Maintenance Grant in favour of 10 Welfare Homes.
2	Inspection of 4 Welfare Homes.
3	5 proposals for Maintenance Grant for Special Schools to be processed.
4	Inspection of 4 Sponsored Special Schools.
5	Release of fund for Hostel Subsidy & Contingency for 15 Special Schools.
6	Preparatory work for Observance of International Literacy Day, 2019.
7	Processing of proposal towards grants for festival garments for student with special need and inmates of Welfare Homes.
8	Observance of Public Library Day in all District and at the State Level on 31/08/2019.
9	Processing of Development proposals.
10	Review meeting with the District Library Officer and Librarians on Construction Repair Renovation work of the Govt., Govt. Sponsored and Govt. Aided Libraries , collection of U.Cs & Reconciliation of A/cs.

#### **SEPTEMBER- 2019**

1	Observance of International Literacy Day,2019
2	Inspection for 4 Sponsored Special Schools.
3	Release of fund towards Maintenance Grant in favour of 15 Welfare Homes.
4	Advertisement inviting application from eligible Specially abled students who studying in Class IX and onwards for awarding Scholarship to be published.

5	5 proposals for releasing Grants for Special Schools to be processed.
6	Release of fund to 10 Special Schools for Hostel Subsidy and Contingency.
7	Organising Seminar, Workshop, awareness programme in Government , Government Sponsored Libraries.
8	Processing of Development proposals.
9	Organising meeting with the District Book Fairs, with Publishers Association 2019-20

#### OCTOBER- 2019

1	4 proposals for Maintenance Grant for Special Schools to be processed.
2	Release of fund towards Maintenance Grant in favour of 10 Welfare Homes.
3	Meeting with the district officials.
4	Release of fund to 12 Special Schools for Hostel Subsidy & Contingency.
5	4 proposals for Non-recurring Grants for Welfare Homes to be processed.
6	Processing of proposals towards Recognition of Special Schools.
7	Organising Seminar, Workshop, awareness programme in Government , Government Sponsored Libraries.
8	Organising meeting for the District Book fairs, 2019-20 with Publishers Associations.
9	Processing as well as release of Plan Fund to some Govt., Govt.Sponsored and Govt.Aided Libraries.

#### NOVEMBER- 2019

1	Release of fund towards Maintenance Grant in favour of 10 Welfare Homes.
2	Release of fund to 20 Special Schools for Hostel Subsidy and Contingency.
3	Inspection of 4 Welfare Homes.
4	4 proposals for Maintenance Grant for Special Schools to be processed.
5	Processing for release of maintenance grant(financial assistant) for non-recognised, non Sponsored Special Schools and Welfare Homes.
6	Updation of data base of the employees of Sponsored Special Schools and Welfare Homes for implementation of e-Pension.
7	Organising of District Book Fairs in few Districts
8	Review meeting with the District Library Officer and Librarians on Construction Repair Renovation work of the Govt., Govt. Sponsored and Govt. Aided Libraries , collection of U.Cs & Reconciliation of A/cs.
9	Processing as well as release of Plan Fund to some Govt., Govt.Sponsored and Govt.Aided Libraries.

#### DECEMBER- 2019

1	Release of fund towards Maintenance Grant in favour of 12 Welfare Homes.
2	Inspection of 5 Sponsored Special Schools.
3	Finalisation of proposals, towards recognition of Special Schools.

4	5 proposals for Non-recurring Grant for Welfare Homes to be processed
5	Home wise Sports and Cultural Competition amongst the inmates of Welfare Homes under the control of MEE Dte. to be organized.
6	Processing for release of grants for Scholarship to the Specially abled students who studying in Class IX & onwards.
7	Organising Seminar, Workshop, awareness programme in Government , Government Sponsored Libraries.
8	Organising of District Book Fairs in few Districts
9	Processing as well as release of Plan Fund to some Govt., Govt.Sponsored and Govt.Aided Libraries.

## Department of Minority Affairs and Madrasah Education

Sl No.	Organisation Name	January	February	March	April
1.	<b>West Bengal Urdu Academy</b>	<ul style="list-style-type: none"> <li>• To organize 12<sup>th</sup> All India Urdu Book Fair.</li> <li>• Releasing of Published Books.</li> <li>• Commencement of Teaching of Bengali Language in Urdu Medium School.</li> <li>• Commencement of Free Coaching Centres</li> </ul>	<ul style="list-style-type: none"> <li>• Inviting application for Grant to Urdu Libraries.</li> <li>• Inviting application for subsidy on manuscript.</li> <li>• To invite the applications for manuscript to be published under the scheme of own publication.</li> <li>• Inviting applications for scholarship for class VI to X.</li> </ul>	<ul style="list-style-type: none"> <li>• Publication of Rooh-e-Adab's literary Journal.</li> <li>• Organising functions of Shaam e Adab.</li> </ul>	<ul style="list-style-type: none"> <li>• Disbursement of scholarship.</li> <li>• Commencement of 1 yr Urdu Language course.</li> <li>• Commencement of 1 yr Arabic Language course.</li> <li>• Organising Workshop on creative writing in Urdu.</li> </ul>
2.	<b>West Bengal Board of Madrasah Education</b>		<ul style="list-style-type: none"> <li>• Conduct of Examination related preparatory meeting in different districts.</li> <li>• Distribution of Admit Cards for Alim, Fazil and High Madrasah Examination 2019.</li> <li>• Syllabus related workshop with H.M./ T.I.C/Superintendent of 102 Sr. Madrasahs.</li> <li>• Orientation programme of 200 teachers for Bridge Course.</li> </ul>	<ul style="list-style-type: none"> <li>• Sending of Examination confidential papers to the custodians.</li> <li>• Conduct of Alim, Fazil and High Madrasah Examinations.</li> </ul>	<ul style="list-style-type: none"> <li>• Collection of Answer Scripts Alim, Fazil and High Madrasah Examination-2019 from all examination centres and preparation of Model Answers.</li> <li>• Conduct of Fazil 1<sup>st</sup> Year(11<sup>th</sup> Class) Examination of 72 Senior Madrasahs.</li> <li>• Review of Curriculum &amp; Syllabus — One workshop to be organised</li> <li>• Training of 300 teachers on class room learning teaching &amp; evaluation system.</li> </ul>

Sl No.	Organisation	January	February	March	April
3.	<b>Director of Madrasah Education</b>	<ul style="list-style-type: none"> <li>• Games and sports of Madrasahs students (615) Madrasahs &amp; 497 MSKs &amp; SSKs.</li> <li>• Holding of Coaching Camps for Madrasahs Students in a) Football, b) Swimming.</li> <li>• Setting up of Smart Classes/ICT facilities in 100 Madrasahs.</li> <li>• Distribution of Bag &amp; Shoes to the students of class I to VIII of Aided/ MSKs/SSKs.</li> <li>• Distribution of Dress to all girl students of class I-VIII of 615 recognized aided Madrasahs &amp; 497 MSKs/SSKs.</li> </ul>	<ul style="list-style-type: none"> <li>• Distribution of incentive to all girl students (141293) of class IX-XII of 615 recognized aided Madrasahs.</li> <li>• Holding of Coaching Camps in Badminton, Vollyball, Kabaddi &amp; Khokho.</li> </ul>	<ul style="list-style-type: none"> <li>• Improvement of facilities in English Medium Model Madrasahs.</li> </ul>	<ul style="list-style-type: none"> <li>• Setting up of Smart Classes/ ICT facilities in 50 Madrasahs.</li> <li>• Action Plan of scholarships (NSP) as per guideline of MA &amp; ME Deptt. (Govt. of W.B) &amp; MoMA (Govt. of India) and action plan of TSP &amp; SVMCM Scholarship</li> <li>• Review meeting with School Education Deptt, Bank etc. for scholarship Organizing 2 days' Orientation-cum-Training to all the staff-members</li> </ul>
4.	<b>West Bengal Minorities Development &amp; Finance Corporation</b>				<ul style="list-style-type: none"> <li>• Distribution of TSP (1.5 lakh) &amp; SVMCM scholarship for 2018-19 out of State fund.</li> <li>• Pre-Matric, Post-Matric and Merit-cum-Means scholarship to be distributed directly to students bank accounts.</li> <li>• Distribution of TSP &amp; SVMCM Scholarships for 2018-19.</li> <li>• Sanction &amp; distribution of 200 Education loan, 1000 Term Loan, DLS to 10000 members</li> <li>• Counseling of Education &amp; Scrutiny &amp; distribution of Scholarships.</li> <li>• Sanction &amp; distribution of 200 Education loan, 1000 Term Loan, DLS to 10000 members</li> <li>• Sanction &amp; distribution of individual loan (1000), Group Loan (5000-members) &amp; Education Loan (400).</li> <li>• Coaching for Combined Competitive Examination for 500 candidates</li> </ul>

SI No.	Organisation Name	January	February	March	April
		<ul style="list-style-type: none"> <li>State level Milan Utsab for 10 days (depending upon the approval)</li> <li>Organizing Recovery Camp and review of recovery of different loan schemes</li> <li>Coaching for West Bengal Judicial Service, West Bengal Legal Service &amp; Asstt. Public Prosecutor Exam.</li> <li>Skill development Training at National Institute of Fashion Technology (NIFT)</li> <li>Training on EDP for 200 candidates</li> <li>Counseling of Education Loan</li> </ul>	<ul style="list-style-type: none"> <li>Training on EDP for 200 candidates.</li> <li>Finalizing the yearly Target of different Loan schemes for 2019-20</li> <li>Coaching for Pre-Recruitment Examination of Police Constable of 4000 candidates.</li> <li>Training on EDP for 200 candidates</li> <li>Training on EDP for 200 candidates</li> <li>Counseling of Education Loan</li> </ul>	<ul style="list-style-type: none"> <li>Preparation of Annual Action Plan of WBMDFC for 2019-20</li> <li>• Finalizing the yearly Target of different Loan schemes for 2019-20</li> <li>• Coaching for Pre-Recruitment Examination of Police Constable of 4000 candidates.</li> <li>• Skill development programme through Indian Institute of Foreign Trade (IIFT)</li> <li>• Training on EDP for 200 candidates</li> <li>• Camp for Counseling of Education Loan</li> <li>• Review of previous years' Achievement, Documentation etc.</li> </ul>	<ul style="list-style-type: none"> <li>of Education Section and all Education Supervisor of WBMDFC</li> <li>Training of Office Staff for office procedure and accounts etc.:</li> <li>Training to all Field Staff for loan schemes</li> <li>• Skill development programme through Indian Institute of Foreign Trade (IIFT)</li> <li>• Training on EDP for 200 candidates</li> <li>• Camp for Counseling of Education Loan</li> <li>• Review of previous years' Achievement, Documentation etc.</li> </ul>
5.	Aliah University				

Sl No.	Organisation Name	January	February	March	April
6.	<b>West Bengal State Haj Committee</b>	<ul style="list-style-type: none"> <li>Training of Trainers Haj - 2019 (District Wise) to be conducted by WBSHC at Kolkata.</li> <li>Selection and Training of Khadimul Hajjaj Haj - 2019.</li> <li>Submission of receipt of Advanced Haj Amount from the selected Pilgrims.</li> </ul>	<ul style="list-style-type: none"> <li>Submission of Passports / pay-in-slip/ Medical Certificate to HCol.</li> <li>Facilitating of Passport Application for Haj-2020.</li> <li>Revamped installation of fire protection and fire detection system.</li> </ul>	<ul style="list-style-type: none"> <li>Opening of Women Hostel at Kaikhali.</li> <li>Facilitating of Passport Application for Haj-2020.</li> <li>Training Programme of Haj Pilgrims district level.</li> <li>Facilitating of Passport Application for Haj-2020.</li> </ul>	<ul style="list-style-type: none"> <li>Furniture installation in Madinat-ul-Hujjaj, New Town.</li> <li>Training Programme of Haj Pilgrims district level.</li> <li>Facilitating of Passport Application for Haj-2020.</li> <li>Yearly review and performance meeting of the Board and organizing three Boards Meeting.</li> <li>Organizing awareness Camp with Mutawallis, Imams &amp; Moazzins.</li> <li>Organising Lok Adalat at office premises on Waqf matter and organizing three Boards Meeting.</li> <li>Study visit to Darjeeling-District Study visit to Jalpaiguri District</li> <li>Study visit to Kalimpong District</li> </ul>
7.	<b>Board of Auqaf, West Bengal</b>	<ul style="list-style-type: none"> <li>Review of lease matters of the Waqf Estates and organizing three Boards Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Review of administration, protection, supervision and development of Waqfs Scheme- 2013 and organizing two Boards Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to North 24 Parganas District</li> <li>Study visit to South 24 Parganas District</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to Malda District</li> <li>Study visit to Dakshin Dinajpur District</li> <li>Study visit to Uttar Dinajpur District</li> </ul>
8.	<b>West Bengal Minority Commission</b>	<ul style="list-style-type: none"> <li>Study visit to Murshidabad District</li> <li>Study visit to Hooghly District</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to North 24 Parganas District</li> <li>Study visit to South 24 Parganas District</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to Malda District</li> <li>Study visit to Dakshin Dinajpur District</li> <li>Study visit to Uttar Dinajpur District</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to Darjeeling-District Study visit to Jalpaiguri District</li> <li>Study visit to Kalimpong District</li> <li>Preparation of Plan of IMDP, MsDP, Destitute Women, Boundary Wall &amp; MDW Schemes.</li> <li>Preparation of action plan for scholarship &amp; loan schemes.</li> </ul>
9.	<b>MA &amp; ME Department &amp; Directorate, MDW</b>		<ul style="list-style-type: none"> <li>Review of implementation of Madrasah schemes including distribution of text books.</li> <li>Review meeting with District for proper utilization of budgetary funds.</li> </ul>	<ul style="list-style-type: none"> <li>Review of MsDP Schemes with District level Officers, for submission of UC, for sanction of fund for Govt. of India.</li> <li>Review of computer aided learning ICT in Madrasahs.</li> </ul>	<ul style="list-style-type: none"> <li>Review the working of women Hostels under Wakf Board</li> <li>Review of status of Audit accounts of Organisation and Department, Directorate</li> </ul>

Sl No.	Organisation Name	January	February	March	April
9.	<b>MA &amp; ME Department &amp; Directorate, MDW</b>	<ul style="list-style-type: none"> <li>• Review of implementation of DWS under MSDP</li> <li>• Review of Budget of the current financial year.</li> <li>• Preparation of budget for next financial year.</li> <li>• Review of various issues of Aliah University</li> <li>• Review construction work of hostels PWD(SS) &amp; Districts authorities.</li> <li>• Review of IMDP Scheme and Loan Schemes.</li> <li>• Review of preparation of Alim/Fazil/High Madrasah Examination.</li> <li>• Review of implementation of Madrasah Schemes</li> </ul>	<ul style="list-style-type: none"> <li>• Review of scholarship schemes of WBMDFC.</li> <li>• Review of the functioning of Urdu Academy including operationalisation of Asansol Centre.</li> <li>• Release of 2<sup>nd</sup> instalment of fund under IMDP, Boundary Wall around Graveyard, DMWRP &amp; MDW Schemes.</li> <li>• Review progress of KTs with PWD(SS) and other depts.</li> </ul>	<ul style="list-style-type: none"> <li>• Review the progress of construction works in madrasahs including ACRs, toilets, drinking water, Incentive grant and setting up of laboratories.</li> <li>• Release of fund under NGO Scheme. Review of disbursement under Term Loans and DLS.</li> <li>• Review of Utkarsha Scheme</li> </ul>	<ul style="list-style-type: none"> <li>• Review of the working of madrasah Board.</li> <li>• Action plan for wakf development projects.</li> </ul>

SI No.	Organisation	May	June	July	August
1.	<b>West Bengal Urdu Academy</b>	<ul style="list-style-type: none"> <li>• Review of performance of free coaching centre.</li> <li>• Review of performance of Bengali Language study centre.</li> <li>• Inviting applications from Colleges &amp; Universities for grant for seminar</li> </ul>	<ul style="list-style-type: none"> <li>• To felicitate the successful students from Free Coaching Centre.</li> <li>• Functions of Shaam e Adab.</li> <li>• Disbursement of Grant for Seminars to 10 educational Institutions.</li> </ul>	<ul style="list-style-type: none"> <li>• Commencement of Computer Training Course.</li> <li>• Purchase of books for Central Urdu library.</li> <li>• Organising National level Seminar.</li> </ul>	<ul style="list-style-type: none"> <li>• Commencement of 2 year Kitabat Training Course.</li> <li>• Inviting application for scholarship Class XI to M.A.</li> <li>• To start the process of literary awards.</li> </ul>
2.	<b>West Bengal Board of Madrasah Education</b>				
3.	<b>Director of Madrasah Education</b>				
4.	<b>Minorities Development &amp; Finance Corporation</b>				

SI No.	Organisation Name	May	June	July	August
		<ul style="list-style-type: none"> <li>• Awareness programme of scholarship and loan at State, District &amp; Sub-Division level(all Districts)</li> <li>• Counseling of Education Loan</li> <li>• Disbursement of Group Loan-2000 members</li> <li>• Review meeting with district level officers for scholarship &amp; loan</li> </ul>	<ul style="list-style-type: none"> <li>• Intensive awareness campaign of various loan schemes at district level and block level.</li> <li>• Review of recovery of loans</li> <li>• Sanction &amp; distribution of individual loan (1000), Group Loan (9000-members) &amp; Education Loan (300).</li> </ul>	<ul style="list-style-type: none"> <li>• Concentrated Districts (MCDs)</li> <li>• Sanction &amp; distribution of Education Loan-200 nos. , individual loan 1000 nos. &amp; Group Loan-7000 members.</li> </ul>	<ul style="list-style-type: none"> <li>• Loan distribution cum awareness at Kolkata. (Term Loan to 2000 persons. DLS to 10000 members, Education loan to 300 nos Training on EDP for 200 candidates for 200 candidates</li> </ul>
5.	<b>Aliyah University</b>				
6.	<b>West Bengal State Haj Committee</b>				

Sl No.	Organisation	May	June	July	August
7.	<b>Board of Auqaf, West Bengal</b>	<ul style="list-style-type: none"> <li>Disbursement of Idd grant and beneficiaries allowances and organizing three Boards Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Review of status of different hostels under Board of Auqaf, W.B. and organizing two Boards Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Review of development of Waqf Estates and organizing three Boards Meeting.</li> <li>Organizing awareness Camp with Mutawallis, Imams &amp; Moazzins.</li> </ul>	<ul style="list-style-type: none"> <li>Organising Lok Adalat at office premises on Waqf matter and organizing three Boards Meeting.</li> </ul>
8.	<b>West Bengal Minority Commission</b>	<ul style="list-style-type: none"> <li>Study visit to Jhargram District</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to Nadia District</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to Birbhum District</li> </ul>	<ul style="list-style-type: none"> <li>Study visit to Purba Bardhaman District</li> <li>Study visit to Paschim Bardhaman District</li> </ul>
9.	<b>MA &amp; ME Department &amp; Directorate, MDW</b>	<ul style="list-style-type: none"> <li>Review &amp; Functioning of Karmatirthas will be taken up with DOMAs.</li> <li>Fresh schemes for 2019-20 under IMDP will be reviewed.</li> <li>Review of audit status &amp; reply of organisations.</li> <li>Examination on proposals of new Hostels.</li> <li>Examination of Schemes submitted under MsDP/IMDP by districts.</li> <li>Review of functioning of Hostels including timely disbursement of Maintenance Allowance</li> </ul>	<ul style="list-style-type: none"> <li>Review of Right to Public Service Delivery Act.</li> <li>Action plan for various infrastructure related works of Aliah University</li> <li>Release of budgetary any fund to parastatal organisation.</li> <li>Review of progress of works relating to ITIs/Polytechnics with TELT Deptt.</li> <li>Target for Housing Scheme for Destitute Women.</li> <li>Release of fund under IMDP.</li> <li>Review of Coaching and Skill Dev. Schemes of WBMDFC.</li> <li>Submission of proposals under MSDP to Govt. of India.</li> </ul>	<ul style="list-style-type: none"> <li>Review meeting with district level officials for utilisation status of funds allotted under IMDP, MsDP, Destitute Women, Boundary Wall around Graveyard, MDW Schemes , Karmatirthas, Hostels &amp; NGO Schemes.</li> <li>Review of the functioning of Auqaf Board.</li> <li>Review of Minority Dev &amp; welfare schemes.</li> <li>Review of Sadbhav Mandaps.</li> <li>Setting up the targets of construction of ACR, Drinking water facility, Toilets, Provision of computers in Govt aided Madrasahs/SSKs /MSKs</li> </ul>	<ul style="list-style-type: none"> <li>Review of Loans and Scholarship, MSDP and IMDP and other schemes with district level offices.</li> <li>Review of Madrasah matter including smart class room scheme.</li> <li>Review of the functioning of Auqaf Board.</li> <li>Review of Minority Dev &amp; welfare schemes.</li> <li>Review of the functioning of e-office in department and parastatal organizations..</li> <li>Review of Haj Operations-2019.</li> <li>Review of the functioning of English Medium Madrasah.</li> </ul>

SI No.	Organisation	September	October	November	December
1.	<b>West Bengal Urdu Academy</b>	<ul style="list-style-type: none"> <li>• Publication of Rooh-e-Adab's literary Journal.</li> <li>• Functions of Shaam e Adab.</li> </ul>	<ul style="list-style-type: none"> <li>• Review of performance of Free Coaching &amp; Bengali language course study centre.</li> </ul>	<ul style="list-style-type: none"> <li>• To start the process for next All India Urdu Book Fair.</li> <li>• To observe the Birth anniversary of Allama Iqbal.</li> <li>• To observe the Birth anniversary of Maulana Abul Kalam Azad.</li> <li>• Inviting applications from Colleges and Universities for grant for Seminar</li> </ul>	<ul style="list-style-type: none"> <li>• Disbursement of books to Urdu Libraries under the scheme of Grant to Urdu libraries.</li> <li>• Publication of "Rooh-e-Adab" Academy's literary journal.</li> <li>• Functions of Shaam e Adab.</li> <li>• Disbursement of Grants for Seminar to 10 educational Institutions.</li> <li>• Form fill-up for High Madrasah / Alim &amp; Fazil Examination 2020.</li> <li>• Review of Curriculum, Syllabus – One (01) workshop to be organised.</li> <li>• Review and publication of 23 existing textbooks for class IX-X.</li> <li>• Preparation of two (02) new text books. Training of 100 teachers on class room learning teaching &amp; evaluation system.</li> <li>• 131<sup>st</sup> Birth Day celebration of MaulanaAbulkalam Azad.</li> <li>• Printing/Distribution of Text Books to all students of Aided/Unaided/ MSKs/SSKs.</li> </ul>
2.	<b>West Bengal Board of Madrasah Education</b>		<ul style="list-style-type: none"> <li>• Orientation Programme of 300 teachers on Classroom learning teaching &amp; evaluation system.</li> </ul>	<ul style="list-style-type: none"> <li>• Issuing Registration Certificate.</li> <li>• Review and Publication of 54 existing Text Books upto class VIII.</li> <li>• Preparation of 3 new Text Books.</li> </ul>	<ul style="list-style-type: none"> <li>• Review and publication of 23 existing textbooks for class IX-X.</li> <li>• Preparation of two (02) new text books. Training of 100 teachers on class room learning teaching &amp; evaluation system.</li> <li>• 131<sup>st</sup> Birth Day celebration of MaulanaAbulkalam Azad.</li> <li>• Distribution of Equipments &amp; furniture in recognized aided Madrasahs &amp; Up gradation of Jr. high Madrasahs.</li> </ul>
3.	<b>Director of Madrasah Education</b>			<ul style="list-style-type: none"> <li>• Improvement of building of jr. high/high &amp; H.S. Madrasahs including Alim/Fazil Madrasahs &amp; MSKs/SSKs.</li> </ul>	<ul style="list-style-type: none"> <li>• Review of infrastructure of 497 MSKs/SSKs and improvement of infrastructure wherever required.</li> <li>• Printing/Distribution of Text Books to all students of Aided/Unaided/ MSKs/SSKs.</li> </ul>

SI No.	Organisation	September	October	November	December
4.	<b>West Bengal Minorities Development &amp; Corporation</b>	<ul style="list-style-type: none"> <li>• Review and monitoring on the progress of different scholarships</li> <li>• Special campaign on different scholarship in the Districts</li> <li>• Review on recovery of loan</li> <li>• Disbursement of Group Loan- 10000 members</li> </ul>	<ul style="list-style-type: none"> <li>• Review &amp; Monitoring of scrutiny of online scholarship application.</li> <li>• Sanction &amp; distribution of individual loan (1000 nos.), Group Loan (5000-members) &amp; Education Loan (300 nos.).</li> <li>• Pre-recruitment coaching for Jawan in Military/Para Military Forces</li> </ul>	<ul style="list-style-type: none"> <li>• Institution/district level scrutiny of different scholarships including TSP and SVMCM.</li> <li>• Processing of loan recovery camp at the block level(15 nos)</li> <li>• Training on EDP for 200 candidates</li> <li>• Disbursement of Term Loan 1000 &amp; Group Loan- 10000 members</li> <li>• Completion of Internal Audit of the Corporation for 2018-19.</li> </ul>	
5.	<b>Aliyah University</b>	<ul style="list-style-type: none"> <li>• Completion of admission process for ph.d.</li> <li>• To Organise Awareness Programme for net/gate</li> </ul>	<ul style="list-style-type: none"> <li>• Review of the performance of students particularly the weaker students and follow-up</li> </ul>	<ul style="list-style-type: none"> <li>• Sports activities- End-semester examinations</li> <li>• Organising training programme for placement of students</li> <li>• Meeting of academic council</li> <li>• Meeting of finance committee</li> <li>• Meeting of executive council</li> </ul>	
6.	<b>West Bengal State Haj Committee</b>		<ul style="list-style-type: none"> <li>• Awareness Programme for Next Year-20120 Haj Pilgrims.</li> <li>• Facilitating of Passport Application for Haj-2020.</li> </ul>	<ul style="list-style-type: none"> <li>• Awareness Programme for Next Year-2020 Haj Pilgrims.</li> <li>• Receiving of Haj Application Forms for Haj-2020.</li> <li>• Facilitating of Passport Application for Haj-2020.</li> </ul>	<ul style="list-style-type: none"> <li>• Training of Trainers Haj - 2020 (Zone wise) to be conducted by HCoI.</li> <li>• Selection and Training of Khadimul Hajjaj Haj-2020.</li> </ul>

SI No.	Organisation Name	September	October	November	December
7.	<b>Board of Auqaf, West Bengal</b>	<ul style="list-style-type: none"> <li>• Resource mobilization meeting of the Board and organizing three Boards Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Organizing awareness Camp with Mutawallis, Imams &amp; Moazzins and organizing two Boards Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Organising Lok Adalat at office premises on Waqf matter and organizing three Boards Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Disbursement of stipend to the poor and meritorious students and organizing three Boards Meeting.</li> </ul>
8.	<b>West Bengal Minority Commission</b>	<ul style="list-style-type: none"> <li>• Study Tour at Bankura</li> <li>• Study Tour at Purulia District</li> </ul>	<ul style="list-style-type: none"> <li>• Study Tour at Howrah District</li> <li>• Study Tour at Kolkata District</li> </ul>	<ul style="list-style-type: none"> <li>• Study Tour at Alipurduar District</li> <li>• Study Tour at Coochbehar District</li> </ul>	<ul style="list-style-type: none"> <li>• Study Tour at Purba Medinipur District</li> <li>• Study Tour at Paschim Medinipur District</li> <li>• Observation of Minorities' Rights day on 18<sup>th</sup> December, 2019</li> </ul>
9.	<b>Department &amp; Directorate, MDW</b>				

## **DEPARTMENT OF MICRO, SMALL & MEDIUM ENTERPRISES & TEXTILES**

### **I. Major Trainings / Capacity Development Intervention**

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|----|---|
| 1. | Training of MSME DIRECTORATE Staff regarding Accounts & GST —January, 2019  |
| 2. | Training for GMs, Managers and IDOs of MSME Facilitation Centres (MFCs) on Statutory Compliances – January to March, 2019 |
| 3. | Training on GEM (Government eMarketplace) for MSME vendors – January to March, 2019                                       |
| 4. | Export Facilitation Centre Training for Department/Directorate officials – January to March, 2019                         |
| 5. | Training of IDOs – June-July, 2019  |
| 6. | Training of Deputy Director/Assistant Directors/Managers – August- September, 2019  |
| 7. | Training of General Managers, 2019  |
| 8. | Training of Joint Directors of MSME – September – December, 2019  |
| 9. | Training of salespersons of Tantuja by NIFT, Kolkata – June 2019  |

### **II. Monthly/Quarterly Review Meetings**

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|-----|---|
| 1.  | Monthly Departmental Administrative Review meetings by ACS,MSME&T   |
| 2.  | District Level Monitoring Committee meeting in every district on 10 <sup>th</sup> of every month  |
| 3.  | Conference of GM, DICs on 28 <sup>th</sup> of every month by MSME Directorate   |
| 4.  | Finance Clinic – in every district on 15 <sup>th</sup> of every month by GM, DIC  |
| 5.  | Review meeting on progress of implementation of Cluster Development Programme on 25 th of every month by MSME Directorate                           |
| 6.  | Intra-Departmental Co- ordination Meeting in the last week of every month by GM,DIC   |
| 7.  | Digital synergy on 1 <sup>st</sup> Monday every month by ACS,MSME&T   |
| 8.  | Quarterly meeting with the Zonal and field level officers at H.Q – 2/3 <sup>rd</sup> week of February, May, August and November by MSME Directorate |
| 9.  | Monthly review meeting with District officers, WBKVIB by CEO,WBKVIB   |
| 10. | Regional Synergy – July to December, 2019   |
| 11. | Quarterly Review Meeting of development officer (handloom) by Director Textiles.  |

### **III. Welfare Schemes for Handicraft Artisans : Targets and Plan**

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|----|--|
| 1. | Old Age Pension @Rs 1000 p.m. to artisans: To be provided to 3200 artisans                     |
| 2. | 10,000 new artisans to be covered under Artisans' credit card during the year                  |
| 3. | Old Age Pension @Rs 1000 p.m. to weavers: To be provided to 6,000 weavers per month            |
| 4. | 40,000 weavers to be covered under Mahatma Gandhi Bunkar Bima Yojna during the year            |
| 5. | 4000 Khadi artisans to be covered under Janashree Beema Yojna every quarter                    |
| 6. | Benefit to 8500 Khadi artisans under Khadi and PIIY Vastra Trust to be covered during the year |

### **IV. Milestones (launches / Inauguration)**

**January, 2019**

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|-----|--|
| (a) | Launching of Karma Tirtha at Narayangarh, Paschim Medinipur  |
| (b) | Launching of Karma Tirtha at Monteswar, Purba Bardhaman  |
| (c) | Launching of Karma Tirtha at Kalchini, Alipurduar  |
| (d) | Launching of Karma Tirtha at Andal, Paschim Bardhaman  |
| (e) | Launch of Soft Intervention under Cluster Development Programme of Pircanj-Ratua Pottery Cluster, Malda. |

(f)	Launch of Soft Intervention under Cluster Development Programme of Kharibari Incense Stick Cluster, Siliguri, Darjeeling.
(g)	Launch of Soft Intervention under Cluster Development Programme of Durgapur Fly Ash Brick Cluster, Paschim Bardhaman.
(h)	Inauguration of CFC of Bhagini Nibedita Handloom Development Cluster under Haripur GP, Santipur Block, Nadia
(i)	Reopening of Varanasi(UP) Showroom of Tantuja
(j)	Operationalization of CFC & Dye House of Haripur Handloom Cluster ,Khargram Block, Murshidabad
(k)	Inauguration of CFC of Purna Laxmimata Handloom Cluster at Aara, Kalna II, Purba Burdwan
(l)	Inauguration of CFC of Maa Siddheswari Handloom Cluster at Srirampur, Kalna II, Purba Burdwan
(m)	Inauguration of CFC of Schoolpara Handloom Cluster at Saspur Mollarpara, Kalna II ,Purba Burdwan
(n)	Inauguration of CFC of Kalna II Handloom Cluster at Kushodanga, Kalna II ,Purba Burdwan
(o)	Inauguration of 2.1 kms link roads in weavers concentrated areas under Egra -II Block ,Purba Medinipur
(p)	Inauguration of Production Center for Project Muslin at Harishpur, Udaynarayanpur, Dist.- Howrah
(q)	Inauguration of Centre of Excellence for Project Sabai & Sal Leaf at Jhargram
(r)	Foundation Stone for construction of CPC to be laid at Birnagar, Dist.- Nadia for Project on Mritshilpa
(s)	Commencement of upgradation of infrastructure at Haldia IE, Purba Medinipore.
(t)	Launch of Legal Case e-Monitoring System at WBSIDCL

**February, 2019**

(a)	Launching of online grievance redressal web-portal and mobile app.
(b)	Launching of Karma Tirtha at Ramnagar-II, PurbaMedinipur
(c)	Launching of Karma Tirtha at Memari-II, PurbaBardhaman
(d)	Launching of Karma Tirtha at Rajnagar,Birbhum
(e)	Launching of Karma Tirtha at Joypur, Bankura
(f)	Launching of Karma Tirtha at Pandabeswar, Paschim Bardhaman
(g)	Launch of Soft Intervention under Cluster Development Programme of Kawakhali Pickles Manufacturing Cluster, Siliguri, Darjeeling.
(h)	Launch of Soft Intervention under Cluster Development Programme of Purulia Shoe making cluster, Purulia.
(i)	Inauguration of CFC of Ambika Handloom Cluster at Sahapara Biswaspara, Kalna- II, Purba Burdwan
(j)	Inauguration of CFC of Purba Dhatrigram Handloom Cluster at Gram Kalna, Kalna- I, Purba Burdwan
(k)	Inauguration of CFC of Gram Kalna Satbaghi Handloom Cluster at Gram Kalna, Kalna- I, Purba Burdwan
(l)	Inauguration of CFC of Gram Kalna Dakshinpara Handloom Cluster at Malatipur More, Kalna- I, Purba Burdwan
(m)	Inauguration of CFC of Nonarmath Hatsimla Handloom Cluster at Nasaratpur, Purbasthali- I, Purba Burdwan
(n)	Inauguration of CFC of Gopalpur Handloom Cluster at Gopalpur, Jangipara, Hooghly
(o)	Inauguration of CFC of Santipur Municipality Ward No. 16 Handloom Cluster under Santipur Municipality
(p)	Inauguration of Dye House of Malgaon Handloom Cluster at Malgaon, Uttar Dinajpur
(q)	Inauguration of O/O the Development Officer (Handloom) at Thangapara in the CFC building of CHDP
(r)	Inauguration of CPC under Project Muslin at Gaza Tantubay Samabay Samity Ltd., Udaynarayanpur, Dist.- Howrah
(s)	Inauguration of 01 (One) nos. of CPC for Project Madurkathi at Sabang, Dist.- Paschim Medinipur

(t)	Foundation Stone for construction of CPC to be laid at Bhedia, Dist.- Purba Burdwan for Project on Kantha Stitch
(u)	Foundation Stone Laying Industrial Estate at Balurghat, Dist.-Dakshin Dinajpur and Kalimpong, Dist.- Kalimpong.
(v)	Commencement of land Allotment for Khasjungle I.E, Paschim Medinipur.
(w)	Commencement of land Allotment for at Dabgram I.E-II, Jalpaiguri.

**March, 2019**

(a)	Launching of Karma Tirtha at Saltora, Bankura
(b)	Launching of Karma Tirtha at Gangajalghati, Bankura
(c)	Launching of Karma Tirtha at Aushgram-II, PurbaBardhaman
(d)	Launching of Karma Tirtha at Katwa-II, PurbaBardhaman
(e)	Installation of Field distillation unit (FDU) at Baruipur at Baruipur, South 24 Parganas.
(f)	Launch of Soft Intervention under Cluster Development Programme of Raipur Junglemahal wood carving cluster, Bankura.
(g)	Launch of Soft Intervention under Cluster Development Programme of Manachar Balaposh Cluster, Bankura.
(h)	Inauguration of CFC of Santipur Municipality Ward No. 01 Handloom Cluster under Santipur Municipality
(i)	Inauguration of CFC of Daspur Handloom Cluster at Daspur, Khanakul-I Hooghly
(j)	Foundation stone laying of CFC of Mega Carpet Cluster at Malgaon, Uttar Dinajpur
(k)	Operationalization of CFC & Dye House of Chakislampur Handloom Cluster at Chakislampur,Raninagar -I, Murshidabad
(l)	Foundation stone laying for 37.14 kms link roads in weavers concentrated areas of 8 GPs under Ranaghat-I Block ,Nadia
(m)	Inauguration of CFC under Project Muslin at Gopibalavpur, Dist,-Jhargram
(n)	Inauguration of CFC under Project Muslin at Bankura Town, Dist.- Bankura
(o)	Inauguration of CPC for Project Madurkathi at Pingla, Dist.- Paschim Medinipur
(p)	Foundation Stone for construction of CPC to be laid at Kalna, Dist.- Purba Burdwan for Project on Batasa Kadma
(q)	Completion of infrastructure upgradation at Phears Lane CC, Kolkata.
(r)	Completion of infrastructure upgradation at Khidderpore IE, Kolkata.
(s)	Completion of infrastructure upgradation at Mainktala IE, Kolkata.
(t)	Completion of infrastructure upgradation at Howrah Maidan IE-cum-CE, Howrah.
(u)	Completion of KARMA TIRTHA at Ramnagar-II, Purba Medinipore.
(v)	Implementation of National SC-ST HUB (NSSH)

**April, 2019**

(a)	Launching of Karma Tirtha at Salanpur, PaschimBardhaman
(b)	Launching of Karma Tirtha at Baraboni,PaschimBardhaman
(c)	Launch of Soft Intervention under Cluster Development Programme of Purbasthali Machine Embroidery Cluster, Purba Bardhaman.
(d)	Launch of Soft Intervention under Cluster Development Programme of Ketugram Jaggery (akher gur) Cluster, Purba Bardhaman
(e)	Inauguration of 2nd phase of Udaynarayanpur Rural Haat
(f)	Foundation stone laying for 24.06 kms link roads in weavers concentrated areas of 9 GPs under Santipur Block ,Nadia

(g)	Inauguration of CPC under Project Hand Gloves at Bhuniakhali, Dist. — Purba Medinipur
(h)	Inauguration of 1 (One) no. of CFC under Project Sabai at Jhilmili, Ranibadh, Dist.- Bankura
(i)	Inauguration of 01 (One) nos. of CPC for Project Madurkathi at Sabang, Dist.- Paschim Medinipur
(j)	Inauguration of 1 (one) no. of CFC under Project Muslin at Simulia, Dist.-Murshidabad

**May, 2019**

(a)	Launching of Karma Tirtha at Sarenga, Bankura
(b)	Launch of Soft Intervention under Cluster Development Programme of Purbasthali Blanket Cluster, Purba Bardhaman.
(c)	Launch of Soft Intervention under Cluster Development Programme of Kotwali Mango Leather Cluster, Malda.
(d)	Foundation Stone of CFC in Islampur Jute Diversified Product Cluster, Uttar Dinajpur.
(e)	Inauguration of showroom of Tantuja at Sodepur, North 24 Pgs
(f)	Inauguration of CPC under Project at Ready Made Garments at Sandeshkhali-I, Dist. — 24 Paragnas (North)
(g)	Inauguration of 1 (one) no. of CFC under Project Sabai at Jagannathpur, Simlapal, Dist.-Bankura
(h)	Foundation Stone for construction of CPC to be laid at Kenjakura, Dist.- Bankura for Project on Weaver's Cluster
(i)	Handing over of maintenance of Behala IE to Entrepreneurs Association.

**June, 2019**

(a)	Launching of Karma Tirtha at Hanskhali,Nadia
(b)	Launching of Karma Tirtha at Shyampur-II, Howrah
(c)	Launch of Soft Intervention under Cluster Development Programme of Jamuria Automobile repairing & servicing Cluster, Paschim Bardhaman.
(d)	Launch of Soft Intervention under Cluster Development Programme of Jeerut Rakhi-Zari Cluster, Hooghly,
(e)	Foundation Stone laying of CFC of Shibmandir Wooden Furniture Cluster, Siliguri, Darjeeling.
(f)	Inauguration of CPC at Ready Made Garments at Sandeshkhali-II, Dist. — 24 Paragnas (North)
(g)	Inauguration of CPC under Project Stone Cutting, Curving & Engraving at Susunia, Chhatna, Dist.-Bankura
(h)	Inauguration of 02 (Two) nos. of CPC for Project Madurkathi at Sabang, Dist.- Paschim Medinipur
(i)	Foundation Stone for CPC to be laid at Kalimpong District for Project on Mulberry Silk
(j)	Launch of Dedicated Rural Industrial Estate at Dabgram I.E-II, Jalpaigur, Khasjungle I.E, Paschim Medinipur under RIDF-XXII.
(k)	Launch of Online Sanction of Building Plan through e-Districts portal
(l)	Setting up of Video Conferencing System (North Bengal and South Bengal).

**July, 2019**

(a)	Launching of Karma Tirtha at Uluberia-I,Howrah
(b)	Launch of Soft Intervention under Cluster Development Programme of Mahisadal Goyna Bori Cluster, Purba Medinipur.
(c)	Launch of Soft Intervention under Cluster Development Programme of Panagarh Automobile repairing & servicing Cluster, Paschim Bardhaman.
(d)	Launching of Karma Tirtha at Karimpur-II ,Nadia.
(e)	Launch of Soft Intervention under Cluster Development Programme of Khanyan Bamboo Cluster, Hooghly
(f)	Launch of EDP-online portal for facilitating budding entrepreneur
(g)	Launch Of Soft Intervention Programme(Training) for Kulia L N Food Processing Reh Industrial Co-Operative Society Limited

(h)	Inauguration of CFC of Barasoulmari Handloom Cluster, Barasoulmari, Mathabanga –II Bl., Coochbehar
(i)	Inauguration of CPC for Project Sal Leaf Plate at Raipur, Dist.- Bankura
(j)	Inauguration of 1 (one) no. of CPC under Project Vermi Compost at Ratherhat, Dist.- Jalpaiguri
(k)	Foundation Stone for CPC to be laid at Kalimpong District for Project on RCCH for Limbu Board
(l)	Handing over of maintenance of Manicktala IE to Entrepreneurs Association.

### August, 2019

(a)	Launching of Karma Tirtha at Galsi-II, PurbaBardhaman
(b)	Launching of Karma Tirtha at Bankura-II,Bankura
(c)	Launch of Soft Intervention under Cluster Development Programme of Durgapur Kantha Stitch Cluster, Paschim Bardhaman.
(d)	Foundation Stone for setting up of CFC of Brass & Bell Metal Cluster, Tikarbeta, Birbhum.
(e)	Launch of soft intervention of Parulia food processing Rural Entrepreneurship hub (REH)
(f)	Launch of Hard Intervention(Machine Installation) in NAXALBARI SURUCHI FOOD PAPER PLATE MFG. Rural Entrepreneurship Hub (REH) -
(g)	Launch of Hard Intervention (Machine Installation) in BANGA SIKHA AGARBATI MFG. Rural Entrepreneurship Hub (REH.)-
(h)	Inauguration of CFC of Egra I & II Handloom Cluster,Purba Medinipur
(i)	Inauguration of 02 Nos. of CPC under Project Madurkathi at Sabang, Dist.- Paschim Medinipur
(j)	Foundation Stone laying of CPC at Kalimpong District for Project on RCCH for Bhutia Board
(k)	Handing over of maintenance of Kalyani IE to Entrepreneur's Association
(l)	Launch of GIS based Information System of all IEs/CEs

### September, 2019

(a)	Launching of Karma Tirtha at Kotulpur,Bankura
(b)	Launching of Karma Tirtha at Indpur, Bankura
(c)	Launch of Soft Intervention under Cluster Development Programme of Nayabazar Khir Dahi Cluster, Dakshin Dinajpur.
(d)	Inauguration of CFC building of Vegetable Oil Cluster, Kaliagunj, Uttar Dinajpur.
(e)	Launch of Soft Intervention in LABPUR BANANA FIBER PROCESSING REH INDUSTRIAL CO-OPERATIVE SOCIETY LTD.
(f)	Launch of Hard Intervention (Machine Installation) in NAXALBAIRI TASTY SPICE MFG. REH INDUSTRIAL CO-OPERATIVE SLOCIETY LIMITED-
(g)	Inauguration of CFC of Rajbalhat Handloom Cluster at Rajbalhat, Jangipara Block, Hooghly
(h)	Foundation stone laying for 24.67 kms link roads in weavers concentrated areas of 15 Ward s under Nabadwip Municipality ,Nadia
(i)	Inauguration of CFC for Project Muslin at Islampur, Dist.-Murshidabad
(j)	Inauguration of CFC under Project Bamboo Craft at Sabang, Dist.-Paschim Medinipur
(k)	Foundation Stone of CPC to be laid at Kalimpong District for Project on RCCH for Gurung Board
(l)	Handing over of maintenance of Tangra IE to Entrepreneurs Association
(m)	Handing over of maintenance of Howrah Maidan IE-cum-CE to Entrepreneurs Association

### October, 2019

(a)	Launching of Karma Tirtha at Khatra, Bankura
(b)	Launching of Karma Tirtha at Kumargram,Alipurduar
(c)	Launch of Soft Intervention under Cluster Development Programme of Baruipur Pottery Cluster, South 24 Parganas.

(d)	Foundation Stone laying for setting up of CFC of Rice Mill Cluster, Purba Bardhaman.
(e)	Inauguration of CFC of Borokalimata Handloom Cluster at Antpur, Jangipara Block, Hooghly
(f)	Foundation stone laying for 28.39 kms link roads in weavers concentrated areas of 6 GPs under Nabadwip Block ,Nadia
(g)	Inauguration of building for RCCH Project at Harirahpara, Dist.-Murshidabad
(h)	Inauguration of 1 (one) no. of CFC under Project Khesh under PPP Model at Bakul, Lavpur, Dist.- Birbhum

### November, 2019

(a)	Launching of Karma Tirtha at Alipurduar-II,Alipurduar
(b)	Launch of Soft Intervention under Cluster Development Programme of Bakhatali Embroidery and Kantha Stitch Cluster, Malda.
(c)	Foundation Stone laying programme for CFC Building of Brass & Bell Metal Cluster, Kalyanpur, Purba Medinipur.
(d)	Launch of Soft Intervention programme (Training) Tarapith Kantha Stitch Cluster Rural Entrepreneurship Hub( REH) Ind. Co-Op. Society Ltd.-
(e)	Launch of Hard Intervention (Machine Installation) in Khoribari Sucharu Handicrafts Cluster Rural Entrepreneurship Hub ( REH) Industrial Co-Operative Society Ltd.-
(f)	Foundation stone laying for 3.42 kms link roads in weavers concentrated areas of 02 GPs under Krishnagar -I Block ,Nadia
(g)	Inauguration of CFC under RCCH Project at Maldi, Dist.- Purulia
(h)	Foundation Stone for construction of CPC be laid at Jalangi, Dist. — Murshidabad for project RCCH

### December, 2019

(a)	Launching of Karma Tirtha at Nandakumar,PurbaMedinipur
(b)	Launching of Karma Tirtha at Dubrajpur,Birbhum
(c)	Launch of Soft Intervention under Cluster Development Programme of Kotwali Sholapith Cluster, Malda.
(d)	Inauguration of civil infrastructure for CFC of Refractory Bricks Cluster, Kulti, Durgapur, Paschim Bardhaman.
(e)	Installation of Field distillation unit (FDU) at Jamboni ,Jhargram.
(f)	Launching of CFC for Janbazar Leather cluster at Udayan Industrial Park, Kolkata
(g)	Laying of foundation Stone for setting up of CFC & working shed 144 micro Tanneries at Bantala.
(h)	Launch of CFC for Leather shaving Scrap burners at Bantala.
(i)	Foundation stone laying of CFC & Dye House of Mega Carpet Cluster at Sattari, Malda
(j)	Foundation stone laying for 1.12 kms link roads in weavers concentrated areas of in one GP under Krishnagar-II Block ,Nadia
(k)	Inauguration of CFC under Project Madurkathi at Sabang, Dist.- Paschim Medinipur
(l)	Inauguration of CPC under Project Muslin at Kaliachak, Dist.-Mald
(m)	Foundation Stone for construction of CPC be laid at Gorbhanga, Dist. — Nadia for project RCCH
(n)	Completion of Civil Construction for Entrepreneurs' Hub at Biswa Khudra Bazar (BKB), Bolpur.
(o)	Completion of infrastructure upgradation of Fire Fighting works at Kasba IE, Kolkata.
(p)	Completion of infrastructure upgradation at Kalyani IE-I, II & III, Nadia.
(q)	Completion of infrastructure upgradation at Durgapur RIP, Paschim Bardhaman.
(r)	Completion of pending upgradation work of infrastructure at Kharagpur IE, Paschim Medinipore.
(s)	Completion of infrastructure upgradation at Raiganj CE, Uttar Dinajpore.

**NB :** Milestones falling in the period of Elections' MCC will be shifted to the month just after the MCC is lifted.

## V. Events

1. Regional Handicrafts Fair - Bangaon, North 24-Prgs – January 2019
2. Regional Handicrafts Fair - Srirampur, Purbasthali-I Block, Purba Bardhaman – January 2019
3. West Bengal State Handicrafts Expo – Siliguri – January 2019
4. Participation in Mati Utsab – Bardhaman – January 2019
5. Participation in I.I.M.T.F organised by BCCI – Bhubaneswar – January 2019
6. Organising West Bengal State Handicrafts Expo, - Midnapur Town, Paschim Midnapur - February 2019
7. Participation in I.I.M.T.F organised by BCCI – Vishakhapatnam – February 2019
8. West Bengal State Handicrafts Expo – Asansol – March 2019
9. 21<sup>st</sup> Tant Bastra Pradarshani-O-Mela - Contai, Purba Medinipur - March 2019
10. Participation in China South Asia Exposition, / Africa Big Seven, Saitex - Kunming, China / South Africa - June 2019
11. Participation in Giftex, Stationex & Jutex (Corporate Fair) – Mumbai – July 2019
12. West Bengal Handicrafts Fair, EZCC - EZCC, Salt Lake, Kolkata – July 2019
13. Bengal Silk , Kantha & Baluchari Fair - EZCC, Salt Lake, Kolkata – August 2019
14. Banglar Tanter Haat,2019 (to be decided by the department) – Kolkata – August 2019
15. Participation in Autumn Fair / House and Gift Fair - Birmingham, U.K. / Sao Paulo, Brazil – September 2019
16. Banglar Tanter Haat – Kolkata – September 2019
17. West Bengal State Handicrafts Expo - Hooghly/ Barasat, North 24-Pgs – September 2019
18. Katwa Tant Bastra Mela - Katwa, Purba Bardhaman - September,2019
19. Special Handloom Expo 2019 - Chinsurah Maidan , Chinsurah, Hooghly- September,2019
20. Prak Puja Tant Bastra Mela - Burdwan,Purba Bardhaman- September,2019
21. Tant Bastra Mela,2019 — – Bankura - September,2019
22. Special Handloom Expo,2019 – Midnapore - September,2019
23. International Handicrafts & Gifts Fair - Expo Mart, Greater Noida, New Delhi – October 2019
24. Participation in CII Trade Fair – Chandigarh - October 2019
25. Participation in India International Trade Fair(IITF)2019 - Pragati Maidan, New Delhi – November 2019
26. West Bengal State Handicrafts Expo (Nov-Dec'19) – Kolkata - November 2019
27. To participate in Rash Mela - November,2019 - Coochbehar Town
28. West Bengal State Handicrafts Expo (Dec'19-Jan'20), Siliguri - Biswa Bangla Shilpi Haat, Siliguri – December 2019
29. Participation in India International Mega Trade Fair-2019 – Science City, Kolkata – December 2019
30. Participation in Industrial India Trade Fair(IITF)-2019, Kolkata organised by BNCCI - Park Circus Maidan, Kolkata – December 2019
31. Participation at Poush Mela - Bolpur, Birbhum- December,2019
33. 6<sup>th</sup> Tant Bastra Pradarshani O Mela - Tamluk, Purba Medinipur
34. To participate in Jalpesh Mela, 2019 - Jalpesh at Mainaguri - Block, under Jalpaiguri District
35. Organizing State level Handicraft Competition at Kolkata

## Department of North Bengal Development

Sl. No.	Projected Targets	Achievements
<b>January</b>		
1	Commencement of the construction of RSJ /Composite Bridge on Lalpani River at Mairadanga in Mairadanga G.P. within Falakata Block in the District of Alipurduar.	
2	Completion of the exterior painting of Government / Government Aided School buildings in convergence with School Education Department in the District of Alipurduar. [No. of Schools- 538 (Pry: 356; Upper Pry/High/ HS: 182)]	
3	Completion of the electrification work of office cum guest house for NBDD near Sagardighi at Cooch Behar District	
4	Commencement of the construction of Building for Vocational Training, Computer Class, Student Room, Coaching and Adult Female Education etc at Ramakrishna Math within Cooch Behar Municipality. (Block-B).	
5	Commencement of the construction works of two Nos of New Boys' Hostels (G+3) in the premises of Coochbehar Government Engineering College.	
6	Commencement of the construction work of Four Storied Community Hall and Bhawan at Bidhan Nagar-I Gram Panchayat, under Phansidewa Block, Sub-Division-Siliguri, in the district of Darjeeling.	
7	Completion of the exterior painting of Government / Government Aided School buildings in convergence with School Education Department in the District of DakshinDinajpur. (No. of Schools-1517 nos.)	
8	Commencement of the construction of Utsav Bhavan over Kushmandi Zilla Parishad Market at Kushmandi, in the District of Dakshin Dinajpur.	
9	Commencement of the construction of proposed three Storied College Building for Accommodating Canteen, Demonstration Room and Seminar Hall of P. D. Women's College at Jalpaiguri, Dist. Jalpaiguri	
10	Commencement of the construction and Placing of truss for Gallery A and Gallery B in Biswa Banga Krirangan, Jalpaiguri.	
11	Commencement of the construction works of three new Hostel buildings (G+3) in the premises of Panchanan Burma University at Coochbehar (two boys & one girls).	
12	Meeting with all District Magistrates, heads of other Line Departments (esp with the PWD & PHE) & with public representatives for the finalisation of projects to be taken up by the Department in the next Financial Year.	
13	Finalisation of prioritised list of Projects to be taken up by the Department in next Financial Year i.e., 2019-20	
14	Issue of EOIs for the engagement of Consultants for the preparation of Detailed Project Reports.	
15	Commencement of the construction of (G+2) Storied Building at Saheed Kshudiram College at Kamakhya guri in the District of Alipurduar.	
16	Completion of the construction of Abutment for the installation of Bailey Bridge over Juranti river at Meteli under Malbazar, Dist. Jalpaiguri. (2 nos. of Abutment for 23.176 mtr. Bailey Bridge including 98.00 mtr. approach road)	
17	Completion of the construction of G 5 storied market complex at Dinbazar, Jalpaiguri municipality in the District of Jalpaiguri	

Sl. No.	Projected Targets	Achievements
<b>February</b>		
1	Commencement of the construction of Auditorium at Kalagachh Under Chopra Block in the District of Uttar Dinajpur.(Civil & Electrical)	
2	Commencement of the work of drinking water supply arrangement in the Area of Santrabari to 28 miles via 29 miles forest village of Buxaduar Hills, Block- Kalchini, in the District of Alipurduar.	
3	Completion of the supply & installation of HVAC system at newly renovated Municipality Hall of Alipurduar Municipality in the District of Alipurduar.	
4	Completion of the additional Work of Construction of OC Quarter, Officer's Room, Police Mess, Garage and Protection Wall at Sonada O.P. under Jorebunglow P.S. in the district of Darjeeling.	
5	Completion of the construction & Upgradation of 4 nos. B.T. Road with Mastic Asphalt and Construction & Upgradation of 10 nos. B.T. Road in various wards at Balurghat Municipality in the district of Dakshin Dinajpur.	
6	Completion of the construction & Upgradation of CC Road-(34 works) in various wards at Balurghat Municipality in the district of Dakshin Dinajpur.	
7	Commencement of the construction works of Engineering College at Alipurduar.	
8	Commencement of the construction works of Truck Terminus at Khagrabari, Coochbehar.	
9	Commencement of the construction works of Manglabari Haat under Matelli Block, Jalpaiguri.	
10	Commencement of the construction works of composite bridge, near SunitiBala School at Jalpaiguri.	
11	Commencement of the detailed renovation works of Rabindra Bhawan at Coochbehar.	
12	Commencement of the construction works of Stadium at Falakata (Two Blocks).	
13	Completion of the construction of earthen Stadium at Kashibari Football Play Ground of Chengmari GP under Kumargram Block in the district of Alipurduar in convergence with MGNREGA.	
14	Completion of the construction of 04 nos. Market sheds at Totapara Market at Banarhat-I GP under Dhupguri Block in the District of Jalpaiguri[ Rest Sheds Building Block-A,B,C and D Civil works including boundary walls and Internal roads and One Toilet Block.	
15	Completion of the construction of ECO-Tourism Resort at Lataguri, in the District of Jalpaiguri.	
16	Completion of the construction of Blacktop and Cement Concrete road from the shop of Ajit Barman to Sanyastali more via Bastipara, Balurghat Block in the district of Dakshin Dinajpur .{Total Length-2.2Km (CC Road-1.50Km, BT Road-0.7Km), Width-3.75M}	
17	Completion of the construction of Market complex at Battala Market at Belacoba within Jalpaiguri District.	

Sl. No.	Projected Targets	Achievements
<b>March</b>		
1	Completion of the construction of 54 (fifty four) Anganwadi Centres in Bamangola Blocks, In the District of Malda.	
2	Completion of the construction of 16 nos. Market Shades at Maynaguri Road Hat at village Ulladabri, under Maynaguri Block in the District of Jalpaiguri [Market Shade Building Block-A to P Civil works including boundary walls, Internal roads and Drainage & One Toilet Block (including S & P) in Phase-I].	
3	Completion of the construction of Electric Crematorium on the right bank of River Kumlai, land of Dhupguri Burning Ghat (Mahasamshan) at Dhupguri under Dhupguri Municipality area in Ward No.15, (Building Block Civil and SandP works, rest Shade, Toilet Block, Land Development, Beautification , Internal Road and Electrical works) in the District of Jalpaiguri. (Civil and Electrical works)	
4	Completion of the construction of New Boys Hostel (G3) in Coochbehar Government Engineering College at Harinchowra under Coochbehar District.	
5	Completion of the construction of New Classroom for Natabari Girl's High School (G+2), at Natabari G.P., District- Cooch Behar	
6	Supply, Fabrication, Transportation and Erection of Bailey Bridge (Galvanized portable steel Bailey Bridge) at Khagerhat under Alipurduar-I Block in the District of Alipurduar.	
7	Completion of the repair works of 388 dilapidated school buildings in Coochbehar in the District of Coochbehar.	
8	Completion of the construction of CC Road from Khidirpur to Alipur via Dhamuapara including Box Culvert under Brajaballavpur G.P. under Bansihari Block in the District of DakshinDinajpur (Length-2.40Km, Width-3.75M)	
9	Completion of the Widening and strengthening of road from BollaMandir to Khaspur and Badolpur under Balurghat Block in the district of Dakshin Dinajpur(Length : 9.60Km)	
10	Completion of the construction of market complex at Dhupguri principal Market yard, Block-Dhupguri, District-Jalpaiguri.	
11	Completion of the construction of Community Hall at Kartika T.E. in Raidak G.P. and at Kumargram Forest village in Newland KumargramSankosh G.P. within Kumargram Block in the district of Alipurduar. (Civil Portion and SandP Works)	

**April**

1	Completion of the construction of Panighatta P.P. Force Barrack, boundary Fencing and Centre Post at Panighatta P.P. under Mirik PS, in the District of Darjeeling	
2	Completion of the construction of 2 Nos.Tribal Community Hall at Kadopani, Bagdogra in the dist. of Darjeeling and Loknathpur Tutturi under Alipurduar-II Block in the dist. of Alipurduar.	

Sl. No.	Projected Targets	Achievements
3	Completion of the construction of G+2 storied building of Foundation G+3, demolishing the existing dilapidated building at Malbazar Subhasini Girl's High School, Malbazar, Dist.- Jalpaiguri	
4	Completion of the balance work for the work Construction of Bored Pile Foundation Composite Bridge at Hatiadanga in the junction of Two G.P. Dabgram-II and Binnabari near Kankata more beside Eastern Bypass, Jalpaiguri over River Sahu in the district of Jalpaiguri.(58.60 mtr span and 320 mtr approach road)	
5	Completion of the construction of proposed Road from FakiraJote More to Aashapur More via Zaminderguri under Hatighisa GP at Naxalbari Block in the District of Darjeeling.(Length-4500mtr, Width-3.75m)	
6	Completion of the Mini Piped water supply scheme for Sulkapara Busty and its adjoining areas under Nagrakata Block in the district of jalpaiguri.	
7	Completion of the exterior painting of Government / Government Aided School buildings in convergence with School Education Department in the District of Malda. [No. of Schools- 292 (Primary: 206; Upper Primary: 86)]	
8	Completion of the exterior painting of Government / Government Aided School buildings in convergence with School Education Department in the District of Cooch Behar. [No. of Schools- 1954 (Pry: 1596; Upper Pry: 358)]	
9	Completion of the installation of Grid interactive roof top solar photo voltaic plants in different Colleges, Schools, ITIs, Polytechnics & other Govt Buildings in 7 districts of North Bengal ( Except Darjeeling & Kalimpong).	

### May

1	Completion of the construction of 344 Nos. Anganwadi Centres in convergence with MGNREGS in the district of Coochbehar	
2	Completion of the construction of 77 Anganwadi Centres (With Hand Tube Well) in Jalpaiguri Sadar, Dhupguri and Rajganj Blocks in the District of Jalpaiguri.	
3	Completion of the construction of 128 X 80mm X 80 mtr average depth Rig Bore Tube Wells (Spot source) by ODEX 115 method in 32 Anganwadi Centres in Mal and Nagrakata Blocks in the District of Jalpaiguri.	
4	Completion of the construction of 53 (fifty three) Anganwadi Centres in English Bazar (15 nos), Gazole (10 nos) and Harishchandrapur-I (28 nos) Blocks, In the District of Malda.(Rs.10,17,300/- per unit)	
5	Completion of the construction of 54 (fifty four) Anganwadi Centres in Bamangola Blocks, In the District of Malda.(Rs.10,17,300/- per unit)	
6	Completion of the construction of 31 Anganwadi Centres (With Rig Bore Tube Well) in Dhupguri Block in the District of Jalpaiguri.	
7	Completion of the supply and Installation of High Mast lighting towers at different location under Kaliyaganj Municipality in the district of Uttar Dinajpur	
8	Completion of the supply and installation of High Mast Lighting Towers at Different location under Dakhola Municipality in the district of Uttar Dinajpur.	

Sl. No.	Projected Targets	Achievements
<b>June</b>		
1	Review meeting with different PSUs engaged by the Department as work agency.	
2	Meeting with MLAs & the District Magistrate to review the progress of schemes/ projects of the Department.	
3	Review meeting with TeraiDooars Development Boards. (Gorkha & Tribal).	
<b>July</b>		
1	Review meeting with West Bengal Forest Dev Corporation & the Wild Life.	
2	Co-ordination meeting with PHE, Health & Tourism.	
3	Review meeting with the Lepcha Development Board.	
4	Review meeting with the PWD.	
<b>August</b>		
1	Completion of the construction of 2(two) numbers block of residential quarters for gazetted type-I (G+4 storied) in Coochbehar Govt. Engineering College at Harinchawra in the district of Coochbehar.(Civil work)	
2	Completion of the construction of G+2 storied two nos. (Block-A & Block-B) School Building of Foundation G+3, demolishing the existing dilapidated building of MalbazarAdarsha Boys High School, Malbazar, Dist- Jalpaiguri.	
3	Completion of the construction of CC road (8.20 KM) from Kushida Bus Stand to Bihar border in Harischandrapur-I Block, Malda	
4	Completion of the paver blocks pathway in the Sister Nivedita High School premises at Coochbehar including the painting of the building, fixing of the MS window grill and the putting up of barbed wire fencing on the back side of the school compound.	
5	Completion of the construction of CC road from Uttar Keshavpur to Kamarpukur under Kumarganj Block, Dakshin Dinajpur.	
6	Completion of the renovation of Concrete Drain and Construction of Drain Slab from Ghogomali Bridge to Pipeline along with Bank Protection work at Ghogomali Bridge over river Jorapani, SMC, Ward No.- 37 under Jalpaiguri District.	
<b>September</b>		
1	Completion of the construction of proposed G+3 Storied Academic building including parking space at Suryasen Mahavidyalaya, Siliguri, district Jalpaiguri.	
2	Completion of the construction of 85 nos of Anganwari Centres in Habibpur Block of Malda District.	
3	Completion of the construction of CC road (510Mtrs) with drain from main road to Coochbehar Govt. Engineering College.	
4	Completion of the construction of road from NH-31 Grassmore to Bhutan border of 5.042 KMS via Ghatia T.E. Nagrakatablock,Dist-Jalpaiguri. (Length of road :5042.40 mtr with 6 Nos. Hume Pipe Culvert & 1140m length Side Drain)	

Sl. No.	Projected Targets	Achievements
5	Completion of the construction of 15 Nos. Market sheds at Mogolkata Market at Banarhat-I GP under Dhupguri Block in the District of Jalpaiguri (Rest sheds Building Block- "A" to "O" Civil works including boundary walls, Internal roads and Drainage and one Toilet Block (Including SandP) in Phase-I.	
6	Completion of the construction of 5 nos of slab culverts in various Wards of Mekhliganj Municipality.	

### October

1	Completion of the construction of 96 nos of Anganwari Centres in different Blocks of Malda District (English Bazar-06, Manikchak-04, Old Malda -38, Chanchal-32, Ratua-I-10, Kaliachak-II-04 & Harischandrapur-II-02).	
2	Completion of the construction of 102 Anganwadi Centres in convergence with MGNREGs in Raiganj Sub Division in the district of Uttar Dinajpur	
3	Completion of the construction of 98 Anganwadi Centres in convergence with MGNREGs in Islampur Sub Division in the district of Uttar Dinajpur	

### November

1	Completion of the construction of Bus Stand at Kalibari Chowpathi in Tufanganj in the district of Coochbehar.	
2	Completion of the installation works of 117 nos. of submersible pumps for DWS & the construction of water reservoir in different Blocks of Malda District.	
3	Completion of the construction of Black Top Road from Manainagar to Gopalpur Water Tank of PHE at Itahar block in the District of Uttar Dinajpur. (Length: 4.4Km)	
4	Completion of the construction of New Road with 3 (three) nos. RCC Box Culvert and one side drain along the road from NH-31 Bagrakote (near Police Camp) to Roza Line via Ellenbari 4 no. line at Bagrakote G.P. under Mal Block, in the district Jalpaiguri. (Length : 1200 mtr, with 3nos. R.C.C. Box Culvert)	
5	Completion of the construction of Road from Kakribandha Pry. School to MathurapurSwashanGhat via Swastika Cinema Hall in Mathurapur G.P. under Manikchak Block in the District of Malda. (Length-2.05Km, Width-3.75M)	
6	Completion of the construction of School Building (G+1) of Nishiganj Nishimayee at Nishiganj under Mathabhanga-II PS, district Coochbehar	
7	Completion of the construction of Marketing Hub- in the premises of Baburhat including construction of compound wall and area drainage facility under Coochbehar-II Block with the district of Coochbehar	
8	Completion of the construction of New Road and Embankment protection work from PMGSY Daukimari bazaar Road to Sahid Subhendu Roy House via Bibekananda Sishu Sikha Kendra School and from Sahid Subhendu Roy House to Samaj Kalyan Sishu Sikha Kendra School, at Part No. 15/66, Gram Samsad No.7, Madhya Daukimari, Post-Dhupguri, in the District of Jalpaiguri. (Length-1700 mtr with 630 m length of Boulder Sausage Create, Width- 3.75m)	

Sl. No.	Projected Targets	Achievements
9	Completion of the construction of Road from Bhaishpitta to Sonapur Dhamigachh (Hospital More) under Chopra Block in the District of Uttar Dinajpur. (Length - 7.70Km, Width - 3.75M)	
10	Completion of the Improvement of Road work from Khopakati Chikna more to Chandpur Jumma Masjid via Islampur Sagar High Madrasa under Mashalda Harishchandrapur-II Development Block in the District of Malda.(Length-3.2 Km and width - 3.75 M)	
11	Completion of the construction of Building of Mathabhanga College (G+2), at Mathabhanga-I Block in the district Cooch Behar	

### December

1	Completion of the vertical extension works (1st & 2nd floors) of newly constructed building of Boxirhat Mahavidyalaya.	
2	Completion of the construction of 16 nos. Market Shades at Maynaguri Road Hat at village Ulladabri, under Maynaguri Block in the District of Jalpaiguri [Market Shade Building Block- A to P Civil works including boundary walls, Internal roads and Drainage & One Toilet Block (including S & P) in Phase-I].	
3	Completion of the construction work of Auditorium Near Tufanganj Municipality in the District of Coochbehar.	
4	Completion of the construction of Black Top Road from Motabash (Balichar Road Connection) to Sohudu Mehendabari via Bharani Singha House Pirdangi, Dohot, Sargae Joynagara Village under Lahutara-II GP,PS - Karandighi Block in the district of Uttar Dinajpur. (Length-7.5Km)	
5	Completion of the construction of Marketing Hub in the premises of Gosanimarihat including construction of Compound Wall and area drainage facility under Dinhata-I Block within the District of Coochbehar	
6	Completion of the construction of additional building for Falakata College (G+2) in the District of Alipurduar.	
7	Completion of the construction of New Classroom for Natabari Girl's High School (G+2), at Natabari G.P., District- Cooch Behar.	
8	Completion of the extension works of Shree Agrasen Mahavidyalaya, Dalkhola G+3 Structure in the District of Uttar Dinajpur, West Bengal.	
9	Completion of the construction of Black top and cement concrete road from Kushmandi Degree College to Mangalpur Hatkhola, under Kushmandi Block in the District of Dakshin Dinajpur. [Total Length-6.00Km (CC Road- 1.125Km and Blacktop Road-4.875Km), Width-3.75M]	
10	Completion of the construction of New classroom for Cooch Behar College (G+3), at 2 No. Kalighat Road, District. Coochbehar	

## Department of Panchayats & Rural Development

<b>January</b>	<ul style="list-style-type: none"> <li>● SEGC (State Employment Guarantee Council) Meeting (MGNREGA)</li> <li>● Workshop on MGNREGA AAP with the Districts (MGNREGA)</li> <li>● Training of technical personnel on preparing plan and estimates through SECURE (MGNREGA)</li> <li>● Monthly review meeting on NSAP/PROFLAL and other institutional issues with the District Panchayat &amp; Rural Development Officers. (NSAP)</li> <li>● Capacity Building for Sangha Samavaya leaders on Sangha Samabay Management at Centers for Cooperative Management (to be continued throughout the year) (WBSRLM)</li> <li>● TOT for the State Master Trainer on training &amp; CB at NIRD-PR (WBSRLM)</li> <li>● Exposure of BOD members of selected Model CLFs (WBSRLM)</li> <li>● Finalization of Maha-Sangha guidelines (WBSRLM)</li> <li>● Development of 100 New Pranimitraa &amp; 50 New CRPs for CMSA program (WBSRLM)</li> <li>● Training of Sangha and Upasangha representatives on Convergence issues at five districts under Special Convergence Project (WBSRLM)</li> <li>● Finalization of Operational Strategy on Gender Mainstreaming in WBSRLM (WBSRLM)</li> <li>● Sensitization Programmes for Bank Managers / Officials on NRLM &amp; Bank Linkage of SHG in the Districts (to be continued throughout the year)) (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFLAL &amp; other institutional issues. (Directorate)</li> <li>● Publication of draft Gradation List of Panchayat Development Officers (PDO). (Directorate)</li> <li>● Physical verification of NSAP beneficiaries at district level. (Directorate)</li> <li>● Initiation of process for Financial Audit of NSAP fund released in 2018-19. (Directorate)</li> <li>● State level Review Meeting (SBM)</li> <li>● Review of BGSY (PMGSY) works by the Additional Chief Secretary, JCEO and officials of WBSRDA. VC in every month (PMGSY)</li> </ul>
<b>February</b>	<ul style="list-style-type: none"> <li>● Workshop on Good Governance Initiatives in MGNREGA</li> <li>● Workshop with line departments on convergence with MGNREGA</li> <li>● Releasing a special Audio Video Document on Top Line achievements in MGNREGA implementation</li> <li>● Massive awareness generation campaign among the job seekers on their rights and entitlements in MGNREGA</li> <li>● Trainers' training on Rapid Afforestation by using Miyawaki technique</li> <li>● Development of SMTs on Model Sangha Samabay Mangement (WBSRLM)</li> <li>● Refresher training for WBSRLM staffs (Block and GP level) on Sangha Samabay Management and Book Keeping (WBSRLM)</li> <li>● 1 day MIS training on livelihood Portal covering 13 Districts (WBSRLM)</li> <li>● Computer literacy training to Sangha representatives under Special Convergence Project (WBSRLM)</li> <li>● Preparation of the draft Annual SHG Bank Linkage -Credit Plan for 2019-20 for SHG-Bank Linkage and Discussion with the Districts and SLBC (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFLAL &amp; other institutional issues. (Directorate)</li> </ul>

	<ul style="list-style-type: none"> <li>● Publication of draft Gradation List of Assistant Programme Officers (APO) &amp; Panchayat Accounts &amp; Audit Officers (PA&amp;AO). (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● Meeting to finalize AIP for the 2019-20 under MNB (SBM)</li> <li>● Publication of Coffee Table Book on Mission Nirmal Bangla : Stories of inspiration and leadership (SBM)</li> </ul>
<b>March</b>	<ul style="list-style-type: none"> <li>● Preparation of a detailed Bengali guideline on Livelihood augmentation through MGNREGA</li> <li>● Finalisation of Annual Physical Verification in respect of NSAP beneficiaries (NSAP)</li> <li>● MKSP Tasar based livelihood program planning and training at Jhargram &amp; Bankura (WBSRLM)</li> <li>● Review meeting on ARD program with All 25 DRDC Nodal officers at WBSRLM</li> <li>● Establishment of Sangha level Information and Service Delivery Hubs under Special Convergence Project (WBSRLM)</li> <li>● Allocation of Annual Credit Plan for 2019-20 for SHG-Bank Linkage in SLBC and then at DCC (WBSRLM)</li> <li>● Review of Financial Literacy programmes in selected Blocks (to be continued throughout the year) (WBSRLM)</li> <li>● Publication of final Gradation List of PDO. (Directorate)</li> <li>● Confirmation of PDO, PA&amp;AO and APO. (Directorate)</li> <li>● Completion of BGSY (PMGSY) road of allocated length 5000 Km in the F.Y 2018-19 across the State (Provided full allocation of Program Fund is received from MoRD, Govt.of India) (PMGSY)</li> <li>● Training cum planning workshop for SLWM (SBM)</li> <li>● Publication of the State Document on ODF journey (SBM)</li> </ul>
<b>April</b>	<ul style="list-style-type: none"> <li>● Review of MGNREGA Implementation in 2018-19 and setting up Priorities for 2019-20</li> <li>● Monthly review meeting on NSAP/PROFLAL and other institutional issues with the District Panchayat &amp; Rural Development Officer (NSAP)</li> <li>● Refresher ToT of District level Master Trainers (WBSRLM)</li> <li>● Assessment of District level Master Trainers (WBSRLM)</li> <li>● Formation and Registration of Maha-Sanghas as per Maha-Sangha guideline (WBSRLM)</li> <li>● 5 days ARD training for SHG members (WBSRLM)</li> <li>● Expansion of Special Convergence initiative to Coochbehar, Alipurduar and Bankura District (WBSRLM)</li> <li>● Refresher programme for CSP Bank Linkage in the Districts (WBSRLM)</li> <li>● Publication of final Gradation List of APO &amp; PA&amp;AO. (Directorate)</li> <li>● Commencement of Financial Audit with respect to the fund of NSAP at district &amp; block level. (Directorate)</li> <li>● Review of BGSY (PMGSY) work from State (HQ). (PMGSY)</li> <li>● Fixation of target for constructing PMGSY roads in the F.Y 2019-20 (PMGSY)</li> <li>● Conference with all PIUs. (PMGSY)</li> <li>● State level review meeting of MNB (SBM)</li> </ul>

<b>May</b>	<ul style="list-style-type: none"> <li>● Development of MIS framework on convergence initiative.</li> <li>● Formation and Registration of Maha-Sanghas as per Maha-Sangha guideline (WBSRLM)</li> <li>● 3 days Refresher training of Pranimitraa (WBSRLM)</li> <li>● 4 days training of 50 New CRPs for farm based livelihoods (WBSRLM)</li> <li>● Review of Micro Finance Activities of Community Finance Institutions for the year ended 31st March,19 (WBSRLM)</li> <li>● Refresher programme for CSP Bank Linkage in the Districts (WBSRLM)</li> <li>● Confirmation of PDO, PA&amp;AO and APO. (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● State level consultation on ODF sustainability and ODF plus (SBM)</li> </ul>
<b>June</b>	<ul style="list-style-type: none"> <li>● Releasing Audio Visual documents on MGNREGA success stories</li> <li>● Quarterly review meeting on MGNREGA</li> <li>● TOT for the State Master Trainer on training &amp; CB at NIRD-PR (WBSRLM)</li> <li>● Refresher ToT of District level Master Trainers (WBSRLM)</li> <li>● Development of 100 New Pranimitraa &amp; 50 New CRPs for CMSA program (WBSRLM)</li> <li>● Review of functioning of CBRM system and CSP (Bank Linkages) in bank branches (WBSRLM)</li> <li>● Release of tranche of CIF to eligible Sanghas under Anandadhara on the basis of performance assessment (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFLAL &amp; other institutional issues. (Directorate)</li> <li>● Completion of Financial Audit with respect to the fund of NSAP at district &amp; block level. (Directorate)</li> <li>● Estimation of vacancies of PDO (both direct and promotee). (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● Regional review meeting on MNB for North Bengal districts. (SBM)</li> </ul>
<b>July</b>	<ul style="list-style-type: none"> <li>● Special campaign on Individual Benefit Works in MGNREGA</li> <li>● Special initiative on plantation and Briksha Patta; observing Plantation Week</li> <li>● Orientation of Panchayat representatives on MGNREGA</li> <li>● Monthly review meeting on NSAP/PROFLAL and other institutional issues with the District Panchayat &amp; Rural Development Officers. (NSAP)</li> <li>● Finalisation of Financial Audit report from DP&amp;RDOs for NSAP (NSAP)</li> <li>● DBT in two districts. (NSAP)</li> <li>● Training of BOD members of selected Model CLFs (WBSRLM)</li> <li>● Exposure of BOD members of selected Model CLFs (WBSRLM)</li> <li>● Review of progress of Fisheries intervention with 5 districts (WBSRLM)</li> <li>● Review of the State Mission against the target at the end of quarter under ANANDADHARA (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFLAL &amp; other institutional issues. (Directorate)</li> <li>● Estimation of vacancies of PA&amp;AO (both direct and selectee). (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● State level Review Meeting</li> </ul>

<b>August</b>	<ul style="list-style-type: none"> <li>● Orientation of Panchayat representatives on MGNREGA</li> <li>● Special Convergence Week on MGNREGA</li> <li>● SEGC (State Employment Guarantee Council) meeting</li> <li>● One day Rabi Crop planning workshops with all Districts in batches of 5 districts (WBSRLM)</li> <li>● 2 days Planning &amp; review meeting with districts of MKSP Tasar program at Jhargram &amp; Bankura (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFLAL &amp; other institutional issues. (Directorate)</li> <li>● Estimation of vacancies of APO. (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● Regional review meeting on MNB for South Bengal districts. (SBM)</li> </ul>
<b>September</b>	<ul style="list-style-type: none"> <li>● Orientation of Panchayat representatives on MGNREGA</li> <li>● Meeting of the State Convergence Committee</li> <li>● National Workshop on combating impact of climate change through MGNREGA</li> <li>● Training of BOD members of selected Model CLFs (WBSRLM)</li> <li>● Exposure of BOD members of selected Model CLFs (WBSRLM)</li> <li>● 5 days ARD training for SHG members (WBSRLM)</li> <li>● Development of State Master Trainer (SMT) on convergence (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFLAL &amp; other institutional issues. (Directorate)</li> <li>● Confirmation of PDO, PA&amp;AO and APO. (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● Conference with all PIUs. (PMGSY)</li> <li>● Special Campaign on MNB (SBM)</li> </ul>
<b>October</b>	<ul style="list-style-type: none"> <li>● Special initiatives in Ushar Mukti Blocks</li> <li>● Media sensitization on MGNREGA success stories</li> <li>● Refresher ToT of District level Master Trainers (WBSRLM)</li> <li>● 2 days Refresher Training of 100 CMSA CRPs in two batches (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFLAL &amp; other institutional issues. (Directorate)</li> <li>● Preparation of draft revised budget of current year. (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● State level consultation on IEC under MNB (SBM)</li> </ul>
<b>November</b>	<ul style="list-style-type: none"> <li>● Intensive Planning exercise for MGNREGA</li> <li>● Initiating a research study on MGNREGA in West Bengal</li> <li>● International Conference on the transition from wage employment to livelihood augmentation</li> <li>● Monthly review meeting on NSAP/PROFLAL and other institutional issues with the District Panchayat &amp; Rural Development Officers. (NSAP)</li> <li>● Physical verification of NSAP beneficiaries at District Level (NSAP)</li> <li>● Institutionalization of Sangha Samannay SOP (WBSRLM)</li> </ul>

	<ul style="list-style-type: none"> <li>● Review of Micro Finance Activities of Community Finance Institutions for quarter ended Sept, 19 (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFALAL &amp; other institutional issues. (Directorate)</li> <li>● Preparation of draft revised budget of current year. (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● State level Review Meeting of MNB Chaired by the Hon'ble MIC P&amp;RDD with all DMs and Sabhadhipatis (SBM)</li> </ul>
<b>December</b>	<ul style="list-style-type: none"> <li>● Quarterly review on MGNREGA</li> <li>● Review of Convergence activities under MGNREGA</li> <li>● Revisiting the success stories under MGNREGA</li> <li>● Physical verification of NSAP beneficiaries at District Level (NSAP)</li> <li>● Refresher ToT of District level Master Trainers (WBSRLM)</li> <li>● Formation and Registration of Maha-Sanghas as per Maha-Sangha guideline (WBSRLM)</li> <li>● Documentation of success stories in livelihoods by SMMU staff &amp; State level experts (WBSRLM)</li> <li>● Monthly review meeting with the District Panchayat &amp; Rural Development Officers on NSAP/ PROFALAL &amp; other institutional issues. (Directorate)</li> <li>● Confirmation of PDO, PA&amp;AO and APO. (Directorate)</li> <li>● Video Conference with PIUs during last fortnight. (PMGSY)</li> <li>● Conference with all PIUs. (PMGSY)</li> <li>● First meeting for Preparation of AIP under MNB for 2020-21 (SBM)</li> </ul>

## PERSONNEL AND ADMINISTRATIVE REFORMS

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
<b>January</b>	Review of progress of various construction works being implemented in different districts under the supervision of the DMs.  Complete release of Plan-fund received for the final phase of 2018-19  a) Training of newly appointed Deputy Secretaries from WBSS Cadre. b) Release of non-plan fund received for final phase. c) Promotion and posting of WBSS Officers. d) Administrative function of attached offices viz WBIC, Gr.D Recruitment Board, Office of the RC at New Delhi.	AR Cell	This may be done through video conference.
	Proposals for confirmation of vacancies for promotion to SCS and Non-SCS Officers of the State to Indian Administrative Service are to be sent to DOPT, Government of India.	General Cell	
	Promotion order of IAS officers to different grades of pay to be issued.	IAS Cell	
	Prospective initiation for appointment of promotee/directly recruited WBCS(Exe.) officers belonging to the 2017 batch and commencement of induction level training of the promotee officers from Jt. BDOs at BRAIPRD, Kalyani and distribution of New Plastic Identity Cards.	WBCS Cell	
	Monthly monitoring of ACRs of WBCS(Exe.) officers		
	Identification of missing service particulars in the Service Books of IAS and WBCS (Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	
	To facilitate scanning of physical files and to review of progress of processing of files though e-office.	Establishment Cell	
	Training of newly appointed Deputy secretaries from WBSS cadre.	Training Cell	
	Training programme for OSDs/ Special Officers/ Registrars.		
	Monthly review of the Departmental court cases	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets	Vigilance Cell	
	Conducting 22 Training Programmes at ATI/RTCs	ATI	
	Sending qualified fresh LDA candidates for medical examination to the Director of Health Service regarding appointment.	CC Wing	In consideration of time taken for documents to be received.

Month	Important works to be done	Cell / Wing	Remarks
February	Preparation of supplementary budget, if any	AR./ Establishment Cell	
	Road map to fill up the vacancies in the newly created districts	AR Cell	
	Land identification for Housing Scheme for the WBCS Officers		
	Sending a report to the Hon'ble High Court and seeking concurrence on creation of newly carved districts/sub-divisions/blocks.		
	1) Processing of all the medical reimbursement cases received and disbursement of the same to the incumbent. 2) Updating of Service Books of the employees of the Establishment Cell and forwarding them to the place of their or cadre controlling authority. Posting, release of employees, Leave matters. 3) Purchase, (incl. Computers), Payment of Bills. 4) Pension related matter. 5) Nomination of GPF, GISS, Accidental & Death benefits etc. 6) All types of advances.	Establishment Cell	
	a) Final release of non-plan fund to attached offices. b) Submission of report on employees who are not attending office for a long time. c) Training of newly appointed Deputy Secretaries from WBSS Cadre. d) Promotion and posting of WBSS Officers. e) Administrative functions of attached offices viz WBIC, Gr.D Recruitment Board, Directorate of Anti-Corruption Branch.	General Cell	
	Conducting training programmes by ATI.  In-service training of 25 (Twenty five) senior WBCS(Exe.) Officers at OPJGU, Haryana and LKYSP,Singapore.	Training Cell	This can be finalized once all the proposals of training programmes are received from ATI, WB
	Conducting 22 Training Programmes at ATI/RTCs	ATI	
	Monthly review of the Departmental court cases	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets	Vigilance Cell	
	Monthly monitoring of ACRs of WBCS(Exe.) officers Joint Induction training of 2017 batch	WBCS Cell	
	Identification of missing service particulars in the Service Books of IAS and WBCS (Exe) officers and updation of the Service Books.	Service Records & Accounts Cell	

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
	Sending qualified fresh LDA candidates for medical examination to the Director of Health Service regarding appointment.  Process of appointment of qualified fresh LDA candidates.	CCWing	In consideration of time taken for documents to be received.
<b>March</b>	Final release of Plan and Non-Plan fund to attached offices.	AR Cell	
	Road map to fill up the vacancies in the newly created districts		
	Release of Plan-fund to WTL for electricity charges & security charges.		
	Verification of Stock Register and review of payment position in connection with IT related procurement during 2018-19.	Establishment Cell	
	a) Final release of non-plan fund to DDO of P and AR & e-G Deptt. and its attached offices.	General Cell	
	b) Preparation of panel for promotion to the post of Registrar/OSD etc. and Assistant Secretary on consultation with PSC, WB.		
	c) Promotion and posting of WBSS Officers.		
	d) Administrative functions of attached offices viz WBIC, Gr.D Recruitment Board, Directorate of Anti-Corruption Branch.		
	Conducting training programmes by ATI. All are to be sponsored by the Government of India.	Training Cell	This can be finalized once all the proposals of training programmes are received from ATI.
	Conducting 19 Training Programmes at ATI/RTCs	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets	Vigilance Cell	
	Finalisation of section I of PAR formats of the IAS officers for the year 2018-2019 to be done.	IAS	
	Monthly monitoring of ACRs of WBCS(Exe.) officers	WBCS Cell	
	Awarding MCAS benefit to WBCS(Exe.) officers in scale No.17.		
	Training of WBCS (Exe) officers promoted from SRO/ACRO		
	Identification of missing service particulars in the Service Books of IAS and WBCS (Exe) officers and updating of the Service Books.	Service Records & Accounts Cell	
	Sending qualified fresh LDA candidates for medical	CCWing	In consideration of time

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
	examination to the Director of Health Service regarding appointment. Process of appointment of qualified fresh LDA candidates.		taken for documents to be received.
<b>April</b>	Allotment of fund for 1 <sup>st</sup> quarters of Financial Year 2019-20	AR Cell	.
	Publication of Notice, initialization and pre-bid meeting for asset verification in connection with tender for computer & peripheral AMC.	Establishment Cell	
	a) Promotion and posting of WBSS Officers.	General Cell	
	b) Allotment of fund for 1 <sup>st</sup> quarters of Financial Year 2019-20.		
	c) Administrative functions of attached offices viz WBIC, Gr.D Recruitment Board.		
	On-line Performance Appraisal Report (PAR) formats for the IAS officers of the State Cadre are to be sent to the concerned officers.	IAS Cell	
	Sending the ACRs of WBCS(Exe.) officers to respective appropriate authorities.	WBCS Cell	
	Awarding MCAS benefit to WBCS(Exe.) officers in scale No.18.		
	Distribution of New Plastic Identity Cards.		
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	
	Mobile Governance - Development and Setting up of Single Mobile Platform.		
	No training programme is proposed	Training Cell	On account of General Elections to the House of the People, 2019.
	Conducting 12 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell	
	Process of appointment of qualified fresh LDA candidates.	CCWing	
	Updating of APRs of the employees of CCW and updating and submission of SARs in respect of Section Officers for 2018-2019.		
<b>May</b>	Complete the process of release of Plan and Non-Plan funds for the 1 <sup>st</sup> phase (April-June) of 2019-2020.	AR Cell	Subject to extant conditions and procedures.

Month	Important works to be done	Cell / Wing	Remarks
June	a) Conducting training programme for newly appointed Assistant Secretaries.  b) Release of Non-Plan funds for the 1 <sup>st</sup> phase (April-June) of 2019-2020.  c) Promotion and posting of WBSS Officers.  d) Administrative functions of attached offices viz WBIC, Gr.D Recruitment Board.	General Cell	
	No training programme is proposed	Training Cell	On account of General Election to the House of the People, 2019.
	Confirmation proposal for IAS officers appointed on promotion to be sent to DOPT, GoI.	IAS Cell	
	Monthly monitoring of ACRs of WBCS (Exe.) officers	WBCS Cell	
	Awarding MCAS benefit to WBCS (Exe.) officers in scale No.19.		
	Identification of missing service particulars in the Service Books of IAS and WBCS (Exe) officers and updating of the Service Books.	Service Records & Accounts Cell	
	Conducting 16 Training Programmes at ATI/RTCs.	ATI	
	Monthly monitoring of preparation of APRs & ACRs of the Employees of the Establishment Cell.	Establishment Cell	
	Finalisation of tender process for AMC of computer & peripheral.		
	Monthly review of the Departmental court cases	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets	Vigilance Cell	
	Bringing staff and officers of PSC in Secretariat Common Cadre. Process of appointment of qualified fresh LDA candidates.	CCWing	On receipt of feedback from Finance Deptt.
	Review of the work of the New Administrative Office Buildings and Residential Buildings at Nimbouri, Purba Medinipur.	AR Cell	
	Completion of all preparatory process for creation of new districts of Sundarban.		
	Review of the work of New Administrative Building of Alipurduar District HQ.		
	Land allocation for Housing Scheme for the WBCS Officers		
	a) Promotion and posting of WBSS Officers.	General Cell	

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
	b) Review of Promotional process of Officers under WBSS cadre		
	Updating Gradation list of group D employees of P and AR Deptt.	Establishment Cell	
	Refresher trainng of UDAs/HAs	Training Cell	
	Updating of Service Records/APRs of employee		
	Conducting 25 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell	
	Meeting to be convened for Intensive Review of Service Records of IAS officers as per Rule 16(3) of AIS(DCRS) Rules, 1958.	IAS Cell	
	Monthly monitoring of ACRs of WBCS(Exe.) officers	WBCS Cell	
	Declaration of estimated vacancies for recruitment in the WBCS(Exe.) Service on promotion from SRO/Jt. BDO/ACROs.		
	Awarding MCAS benefit to WBCS(Exe.) officers in scale No.21.		
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	
	Process of appointment of qualified fresh LDA candidates.	CCWing	
<b>July</b>	Continuation of work for creation of Infrastructure for setting up of newly created districts of Jhargram, Paschim Bardhaman and Kalimpong and new Sub-division of Mirik.	AR Cell	
	Review of the work of Construction of Integrated Administrative Complex, Jhargram in the district of Jhargram.		
	a) Training programme for OSD/Spl. Officers. b) Updating of Service Book of employees. c) Promotion and posting of WBSS Officers. d) Administrative functions of attached offices viz Gr.D Recruitment Board.	General Cell	
	Communicative English Course for WBCS(Exe.) Officers in the districts for WBCS(Exe.) probationers in collaboration with British Council, British Deputy High Commission, Kolkata.	Training Cell	

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
<b>July</b>	Conducting training programme for newly appointed Assistant Secretaries		
	Conducting 25 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell	
	Complete proposal in prescribed formats for promotion of SCS officers of the State to Indian Administrative Service against the vacancies of 2018 is to be sent to UPSC and DOPT, GoI.	IAS Cell	
	Monthly monitoring of ACRs of WBCS(Exe.) officers. Distribution of New Plastic Identity Cards.	WBCS Cell	
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	
	Updating of Service Books of the Employee of the Establishment Cell and other works mentioned.	Establishment Cell	
	Process of appointment of qualified fresh LDA candidates. Induction training programme for qualified fresh LDA candidates.	CCWing	
	Review of the work of the New Hostel Building at ATI Complex, Salt Lake, Kolkata.	AR Cell	
<b>August</b>	a) Conducting training programme for newly appointed Assistant Secretaries. b) Allotment of fund for 2 <sup>nd</sup> quarters of F/Y- 2019-20. c) Promotion and posting of WBSS Officers. d) Administrative functions of attached offices viz WBIC, Gr.D Recruitment Board.	General Cell	
	Complete proposals in prescribed formats for promotion of SCS and Non-SCS officers of the State cadre to the IAS against the vacancies of 2018 are to be sent to the DOPT and UPSC.	IAS Cell	
	Monthly monitoring of ACRs of WBCS(Exe.) officers	WBCS Cell	
	Awarding MCAS benefit to WBCS(Exe.) officers in scale No.17.		
	Publication of Service Directory, 2018 of WBCS(Exe.) officers.		

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	
	Stock taking of computer and other related accessories for the purpose of speedy computerization of all cells of P and AR Deptt.	Establishment	
	Refresher trainng of UDAs/HAs	Training Cell	
	Training programme for OSDs/Special Officers/Registrars.		
	Conducting 25 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance	
	Updating of Service Books of the staff of CCW.	C.C.Wing	
	Preparation of Revised Budget.	AR Cell	
	Review of the Construction of New Office Building and Residence of the Divisional Commissioner, Medinipur Division.		
	Review of the work of Administrative Building of SDO, Kharagpur in the district of Paschim Medinipur.		
	a) Preparation of panel for promotion to the post of Registrar/OSD etc. and Assistant Secretary on consultation with PSC, WB.	General Cell	
	b) Promotion and posting of WBSS Officers.		
	c)Administrative functions of attached offices viz WBIC, Gr.D Recruitment Board.		
	Monthly monitoring of ACRs of WBCS(Exe.) officers	WBCS Cell	
	Collection of ACRs from the Department of feeder services and furnish the same to the PSC, WB for promotion to WBCS(Exe.) Cadre.		
	Awarding MCAS benefit to WBCS(Exe.) officers in scale No.18.		
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
<b>October</b>	Processing of extension proposal of Contractual IT Personnel.	Establishment Cell	
	To process the payment of Bonus & Festival Advances to the eligible employees of this Department.		
	Induction training for LDAs	Training Cell	
	Conducting training programmes for Section Officers.		
	Updating of Service Books of employees.		
	Conducting 24 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell	
	Refresher training programme for the Section Officers.	CCWing	
	Review of the work of the New Administrative Office Buildings and Residential Buildings at Nimtouri, Purba Medinipur.	AR Cell	
	Review of work of the New Administrative Building-II at Barasat, North 24-Parganas.		
	a) Training of newly appointed Deputy Secretaries from WBSS Cadre. b) Promotion and posting of WBSS Officers.	General Cell	
	Induction training for LDAs	Training Cell	
	Training programme for OSDs/Special Officers/Registrars.		
	In-service training of 25 (Twenty five) senior WBCS(Exe.) Officers at OPJGU, Haryana and abroad(USA/UK).		
	Conducting 10 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell	
	Monthly monitoring of ACRs of WBCS(Exe.) officers.	WBCS Cell	
	Awarding MCAS benefit to WBCS(Exe.) officers in scale No.19.Distribution of New Plastic Identity Cards.		
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
	Review of inclusive functioning of Human Resource Management System.  Formation of Gr.-D Common Cadre.Finalization of Policy on Departmental examination for the employees following the decision of the High power Committee.	Establishment Cell  CCWing	
<b>November</b>	Review of the work of New Administrative Building of Kalimpong District HQ.	AR Cell	
	Release of Plan and Non-Plan funds for the 2 <sup>nd</sup> phase (August-December) of 2019-2020.		
	Review of the construction of Office-cum-Residence Bungalow of District Magistrate, Jhargram.		
	a) Preparation of Revised Budget.		General Cell
	b) Release of all Non-Plan funds for the 2 <sup>nd</sup> phase (August -December) of 2019-2020.		
	c) Conducting training programme for newly appointed Assistant Secretary promoted under WBSS cadre.		
	d) Promotion and posting of WBSS Officers.		
	e) Administrative functions of attached offices viz WBIC , Gr.D Recruitment Board.		
	Conducting training programme for newly appointed Deputy Secretaries.	Training Cell	If not held in October, 2019.
	In-service training of 25 (Twenty five) senior WBCS (Exe.) Officers at OPJGU, Haryana and abroad(USA/UK).		
	Refresher training of UDAs/HAs		
	Conducting 22 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell	
	Advance planning for the year 2020.	Establishment Cell	
	Proposal for confirmation of vacancies in different grades of IAS in terms of Rule 3(2)(ii) & (iii) of IAS (Pay) Rule, 2016, to be sent to DoPT.	IAS	
	Monthly monitoring of ACRs of WBCS Officers	WBCS Cell	
	Awarding MCAS benefit to WBCS(Exe.) officers in scale No.21.	Service Records &	
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of		

<b>Month</b>	<b>Important works to be done</b>	<b>Cell / Wing</b>	<b>Remarks</b>
	the Service Books.	Accounts Cell	
	Refresher Training programme for Head Assistants/Upper Division Assistant..	CCWing	
<b>December</b>	Review of the status of execution of work in different districts for which funds have been released out of State-Plan.	AR Cell	
	Review of the work of the Kakdwip Administrative Building and SDO Bungalow in South 24-Parganas		
	Review of the work of Circuit House at City Centre, Durgapur in the District of Burdwan		
	Review of Construction of a new Administrative Building within Midnapore Collectorate Compound in the District of Paschim Medinipur.		
	a) Preparation of all proposals of augmentation and re-appropriation with reference to Non-Plan budgetary provisions for the financial year of 2019-2020.	General Cell	
	b) Training programme for OSD/Spl. Officers.		
	c) Conducting training programme for Registrars.		
	d) Promotion and posting of WBSS Officers.		
	c) Administrative functions of attached offices viz WBIC, Gr.D Recruitment Board.		
	Meeting of Departmental Promotion Committee (DPC) for promotion of IAS officers of the State Cadre to different scales of pay is to be convened.	IAS Cell	
	Notifying the vacancies for WBCS(Exe.) officers to the PSC, WB for WBCS(Exe.) etc. Examination, 2019.	WBCS Cell	
	Identification of missing service particulars in the Service Books of IAS and WBCS(Exe) Officers and updating of the Service Books.	Service Records & Accounts Cell	
	Conducting training programme for newly appointed Assistant Secretaries	Training Cell	
	Training programme for OSDs/Special Officers/Registrars.		
	Conducting 23 Training Programmes at ATI/RTCs.	ATI	
	Monthly review of the Departmental court cases.	Law Cell	
	Monthly review of pending DPs/Vigilance matters and status of Declaration of Assets.	Vigilance Cell	
	Update of leave records of the employees in the Service Book.	Establishment Cell	
	Computerized compilation of all NOC cases. Induction training of qualified fresh LDA candidates.	CCWing	

## Department of Parliamentary Affairs

<b>Month (1)</b>	<b>Targeted/ Proposed Activity (2)</b>
January, 2019	<ol style="list-style-type: none"> <li>1. Routine &amp; Statutory works of the Department.</li> <li>2. Dealing with West Bengal Legislative Assembly matters, if referred.</li> </ol>
February, 2019	<ol style="list-style-type: none"> <li>1. Routine &amp; Statutory works of the Department.</li> <li>2. Dealing with West Bengal Legislative Assembly matters, if referred.</li> <li>3. Special attention to the entitlement related matters of MLAs and Ex-MLAs referred to the Department by West Bengal Legislative Assembly.</li> </ol>
March, 2019	<ol style="list-style-type: none"> <li>1. Preparation of action plan for the next year work covering 3856 nos. of Schools and 430 nos. of Colleges in the state in connection with the Youth Parliament Competition,</li> <li>2. Clearing up of accounts related matters.</li> <li>3. Smooth completion of year ending work.</li> <li>4. Finalization of Scheme and Guidelines for Youth Parliament Competition, 2019-20.</li> <li>5. Dealing with the files which may be referred from West Bengal Legislative Assembly.</li> </ol>
April, 2019	<ol style="list-style-type: none"> <li>1. Routine and statutory works of the Department.</li> <li>2. Collection and consolidation of Utilization Certificates and squaring up all accounts matter.</li> <li>3. Placing demand before Ministry of Parliamentary Affairs, Govt. of India for reimbursement of the permissible portion of the expenditure for Youth Parliament Competition incurred by State Govt.</li> <li>4. Preliminary preparation for implementation of Youth Parliament Competition Scheme, 2019-20.</li> <li>5. Meeting and consultation within and outside the Department for State Level Workshop and Meeting for YPC, 2019-20.</li> </ol>
May, 2019	<ol style="list-style-type: none"> <li>1. Routine and statutory works of the Department.</li> <li>2. Publication of Annual Report.</li> <li>3. Moving Finance Department for approval of the Scheme for the year.</li> <li>4. Persuasion with the District Authorities for pending Utilization Certificates.</li> <li>5. Printing of books, guidelines, certificates for Youth Parliament Competition Scheme, 2019-20.</li> <li>6. Notification of State Level Essay Competition, 2019-20.</li> <li>7. Organizing State Level Meeting and Workshop on Youth Parliament Scheme, 2019-20.</li> <li>8. Despatch of books, guidelines, certificates to districts.</li> <li>9. Release of fund for the programme of the year.</li> </ol>
June, 2019	<ol style="list-style-type: none"> <li>1. Statutory and routine works of the Department relating to West Bengal Legislative Assembly.</li> <li>2. Despatch of books, guidelines, certificates to districts.</li> <li>3. Release of fund for the programme of the year.</li> <li>4. Holding of District Level Workshop on Youth Parliament Scheme for schools</li> </ol>

<b>Month (1)</b>	<b>Targeted/ Proposed Activity (2)</b>
July, 2019	<ol style="list-style-type: none"> <li>1. Routine and statutory works of the Department.</li> <li>2. Persuasion with the district authorities for implementation of the programme.</li> <li>3. Holding of District Level Workshop on Youth Parliament Scheme for schools.</li> <li>4. Holding of Youth Parliament Competition and Quiz Contest and Extempore Speech Competition at schools and colleges.</li> <li>5. Holding of Youth Parliament Competition and Quiz Contest and Extempore Speech Competition at Block/Municipality/College level.</li> </ol>
August, 2019	<ol style="list-style-type: none"> <li>1. Persuasion with the district authorities for implementation of the programme.</li> <li>2. Going on with the work of State level Essay Competition.</li> <li>3. Routine and statutory works of the Department.</li> <li>4. Holding of District level Competitions for colleges/Schools.</li> </ol>
September, 2019	<ol style="list-style-type: none"> <li>1. Monitoring of implementation of programme at different levels.</li> <li>2. Going on with the work of State Level Essay Competition.</li> <li>3. Collection and compilation of result of District level competitions for Colleges.</li> <li>4. Holding of District level Competitions for colleges/Schools.</li> <li>5. Routine &amp; statutory works of the Department.</li> </ol>
October, 2019	<ol style="list-style-type: none"> <li>1. Routine and statutory works of the Department.</li> <li>2. Arranging for examination of the essays to be received in the State Level Essay Competition 2019- 20.</li> </ol>
November, 2019	<ol style="list-style-type: none"> <li>1. Examination of essays to be received in State Level, Essay Competition.</li> <li>2. Holding of Divisional level Competitions for schools.</li> <li>3. Holding of Divisional level Competitions for Colleges.</li> </ol>
December, 2019	<ol style="list-style-type: none"> <li>1. Holding of Division level Youth Parliament Competitions for schools.</li> <li>2. Holding of Division level Competitions for colleges</li> <li>3. Collection and compilation of result of Division level Competitions for Colleges/ Schools.</li> <li>4. Preparation for final stage of the State Level Youth Parliament Competition, 2019-20.</li> </ol>

## DEPARTMENT OF PASCHIMANCHAL UNNAYAN AFFAIRS

MONTH	ACTIVITY CALENDAR
<b>JANUARY 2019</b>	<ul style="list-style-type: none"> <li>Monthly monitoring meeting at District level with all implementing agencies and concerned line departments by all concerned District Magistrates.</li> <li>Field level inspection for quality monitoring and impact assessment.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>Construction of Road from Melakola Bypass Road to Sitarampur Road under Salanpur Block in the District of Paschim Bardhaman.</li> <li>Construction of Patient Party Shelter Room at D.M. Sadar Hospital under Purulia-I Block in the District of Purulia.</li> </ul>
MONTH	ACTIVITY CALENDAR
<b>FEBRUARY 2019</b>	<ul style="list-style-type: none"> <li>Preparation of Financial budget for 2019-20 and Preparation of budget speech for 2019-20.</li> <li>Review of project implementation status and fund utilization status.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>Construction of Flexible and Rigid Pavement Road From Malbahal to Nayabasti Road, Salanpur, Paschim Bardhaman.</li> <li>Re-excavation of pond (Pathar Bundh) at Mouza- Bhalukchal, J.L. No. 011, Plot No. 1, 55 under Indpur Block in the District of Bankura.</li> </ul>
MONTH	ACTIVITY CALENDAR
<b>MARCH 2019</b>	<ul style="list-style-type: none"> <li>All implementing agencies including PUP to prepare plan &amp; estimates of specific schemes as per their action plan 2019-20.</li> <li>Monitoring meeting of Administrative Calendar by Hon'ble Minister-in-Charge with the Senior Departmental Officers and CEO, PUP, Bankura .</li> <li>Advance Planning for Administrative Approval and Financial Sanctions for Schemes/Projects for 2019-20.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>Construction of Road from Gopedanga Village to Kalinagar Village at Pratappur G.P. under Durgapur-Faridpur Block in the District of Paschim Bardhaman.</li> <li>Construction of concrete road from Metiyala More to Dhadanga Majhipara under Tumrasole G.P., Barabazar Block in the Distict of Purulia.</li> </ul>
MONTH	ACTIVITY CALENDAR
<b>APRIL 2019</b>	<ul style="list-style-type: none"> <li>Effective implementation of all HRMS sub modules.</li> <li>Preparation of Annual Action Plan for the year 2019-20 giving special emphasis on soil &amp; water conservation, augmentation of irrigation potentiality, drinking water, rural infrastructures, promotion of rural tourism.</li> </ul>

	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>● Construction of cement concrete road from NH-2 via Bhanga Bandh Adibasipara to Dhankol Islam Randiya at Kota G.P. under Aushgram-II Block in the District of Purba Bardhaman.</li> <li>● Construction of bituminous road from Lajna More to Vatin Village, Rangamati-Ranjandih G.P., Kashipur, Purulia.</li> </ul>
<b>MONTH</b>	<b>ACTIVITY CALENDAR</b>
<b>MAY 2019</b>	<ul style="list-style-type: none"> <li>● Monitoring Meeting with departmental officers &amp; PUP officials.</li> <li>● Preparation and selection of schemes in different sectors for allotment of fund for 74 blocks from the Plan Budget during 2019-20.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>● Construction of boundary wall, 2 nos. Gallery and land levelling at Ranipur Colliery High School (H.S.), Neturia, Purulia.</li> <li>● Construction of boundary wall at Ramnagar High School, Manbazar-I, Purulia.</li> </ul>
<b>MONTH</b>	<b>ACTIVITY CALENDAR</b>
<b>JUNE 2019</b>	<ul style="list-style-type: none"> <li>● Allotment of fund to the PUP from the 1<sup>st</sup> quarter of budget allotment (2019-20).</li> <li>● Collection of up-to-date utilization certificates from all concerned Implementing agencies.</li> <li>● Monitoring meeting of Administrative Calendar by Hon'ble Minister-in-Charge with the Senior Departmental Officers and CEO, PUP, Bankura .</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>● Construction of road from Tentlo More to Dhadhidih Village connecting PMGSY Road under Dimdiha G.P. of Purulia-I Block in the District of Purulia.</li> <li>● Construction of P.C.C. road (length 800 mtr.) at Rajpati Village under Arsha Block in the District of Purulia.</li> </ul>
<b>MONTH</b>	<b>ACTIVITY CALENDAR</b>
<b>JULY 2019</b>	<ul style="list-style-type: none"> <li>● Review Meeting with DMs and BDOs of seven districts in connection with different schemes sanctioned to them.</li> <li>● Field level inspection by departmental officers.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>● Construction of Work Shed Ground floor for SHG at Dalpur Sree Sree Gyananda Saraswati Ashram, Plot No-86, J.L. No-139, P.O.-Chhatna in the District of Bankura.</li> <li>● Construction of PCC Road from Ropo Hattola to Gorain Para East Side (near ICDS Centre) at Joypur Block in the District of Purulia.</li> </ul>
<b>MONTH</b>	<b>ACTIVITY CALENDAR</b>
<b>AUGUST 2019</b>	<ul style="list-style-type: none"> <li>● Review meeting for different schemes with departmental officers &amp; PUP officials.</li> <li>● Field level inspection by departmental officers.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>● Construction of Dining Shed and Cycle Stand of Durku Sri Arabinda Vidyapith (H.S) in the District Purulia.</li> <li>● Construction of Black Top Road from Panpara vented Causeway to village Panpara under Jamboni Development Block in the District of Jhargram.</li> </ul>

MONTH	ACTIVITY CALENDAR
<b>SEPTEMBER 2019</b>	<ul style="list-style-type: none"> <li>Release of fund/ issuance of sanction order against 2<sup>nd</sup> qtr. allotment (2019-20) in favour of all PUP blocks &amp; PUP or other implementing agencies.</li> <li>Scrutiny and thereafter sending the proposals to NABARD under RIDF 2019-20 as per High Power Committee allocation.</li> <li>Monitoring meeting of Administrative Calendar by Hon'ble Minister-in-Charge with the Senior Departmental Officers and CEO, PUP, Bankura .</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>Construction of Road from Kharidanga More (Near Narayanpur Mission) to Salbuni Village under Narayanpur G.P., Rampurhat-I Block, Birbhum.</li> <li>Construction of Boulder Moorum Road from Shiyarbinda (Lugu Tudu's House) to Lagadori Village (Sabar Para) under Binpur-II Block, Jhargram.</li> </ul>
MONTH	ACTIVITY CALENDAR
<b>OCTOBER 2019</b>	<ul style="list-style-type: none"> <li>Field level inspection by departmental officers.</li> <li>Review of Scheme wise allotment of fund from the Plan Budget 2019-20 and utilization thereof.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>Construction of Bituminous Road from Bargai (NH-6) Bus Stoppage to Khastaluk, Kheaghata via Barkola village (Part-B) under Kharagpur-I Block in the District of Paschim Medinipur.</li> <li>Construction of PCC road and cross drain at Mahulboni village at Ergoda G.P., under Binpur-II block in the District of Jhargram.</li> </ul>
MONTH	ACTIVITY CALENDAR
<b>NOVEMBER 2019</b>	<ul style="list-style-type: none"> <li>Release of fund/ issuance of sanction order against 3<sup>rd</sup> qtr. allotment (2019-20) in favour of all PUP blocks &amp; PUP or other implementing agencies.</li> <li>Sending proposal for Augmentation of Budget 2019-20 for the pending projects if any.</li> <li>Preparation for collecting DPRs from the implementing agencies for RIDF,2020.</li> </ul>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>Construction of Bituminous Road from Sulunga More to Thakurpura via Salbadra High School under Masra G.P., Rampurhat-I Block, Birbhum.</li> <li>Construction of boundary wall &amp; gate of Hetgugui High School under Arsha Block in the District of Purulia.</li> </ul>
MONTH	ACTIVITY CALENDAR
<b>DECEMBER 2019</b>	<ul style="list-style-type: none"> <li>Holding "Jungle Mahal Utsab 2019" showcasing the achievements of State Government and Department of Paschimanchal Unnayan Affairs.</li> <li>Review of fund release status for the year 2019-20.</li> </ul> <p>Monitoring meeting of Administrative Calendar by Hon'ble Minister-in-Charge with the Senior Departmental Officers and CEO, PUP, Bankura.</p>
	<b>PROJECT CALENDAR</b>
	<ul style="list-style-type: none"> <li>Construction of Road from Fulberia State Highway (SH-4) towards Bagjata State Highway (SH-9) via Banpur &amp; Basudevpur of Chiltore G.P. under Sarenga Block in the District of Bankura.</li> <li>Construction of Bituminous Road from Panchkuri Chawk to Sakoti Canel Pard under Medinipur Sadar Panchayat Samity in Paschim Medinipur District.</li> </ul>

**DEPARTMENT OF PLANNING & STATISTICS  
AND DEPARTMENT OF PROGRAMME MONITORING**

<b>A. Planning</b>	
<b>January</b>	
●	Collection, compilation and submission of performance reports of BEUP from all districts to the Chairman, Assembly Committee, BEUP.
●	Review Meeting of BEUP.
●	Collection, compilation and submission of performance reports of MPLADS from all districts
●	Monitoring of MPLAD Scheme.
●	Departmental Inspection for MPLAD works.
●	Sending guidelines to districts for preparation of District Annual Plan 2019-20.
●	Sending quarterly progress report of Twenty Point Programme for the third quarter of 2018-19 to Government of India.
●	Monitoring conduct of District Level Development Monitoring Committee meetings.
●	Review and Discussion of the Draft Report of District Human Development Report-Presentation. District : Birbhum
●	Submission for finalization of District Human Development Report - District Hooghly.
<b>February</b>	
●	Collection, compilation and submission of performance reports of BEUP from all districts to the Chairman, Assembly Committee, BEUP.
●	Collection, compilation and submission of performance reports of MPLADS from all districts.
●	Monitoring of MPLAD Scheme.
●	Departmental Inspection for MPLAD works.
●	Imparting training on web portal to personnel concerned.
●	Reviewing and Discussion of the Draft Report of District Human Development Report-Presentation. District : East Midnapore & Dakshin Dinajpur.
●	Submission for finalization of District Human Development Report - District Bardhaman (Undivided District)
●	Monitoring conduct of District Level Development Monitoring Committee meetings.
●	Review of State & District Spatial Data Centres progress.
<b>March</b>	
●	Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP.
●	Collection, compilation and submission of performance reports of MPLADS from all districts.
●	Monitoring of MPLAD Scheme.
●	Departmental Inspection works.
●	Constitution of District Planning Committees in 20 districts (all except Kolkata, Darjeeling and Kalimpong).
●	Monitoring conduct of District Level Development Monitoring Committee meetings.
●	Reviewing and Discussion of the Draft Report of District Human Development Report-Presentation. District : Purulia
●	Submission for finalization of District Human Development Report- District Howrah

### April

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP.
● Review Meeting of BEUP.
● Collection, compilation and submission of performance reports of MPLADS from all districts.
● Monitoring of MPLAD Scheme.
● Review Meeting with District Authorities on implementation of MPLAD works.
● Review and Discussion of the Draft Report of District Human Development Report-Presentation. District : Coochbehar
● Submission for finalization of District Human Development Report- District Nadia.
● Sending Quarterly Progress Report of Twenty Point Programme for the fourth quarter of 2018-19 to the Government of India.
● Monitoring conduct of District Level Development Monitoring Committee meetings.
● Review of State & District Spatial Data Centres.

### May

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP.
● Collection, compilation and submission of performance reports of MPLADS from all districts
● Monitoring of MPLAD Scheme.
● Monitoring conduct of District Level Development Monitoring Committee meetings.
● Review and Discussion of the Draft Report of District Human Development Report-Presentation. District : West Midnapore

### June

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP.
● Collection, compilation and submission of performance reports of MPLADS from all districts
● Monitoring of MPLAD Scheme.
● Review of State & District Spatial Data Centres.
● Monitoring conduct of District Level Development Monitoring Committee meetings.
● Submission for finalization of District Human Development Report- District Birbhum.

### July

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP.
● Collection, compilation and submission of performance reports of MPLADS from all districts
● Departmental Review Meeting on implementation of MPLAD works
● Sending Quarterly Progress Report of Twenty Point Programme for the first quarter of 2019-20 to the Government of India
● Monitoring conduct of District Level Development Monitoring Committee meetings
● Reviewing & Monitoring Preparation of District Human Development Report for rest of the Districts
● Submission for finalization of District Human Development Report- District East Midnapore

### August

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
● Collection, compilation and submission of performance reports of MPLADS from all districts
● Monitoring of MPLAD Scheme
● Review Meeting with District Authorities on implementation of MPLAD works
● Monitoring conduct of District Level Development Monitoring Committee meetings
● Reviewing & Monitoring Preparation of District Human Development Report for rest of the Districts
● Submission for finalization of District Human Development Report- District Purulia

### September

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
● Collection, compilation and submission of performance reports of MPLADS from all districts
● Monitoring of MPLAD Scheme
● Departmental Inspection
● Imparting training on web portal to personnel concerned
● Monitoring conduct of District Level Development Monitoring Committee meetings
● Reviewing & Monitoring Preparation of District Human Development Report for rest of the Districts
● Submission for finalization of District Human Development Report- District West Midnapore
● Review of State & District Spatial Data Centres

### October

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
● Review Meeting of BEUP
● Collection, compilation and submission of performance reports of MPLADS from all districts
● Review of MPLADS
● Third-Party Physical Audit & Quality Checking
● Departmental Inspection
● Sending Quarterly Progress Report of Twenty Point Programme for the second quarter of 2019-20 to the Government of India
● Monitoring conduct of District Level Development Monitoring Committee meetings
● Reviewing & Monitoring Preparation of District Human Development Report for rest of the Districts
● Submission for finalization of District Human Development Report- District Dakshin Dinajpur

### November

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
● Collection, compilation and submission of performance reports of MPLADS from all districts
● Monitoring of MPLAD Scheme
● Third-Party Physical Audit & Quality Checking
● Departmental Inspection

● Monitoring conduct of District Level Development Monitoring Committee meetings
● Reviewing & Monitoring Preparation of District Human Development Report for rest of the Districts
● Submission for finalization of District Human Development Report- District Cooch Behar
● Review of State & District Spatial Data Centres

**December**

● Collection, compilation and submission of performance reports of BEUP from all districts to Chairman, Assembly Committee, BEUP
● Collection, compilation and submission of performance reports of MPLADS from all districts.
● Monitoring of MPLAD Scheme.
● Review Meeting with District Authorities on implementation of MPLAD works.
● Departmental inspection.
● Monitoring conduct of District Level Development Monitoring Committee meetings
● Reviewing & Monitoring Preparation of District Human Development Report for rest of the Districts

## B. Statistics and Programme Implementation

Sl. No.	Activity	January	February	March	April	May	June	July	August	September	October	November	December
1.	Estimation of State Domestic Product for 2018-19 Advance and Revision Estimate of work for 2016-2018-19 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18	Release of Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	Compilation for 2018-19 and Revision work for 2016-2017-18 & 2017-18	
2.	Estimation of Industrial Production (IIP)	Release of Report of October, 2018	Release of Report of November, 2018	Release of Report of December, 2018	Release of Report of January, 2019	Release of Report of February, 2019	Release of Report of March, 2019	Release of Report of April, 2019	Release of Report of May, 2019	Release of Report of June, 2019	Release of Report of July, 2019	Release of Report of August, 2019	Release of Report of September, 2019
3	Estimation of Index of Consumer Price Index (CPI)	Release of Report of October, 2018	Release of Report of November, 2018	Release of Report of December, 2018	Release of Report of January, 2019	Release of Report of February, 2019	Release of Report of March, 2019	Release of Report of April, 2019	Release of Report of May, 2019	Release of Report of June, 2019	Release of Report of July, 2019	Release of Report of August, 2019	Release of Report of September, 2019
4	Conducting Annual Survey of Industries (ASI)	Data Collection, Data Entry & Scrutiny for 2016-17	Data Entry & Scrutiny for 2016-17 & Data Collection for 2017-18	Data Entry & Scrutiny for Validation 2016-17 & Data Collection , Data & Entry & Scrutiny for 2017-18	Data Entry & Scrutiny for 2016-17 & Data Collection , Data & Entry & Scrutiny for 2017-18	Compilation for 2016-17 Validation & Data Collection , Data & Entry & Scrutiny for 2017-18	Compilation for 2016-17 Validation & Data Collection , Data & Entry & Scrutiny for 2017-18	Compilation for 2016-17 Validation & Data Collection , Data & Entry & Scrutiny for 2017-18	Compilation for 2016-17 Validation & Data Collection , Data & Entry & Scrutiny for 2017-18	Compilation for 2016-17 Validation & Data Collection , Data & Entry & Scrutiny for 2017-18	Compilation for 2016-17 Validation & Data Collection , Data & Entry & Scrutiny for 2017-18	Final Tables generation for 2016-17 & Data Collection , Data & Entry & Scrutiny for 2017-18	
5	Estimation of Production and Yield Rate of 19 Major Insured Crops	Field work of Rabi crops, 2018-19. Compilation of Summer Crops, 2017-18 and Bhadui & Winter Crops, 2018-19.	Field work of Summer Crops, 2017-18. Field work of Rabi Crops, 2018-19 . Compilation of Bhadui and Winter Crops, 2018-19.	Submission of final estimate of Summer Crops, 2018-19. Field work of Rabi Crops, 2017-18 to 2018-19 . Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Field work of Rabi and Summer Crops, 2018-19. Field work of Bhadui Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Submission of final estimate of Bhadui Crops, 2018-19. Compilation of Rabi Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Field work of Rabi and Summer Crops, 2018-19. Field work of Bhadui Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Submission of final estimate of Bhadui Crops, 2018-19. Field work of Bhadui Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Field work of Rabi and Summer Crops, 2018-19. Field work of Bhadui Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Field work of Rabi and Summer Crops, 2018-19. Field work of Bhadui Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Field work of Rabi and Summer Crops, 2018-19. Field work of Bhadui Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Field work of Rabi and Summer Crops, 2018-19. Field work of Bhadui Crops, 2018-19 to 2019. Department of Agriculture and Winter Department. Field work of Rabi Crops 2018-19.	Preparation of Draft Report for 2016-17 & Data Collection , Data & Entry & Scrutiny for 2017-18

Activity	January	February	March	April	May	June	July	August	September	October	November	December
6 Publication of Economic Review	Publication of Economic Review 2018-19	—	—	—	—	—	—	—	—	—	Preparatory Work for Publication of Economic Review 2019-20	Preparatory Work for Publication of Economic Review 2019-20
7 Statistical Abstract	Data Validation & Compilation for 2017	Data Validation & Compilation for 2017	Data Validation & Compilation for 2017	Draft Report Preparation for 2017	Draft Report Preparation for 2017	Publication for 2017	Data collection for 2018	Data collection for 2018	Data collection for 2018			
8 Publication of State Statistical Handbook	Data collection for 2018	Data collection for 2018	Data collection for 2018	Data collection for 2018	Data collection for 2018	Data collection for 2018	Data collection for 2018	Data Validation & Compilation for 2018	Data Validation & Compilation for 2018	Draft Report Preparation	Publication for 2018	Publication for 2018
9 Publication of District Statistical Handbook	Consistency checking and compilation of DSHB, 2017 and Collection & Compilation for 2018	Consistency checking and compilation of DSHB,2017 and Collection & Compilation for 2018	Consistency checking and compilation of DSHB,2017 and Collection & Compilation for 2018	Finalisation of DSHB, 2017 for all districts and collection & compilation for 2018	Collection & compilation for 2018	Collection & compilation for 2018	Collection & compilation for 2018	Collection & compilation for 2018	Collection & compilation for 2018	Consistency checking and compilation of DSHB,2018	Consistency checking and compilation of DSHB,2018	Consistency checking and compilation of DSHB,2018
10 Conducting National Sample Survey(NSS)	Field work of 77th round.	Field work of 77th round.	Field work of 77th round.	Field work of 77th round.	Field work of 77th round.	Field work of 77th round.	Data Entry of 75th and 76th Round.	Data Entry of 75th and 76th Round.	Data Entry of 75th and 76th Round.	Field work of 77th round.	Field work of 77th round.	Field work of 77th round.
	and Pooling of Central and State sample survey data	and Pooling of Central and State sample survey data	and Pooling of Central and State sample survey data	and Pooling of Central and State sample survey data	and Pooling of Central and State sample survey data	and Pooling of Central and State sample survey data	Draft Report of Pooling of 73rd round data.	Draft Report of Pooling of 73rd round data.	Draft Report of Pooling of 73rd round data.	Validation of data of 75th and 76th Round.	Validation of data of 75th and 76th Round.	Validation of data of 75th and 76th Round.
							Report of Pooling of 73rd round data.	Report of Pooling of 73rd round data.	Report of Pooling of 73rd round data.	Table generation on 75th Round.	Table generation on 75th Round.	Table generation on 75th Round.
										Field work entry of 77th Round.	Field work entry of 77th Round.	Field work entry of 77th Round.
										Draft report preparation on 75th Round.	Draft report preparation on 75th Round.	Draft report preparation on 75th Round.

Sl. No.	Activity	January	February	March	April	May	June	July	August	September	October	November	December
11	ITe-Governance and Data Analytics												
i)	Software System Design and Development	As-IS System Study and preparation of Gap Analysis report	Preparation of High Level integrated Design (HLD) document for TO-BE System	Preparation of detailed functional and technical integrated design document	Preparation of roadmap for implementing the detailed design and functionalities	Preparation of identification of implementing agencies	Preparation of RFP for identification of implementing Agencies	RFP process for identification of implementing Agencies	Selection process of Implementing Agencies	Selection process of Implementing Agencies	Preparation of SLA & MSA	Preparation of SLA & MSA	
ii)	West Bengal at a Glance	Compilation & Preparation of Tables, Charts & Dashboard for 2018	Compilation & Preparation of Tables, Charts & Dashboard for 2018	Compilation & Preparation of Tables, Charts & Dashboard for 2018	Compilation & Preparation of Tables, Charts & Dashboard for 2018	Compilation & Preparation of Tables, Charts & Dashboard for 2018	Preparation of Report & Dashboard for 2018	Preparation of Report & Dashboard for 2018	Preparation of Report & Dashboard for 2018	Preparation of Report & Dashboard for 2018	Placement of Report & Dashboard for approval and feedbacks	Publication of WB at a Glance 2018-Report & Dashboard	
iii)	Data Analytics Work	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	Data Analytics on cross sectoral and time series data on desired subject related to West Bengal, Viz- Social Sector, Flagship Schemes etc.	
12	Database on Environment and Forestry Statistics	Scrutiny & Validation for 2018	Preparation of Draft Report, 2018	Draft Report Finalisation, 2018	Publication of Report, 2018	Collection & Compilation of data for 2019	Collection & Compilation of data for 2019	Collection & Compilation of data for 2019	Collection & Compilation of data for 2019				

	<b>Activity</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
13	Database on Electricity Production & Distribution	Data collection for 2018 & Scrutiny of collected data	Data collection for 2018 & Scrutiny of collected data	Data collection for 2018 & Scrutiny of collected data	Data collection for 2018 & Scrutiny of collected data,	Data collection for 2018 & Scrutiny of collected data,	Data collection for 2018 & Scrutiny of collected data,	Compilation of derived tables	Preparation of Report, 2018	Finalisation of Report 2018 Collection of data for 2019			
14	Database on Literacy & Education.	Data collection for 2017-18	Table Generation for 2017-18 Scrutiny of Generated tables	Table Generation for 2017-18 Scrutiny of Generated tables	Table Generation for 2017-18 Scrutiny of Generated tables	Preparation of Report, 2017-18	Finalisation of Report 2017-18 Collection of data for 2018-19						
15	Capacity Building of employees through Administrative Training/Technical Training including Software	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required	Training will be arranged as and when required
16	Review Meetings at Directorate level with the officers of HQ / Districts	At least twice in a month	At least twice in a month	At least twice in a month	At least twice in a month	At least twice in a month	At least twice in a month	At least twice in a month	At least twice in a month	At least twice in a month			

## Department of Power & NES

January		2019	February		2019
#Utility	Description of the Work	District	#Utility	Description of the Work	District
WBSETCL	220 KV D/C LILO of 220 KV D/C Gokarna- Krishnanagar line at Rejinagar	Murshidabad	WBPDCL	5MW Floating Solar Power Plant at Sagardighi Thermal Power Plant	Murshidabad
	D/C LILO of Amtola- Debogram 132 KV D/C line at Rejinagar 220 KV SS.	Murshidabad	WBSEDCL	33/11 kV S/S at Siddha Happy Vila (IPDS)	North 24 Parganas
	Rejinagar 220 KV substation	Murshidabad			
WBSEDCL	33/11 kV S/S at Barikul (DDUGJY)	Bankura			
	33/11 kV S/S at Ramsagar (DDUGJY)	Bankura			
	33/11 kV S/S at Jalpaiguri Town, IPDS	Jalpaiguri			
	33/11 kV S/S at Chandaneswar, O&M	North 24 Parga- nas			
February		2019	March		2019
#Utility	Description of the Work	District	#Utility	Description of the Work	District
WBSETCL	132 kV D/C Line for LILO of one circuit of Coochbehar – Mathabhanga 132 kV D/C Line at Dinhata.	Coochbehar	WBSETCL	220 KV & 132 KV lines related to Gazole 220 KV substation	Malda
	Dinhata 132/33 KV GIS	Coochbehar		Gazole 220/132 KV GIS substation	Malda
	Panagarh 132 KV GIS	Bardhaman		Moinaguri – Mathabhanga 132 KV D/C line from tapping point to Birpara – Moinaguri line	Jalpaiguri
	Capacity Augmentation of 31.5 MVA Transformers by 50 MVA Transformers at Basirhat, Sonarpur, Bongaon, Amtala&Nazirpur Sub-Station	North & South 24 Pgns. Murshidabad and Nadia	WBPDCL	R&M OF ESP U# 3 of Kolaghat Thermal Power Plant(KTPS)	Purba Medinipur
WBPDCL	Opening of Gangaramchak & Gangaramchak-Bhadulia Coal Mine	Birbhum		R&M OF ASH HANDLING PLANT(AHP) U#3 of Kolaghat Thermal Power Plant(KTPS)	Purba Medinipur
	Opening of the Pachhwara (North) Coal Mine	Pakur, Jharkhand		R&M OF ESP U# 6 of Kolaghat Thermal Power Plant(KTPS)	Purba Medinipur
			WBREDA	Opening of the Tara (East & West) Coal Mine	Paschim Bardhaman
			WBSEDCL	Installation of Solar Water Heating System and Solar Tree at Rajbhavan, Kolkata	Kolkata
			WBSEDCL	33/11 kV S/S at Mondalgram (Malamba) (DDUGJY)	Bardhaman

March		2019	May		2019
#Utility	Description of the Work	District	#Utility	Description of the Work	District
	33/11 kV S/S at Golapganj (DDUGJY)	Malda	WBREDA	Installation of Utility Scale Solar PV Power Plant of Capacity 1MWp at Sagar,	South 24 Parganas
	33/11 kV S/S at Basirhat (IPDS)	North 24 Parganas	WBSEDCL	33/11 kV S/S at Matrisadan (IPDS)	Murshidabad
	33/11 kV S/S at Lalgarh , O&M	Paschim Medinipur		33/11 kV S/S at Harmasra, O&M	Bankura
	33/11 kV S/S at Kamalpur (DDUGJY)	Bankura			
	33/11 kV S/S at Sonada (DDUGJY)	Darjeeling			
	33/11 kV S/S at Jaigaon (DDUGJY)	Alipurduar			
	33/11 kV S/S at Madarihat (DDUGJY)	Jalpaiguri			
April		2019	June		2019
#Utility	Description of the Work	District	#Utility	Description of the Work	District
WBSETCL	Basirhat – New Town AA III – Barasat 132 KV D/C line	North 24 Parganas	WBSETCL	Panagarh – Durgapur 132 KV D/C line	Bardhaman
WBSEDCL	33/11 kV S/S at Jasaidihi ( IPDS)	Paschim Bardhaman		Jhalda- Bagmundi 132 KV D/C line	Purulia
	33/11 kV S/S at Bolpur Industrial Park (IPDS)	Birbhum		Jhalda 132/33 KV GIS Substation	Purulia
	33/11 kV S/S at Khaserbheri, O&M	Hooghly	WBPDCL	AHP of Unit No. 3&4 (2X500MW) of Sagardighi Thermal Power Plant	Murshidabad
	33/11 kV S/S at Takkadah (DDUGJY)	Darjeeling			
WBSETCL	132 KV D/C UG cable line from Kasba 220 KV S/S to Salt Lake Stadium 132 KV GIS.	North 24 Parganas	WBSEDCL	33/11 kV S/S at Panchmura, O&M	Bankura
	Salt Lake Stadium 132/33 KV GIS	North 24 Parganas		33/11 kV S/S at Tongtala (IPDS)	South 24 Parganas
	Debra- Midnapur- Kharagpur WBIDC 132 KV D/C line	Paschim Medinipur		33/11 kV S/S at Ganesh Complex (DDUGJY)	Howrah
	Debra 132/ 33 KV GIS substation	Paschim Medinipur		33/11 kV S/S at Bhanderdihi (Vita) (DDUGJY)	Bardhaman
				33/11 kV S/S at Milky (DDUGJY)	Malda
May		2019		33/11 kV S/S at Khargram (DDUGJY)	Murshidabad
#Utility	Description of the Work	District		33/11 kV S/S at Ahiron (DDUGJY)	Murshidabad
WBSETCL	132 KV D/C line from Keshiary 132 KV SS to Pingla 132 KV SS.	Bankura		33/11 kV S/S at Moregram (DDUGJY)	Murshidabad
	D/C LILO of Amtola- Berhampore 132 KV D/C line at Rejinagar 220 KV SS.	Murshidabad	WBSETCL	5.285 MW Rooftop Solar PV Plant	Different districts of West Bengal
				10.5 MW Rooftop Solar PV Plant	Different districts of West Bengal
July		2019			
#Utility	Description of the Work	District			
WBSETCL	132 KV D/C line from Keshiary 132 KV SS to Pingla 132 KV SS.	Bankura			
	D/C LILO of Amtola- Berhampore 132 KV D/C line at Rejinagar 220 KV SS.	Murshidabad			

July		2019	September		2019
#Utility	Description of the Work	District	#Utility	Description of the Work	District
WBSEDCL	33/11 kV S/S at Bogra (IPDS)	Paschim Bardhaman		10 MVAR Capacitor Bank at Arambag, Coochbehar, Ashoknagar, Bishnupur, New Bishnupur, Kakdwip, Laxmikantapur, Rampurhat, Kalna, Mahachanda, Mankar, Raina &Satgachia Sub-Station.	Hooghly, Bankura, North & South 24 Pgns., Birbhum, Purba Bardhaman
	33/11 kV S/S at Charra (DDUGJY)	Purulia		Capacity Augmentation of 31.5 MVA Transformers by 50 MVA Transformers at Bongaon, Mahispota& New Town AA-I Sub-Station.	South & North 24 Pgns.
	33/11 kV S/S at Mogra, DDUGJY	North 24 Parganas	WBPDCL	R&M OF ESP U# 1 of Kolaghat Thermal Power Plant (KTPS)	Purba Medinipur
	33/11 kV S/S at Sindrani, DDUGJY	North 24 Parganas		R&M OF ASH HANDLING PLANT(AHP) U#1 of Kolaghat Thermal Power Plant(KTPS)	Purba Medinipur
	33/11 kV S/S at Malia, DDUGJY	Hooghly		33/11 kV S/S at Baital, O&M	Bankura
WBSETCL	Burdwan 132/33 KV GIS substation	Bardhaman		33/11 kV S/S at Ijjatganj (DDUGJY)	Bardhaman
	D/C LILO of 132 KV Satgachia -Mahachanda transmission line at Burdwan 132 KV GIS using UG cable.	Bardhaman		33/11 kV S/S at Jourgram (DDUGJY)	Bardhaman
	33/11 kV S/S at Dhuian (IPDS)	Murshidabad		33/11 kV S/S at Paniparul (DDUGJY)	Purba Medinipur
	33/11 kV S/S at Chakpurohit (Narugram) (DDUGJY)	Bardhaman		33/11 kV S/S at Kajlagarh (DDUGJY)	Purba Medinipur
	33/11 kV S/S at Laskarhat (DDUGJY)	Dakshin Dinajpur		33/11 kV S/S at Lakshmania (DDUGJY)	Uttar Dinajpur
WBSEDCL	33/11 kV S/S at Panswa (Serandi) (DDUGJY)	Birbhum		33/11 kV S/S at Bhagwangola (DDUGJY)	Murshidabad
	33/11 kV S/S at Maheshwarpur (DDUGJY)	Hooghly		10 MW Solar Power PV at Haptiagachh	Uttar Dinajpur
	6 MW Solar Power PV at Atna	Purulia			
September		2019	October		2019
#Utility	Description of the Work	District	#Utility	Description of the Work	District
WBSETCL	132 KV D/C line from Indus 132 KV SS to Raina 132 KV SS.	Bankura	WBSETCL	D/C LILO of Gokarna-Katwa 132 KV D/C line at Salar 132 KV SS.	Murshidabad
	Salt Lake Stadium–Salt Lake AIS & Salt Lake 132 KV GIS&Kasba UG 132 KV XLPE cable	North 24 Parganas		Salar 132/33 KV GIS	Murshidabad
	Subhasgram- Baruipur 220 KV D/C line	24 Parganas South		Re-conductoring of 60 KM 132 KV D/C and 31 KM 220 KV S/C ACSR Conductor by HTLS.	Purba Medinipur, Murshidabad & Hooghly
	Installation of 20 MVAR &	Coochbehar,			

October		2019	
#Utility	Description of the Work	District	
WBPDCL	R&M OF ESP U# 5 of Kolaghat Thermal Power Plant(KTPS)	Purba Medinipur	
WBSEDCL	33/11 kV S/S at Larica (IPDS)	North 24 Parganas	
	33/11 kV S/S at Baguihati (IPDS)	North 24 Parganas	
	33/11 kV S/S at Raghunathganj (IPDS)	Murshidabad	
	33/11 kV S/S at Neradeul (DDUGJY)	Paschim Medinipur	
	33/11 kV S/S at Mayapur (DDUGJY)	Nadia	
	33/11 kV S/S at Chaktrاك (DDUGJY)	Malda	
	33/11 kV S/S at Ashapur (DDUGJY)	Malda	
	33/11 kV S/S at Dewanhat (DDUGJY)	Coochbehar	
	33/11 kV S/S at Hasuldanga (DDUGJY)	Jalpaiguri	
	33/11 kV S/S at Putsuri, O&M (DDUGJY)	Purba Bardhaman	
	33/11 kV S/S at Sonapur (Majherhat) (DDUGJY)	Uttar Dinajpur	
November		2019	
#Utility	Description of the Work	District	
WBSETCL	Kharagpur- Jhargram 132 KV D/C line	Paschim Medinipur	
WBPDCL	Gokarna-Sagardighi 400 KV D/C Line	Murshidabad	
	Installation of 20 MVAR & 10 MVAR Capacitor Bank at Asansol, Gokarna, Uluberia, KLC(Bantala), Egra, Hizli, Pingla, Kharagpur, Dharampur, Kalyani, Birsingha, C.K.Road, Jhargram, Domjur, New Town AA-III, Contai, Barjora, Bighati, Dhulian, Haldia, Jangipara, Khanyan, Serakole, Subhasgram, Tarakeswar, Lalgola, Bongaon&Samsi Sub-Station.	Paschim Bardhaman, Howrah, North & South 24 Pgns., Purba & Paschim Medinipur, Nadia, Hooghly, Murshidabad, Bankura	
WBREDA	Installation of Utility Scale	Nadia	
November		2019	
#Utility	Description of the Work	District	
	Solar PV Power Plant of Capacity 10 MWp at Bhajanghat, krishnaganj, Nadia		
WBSEDCL	33/11 kV S/S at Balia (IPDS)	Malda	
	33/11 kV S/S at Deotala (DDUGJY)	Malda	
	33/11 kV S/S at Court More (IPDS)	Darjeeling	
	33/11 kV S/S at Sodepur (ECL) (Radhanagar) (DDUGJY)	Bardhaman	
	33/11 kV S/S at Hoomgarh (DDUGJY)	Paschim Medinipur	
	33/11 kV S/S at Petla (DDUGJY)	Coochbehar	
December		2019	
#Utility	Description of the Work	District	
WBSETCL	Rajarhat 400 KV substation of PGCIL to New Town –IIC 220 KV D/C line	North & South 24 Parganas	
	New Town –IIC 220 KV GIS substation	North 24 Parganas	
	D/C LILO of 132 KV Kasba – Sonarpur-Behala line at Renia 132 KV GIS SS	24 Parganas South	
	Renia 132/33 KV GIS substation	24 Parganas South	
WBPDCL	Upgradation of ABT (Availability Based Tariff) System at WBPDCL Plants viz. Kolaghat Thermal Power Station, Bakreswar Thermal Power Station, Sagardighi Thermal Power Project, Bandel Thermal Power Station, Santaldih Thermal Power Station and Corporate Office.	KTPS – Purba Medinipur BkTPS – Birbhum Sg TPP – Murshidabad BTPS – Hooghly STPS – Purulia Corporate Office – 24 Parganas (N)	

<b>December</b>		<b>2018</b>
<b>#Utility</b>	<b>Description of the Work</b>	<b>District</b>
WBREDA	Installation of Rooftop Grid Connected Solar PV Power Plant at 1000 educational institutions of cumulative capacity 11 MWp)	All over West Bengal
	Installation of GRTSPV System at various Govt Organization under Aloshree Pogramme	All over West Bengal
WBSEDCL	33/11 kV S/S at Duttapukur, IPDS	Birbhum
	33/11 kV S/S at Kismat-Narajole, DDUGJY	Paschim Medinipur
	33/11 kV S/S at Pransagar, DDUGJY	Dakshin Dinajpur
	33/11 kV S/S at Bernia, DDUGJY	Nadia
	10 MW Solar Power PV project at Kadlagora	Purulia
	10 MW Solar Power PV Project at Chalbalpur, Raniganj	Paschim Bardhaman
	10 MW Solar Power PV Project at Koltaldih	Jharkhand

## Department of Public Health Engineering

Sl. No.	Event	January, 2019	February, 2019	March, 2019	April, 2019	May, 2019	June, 2019
1.	Commissioning of Rural Piped Water Supply Scheme / Bottling Plants/ Deposit Works of other Depts. <b>(Population to be benefitted) / (No. of Schemes)</b>	8 <b>1,68,523</b>	8 <b>1,72,532</b>	16 <b>3,25,689</b>	9 <b>1,95,252</b>	10 <b>2,10,539</b>	5 <b>108,523</b>
2.	Sinking of Hand Pump/ Rig Bored Tube Wells <b>(Nos.)</b>	160	150	170	160	165	150
3.	Provision of Drinking Water Supply in different Schools / Anganwadis <b>(Nos.)</b>	150	160	150	100	90	90
4.	Testing of Water Samples of different PWSS / Spot Sources through Water Testing Laboratories / Field Test Kits <b>(Nos.)</b>	25,000	25,000	25,000	25,000	25,000	25,000
5.	Capacity Building of Engineers / VWSC Members / GP Members / Grassroot Level Workers like ASHA, ICDS/SHG Members / NGOs and other Stakeholders related to Water, Sanitation and its Health issues <b>(Persons to be trained)</b>	752	784	346	85	107	117
6.	IEC activities for Awareness Generation of the Rural Community / Schools / Anganwadi on Water, Sanitation and its Health issues through TV & Radio Broadcasting, Bulk & Voice SMS, Street Play / Magic Show / Puppet Show /Audio-Video Show, Announcement on PA, Exhibition, Social Mobilisation, Wall Painting, Hoarding / Banner / Poster, Bus Panel, Kiosks etc. <b>(Population coverage)</b>	1,42,700	1,49,248	97,425	1,893	2,540	5,794
7.	Cumulative percentage (%) of utilization of fund under Planned Budget Allocation	82%	95%	100%	2%	8%	12%
8.	Review Meetings / District Tours by Senior Officers <b>(Nos.)</b>						
	a) Principal Secretary, PHE Deptt. <b>(once in every month)</b>	1	1	1	1	1	1
	b) Engineer-in-Chief, PHE Deptt. <b>(once in a month)</b>	1	1	1	1	1	1
	c) Chief Engineers, PHE Dte. <b>(twice in a month)</b>	2	2	2	2	2	2
	d) Superintending Engineers, PHE Dte. <b>(twice in a month)</b>	3	3	3	3	3	3

Sl. No.	Event	July, 2019	August, 2019	September, 2019	October, 2019	Novmber, 2019	December, 2019
1.	Commissioning of Rural Piped Water Supply Scheme / Bottling Plants/ Deposit Works of other Depts. <b>(Population to be benefitted) / (No. of Schemes)</b>	5  <b>1,08,537</b>	6  <b>1,26,000</b>	6  <b>1,28,654</b>	8  <b>1,75,326</b>	6  <b>1,20,562</b>	7  <b>1,50,369</b>
2.	Sinking of Hand Pump/ Rig Bored Tube Wells ( <b>Nos.</b> )	120	125	120	100	110	150
3.	Provision of Drinking Water Supply in different Schools / Anganwadis ( <b>Nos.</b> )	70	100	80	80	90	120
4.	Testing of Water Samples of different PWSS / Spot Sources through Water Testing Laboratories / Field Test Kits ( <b>Nos.</b> )	25,000	25,000	25,000	25,000	25,000	25,000
5.	Capacity Building of Engineers / VWSC Members / GP Members / Grassroot Level Workers like ASHA, ICDS/SHG Members / NGOs and other Stakeholders related to Water, Sanitation and its Health issues ( <b>Persons to be trained</b> )	450	519	452	60	394	685
6.	IEC activities for Awareness Generation of the Rural Community / Schools / Anganwadi on Water, Sanitation and its Health issues through TV & Radio Broadcasting, Bulk & Voice SMS, Street Play / Magic Show / Puppet Show /Audio-Video Show, Announcement on PA, Exhibition, Social Mobilisation, Wall Painting, Hoarding / Banner / Poster, Bus Panel, Kiosks etc. ( <b>Population coverage</b> )	63,310	64,715	77,864	4,327	74,719	1,28,461
7.	Cumulative percentage (%) of utilization of fund under Planned Budget Allocation	20%	35%	45%	55%	65%	75%
8.	Review Meetings / District Tours by Senior Officers ( <b>Nos.</b> )  a) Principal Secretary, PHE Deptt. <b>(once in every month)</b> b) Engineer-in-Chief, PHE Deptt. <b>(once in a month)</b> c) Chief Engineers, PHE Dte. <b>(twice in a month)</b> d) Superintending Engineers, PHE Dte. <b>(twice in a month)</b>	1  1  2  3	1  1  2  3	1  1  2  3	1  1  2  3	1  1  2  3	1  1  2  3

## PUBLIC WORKS DEPARTMENT

<b>Month</b>	<b>Sl. No.</b>	<b>Activity</b>	<b>Target for the month</b>
<b>January</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	10 (ten) nos of projects
	2.	Commencement of the projects	21 (twenty-one) nos of projects
	3.	Completion of the projects	6 (six) nos of projects
	4.	Review meeting with the Engineer officers for monitoring of projects	one meeting
<b>February</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	5 (five) nos of projects
	2.	Commencement of the projects	20 (twenty) nos of projects
	3.	Completion of the projects	9 (nine) nos of projects
	4.	Review meeting with the Engineer officers for monitoring of projects	one meeting
	5.	Visual Inspection of bridges by the Executive Engineers	All bridges under the Department
<b>March</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	5 (five) nos of projects
	2.	Commencement of the projects	8 (eight) nos of projects
	3.	Completion of the projects	13 (thirteen) nos of projects
<b>April</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	10 (ten) nos of projects
	2.	Commencement of the projects	10 (ten) nos of projects
	3.	Completion of the projects	9 (nine) nos of projects
	4.	Review meeting with the Engineer officers for monitoring of projects	one meeting
<b>May</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	15 (fifteen) nos of projects
	2.	Completion of the projects	21 (twenty-one) nos of projects
	3.	Visual Inspection of bridges by the Executive Engineers	All bridges under the Department
<b>June</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	15 (fifteen) nos of projects

<b>Month</b>	<b>Sl. No.</b>	<b>Activity</b>	<b>Target for the month</b>
	2.	Commencement of the projects	6 (six) nos of projects
	3.	Completion of the projects	15 (fifteen) nos of projects
	4.	Review meeting with the Engineer officers for monitoring of projects	one meeting
<b>July</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	10 (ten) nos of projects
	2.	Commencement of the projects	1 (one) no of projects
<b>August</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	10 (ten) nos of projects
	2.	Completion of the projects	1 (one) no of projects
	3.	Review meeting with the Engineer officers for monitoring of projects	one meeting
	4.	Visual Inspection of bridges by the Executive Engineers	All bridges under the Department
<b>September</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	5 (five) nos of projects
<b>October</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	5 (five) nos of projects
	2.	Commencement of the projects	9 (nine) nos of projects
	3.	Review meeting with the Engineer officers for monitoring of projects	one meeting
<b>November</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	15 (fifteen) nos of projects
	2.	Commencement of the projects	13 (thirteen) nos of projects
	3.	Completion of the projects	15 (fifteen) nos of projects
	4.	Visual Inspection of bridges by the Executive Engineers	All bridges under the Department
<b>December</b>	1.	Preparation of DPR of the projects and accordance of Administrative Approval after recommendation of Project Screening Committee	15 (fifteen) nos of projects
	2.	Commencement of the projects	2 (two) nos of projects
	3.	Completion of the projects	36 (thirty six) nos of projects
	4.	Review meeting with the Engineer officers for monitoring of projects	one meeting

## DEPARTMENT OF SCHOOL EDUCATION

JANUARY	FEBRUARY	MARCH
<ul style="list-style-type: none"> <li>• Start of classes for academic session 2019 on 2<sup>nd</sup></li> <li>• Observance of Book Day on 2<sup>nd</sup></li> <li>• Distribution of free text books - Pre-Primary to class XII students</li> <li>• Supply of School uniform to students</li> <li>• More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>• Library Grant to 15 Schools</li> <li>• Laboratory Grant to 20 Schools</li> <li>• Implementation of ICT programme</li> <li>• Upgradation of software systems</li> <li>• Orientation on e-Office</li> <li>• Conduct of Madhyamik Pariksha 2019</li> <li>• Conduct of HS Examination 2019</li> <li>• Printing of Budget Speech for 2019-20</li> <li>• Training of DI/ADI/SI/AI</li> <li>• Training for D. El. Ed.</li> <li>• Monitoring of construction under BRGF</li> <li>• Monitoring of Court cases</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Monitoring of Court cases</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Review meetings at Secretariat</li> <li>• Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>• Supply of School uniform to students</li> <li>• Supply of Braille Books for blind students</li> <li>• More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>• Construction of 5 Dining Halls for MDM</li> <li>• Library Grant to 10 Schools</li> <li>• Laboratory Grant to 15 Schools</li> <li>• Implementation of ICT programme</li> <li>• Upgradation of software systems</li> <li>• Orientation on e-Office</li> <li>• Conduct of Madhyamik Pariksha 2019</li> <li>• Conduct of HS Examination 2019</li> <li>• Printing of Budget Speech for 2019-20</li> <li>• Training of DI/ADI/SI/AI</li> <li>• Training for D. El. Ed.</li> <li>• Monitoring of construction under BRGF</li> <li>• Monitoring of Court cases</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>• Supply of School uniform to students</li> <li>• More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>• Transport allowance/ Escort allowance/ Aids and Appliances to CWSN students</li> <li>• Upgradation of 10 Schools</li> <li>• Construction of 30 new Schools</li> <li>• 30 additional toilets to Schools</li> <li>• Construction of 150 ACRs</li> <li>• Library Grant to 10 Schools</li> <li>• Laboratory Grant to 5 Schools</li> <li>• Implementation of ICT programme</li> <li>• Management of e-Office</li> <li>• Conduct of HS Examination</li> <li>• Submission of Budget Speech for 2019-20</li> <li>• Training of DI/ADI/SI/AI</li> <li>• Training for D. El. Ed.</li> <li>• Monitoring of Court cases</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Review meetings at Secretariat</li> </ul>

APRIL	MAY	JUNE
<ul style="list-style-type: none"> <li>Supply of Aids and Appliances to CWSN students</li> <li>More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>'Nirmal Vidyalaya Abhiyan' in Schools Arrangements for sanction of Swami Vivekananda scholarship</li> <li>Implementation of ICT programme</li> <li>Management of e-Office</li> <li>Monitoring of construction under BRGF</li> <li>Monitoring of construction of ACRs</li> <li>Printing of Text Books</li> <li>Translation of Text Books and training materials</li> <li>Training of DI/ADI/SI/AI</li> <li>Training for D. El. Ed.</li> <li>Implementation of ICT programme</li> <li>Management of e-Office</li> <li>Monitoring of construction of ACRs</li> <li>Translation of Text Books and training materials</li> <li>Printing of Text Books</li> <li>Declaration of result of Madhyamik Examination</li> <li>Declaration of result of HS Examination</li> <li>Monitoring of Court cases</li> <li>Monitoring of SSA/RMSA/MDM</li> <li>Review of audit paras</li> <li>Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>Construction of 5 Dining Halls for MDM</li> <li>'Nirmal Vidyalaya Abhiyan' in Schools</li> <li>Process of evaluation of performance of students</li> <li>Training of DI/ADI/SI/AI</li> <li>Training for D. El. Ed.</li> <li>Implementation of ICT programme</li> <li>Management of e-Office</li> <li>Monitoring of construction of ACRs</li> <li>Translation of Text Books and training materials</li> <li>Printing of Text Books</li> <li>Declaration of result of Madhyamik Examination</li> <li>Declaration of result of HS Examination</li> <li>Monitoring of Court cases</li> <li>Monitoring of SSA/RMSA/MDM</li> <li>Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>Felicitation of toppers of class-X and XII</li> <li>More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>Transport allowance/ Escort allowance/ Aids and Appliances to CWSN students</li> <li>Orientation of teachers regarding Child Protection Policy</li> <li>'Nirmal Vidyalaya Abhiyan' in Schools</li> <li>Implementation of ICT programme</li> <li>Management of e-Office</li> <li>Upgradation of 10 Schools</li> <li>Construction of 40 new Schools</li> <li>Construction of 120 ACRs</li> <li>20 additional toilets to Schools</li> <li>Printing of Text Books</li> <li>Conduct of Madhyamik Examination by the WB Council of Rabindra Open Schooling</li> <li>Training of DI/ADI/SI/AI</li> <li>Training for D. El. Ed.</li> <li>Monitoring of Court cases</li> <li>Monitoring of SSA/RMSA/MDM</li> <li>Review meetings at Secretariat</li> </ul>

JULY	AUGUST	SEPTEMBER
<ul style="list-style-type: none"> <li>• More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>• Implementation of ICT programme</li> <li>• Management of e-Office</li> <li>• Library Grant to 20 Schools</li> <li>• Laboratory Grant to 20 Schools</li> <li>• Orientation of teachers regarding Child Protection Policy</li> <li>• Preparation of list of 'Siksha Ratna' awardees</li> <li>• Printing of Text Books</li> <li>• Translation of Text Books and training materials</li> <li>• Monitoring of construction under BRGF</li> <li>• Monitoring of construction of ACRs</li> <li>• Training of DI/ADI/SI/AI</li> <li>• Training for D.El.Ed.</li> <li>• Audit of SSA/RMSA</li> <li>• Annual Report of SSA/RMSA</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Monitoring of Court cases</li> <li>• Review of audit paras</li> <li>• Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>• More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>• Construction of 5 Dining Halls for MDM</li> <li>• Implementation of ICT programme</li> <li>• Management of e-Office</li> <li>• Library Grant to 10 Schools</li> <li>• Laboratory Grant to 15 Schools</li> <li>• 'Kala Utsav' (District Level)</li> <li>• Orientation of teachers regarding Child Protection Policy</li> <li>• 'Nirmal Vidyalya Abhiyan' in Schools</li> <li>• Preparation of list of 'Siksha Ratna' awardees</li> <li>• Printing of Text Books</li> <li>• Translation of Text Books and training materials</li> <li>• Monitoring of construction of ACRs</li> <li>• Training of DI/ADI/SI/AI</li> <li>• Training for D.El.Ed.</li> <li>• Audit report of SSA/RMSA</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Monitoring of Court cases</li> <li>• Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>• More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>• Transport allowance/Escort allowance/Aids and Appliances to CWSN students</li> <li>• Holding of assessment camps for CWSN students</li> <li>• 'Nirmal Vidyalya Abhiyan' in Schools</li> <li>• Implementation of ICT programme</li> <li>• Management of e-Office</li> <li>• Upgradation of 15 Schools</li> <li>• Construction of 120 ACRs</li> <li>• 30 additional toilets to Schools</li> <li>• Library Grant to 20 Schools</li> <li>• Laboratory Grant to 10 Schools</li> <li>• Celebrating 'Teachers Day' and awarding 'Siksha Ratna'</li> <li>• 'Kala Utsav' (State Level)</li> <li>• Printing of Text Books</li> <li>• Translation of Text Books and training materials</li> <li>• Monitoring of construction of ACRs</li> <li>• Training of DI/ADI/SI/AI</li> <li>• Training for D.El.Ed.</li> <li>• Audit report of SSA/RMSA</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Monitoring of Court cases</li> <li>• Review meetings at Secretariat</li> <li>• Training for D.El.Ed.</li> <li>• Monitoring of SSA/RMSA/MDM</li> <li>• Monitoring of Court cases</li> <li>• Review meetings at Secretariat</li> </ul>

OCTOBER	NOVEMBER	DECEMBER
<ul style="list-style-type: none"> <li>More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>'Nirmal Vidyalaya Abhiyan' in Schools</li> <li>Implementation of ICT programme</li> <li>Management of e-Office</li> <li>Library Grant to 15 Schools</li> <li>Laboratory Grant to 10 Schools</li> <li>Holding district level school games and sports</li> <li>Holding of NTSE Examination</li> <li>Despatch of Text Books to Districts</li> <li>Steps for admission of students for the next academic year</li> <li>UDISE Survey</li> <li>Monitoring of construction of ACRs</li> <li>Training of DI/ADI/SI/AI</li> <li>Training for D. El. Ed.</li> <li>Monitoring of SSA/RMSA/MDM</li> <li>Monitoring of Court cases</li> <li>Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>Construction of 5 Dining Halls for MDM</li> <li>'Nirmal Vidyalaya Abhiyan' in Schools</li> <li>Implementation of ICT programme</li> <li>Management of e-Office</li> <li>Library Grant to 5 Schools</li> <li>Holding State level school games and sports</li> <li>Participation in National School Games &amp; Sports</li> <li>Despatch of Text Books to Districts</li> <li>Steps for admission of students for the next academic year</li> <li>UDISE data compilation</li> <li>Training of DI/ADI/SI/AI</li> <li>Training for D. El. Ed.</li> <li>Monitoring of SSA/RMSA/MDM</li> <li>Monitoring of Court cases</li> <li>Review meetings at Secretariat</li> </ul>	<ul style="list-style-type: none"> <li>More than 115 lakh students to be covered in Cooked Mid-Day Meal programme</li> <li>Transport allowance/ Escort allowance/ Aids and Appliances to CWSN students</li> <li>Holding of assessment camps for CWSN students</li> <li>'Nirmal Vidyalaya Abhiyan' in Schools</li> <li>Implementation of ICT programme</li> <li>Management of e-Office</li> <li>Upgradation of 15 Schools</li> <li>Construction of 200 ACRs</li> <li>120 additional toilets to Schools</li> <li>Library Grant to 10 Schools</li> <li>Laboratory Grant to 20 Schools</li> <li>Despatch of Text Books to Districts</li> <li>Publication of Test Papers of WBSE</li> <li>Conduct of Madhyamik Examination by the WB Council of Rabindra Open Schooling</li> <li>Monitoring of construction of BRGF Schools</li> <li>Training of DI/ADI/SI/AI</li> <li>Training for D. El. Ed.</li> <li>Monitoring of SSA/RMSA/MDM</li> <li>Monitoring of Court cases</li> <li>Review meetings at Secretariat</li> <li>Review meetings at Secretariat</li> </ul>

## DEPARTMENT OF SCIENCE & TECHNOLOGY AND BIOTECHNOLOGY

### January

Sl No	Target	Achievement
1.	Commencement of e-Office for the reconstituted STBT Department.	
2.	Administrative approval to 25 Nos. (approx.) of new R&D projects for the year 2018-19	
3.	Release of fund for 20 Nos. (approx.) of ongoing R&D projects for the year 2018-19.	
4.	Commencement of data entry in S&T portal Vigyansathi.	
5.	Preparation of draft Detailed Project Report (DPR) for Kolkata Biotech Park and Kalimpong Biotech Hub.	
6.	Reconstitution of Expert Committee for evaluation of R&D projects on Biological Sciences & Biotechnology.	

### February

Sl No	Target	Achievement
1.	Administrative approval to at least 50 R&D projects for the year 2018-19.	
2.	Release of fund for balance of ongoing R&D projects for the year 2018-19.	
3.	Organization of 26th West Bengal State Science and Technology Congress.	
4.	Administrative approval to Science Popularisation Proposals including Science Camps for the year 2018-19.	
5.	Completion of data entry in S&T portal Vigyansathi.	
6.	Initiation of renovation work of plant tissue culture (PTC) lab and greenhouse (preparation of detailed plan and engaging suitable implementing agency).	

### March

Sl No	Target	Achievement
1.	Organization of 26th West Bengal State Science and Technology Congress.	
2.	Revision of Departmental Guidelines for R&D projects.	
3.	Brainstorming Session on identification of new focus areas of the Department.	
4.	Land transfer to STBT Deptt. for Regional Biotech Park at Kalimpong.	
5.	Creation of plant gardens for medicinal and aromatic plants and endangered plants at greenhouse.	
6.	Revision of strategy and guidelines for rural biotech project programmes (ABCD Programme).	
7.	Drafting of project proposal on Prototype development/ Technology Development Centre.	
8.	Identification of potential G.I.s of the State.	

### April

Sl No	Target	Achievement
1.	Revision of Departmental Guidelines for Science Popularisation Programmes.	
2.	Preparation of scheme for collaborative project with at least one National level Institution working in the State.	

SI No	Target	Achievement
3.	Initiation of a project with one of the State Departments like WRIDD, Health, I&WD, Agriculture, etc.	
4.	Advertising BOOST (Biotechnology based Opportunities Offered to Science & Technology Departments) Programme for the year 2019-20.	
5.	Collection of authentic medicinal and endangered plants for the plant gardens at greenhouse.	
6.	Documentation of at least one G.I/IPR.	

### May

SI No	Target	Achievement
1.	Preparation of at least one scheme/ project post-HMIC meeting with National Level Institutes in West Bengal.	
2.	Release of fund for Junior Talent Scholarships and Laboratory Grants through Jagadish Bose National Science Talent Search.	
3.	Commencement of Eight week Certificate Course on Geoinformatics.	
4.	Advertising ABCD (Adopt Biotechnology for Community Development) Rural Biotech Programme for the year 2019-20.	
5.	Formulation and implementation of SOP and PMU for PTC lab and greenhouse.	
6.	Setting up of Project Management Unit for Kolkata Biotech Park to implement SOP & SMP.	
7.	Post GI implementation study in national and international market and preparation of relevant guidelines.	

### June

SI No	Target	Achievement
1.	Invitation of R&D project proposals for 2019-20 through newspaper advertisement.	
2.	Invitation of Science Popularisation proposals for 2019-20 through newspaper advertisement.	
3.	Release of fund for Senior Talent Scholarships and Laboratory Grants through Jagadish Bose National Science Talent Search.	
4.	Commencement of execution activities of renovation work at Kolkata Biotech Park.	
5.	Formulation of Tenancy Agreement for the incubatees at Kolkata Biotech Park.	
6.	Workshop/Hackathon for technology/ prototype development.	

### July

SI No	Target	Achievement
1.	Completion of the 11 <sup>th</sup> batch of Post Graduate Diploma course in Geoinformatics.	
2.	Release of fund for Vigyani Kanya Medha Britti through Jagadish Bose National Science Talent Search.	
3.	Evaluation of ongoing R&D projects.	
4.	Evaluation of BOOST Programme for the year 2019-20.	
5.	Launching of Industrial Training Programme on Biotechnology.	
6.	Formation of core committee to work on the modalities of Technology Development Centre.	

### August

Sl No	Target	Achievement
1.	Commencement of the 12th batch of Post Graduate Diploma course in Geoinformatics.	
2.	Evaluation of the R&D projects-ongoing and new R&D Projects.	
3.	Completion of GIS based project “Impact Assessment of Industrial Waste-Water Effluent on surrounding Land & Water Bodies using High Resolution Satellite Data – A Cadastral level Pilot Scale study over parts of Hooghly Industrial Belt”.	
4.	Completion of GIS based “Sericulture” project (Ph-II).	
5.	Meeting of Expert Committee to finalize Schemes under ABCD Programme for the year 2019-20.	
6.	G.I stakeholders meet.	

### September

Sl No	Target	Achievement
1.	Commencement of One week Advanced Course in Geoinformatics.	
2.	Evaluation of the R&D projects-ongoing and new R&D Projects.	
3.	Release of fund for 10 Nos. of ongoing R&D projects for the year 2019-20.	
4.	Initiation of equipment purchase process for PTC lab at Kolkata Biotech Park.	

### October

Sl No	Target	Achievement
1.	Setting up of Science Cadet Corps (SCC) in various schools	
2.	Evaluation of the R&D projects-ongoing and new R&D Projects.	
3.	Release of fund for 10 Nos. of ongoing R&D projects for the year 2019-20.	
4.	Brainstorming on introduction of IPR courses in different Universities.	

### November

Sl No	Target	Achievement
1.	Release of fund for 10 Nos. of ongoing R&D projects for the year 2019-20.	
2.	Organisation of Regional Science Congress in Northern, Western and Southern region of the State.	
3.	Completion of PTC lab renovation.	
4.	Commencement of Technology Development Centre.	

### December

Sl No	Target	Achievement
1.	Administrative approval to 40 nos. of R&D projects for 2019-20.	
2.	Release of fund for 10 Nos. of ongoing R&D projects for the year 2019-20.	
3.	Two weeks Certificate Course in RS & GIS	
4.	Completion of greenhouse renovation process.	
5.	Completion of renovation process at Kolkata Biotech Park.	

## Department of Self Help Group & Self Employment

MONTH	ACTIVITIES	REMARKS
<b>JANUARY</b>		
<b>SVSKP</b>	Govt. Subsidy amounting to Rs.30 Crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 24,000 SHGs amounting to Rs. 6 crore.	
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districts directly by WBSCL or sponsored to PBSSD.	
<b>Training</b>	20 Nos Training programmes to SHG Members & will be conducted.12 Nos Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>Setting up of Projects for SHGs</b>	Setting up of Fifty nos micro projects for SHG Members.	
<b>FEBRUARY</b>		
<b>Review Meeting</b>	With District SHG & SE Officers and Bankers.	
<b>SVSKP</b>	Govt. Subsidy amounting to Rs.30 crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 40,000 SHGs amounting to Rs. 10 crore.	
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districts directly by WBSCL or sponsored to PBSSD.	
<b>Training</b>	15nos training programmes to SHG Members & 12 Nostraining programmes to Unemployed Youth directly will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>MARCH</b>		
<b>Monitoring Meeting</b>	Departmental monitoring Meeting regarding performance on Administrative Calendar.	
<b>SVSKP</b>	Govt. Subsidy amounting to Rs. 30 crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 32,000 SHGs amounting to Rs.8 crore.	
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districts conducted directly by WBSCL or sponsored to PBSSD.	
<b>Training</b>	12 Nos Training programmes to SHG members or will be 12 Nos Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>Setting up of Projects for SHGs</b>	Setting up of 50 Nos micro projects for SHG Members.	
<b>APRIL</b>		
<b>SVSKP</b>	Govt. Subsidy under SVSKP Rs.30 Crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 16,000 SHGs amounting to Rs. 4 Crore.	

<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districts directly by WBSCL or sponsored to PBSSD.	
<b>Training</b>	12 Nos Training programmes to SHG members & 12 Nos Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>Setting up of Projects for SHGs</b>	Construction of CFC for SHG Members & unemployed youth.	
<b>MAY</b>		
<b>SVSKP</b>	Govt. Subsidy under SVSKP Rs. 30 Crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 16,000 SHGs amounting to Rs. 4 crore.	
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering district directly by WBSCL or sponsored to PBSSD.	
<b>Training</b>	15 Nos Training programmes to SHG members & 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>JUNE</b>		
<b>Review Meeting</b>	With District SHG & SE Officers and Bankers.	
<b>SVSKP</b>	Govt. Subsidy under SVSKP Rs. 30 Crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 16,000 SHGs amounting to Rs.4.00 crore.	
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districts directly by WBSCL or sponsored to PBSSD.	
<b>Training</b>	15 Nos Training programmes to SHG members & 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>JULY</b>		
<b>Monitoring Meeting</b>	Departmental monitoring meeting regarding performance on Administrative Calendar	
<b>SVSKP</b>	Govt. Subsidy under SVSKP Rs. 30 Crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 48,000 SHGs amounting to Rs.12 crore.	
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districtdirectly by WBSCL or sponsored to PBSSD.	
<b>Training</b>	12 Nos Training programmes to SHG members & 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>Setting up of Projects for SHGs</b>	Setting up of 50 nos. micro projects for SHG members.	

<b>AUGUST</b>	
<b>SVSKP</b>	Govt. Subsidy under SVSKP Rs. 30 Crore will be released.
<b>WBSSP</b>	Release of Interest Subsidy to 48,000 SHGs amounting to Rs. 12.00 crore.
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districtsdirectly by WBSCL or sponsored to PBSSD.
<b>Training</b>	20 Nos Training programmes to SHG members & 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.
<b>SEPTEMBER</b>	
<b>Review Meeting</b>	With District SHG & SE Officers and Bankers.
<b>SVSKP</b>	Govt. Subsidy under SVSKP Rs.30 Crore will be released.
<b>WBSSP</b>	Release of Interest Subsidy to 40,000 SHGs amounting to Rs.10.00 crore.
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districtdirectly by WBSCL or sponsored to PBSSD.
<b>Training</b>	12 Nos Training programmes to SHG members & 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.
<b>Setting up of Projects for SHGs</b>	Setting up of 50 nos. micro projects for SHG members.
<b>OCTOBER</b>	
<b>Monitoring Meeting</b>	Departmental monitoring meeting regarding performance on Administrative Calendar
<b>SVSKP</b>	Govt. Subsidy amounting to Rs. 25 crore will be released.
<b>WBSSP</b>	Release of Interest Subsidy to 40,000 SHGs amounting to Rs. 10.00 crore.
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districtsdirectly by WBSCL or sponsored to PBSSD.
<b>Training</b>	10 Nos Training programmes to SHG members & 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.
<b>NOVEMBER</b>	
<b>SVSKP</b>	Govt. Subsidy amounting to Rs. 25 Crore will be released.
<b>WBSSP</b>	Release of Interest Subsidy to 40,000 SHGs amounting to Rs.10.00 crore.
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districtsdirectly by WBSCL or sponsored to PBSSD.
<b>Fairs &amp; Exhibitions</b>	a) Participation in IITF-2019 at New Delhi. b) Organising State Sabala Mela-2019
<b>Training</b>	20 Nos Training programmes to SHG members & will be conducted 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.
<b>Setting up of Projects for SHGs</b>	Setting up of 50 nos. micro projects for SHG members.

<b>DECEMBER</b>		
<b>Review Meeting</b>	With District SHG & SE Officers and Bankers	
<b>Monitoring Meeting</b>	Departmental monitoring meeting regarding performance on Administrative Calendar.	
<b>SVSKP</b>	Govt. Subsidy amounting to Rs. 30 Crore will be released.	
<b>WBSSP</b>	Release of Interest Subsidy to 40,000 SHGs amounting to Rs. 10.00 crore.	
<b>Muktidhara</b>	Skill Development Training of 150 SHG members in Muktidhara covering districts directly by WBSCL or sponsored to PBSSD.	
<b>Fair &amp; Exhibitions</b>	a) Organising Kolkata Sabala Mela - 2019 b) Participate in SARAS.	
<b>Training</b>	20 Nos Training programmes to SHG members & 12 Training programmes to Unemployed Youth will be conducted directly by WBSCL or sponsored to PBSSD.	
<b>Setting up of Projects for SHGs</b>	Construction of CFC for SHG members & unemployed youth	

## Sundarban Affairs Department

Sl. No.	Particulars	Unit (K.m./ numbers/ Hectares.)	Janu- ary	Febr- uary	March	April	May	June	July	Aug- ust	Sept- ember	Octo- ber	Nove- mber	Dece- mber	Cum- ulative upto December, 2019	Remarks
															0	
<b>Infrastructure Development :</b>																
2	Brick Paved Roads	K.m.	36.50	59.50	69.50	31.00	22.00	10.50	5.00	3.50	4.00	14.00	21.50	29.00	306.00	
3	Cement Concrete Roads		29.00	42.50	69.00	25.00	22.00	6.50	4.00	3.00	2.00	12.00	26.00	33.50	275.00	
4	Bituminous Roads		-	-	2.00	3.00	4.00	3.00	-	2.00	1.00	16.00	21.00	21.00	52.00	
5	R.C.C. Jetties	Numbers	-	-	-	-	-	-	-	-	-	3	4	4	7	
6	R.C.C. Bridges		-	-	-	-	-	-	1	-	-	1	1	1	3	
<b>Agriculture Inputs (Number of Beneficiaries)</b>																
7	Distribution of Agricultural Implements	No of Beneficiaries	6000	3000	3500							2000	14000	22000	50500	
8	Distribution of Agricultural Inputs		20000	20000	7500							2000	3000	5000	57500	
<b>Awareness Programmes</b>																
9	Awareness Programmes		-	-	-	-	-	-	-	-	-	-	-	Sundar -ban Divas,	Sundar -ban Divas, IEC	

Sl. No.	Particulars	Unit (K.m./ numbers/ Hectares.)	Janu- ary	Febr- uary	March	April	May	June	July	Aug- ust	Sept- ember	Octo- ber	Nove- mber	Dece- mber	Cumul- ative upto December, 2019	Remarks
										2018 on 11/ 12/2018					Programme of the S.A. Department, observed in December every year.	
<b>Fisheries (Number of Beneficiaries)</b>																
10	Distribution of Fish fingerling, fish feed & Lime	Number of beneficiaries														
11	Agri, Fishery Training	Units in Batches (1 Batch = 50 Beneficiaries)	4	4	4						4	5	4	25		
<b>Social Forestry Schemes</b>																
12	Advance Soil Work for creation of Plantation	960													960 Hac	
13	Creation of Plantation														960 Hac	
14	Maintenance of Plantation														960 Hac	



## Department of Technical Education & Training and Skill Development

Sl No	Target Month	Target Description
1	January	Conduct of VIII+ / X + Level STC Examination
2	January	Conduct of 55th State Skill Competition for ITI Trainees
3	February	Conduct of All India Trade Test for ITI Trainees
4	February	Exhibition of models prepared at ITIs and Industry Institution Interaction Session
5	February	Uploading application for approval to AICTE of Govt. Polytechnics of the State
6	March	Operationalization of 76 new schools under CSS-VSHSE Scheme
7	March	Publication of result of VIII+ / X+ Level STC Examination
8	March	Publication of Result of Semester Examination of Polytechnics (Odd Semester)
9	March	Installation of Sanitary Napkin Vending machine and incinerator at ladies' toilets at 56 Govt Polytechnics & 25 ITIs
10	March	Selection of 12 Coordinators for CSS-VSHSE Scheme
11	March	Finalization of revised engagement policy for VTC Teachers/Instructors
12	April	Conduct of Higher Secondary (Vocational) Examination
13	April	Conduct of Secondary & Higher Secondary (Vocational) Examination under CSS-VSHSE through WBBSE/WBCHSE
14	April	Entrance Examination for Polytechnics - JEXPO-2019
15	April	Entrance Examination for Polytechnics - VOCLET-2019
16	May	Conduct of examination under National Apprenticeship Training Scheme
17	May	Publication of result of JEXPO 2019 & VOCLET 2019
18	May	Commencement of World Bank Project STRIVE for development of ITIs
19	May	Commencement of World Bank Project- SANKALP for short-term training activities
20	June	Conduct of Entrance Examination for ITIs - CET 2019
21	June	Publication of result of Higher Secondary (Vocational) Examination
22	June	Conduct of Semester Examination of Polytechnics (Even Semester)
23	June	Training under Skill Development Initiatives ( Non-Institutional ) of 2,51,000 candidates
24	June	Construction to be started of 03 new ITIs under MSDP
25	June	Completion of infrastructure set-up for E-Office at Directorate of Industrial Training and Directorate of Vocational Education & Training
26	June	Implementation of e-governance for recurring fund management of VTCs ( Grant-In-Aid )
27	July	Publication of result of CET 2019
28	July	Conduct of All India Trade Test for ITI Trainees
29	July	Conduct of VIII+ / X+ Level STC Examination
30	July	Setup DPMU & SDPMU for monitoring of short-term training activities under PBSSD
31	July	Upgradation of Laboratory Equipment in H.S (Vocational) Course
32	August	Operationalization of new ITIs

<b>Sl. No.</b>	<b>Target Month</b>	<b>Target Description</b>
33	August	Completion of Counselling & Admission to ITIs
34	August	Completion of Counselling & Admission to Polytechnics
35	August	Operationalization of new Govt. Polytechnics of the state
36	August	Initiation of PBSSD courses in Government ITIs
37	August	Commencement of Agriculture related short term courses in ITIs
38	August	Publication of Result of Semester Examination of Polytechnics (Even Semester)
39	September	Skill Development Initiatives (Institutional) : Polytechnics- 28,000, ITI-30,000, HS Vocational & CSS-VSHSE- 40,000
40	September	Publication of result of VIII+ / X+ Level STC Examination
41	September	Conduct of Supplementary Examination of Polytechnics
42	October	Completion of yearly inspection of all ITIs in the State
43	October	Restructuring of non-functioning Institute Management Committees in ITIs
44	November	Conduct of examination under National Apprenticeship Training Scheme
45	November	Enrolment of 3000 candidates under National Apprenticeship Promotion Scheme
46	December	Conduct of Semester Examination of Polytechnics (Odd Semester)
47	December	Training under Skill Development Initiatives ( Non-Institutional ) of 2,51,000 candidates
48	December	Initiation of training at Solar Technician & Bio-Technician Courses in ITIs under Dual mode

## Department of Tourism

Month	Activities	Time Schedule	Status
<b>January</b>			
	TTB - Ranchi	12th to 14th January' 2019	
	Holiday Expo - Coimbatur	16th to 12th February' 2019	
	SATTE-NEW DELHI	16th to 18th January' 2019	
	IITM Kochi	2nd to 4th January' 2019	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Publicity through social media	Throughout the Month	
	Publicity through Onboard Magazine	Throughout the Month	
	Participation and patronage of Destination East”, Kolkata	18th and 19th January	
	Participation in OTM, Mumbai	23rd to 25th January	
	Launch of short term training course on Multi Cuisine Cook course in State Institute of Hotel Management, Durgapur	1st January	
	Making of Video Film for Publicity purpose of Deptt and TDCL	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Local News Paper	Throughout the Month	
	Campaign inside and outside of Kolkata and bagdogra Airport	Throughout the Month	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	District Level Paryatan Mela	21st to 26th	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Special Journal Publication	Last Week	
<b>February</b>			
	Participation in BGBS	6th to 8th February	
	Digha Beach Festival	2nd Week	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Participation in Bengal Travel Mart in Siliguri	9th to 11th February	
	Publicity through social media	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	Notification of new Comprehensive Tourism Policy	To be inaugurated in BGBS-2019	
	Review of performance vis-a-vis Administrative Calendar - 2019	2nd Week	

Month	Activities	Time Schedule	Status
	Publicity through Lcoal News Paper	Throughout the Month	
	Making of Video Film for Publicity purpose of Deptt and TDCL	Throughout the Month	
	ITM - Chandigarh	22nd-24th February	
	Participation in TTF CHENNAI	16th-18thFeb	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	VISHNUPUR FESTIVEL as part of Cultural Tourism	1st week of this month	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Publicity through Onboard Magazine	Throughout the Month	
	Campaign inside and outside of Kolkata and bagdogra Airport	Throughout the Month	
	District Level Paryatan Mela	Last Week	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	District Level Paryatan Mela	Any week	

### March

	ITM - Goa	1st to 3rd March	
	Participation in Isale Sawab at Furfura Sharif	5th to 7th March	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	Publicity through social media	Throughout the Month	
	IITE - Bhubaneshwar	15th to 17th March	
	Participation in Urs Utsav	23rd to 30th March, 2019	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Lcoal News Paper & National News Paper	Throughout the Month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Publicity through National Magazine (General) & Local Travel Magazine	Throughout the Month	
	Campaign through Hoardings and TV within Metro Stations	Through out the month	
	Making of Video Film for Publicity purpose of Deptt and TDCL	Throughout the Month	
	Campaign inside and outside of Kolkata and bagdogra Airport	Throughout the Month	

<b>Month</b>	<b>Activities</b>	<b>Time Schedule</b>	<b>Status</b>
	District Level Paryatan Mela	Within the month	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Special Journal Publication on quarterly basis	Last Week	
	District Level Paryatan Mela	Any week	
<b>April</b>			
	Review Meeting with District Level Officer/ Other Implementing Agency	2nd Week	
	GITB - Jaipur	16th to 18th April	
	Publicity through outstation FM Channel	Throughout the Month	
	Publicity through social media	Throughout the Month	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Review of performance vis-a-vis Administrative Calendar - 2019	Last Week	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Making of Video Film for Publicity purpose of Deptt and TDCL	Throughout the Month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Local News Paper & National News Paper	Throughout the Month	
	Participation in TTF New Delhi	7th to 8th April	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Outdoor Camping through standee , Table Stickers	Throughout the Month	
	Campaign inside and outside of Kolkata and bagdogra Airport	Throughout the Month	
	District Level Paryatan Mela	Last Week	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Publicity through Onboard Magazine	Throughout the Month	
	Capacity building training of COOKS and other staff of tourist resorts	Throughout the Month	
	Administrative Report 18-19	Last Week	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	

Month	Activities	Time Schedule	Status
<b>May</b>			
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	Publicity through social media	Throughout the Month	
	Co-ordination meeting with WBTDCL	Last Week	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Lcoal News Paper & National News paper	Throughout the Month	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Publicity through Onboard Magazine	Throughout the Month	
	Campaign inside and outside of Kolkata and bagdogra Airport	Throughout the Month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Outdoor Campaining in Metro Station	Throughout the Month	
	District Level Paryatan Mela	Last Week	
	Capacity building training of COOKS and other staff of tourist resorts	Throughout the Month	
	Kabipakshya as publicity campaign venue	from 2nd week to last Week	
	District Level Paryatan Mela	Any week	
<b>June</b>			
	Participation in Paryatan Mela organised by Travel Agents Association of Bengal, Kolkata	1st Week	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	Publicity through social media	Throughout the Month	
	Mango Festival	2nd Week	
	Participation of West Bengal Tourism in Ramkeli Mela, Malda	5th to 19th June	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Review of performance vis-a-vis Administrative Calendar - 2019	Last Week	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	

Month	Activities	Time Schedule	Status
July	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through International News Paper & National News paper	Throughout the Month	
	Making of Video Film for Publicity purpose of Deptt and TDCL	Throughout the Month	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Publicity through Onboard Magazine	Throughout the Month	
	SHARADOTSAV PUBLICITY Through Newspaper, FM Radio,Social Media & in international & national Newspaper	Throughout the Month	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Campaign inside and outside of Airports	Throughout the Month	
	Capacity building training of Cooks and other staff of tourist resorts	Throughout the Month	
	Special Journal Publication on quarterly basis	Last Week	
	Training of Tour Guide	Throughout the Month	
	District Level Paryatan Mela	Any week	

### July

Participation in IITM, Chennai	1st Week	
Participation in IITM, Bangalore	2nd Week	
Publicity through different magazines in domestic and international sector	Throughout the Month	
Publicity through social media	Throughout the Month	
District Tour for Scheme visit by the Senior Officers	3rd Week	
Participation in TTF, Kolkata	6th to 8th July	
Launch of Short term courses/ Degree course on Hotel Management in State Institute of Hotel Management, Durgapur	July, 2019	
Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
Campaign through FM Radio	Throughout the Month	
Publicity through Lcoal News Paper & National News paper	Throughout the Month	
SHARADOTSAV PUBLICITY Through Newspaper, FM Radio,Social Media & in international & national Newspaper	Throughout the Month	

Month	Activities	Time Schedule	Status
	Making of Video Film for Publicity purpose of Deptt and TDCL	Throughout the Month	
	Outdoor Campaining in Airports	Throughout the Month	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Publicity through Onboard Magazine	Throughout the Month	
	Capacity building training of COOKS and other staff of tourist resorts	Throughout the Month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Bloggers‘, Treckers Tour Operators and photographers‘ meet	Any week	
	District Level Paryatan Mela	Any week	
	Training of Tour Guide	Throughout the Month	

### August

	IITM - Chennai	3rd to 5th August	
	IITE - Indore	3rd to 5th August	
	Review Meeting with District Level Officer/ Other Implementing Agency	1st Week	
	ITM - Ludhiana	10th to 12th August	
	Publicity through different magazines in domestic and international sector for Durga Puja	Throughout the Month	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Publicity through social media	Throughout the Month	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Review of performance vis-a-vis Administrative Calendar - 2019	Last Week	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Local News Paper & National News paper	Throughout the Month	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Publicity through Onboard Magazine	Throughout the Month	
	Capacity building training of COOKS and other staff of tourist resorts	Throughout the Month	

Month	Activities	Time Schedule	Status
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Bloggers‘ , Treckers, Tour Operators and photographers‘ meet	Any week	
	SHARADOTSAV PUBLICITY Through Newspaper, FM Radio,Social Media & in international & national Newspaper	Throughout the Month	
	Outdoor Campaining in Bus shelter	Throughout the Month	
	Publicity through InterNational Travel Magazine & Regional Magazine	Throughout the Month	
	District Level Paryatan Mela	Any week	
	Chau Festival as part of cultural Tourism	Any week	
	Training of Tour Guide	Throughout the Month	

### September

	ITM - Agra	1st to 3rd September	
	Observance of World Tourism Day	27th September	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Publicity through social media	Throughout the Month	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	Participation in IATO Convention	7th to 10th September	
	TTF - Surat	14th to 16th September	
	Holiday Expo - Vadodara	17th to 19th September	
	ITM - Lucknow	20th to 22nd Spetember	
	Participation in IITM , Guragaon	3rd Week	
	Participation in TTF, Pune	28th to 30th September	
	Participation in Buddhist Conclave, Budhgaya & Sarnath	2nd Week	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Lcoal News Paper & National News paper	Throughout the Month	
	Publicity through Lcoal News Paper & National News paper	Throughout the Month	
	Publicity Campaign in Bigbazar & Spencer	Through out the month	
	Publicity through Onboard Magazine	Throughout the Month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Outdoor Campaining in Airports	Throughout the Month	
	IITM-DELHI	20th to 22nd September	

<b>Month</b>	<b>Activities</b>	<b>Time Schedule</b>	<b>Status</b>
	TTF-AHMEDABAD	7th to 9th September	
	SHARADOTSAV PUBLICITY Through Newspaper, FM Radio, Social Media, Gate, Banners, Hoardings & in international & national Newspaper	Throughout the Month	
	Outdoor Campaining in Bus shelter	Throughout the Month	
	Publicity through InterNational Travel Magazine & Regional Magazine	Throughout the Month	
	Special Journal Publication on quarterly basis	Last Week	
<b>October</b>			
	Installation of temporary signages for Durga Puja in association with Kolkata Police	During Durga Puja	
	Sharadotsab Puja packages by WBTDCL	During Durga Puja	
	Durga Puja Immersion Carnival at Red Road, Kolkata	During Durga Puja	
	Publicity through social media	Throughout the Month	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Uttarkhand - T.M	24th to 26th October	
	Holiday Expo - Vizag	26th to 28th October	
	Review of performance vis-a-vis Administrative Calendar - 2019	Last Week	
	Participation in ITM, Lucknow	3rd Week	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	Making of Video Film Durga Puja for Publicity purpose of Deptt and TDCL	Throughout the Month	
	Publicity Campaign during Durga Puja, Kali Puja and Bhai phota across the State	Throughout the Month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Lcoal News Paper & National News paper	Throughout the Month	
	Publicity Campaign in Bigbazar & Spencer	Throughout the Month	
	Publicity through Onboard Magazine	Throughout the Month	
	Outdoor Campaining in Airports	Throughout the Month	
	Participation in TTF-MUMBAI	5th to 7th October	
	Publicity through InterNational Travel Magazine & Regional Magazine	Throughout the Month	

Month	Activities	Time Schedule	Status
<b>November</b>			
	IITE - Mangalore	2nd to 4th November	
	Review Meeting with District Level Officer/ Other Implementing Agency	1st Week	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	Travel East by CII	3rd Week	
	IITF - New Delhi	14th to 27th November	
	ITM - Jammu	16th to 18th November	
	ITM - Amritsar	23rd to 25th November	
	TTB - Shillong	28th to 30th November	
	KIIF as publicity Campaign venue	1st and 2nd week	
	Publicity through outstation FM Channels	Throughout the Month	
	Publicity through social media	Throughout the Month	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	International Travel Mart organised by Ministry of Tourism, Govt. of India.	3rd Week	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Lcoal News Paper & National News paper	Throughout the Month	
	Participation in IITM-Hyderabad	23rd to 25th November	
	India International Trade Fair, New Delhi	15th to 30th November	
	Publicity through InterNational Travel Magazine & Regional Magazine	Throughout the Month	
	Publicity Campaign in Bigbazar & Spencer	Throughout the Month	
	Publicity through Onboard Magazine	Throughout the Month	
	Outdoor Campaining in Airports	Throughout the Month	
	Making of Video Film for Publicity purpose of Dept and TDCL	Throughout the Month	
	Publicity Campaign during During Jagadhhatri Puja, across the State	Throughout the Month	
	Jagadhhatri Idol Immersion Procession at Stand Road in Chandannagore and Jagadhhatri Samman	3rd week	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	District Level Paryatan Mela	Any week	

Month	Activities	Time Schedule	Status
<b>December</b>			
	Economic Review 19-20	1st week	
	Draft plan and Budget proposal 20-21		
	IITE - Nadia	7th to 9th December	
	Publicity through National Travel Magazine & Regional Magazine	Throughout the Month	
	Publicity through different magazines in domestic and international sector	Throughout the Month	
	Publicity through social media	Throughout the Month	
	Publicity through regional and national TV channels	Throughout the Month	
	District Tour for Scheme visit by the Senior Officers	3rd Week	
	TMP - Guwahati	25th December	
	Review of performance vis-a-vis Administrative Calendar - 2019	Last Week	
	Participation in Dooars Utsav in Alipurduar	Last Week	
	Organization of Christmas Festival in Kolkata and across the State	3rd & 4th Week	
	Illumination in Siliguri on the occasion of Christmas & New Year	3rd & 4th Week	
	Campaign through Hoardings and TV within Kolkata Metro Stations	Through out the month	
	Campaign through Cinema Hall ( video Clippings)	Throughout the Month	
	Campaign through FM Radio	Throughout the Month	
	Publicity through Lcoal News Paper & National News paper	Throughout the Month	
	Outdoor Campaining in Airport	Throughout the Month	
	Publicity through InterNational Travel Magazine & Regional Magazine	Throughout the Month	
	Making of Video Film for Publicity purpose of Deptt and TDCL	Throughout the Month	
	Publicity Campaign in Bigbazar & Spencer	Throughout the Month	
	Publicity through Onboard Magazine	Throughout the Month	
	TV Campaign - National, Regional & International Channels	Throughout the Month	
	District Level Paryatan Mela	Any week	
	Get Bengal Quize	Throughout the Month	
	Bloggers‘, Treckers, Tour Operators and photographers‘ meet	Any week	
	Special Journal Publication on quarterly basis	Last Week	

## DEPARTMENT OF TRANSPORT

**JANUARY 2019**

<b>Sl. No.</b>	<b>Activity</b>
1.	Commencement of renovation of existing Gangway cum Pontoon Jetty at Sahebdanga in Nadia by WBTIDC.
2.	Commencement of renovation of existing Gangway cum Pontoon Jetty at Azimgunj in Murshidabad by WBTIDC.
3	Completion of work for construction of one single bogie AC tram car and one single bogie Non-AC tram car by WBTC.
4	Completion of work for construction of five 60 PAX steel mechanised boats by WBTC.
5	Completion of work for construction of one 80 PAX steel mechanised boats by WBTC.
6	Commencement of work for development of Maniktala depot by WBTC.

**FEBRUARY 2019**

<b>Sl. No.</b>	<b>Activity</b>
1	Commencement of renovation of existing Gangway cum Pontoon Jetty at Jiagunj in Murshidabad by WBTIDCL.
2	Commencement of new Gangway cum Pontoon Jetty construction at Dhamakhali in North 24 Pgs. by WBTIDCL
3	Completion of Haldia Depot by SBSTC
4	Completion of work for construction of Ahiritola jetty gangway by WBTC.
5	Completion of development of five bus termini(phase-I) [Baruipur/ Ecospace/ Kakurgachi/ Ballygunj/ Thakurpukur] by WBTC.

**MARCH 2019**

<b>Sl. No.</b>	<b>Activity</b>
1	Roll out of 30 new buses by NBSTC.
2	Completion of Jhargram Depot by SBSTC.
3	Completion of Training Institute for all STUs at Digha by SBSTC.
4	Deployment of electric buses by WBTC.
5	Completion of construction of nine 80 PAX steel mechanised boat under Jaladhara Scheme by the Shalimar Works Ltd.

**APRIL 2019**

<b>Sl. No.</b>	<b>Activity</b>
1	Procurement of 200 nos. of Net based ticket vending machines by SBSTC.
2	Completion of work for construction of development of three bus termini (phase-I) [Patuli/ Haridevpur/ Kudghat(Sch1)] by WBTC.

**MAY 2019**

<b>Sl. No.</b>	<b>Activity</b>
1	Completion of construction of 20 steel vessels (boats-80/60 PAX) by HRBC.
2	Completion of work for construction of infrastructure development at Garia (no.-5) depot (phase-I) by WBTC.
3	Completion of procurement of 40 buses by WBTC.
4	Completion of three 60 PAX steel mechanised boats by WBTC.
5	Initiation of work for development of Paikpara depot (phase-II) by WBTC.
6	Completion of construction of twenty two 80 PAX steel mechanised boats under Jaladhara Scheme by the Shalimar Works Ltd.

**JUNE 2019**

<b>Sl. No.</b>	<b>Activity</b>
1	Commencement of construction work for ParibahanBhawan of Coochbehar District by Transport Dept.
2	Inspection of more 5 RTO/ 6 ARTO/ 2 MVCP/ 15 MTS/ 20 AETC Offices/ Units by Transport Dept.
3	Commencement of new Gangway cum Pontoon Jetty construction at Sandeshkhali in North 24 Pgs. by WBTIDC.
4	Commencement of new Gangway cum Pontoon Jetty construction at Tushkhali in North 24 Pgs. by WBTIDC.
5	Inclusion of all SBSTC buses in Pathadisha App. by SBSTC.
6	Completion of development of four bus termini(phase-I) [Nabanna/ Domjur/ Tikiapara/ Dunlop] by WBTC.
7	Commencement of work for development of Taratala depot (phase-II) by WBTC.
8	Commencement of work for development of four bus termini (phase-II) [Chaital/ Ghatakpukur/ Ariadaha/ Amta] by WBTC.
9	Completion of construction of four 60 PAX steel mechanised boat under Jaladhara Scheme by the Shalimar Works Ltd.

**JULY 2019**

<b>Sl. No.</b>	<b>Activity</b>
1	Holding orientation program of newly recruited MVI(T)& MVI(NT) by Transport Dte.
2	Commencement of new Gangway cum Pontoon Jetty construction at DulDuli in North 24 Pgs by WBTIDC.
3	Completion of four 80 PAX steel mechanised boats by WBTC.
4	Completion of work for construction of two 60 PAX steel mechanised boats by WBTC.

**AUGUST 2019**

<b>Sl. No.</b>	<b>Activity</b>
1	Commencement of construction work for District ParibahanBhawan of MurshidabadDistrict by Transport Dte.
2	Completion of construction of 30 steel vessels (boats-80/60 PAX) by HRBC.
3	Sanctioning subsidy to 2000 beneficiaries under Gatidhara Scheme till August by WBTIDC.
4	Installation of wheel alignment system in 6 depots of SBSTC.
5	Completion of construction of nine 80 PAX steel mechanised boats under Jaladhara Scheme by the Shalimar Works Ltd.
6	Completion of construction of two 60 PAX steel mechanised boats under Jaladhara Scheme by the Shalimar Works Ltd.

### SEPTEMBER 2019

Sl. No.	Activity
1	Inspection of more 5 RTO/ 6 ARTO/ 2 MVCP/ 15 MTS/ 20 AETC Offices/ Units by Transport Dte.
2	Commencement of new Gangway cum Pontoon Jetty construction at Geonkhali in Purba Medinipur by WBTIDC.

### OCTOBER 2019

Sl. No.	Activity
1	Publication of Administrative Report for 2018-19 by Transport Dte.
2	Completion of renovation of Gangway cum Pontoon Jetty at Jiagunj in Murshidabad by WBTIDC.
3	Inauguration of renovated and extended Belghoria Depot by SBSTC.
4	Completion of four 80 PAX steel mechanised boats by WBTC.
5	Commencement of construction of Nungi Jetty by WBTC.

### NOVEMBER 2019

Sl. No.	Activity
1	Initiating proposal for setting up 5(five) new ParibahanBhawans at North 24 Paraganas, Nadia, jalpaiguri, Purba Bardhaman, Paschim Medinipur by Transport Dte.
2	Completion of building of 10 nos. 80 PAX Steel Boats by WBTIDC.
3	Completion of construction of one flyover at Kolkata Central Bus Terminus at Santragachhi by HRBC.
4	Starting of "Repair and rehabilitation of 2 <sup>nd</sup> Hooghly Bridge (Vidyasagarsetu), Kolkata, India including replacement of stay & holding down cables and bearings etc." by HRBC.

### DECEMBER 2019

Sl. No.	Activity
1	Inspection of more 5 RTO/ 6 ARTO/ 2 MVCP/ 15 MTS/ 20 AETC Offices/ Units by Transport Dte.
2	Completion of building of 10 nos. 80 PAX Steel Boats by WBTIDC.
3	Sanctioning subsidy to another 5000 beneficiaries under Gatidhara Scheme by WBTIDC.
4	Completion of construction of 30 steel vessels (boats-80/60 PAX) by HRBC.
5	Inspection of vessels & plying permission to be issued throughout the year (about 400 to 500 nos.) by IWT.
6	The I.V examination of Masters & drivers for inland vessel (about 300 nos.) by IWT
7	Infrastructure development for setting up depot at Kaligram (Chanchol) in the district of Malda by NBSTC.
8	Introduction of Automatic Fare Collection System in WBTC (CTC & WBSTC) by WBTC.
9	Completion of construction work of one RO-RO vessel for WBTCL by the Shalimar Works Ltd.

## Department of Tribal Development

January	February	March	April
<p>1. Micro Credit Finance Loan to 400 ST.</p> <p>2. Release of Old Age Pension - Festivals;</p> <p>i) State Level Tribal One Act Drama.</p> <p>ii) Gunijans Sambardhana.</p> <p>iii) Tea &amp; Tribal Festivals.</p> <p>4. Zonal One Act Drama Competition.</p> <p>5. Commencement of WBCS Coaching for Tribal Students at RICE, Kolkata</p> <p>6. Skill Development for 400 ST.</p> <p>7. Release of fund to 10 LAMPS for meeting hall/toilet/ drinking water.</p> <p>8. Capacity building for newly elected BOD members of LAMPS for 30 ST.</p> <p>9. Payment of scholarship to 40,000 ST Students</p> <p>10. Field verification of 500 Sherwi Khangba under construction for the year 2018-19</p> <p>11. Completion of documentation &amp; Field verification of 500 Sherwi Khangba Homestay under Darjeeling &amp; Kalimpong District.</p> <p>12. Release of 2nd Installment 500 Sherwi Khangba Houses 18-19.</p>	<p>1. Extending benefits to 400 ST beneficiaries -TSP/Microcredit.</p> <p>2. Skill Development for 250 ST Candidates.</p> <p>3. Livelihood scheme for 500 ST beneficiaries.</p> <p>4. Sending MCF proposal to NSTFDC.</p> <p>5. Capacity building for employees of LAMPS for 30 ST beneficiaries.</p> <p>6. Payment of educational Scholarship to 45,000 students.</p> <p>7. Selection of 500 Sherwi Khangba Application</p> <p>8. Release of fund for 500 nos. Sherpa Homestay</p> <p>9. Construction for finalization of 100 Night Schools</p> <p>10. Cultural Programme of Losar "Buddhist New Year.</p> <p>11. Annual Athing KP Tamsang Birth Anniversary Literary &amp; cultural event, Pochok, Kalimpong.</p> <p>12. Mayel Lyang Annual Archery Competition at Darjeeling.</p> <p>13. Seminar on Kinchoom Daarmit RLM.</p> <p>14. Livelihood scheme for 1,500 ST beneficiaries.</p>	<p>1. Extending Benefits to 500 Beneficiaries under TSP/MCF.</p> <p>2. Submission of quarterly report on implementation of FRA to MoTA Government of India</p> <p>3. Release of benefits under Kendu Leave Collectors Social Security Scheme, 15.</p> <p>4. Disbursement of MCF Loan.</p> <p>5. Capacity building for newly elected BOD members of LAMPS for 30 ST</p> <p>6. Scholarship disbursement to remaining students.</p> <p>7. Release of 1st Installment of 750 Sherwi Khangba Houses</p> <p>8. Cultural, Dance, Language &amp; Music Coaching Classes</p> <p>9. Competition of ongoing Rong Lee Housing 2018-19</p> <p>10. Athing Sando Tshering Archery Competition, Kalimpong.</p> <p>11. Board Meeting.</p> <p>12. Extending benefit to 500 ST beneficiaries under TSP scheme.</p> <p>13. Field visit for different places for release of fund for 2nd installment for housing scheme.</p> <p>14. Cultural programme</p>	<p>1. Finalization of action plan of WBTDCC Ltd</p> <p>2. Disbursement of MCF Loan.</p> <p>3. Skill Development training for 200 beneficiaries</p> <p>4. Capacity building for employees of LAMPS for 30 ST beneficiaries.</p> <p>5. Field verification of Sherwi Khangba &amp; Homestay of 2019-20</p> <p>6. Annual Aazeem Rebecca Namchymoos Dance competition.</p> <p>7. Beneficiaries list preparation for Rong Lee Housing Scheme 2019-20.</p> <p>8. Finalization of Annual Plan of WBSCSTOBC Dev &amp; Fin Corporation for 2019-20.</p> <p>9. Sending Report and UC to MoTA for GOI fund.</p> <p>10. Sending the proposal of beneficiary list of 2019-20 of Limbu Board for approval and placement of fund.</p> <p>11. Maintenance of nurseries for saplings (tree plantation by Limbu Board).</p>

January	February	March
<p>13. Celebration of 4th Foundation Day of West Bengal Sherpa Cultural Board</p> <p>14. 500 Sherpas Pilgrimage Tour 18-19</p> <p>15. Construction of Rong Lee Housing Scheme 2019-20</p> <p>16. Extending benefit to 1,000 ST beneficiaries under TSP scheme.</p> <p>17. Imanshing Chemjong Birth Anniversary Celebration.</p> <p>18. Handover Key to Beneficiary</p> <p>19. Document Verification complete of 550 Yakthung Heem.</p> <p>20. Fund release for (1st installment) beneficiary.</p> <p>21. Cultural Programme at Bijanbari.</p> <p>22. Conduct of General Body meeting for evaluation of development works.</p>	<p>15. 2nd foundation Day Celebrate of WBMLLDB.</p> <p>16. Awareness Camp Programme (Seminars / Leadership etc) 1 week of WBMLLDB.</p> <p>17. Identification of beneficiaries for 19-20 for housing and homestays.</p> <p>18. Identification of SHGS.</p>	<p>15. Conducting of General body meeting for approval of beneficiaries of 2019-20.</p> <p>16. Identification of SGHs for sapling plantation.</p> <p>17. Identification of students and teachers for night schools.</p> <p>18. Organizing work shop on disaster management</p>

May	June	July	August
1. Release of fund for income generation Schemes to LAMPS 2. Capacity building for elected BOD members of LAMPS for 30 ST. 3. Allocation of funds for scholarship scheme-post and Pre-matric (Share of State Govt.) 4. Submitting proposals to Govt. of India for Pre & post Matric Scholarships. 5. Celebration of Everest Victory & Tenzing Sherpa Birthday. 6. Sponsoring of 50 Nos. Advance & Basic Special Mountaineering Course from HMI-Sherpa Board. 7. Release of Final Installment of 500 Sherwi Khangba Houses. 8. Implementation of Rong Lee Housing Scheme 2019-20. 9. Sending proposal under SCA to TSP, Art 275 (i), PvTG to MoTA. 10. Covering 500 ST families under livelihood development schemes of TSP.	1. Capacity building training of LAMPS staff. 2. Quarterly report on implementation of FRA to MoTA, Gol. 3. Release of MCF Loan to 400 ST beneficiaries. 4. Allocation of fund to the district offices for Educational Scholarship Scheme. 5. Submitting proposals to Govt. of India for Pre and post Matric Scholarships. 6. Inviting applications for pre-matric scholarships 7. Finalization of Annual Admin Report 2018-19. 8. Sending proposal for Share Capital contribution to MoTA. 9. Tree plantation.	1. Micro Credit finance to 350 ST beneficiaries. 2. Skill Development for 100 ST beneficiaries. 3. Capacity building training for elected BOD members of LAMPS for 30 ST Candidates. 4. Disbursement of Sikshashree Scholarship 25,000 students. 5. Tree Plantation at Darjeeling and Kalimpong District by Development Boards. 6. Annual national Seminar on recovery of Lepcha language, literature & culture, Polongdong, Darjeeling.	1. Skill Development -100 ST beneficiaries. 2. Capacity building for elected Board members of LAMPS. 3. 200 MCF applications to NSTFDC. 4. Inviting applications from ST Student Post-Matric Scholarship. 5. Annual General Meeting of WBMLLDB. 6. Initiation of Skill Training of 200 ST youth.

<b>September</b>		<b>October</b>		<b>November</b>		<b>December</b>
1. 200 MCF applications to NSTFDC.	1. Release of fund for MFPI Operation.	1. Adibasi cultural programme on dance/songs/musical instruments at District Level	1. State Level competition on tribal dance, song and musical instruments.	2. Report on FRA to MoTA.	2. Capacity building for employees of LAMPS for 30 ST beneficiaries	2. Report on FRA to MoTA.
2. Skill Development-100 ST beneficiaries.	2. Adibasi cultural programme on dance/songs/musical instruments -Block & LAMPS level	2. Selection of 40 ST Candidates to WBCS Coaching at Kolkata	3. Capacity building for employees of LAMPS for 30 ST beneficiaries	3. Payment of Sikshashree to remaining students.	4. Payment of Sikshashree to remaining students.	4. Payment of Sikshashree to remaining students.
3. Disbursement of Sikshashree Scholarship 60,000 students.	3. Capacity building for newly elected BOD members of LAMPS for 30 ST.	3. Payment of Post-matric Scholarship to 40,000 students.	5. Monitoring of disbursement of scholarship under Sikshashree.	5. Payment of Post-Matric Scholarship to residual students	6. Preparation of list for 500 Pilgrimage Tour for Poor Sherpas & 500 Homestay for 2020-21	5. Monitoring of disbursement of scholarship under Sikshashree.
4. Payment of Post-matric Scholarship to 10,000 students.	4. Payment of Sikshashree scholarship - 60,000 Students	4. Selection of 500 Sherwi Khangba & 500 Homestay for 2020-21	6. Preparation of list for 500 Pilgrimage Tour for Poor Sherpas & 500 Homestay for 2020-21	6. Preparation of list for 500 Pilgrimage Tour for Poor Sherpas & 500 Homestay for 2020-21	7. Release of pending Fund for All Developmental Schemes and Sherwi Khangba for the Year 2019-20.	6. Preparation of list for 500 Pilgrimage Tour for Poor Sherpas & 500 Homestay for 2020-21
5. Foundation day celebration of WBMLLDB	5. Eye Camp, Health Camp & Blood Donation Camp in different remote areas of Darjeeling and Kalimpong District.	6. Lepcha Manuscript Day, Kalimpong.	7. Youth traditional sports at three blocks for two days.	7. Distribution of B.R. Ambedkar Medha Puraskar to ST students.	8. Annual Celebration of Birth Anniversary of Panu Gaeboo Achyok, Kalimpong.	7. Youth traditional sports at three blocks for two days.
	6. Organising cultural programme for the promotion of tradition and culture of Limboo Community.	8. Distribution of B.R. Ambedkar Medha Puraskar to ST students.	9. Multi ethnic cultural meets in Kalimpong.	9. Multi ethnic cultural meets in Kalimpong.	10. Livelihood scheme for 500 ST families.	8. Annual Celebration of Birth Anniversary of Panu Gaeboo Achyok, Kalimpong.
	7. Selection of recipients for Pandit Raghunath Murnu Award, Lal Sukra Oraon Award and Ramchand Murnu Award for the year 2019.	9. District / Zonal competition for Tribal One Act Drama for 2018.	11. Skill Training of 200 ST youths.	11. Skill Training of 200 ST youths.	12. Excursion/Educational Field Trip.	9. District / Zonal competition for Tribal One Act Drama for 2018.

**Regular schemes/ programmes executed every month throughout the year**

- Monitoring implementation of reservation norms - by different department of the state Government.
- Verification and authentication of register of appointments - of various state government Departments, school and colleges etc.
- Issuance of caste certificate-monitoring of performance of District/State divisional and block offices.
- Collection of Kendu Leaves by the LAMPS is done from June to March;
- Inspection of Hostels by the designated officers of Districts.
- Review and monitoring of Management and running of EMRS;
- Evaluation studies, research and training on various issues related to Scheduled Tribes conducted by CRI;
- Monitoring of Community and individual Forest Rights;
- Monitoring of Granting of educational loans.
- Monthly meeting of District Tribal Development Officers and Branch/Regional Managers of WBTDCCL.

**Note:-**

- |    |   |
|----|---|
| 1. | It shall be ensured that 5,000 tribal Beneficiaries (mostly women) will be covered under Tribal Sub Plan and Micro Credit Scheme. |
| 2. | Ashram Hostel will also be visited quarterly and the construction of new hostels will be monitored.                               |

## Department of Urban Development and Municipal Affairs

### A. Urban Development, B. Municipal Affairs

<b>A. Urban Development</b>	
MONTH	ACTIVITY / PROJECT
<b>JANUARY</b>	<b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Augmentation of Water Supply Scheme at Baidyabati Municipality under AMRUT. Construction of Convention Center at Digha
	<b>SJDA [SILIGURI JALPAIGURI DEVELOPMENT AUTHORITY]</b> Supply, erection, testing and commissioning 11 (eleven) Nos. of Mini High Mast at Shibmandir, Bidhannagar, Chhatat, Phansidewa, Jalas, Bhimbhar, Magura, Jagannathpur, Milanpally (BDN), Muraliganj, Kachubarihat.
	<b>HDA [HALDIA DEVELOPMENT AUTHORITY]</b> Supply and erection of poles, laying of cables, supply and installation of LED Street light fitting and other electrical works for LED street lighting from Balughata Morh to Ganga Morh Area at Haldia.
	<b>ADDA [ASANSOL DURGAPUR DEVELOPMENT AUTHORITY]</b> Plantation along the median of the Shastri Avenue, Durgapur under DMC area in the district of Paschim Bardhaman.
	Plantation along the median of the Dr. Zakir Hussain Avenue, Durgapur under DMC area in the district of Paschim Bardhaman.
	<b>TDA [TARAKESWAR DEVELOPMENT AUTHORITY]</b> Renovation & beautification of Tarakeswar Temple Complex (Completion of Shopping Complex)
	<b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Riverfront Development at Dakshineswar Kali Temple Complex.
	<b>NKDA [NEWTOWN KOLKATA DEVELOPMENT AUTHORITY]</b> Construction of Daily Market in Action Area-IIIE under New Town Kolkata Development Authority, New Town, Kolkata.
	<b>TDA [TARAKESWAR DEVELOPMENT AUTHORITY]</b> Renovation & beautification of Tarakeswar Temple Complex (Completion of protect and revive works of Dudhpukur East Bank)
	<b>MARCH</b>
<b>MARCH</b>	<b>DEPARTMENT</b> Preparation of a Web-based software application for submission of DPRs etc. under Rapid Scrutiny Protocol with the objective of a more rule based and rapid scrutiny of project proposals and approval.
	<b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Six storied school building for setting up of Govt. sponsored English Medium Co-ed school at Garden Reach.
	Augmentation of Water Supply Scheme at Serampore Municipality under AMRUT.
	Augmentation of water Supply Scheme of Uluberia Municipality under AMRUT
	Storm water Drainage System Halisahar Municipality under AMRUT
	River Ghat Development at Belur Math.

MONTH	ACTIVITY/PROJECT
<b>APRIL</b>	<b>NKDA [NEWTOWN KOLKATA DEVELOPMENT AUTHORITY]</b> Construction of NKDA market in between the car parking lot and D.C.P. office at Street No. 45 of Action Area-I, New Town, Kolkata to rehabilitate the street hawkers opening around DLF-I/ Coal India Bhavan and nearby places of New Town, Kollkata.
	<b>GBDA [GANGASAGAR BAKKHALI DEVELOPMENT AUTHORITY]</b> Narrative Mural Art with artistic design, sculpture work & fountain near Dala Arcade, Gangasagar following the Mythology of Kalipmuni.
	<b>TDA [TARAKESWAR DEVELOPMENT AUTHORITY]</b> Renovation & beautification of Tarakeswar Temple Complex (Completion of renovation and repairing work of existing shopping stall at Dudhpukur Bank).
	<b>MDA [MUKUTMANIPUR DEVELOPMENT AUTHORITY]</b> Construction of overhead tank with pipe line and other miscellaneous works for Mukutmanipur Children Park.
	<b>DEPARTMENT</b> Preparation of GIS maps of the Development Authorities and Urban Local Bodies and linkage of municipal databases on the maps. Use of Artificial Intelligence in decision making.
<b>MAY</b>	<b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Construction & Widening of Bituminous Road with Mastic Asphalt & surface Drain with cover slab from Elachi Gazi Baba Majar to Nalgarahat More via Ramchandrapur Sakti Sangha Club to Elachi Milan Sangha Club under Bonohooghly-I Grampanchayet, Sonarpur, South 24 Parganas.
	Repairing, Renovation and Strengthening work of 2 nos main arterial road of Poleghat Gram Panchayat under P.S. Sonarpur and 1 no main Arterial road under Thankurpurkur Maheshtala P.S.
	<b>NKDA [NEWTOWN KOLKATA DEVELOPMENT AUTHORITY]</b> Extension of Hawkers Plaza opposite to Unitech Infospace at New Town, Kolkata to rehabilitate the street hawkers opening around the place at Unitech Infospace of New Town, Kolkata.
	<b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Septage Management System South Dum Dum Municipality under AMRUT.
	<b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Construction of Animal Crematorium with provisions of two Electrical Furnaces including site Development at Pramod Nagar Solid Waste dumping ground under South Dum Dum Municipality.
<b>JUNE</b>	<b>GBDA [GANGASAGAR BAKKHALI DEVELOPMENT AUTHORITY]</b> Avenue Plantation at Gangasagar Mela Premises road side (Sagar, south 24 Parganas) under GBDA.
	<b>DEPARTMENT</b> Coverage of 50% of ULBs under Online Property Tax Information And Collection System (Optics)
	<b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Augmentation of Water Supply Scheme of Howrah Municipal Corporation under AMRUT
	Construction of Electric Crematorium at Kamarpukur, District-Hooghly, West Bengal.
	<b>ADDA [ASANSOL DURGAPUR DEVELOPMENT AUTHORITY]</b> Construction of Cement Concrete Road from Suidi More to Chandrachur Mondir, Ward No. 20 within AMC area.
<b>JULY</b>	

MONTH	ACTIVITY/PROJECT
	<p><b>JDA [JAIGAON DEVELOPMENT AUTHORITY]</b> Construction of Road with drain from Nala Sadak to Bahun Line, Khoklabasty.</p> <p><b>MDA [MUKUTMANIPUR DEVELOPMENT AUTHORITY]</b> Commencement of work for beautification and lighting at MDA.</p>
<b>AUGUST</b>	<p><b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Storm water drainage project for Barrackpore Municipality.</p> <p>Storm water drainage project for Konnagar Municipality.</p> <p>Augmentation of Water Supply Scheme at Bhadreswar Municipality under AMRUT</p> <p><b>HDA [HALDIA DEVELOPMENT AUTHORITY]</b> Construction of concrete road from Hatibhanga Pool to Laluageria Durga Mandir via Pursha Ghat and Shini under Moyna Panchayat Samity.</p> <p><b>ADDA [ASANSOL DURGAPUR DEVELOPMENT AUTHORITY]</b> Construction of boundary wall of Swami Vivekananda Vani Prachar Samity at B-Zone, Durgapur.</p> <p><b>JDA [JAIGAON DEVELOPMENT AUTHORITY]</b> Landscaping &amp; Beautification work at Eco-Tourism Project at Gaurigaon Hill Top, Jaigaon.</p> <p><b>SLRDC [SALT LAKE RECLAMATION &amp; DEVELOPMENT CIRCLE]</b> Restoration of Drainage System and road development works with mastic asphalt at Baisakhi Abasan, Bidhannagar.</p>
<b>SEPTEMBER</b>	<p><b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Augmentation of Water Supply Scheme at Chandannagar Municipal Corporation under AMRUT</p> <p>Augmentation of Water Supply Scheme at Dumdum Municipality under AMRUT</p> <p>Storm water drains along Sodepur Madhyamgram Road within Barrackpur-II Block under N 24 PGS.</p> <p>Storm water drainage project for Madhyamgram Municipality.</p> <p>Construction of underground drain coming from Chilkana road to BB Ghosh road up to Rly Subway no. 14 and 1 No. lifting station cum pump house under Serampore Municipality.</p> <p>Storm water drainage project for Naihati Municipality.</p> <p>Construction of Foothpath with Grill Barricading from Ambedkar Canal (ch.7+500km) to Mukundapur More (Ch.12+400km) both sides and Mukundapur More (ch.12+400km) to Garia Dhalai Bridge (Ch. 15+600km) both sides including western side service road.</p> <p>Augmentation of Water Supply Scheme at Serampore Municipality under AMRUT.</p> <p><b>SJDA [SILIGURI JALPAIGURI DEVELOPMENT AUTHORITY]</b> Beautification work of island at Noukaghat More under Siliguri Jalpaiguri Development Authority, Dist. Darjeeling, West Bengal (Green City Mission)</p>
<b>OCTOBER</b>	<p><b>TDA [TARAKESWAR DEVELOPMENT AUTHORITY]</b> Various projects under Green City Mission at Tarakeswar Development Authority area (Completion of installation of LED board and Wi-Fi at Temple area).</p>
<b>NOVEMBER</b>	<p><b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Construction of G+5 storied Logistic Hub at Garden Reach</p>
<b>DECEMBER</b>	<p><b>KMDA [KOLKATA METROPOLITAN DEVELOPMENT AUTHORITY]</b> Augmentation of Water Supply Scheme at Hooghly-Chinsurah Municipality under AMRUT.</p>

MONTH	ACTIVITY/PROJECT
<b>DECEMBER</b>	<p>Housing Complex for Slum Dwellers at Jhoro Bustee in KIT Sch. 118</p> <p>Storm water drainage project for Bhatpara Municipality</p> <p>Solid Waste Management Improvement Project for Naihati Municipality.</p> <p><b>ADDA [ASANSOL DURGAPUR DEVELOPMENT AUTHORITY]</b></p> <p>Construction of Road from Amrit Nagar to Shyamdanga more at Raniganj.</p> <p><b>DSDA [DIGHA SANKARPUR DEVELOPMENT AUTHORITY]</b></p> <p>Widening of Saikat Sarani for vehicular movement from Saikatabas to Digha Mohana including Parking at Digha Mohana.</p> <p>Construction of Bituminous Road on the Western and Northern side of Digha Convention Centre.</p> <p><b>MKDA [MIDNAPORE KHARAGPUR DEVELOPMENT AUTHORITY]</b></p> <p>Construction of Beautified Park at Istrigunj by Landscaping, Lawn with garden, Pathway, Children Playing area and plantation of shrubs and flowering plants including sufficient arrangement of light and fountains at Istrigunj in Kankaboti GP No. 4 under Midnapore Sadar Panchayet Samity.</p> <p><b>HIT (HOWRAH IMPROVEMENT TRUST)</b></p> <p>Proposed Football Stadium on the HIT play ground under HIT Scheme No. VI, Ghusuri, Howrah.</p> <p><b>SLRDC [SALT LAKE RECLAMATION &amp; DEVELOPMENT CIRCLE]</b></p> <p>Extension of R.C. Bridge on Eastern Drainage Channel at Chingrihat, E.M. Bypass Area, Salt Lake, Kolkata, West Bengal.</p>
	<b>MUNICIPAL AFFAIRS BRANCH</b>
<b>JANUARY</b>	<p>Completion of construction of UPHC Building under NUHM within 3 Municipalities</p> <p>Completion of Shelter for Urban Homeless Project under NULM within 2 Municipalities</p> <p>Completion of 4 Green Space Development Projects</p> <p>Completion of 2600 Dwelling Units</p>
<b>FEBRUARY</b>	<p>Completion of construction of UPHC Building under NUHM within 6 Municipalities</p> <p>Completion of Construction of Hospital Beautification within 3 Municipalities</p> <p>Completion of Shelter for Urban Homeless Project under NULM within 1 Municipality</p> <p>Completion of 4 Green Space Development Projects</p> <p>Completion of 2800 Dwelling Units</p>
<b>MARCH</b>	<p>Commissioning of Water Supply Project under UIDSSMT within 1 Municipality</p> <p>Commissioning of Water Supply Project (Augmentation) within 1 Municipality</p> <p>Completion of construction of Hospital Beautification within 6 Municipalities</p> <p>Completion of Shelter for Urban Homeless Project under NULM within 1 No Municipality</p> <p>Completion of construction of UPHC Building under NUHM within 8 Municipalities</p> <p>Completion of 6 no. of Green Space Development Projects</p> <p>3100 Dwelling Units will be completed;</p> <p>Formation of 1 no of City Livelihood Centre in Rishra Municipality.</p>

MONTH	ACTIVITY/PROJECT
APRIL	Completion of construction of Hospital Beautification within 2 Municipalities
	Completion of construction of UPHC Building under NUHM within 1 Municipality
	Completion of Shelter for Urban Homeless Project under NULM within 2 Municipalities
	Completion of 8 Green Space Development Projects
	Completion of 2800 Dwelling Units
	Formation of 1 City Livelihood Centre in Konnagar Municipality.
MAY	Completion of construction of UPHC Building under NUHM within 9 Municipalities
	Completion of 9 of Green Space Development Projects
	Completion of 3100 Dwelling Units
	Completion of Shelter for Urban Homeless Project under NULM in 4 Municipalities
JUNE	Completion of construction of UPHC Building under NUHM within 5 Municipalities
	Completion of Modernization of Abattoir Project within 2 Municipalities
	Completion of Shelter for Urban Homeless Project under NULM within 1 Municipality
	Water supply Project within Bankura Municipality
	Completion of 8 no. of Green Space Development Projects
	Completion of 2300 Dwelling Units
JULY	Formation of 1 City Livelihood Centre in Arambagh Municipality
	Completion of construction of UPHC Building under NUHM within 1 Municipality
	Completion of 7 Green Space Development Projects
	Completion of 2600 Dwelling Units
AUGUST	Completion of Shelter for Urban Homeless Project under NULM within 2 Municipalities
	Completion of construction of UPHC Building under NUHM within 3 Nos Municipalities
	Completion of 7 Green Space Development Projects
	Completion of 3200 Dwelling Units
	Formation of 1 City Livelihood Centre in Nalhati Municipality.
SEPTEMBER	Commissioning of Sewerage Project under UIDSSMT within 1 Municipality
	Commissioning of Water supply Project within Serampore Municipality
	Completion of 11 Green Space Development Projects
	3400 Dwelling Units will be completed
	Completion of Shelter for Urban Homeless Project under NULM in 2 ULBs
	Formation of 1 City Livelihood Centre in Khardah Municipality.
OCTOBER	Commissioning of Water Supply Project within 1 Municipality
	Completion of 12 Green Space Development Projects
	Completion of 3100 Dwelling Units
	Completion of Shelter for Urban Homeless Project under NULM in 1 Municipality
NOVEMBER	Commissioning of Water Supply Project under UIDSSMT within 1 No Municipality
	Commissioning of SWM Project under MNB within 2 Municipalities

<b>MONTH</b>	<b>ACTIVITY/PROJECT</b>
	Completion of Water supply Project within Krishnanagar Municipality
	Completion of 15 Green Space Development Projects
	Completion of 3000 Dwelling Units
	Completion of Shelter for Urban Homeless Project under NULM in one Municipality.
<b>DECEMBER</b>	Completion of construction of Hospital Beautification within 2 Municipalities
	Completion of Shelter for Urban Homeless Project under NULM within 5 Municipalities
	Completion of construction of UPHC Building under NUHM within 1 Municipality
	Completion of Water Supply Project within 3 Municipalities
	Completion of Rain Water Harvesting project within 1 Municipality
	Completion of 20 Green Space Development Projects
	3000 Dwelling Units will be completed.
	Formation of 1 City Livelihood Centre in Howrah MC.

WATER RESOURCES INVESTIGATION & DEVELOPMENT DEPARTMENT

Programme/ Activity	January	February	March	April	May	June	July	August	September	October	November	December
Construction/ Revival of Minor Irrigation (MI)												
Installation: 25 nos. including 23 Water Detention Structures; Creation of MI	Installation: 50 nos. including 43 Water Detention Structures; Creation of MI	Installation: 98 nos. including 66 Water Detention Structures; Creation of MI	Installation: 87 nos. including 69 Water Detention Structures; Creation of MI	Installation: 93 nos. including 74 Water Detention Structures; Creation of MI	Installation: 55 nos. including 39 Water Detention Structures; Creation of MI	Installation: 29 nos. including 17 Water Detention Structures; Creation of MI	Installation: 55 nos. including 39 Water Detention Structures; Creation of MI	Installation: 54 nos. including 3 Water Detention Structures; Creation of MI	Installation: 39 nos. including 3 Water Detention Structures; Creation of MI	Installation: 54 nos. including 47 Water Detention Structures; Creation of MI	Installation: 67 nos. including 47 Water Detention Structures; Creation of MI	
Potential: 488 Hectare	Potential: 1218 Hectare	Potential: 3025 Hectare	Potential: 3496 Hectare	Potential: 2903 Hectare	Potential: 1564 Hectare	Potential: 578 Hectare	Potential: 1564 Hectare	Potential: 82 Hectare	Potential: 1456 Hectare	Potential: 2420 Hectare	Potential: 2420 Hectare	Potential: 3792 Hectare
Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)	Creation of irrigation facilities under different programmes (viz. JALATTRAHA, WBADMIP, RIDF, CORF SECTOR, RKVY etc.) for Arid regions (Birbhum, Bankura, Purulia, Jhargram & Paschim Medinipur Districts)

Programme/ Activity	January	February	March	April	May	June	July	August	September	October	November	December
Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.	Formation of Water Users' Association/ Beneficiary Committee : 20 nos. covering 600 beneficiaries.
Demonstrations (Agri/ Horti/ Fishery) : 330 nos. covering 490 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 200 nos. covering 200 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 651 nos. covering 1910 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 550 nos. covering 1250 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 632 nos. covering 360 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 700 nos. covering 2070 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 450 nos. covering 2250 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 400 nos. covering 2050 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 700 nos. covering 2200 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 700 nos. covering 2500 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 700 nos. covering 1050 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 700 nos. covering 1050 beneficiary-families	Demonstrations (Agri/ Horti/ Fishery) : 700 nos. covering 1050 beneficiary-families
Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees	Training Programmes of Farmers : 25 nos. covering 750 trainees
Water Users' Association, Demonstrations and Training programmes under WBADMIP												

Programme/ Activity	January	February	March	April	May	June	July	August	September	October	November	December
Excavation/ Re-excavation/ Creation of Water bodies under different programmes : 280 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 440 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 1800 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 500 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 400 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 500 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 400 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 500 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 200 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 500 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 830 nos (Tank equivalent)	Excavation/ Re-excavation/ excavation/ creation of Water bodies under different programmes : 500 nos (Tank equivalent)	
Rain Water Harvesting & Artificial Recharge to Ground Water, Percolation Tank- 2 no.	Rain Water Harvesting & Artificial Recharge to Ground Water, Roof Top Rain Water Harvesting -3 no.											
Mass awareness campaign on water conservation: 4 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 3 nos	Mass awareness campaign on water conservation: 4 nos	Mass awareness campaign on water conservation: 4 nos	Mass awareness campaign on water conservation: 4 nos	Mass awareness campaign on water conservation: 4 nos

**Activities under Jal Dharo Jal Bharo**



## Department of Women Development & Child Development and Social Welfare

Month	Activities
<b>January</b>	
4	Observance of World Braille Day
24	Observance of National Girl Child Day
	Training of stakeholders on counselling of children in CCIs
	Video Conference with the Districts on ICPS related issues
	Review meeting on functioning of Open Shelter with officials and different stake holders.
	Review meeting on functioning of Shelter for Urban Homeless with officials and different stake holders
	3 (three) trainings for capacity building of stakeholders of Kanyashree by DPMU, Kolkata.
	Review meeting with DSWOs & NGOs regarding GIA & Swadhar Greh Scheme.
	Capacity Building of Kanyashree staff of DPMUs
	Seminar on prevention of women from Domestic Violence
	District Visit by Women's Commission
	Meeting with NGOs by WBCPCR
	National Girl Child Day celebration
	Operating Child Friendly Corner in Gangasagar Mela
	Operating Child Friendly Corner in International Book fair, Kolkata
<b>February</b>	
	Training of newly recruited CWC/JJB members
	Meeting of Project Sanctioning Committee of SCPS
	Orientation and training programme of staff and Case Workers of Eradication & Control of Juvenile Beggary and Vagrancy
	Review meeting with DSWOs
	Capacity building training programme of stake holders of Kanyashree by DPMU Kolkata.
	Review meeting with Heads of Institutions on Kanyashree under DPMU Kolkata.
	Video Conference with Addl. District Magistrates and DPMUs on Kanyashree
	Coordination meeting with Police authorities by Women's Commission
	Seminar on prevention of Rape by Women's Commission
	District Visit by Women's Commission
	Review Meeting with Police ( through video Conferencing) by WBCPCR
	Video Conference with Superintendents of Govt. and NGO run Home by WBCPCR
<b>March</b>	
8	Observance of International Women's Day
	Meeting of Executive Committee of SCPS
	Training on Counselling skills of SAA functionaries (Coordinator, Social Worker) to prevent disruption of cases with support from Counselling cell,CARA
	Video Conference with Addl. District Magistrates and DPMUs on Kanyashree
	Capacity Buildings of stateholders (DPMU/BPMU/SDMU/HoI) of Kanyashree Prakalpa

<b>Month</b>	<b>Activities</b>
	Observance of International Women's Day - 2019
	District Visit by Women's Commission
	Review Meeting with CWC ( through video Conferencing) by WBCPCR
	"Hullor" release by WBCPCR
	Health Camps for children in Correctional Home (2) by WBCPCR
	Health awareness programme for children in 4 districts by WBCPCR
	Interfaith Dialogue to promote education and reduce gender based violence by WBCPCR
<b>April</b>	
2	Observance of World Autism Awareness Day
	Meeting of West Bengal Task Force on Trafficking and RRI of Women and Children
	Capacity Building on Track Child 2.0 for Stakeholders
	Review meeting on functioning of Open Shelter with officials and different stake holders.
	Review meeting on functioning of Shelter for Urban Homeless with officials and different stake holders
	Review meeting with DSWOs
	Publication of Quarterly "Sphuran"
	Review meeting with Heads of Institutions on Kanyashree under DPMU, Kolkata.
	Capacity Building of staff of Kanyashree DPMU
	Launching of online portal for Rupashree
	Integration with IFMS for Rupashree
	Workshop on prevention of Acid Attack by Women's Commission
	Paribarik Mahila Lok Adalat ( PMLA ) by Women's Commission
	District Visit by Women's Commission
	Review meeting with DCPOs and DSWOs ( through video Conferencing) by WBCPCR
	Meeting with NGOs by WBCPCR
	Members Training by WBCPCR
<b>May</b>	
	Meeting of State Advisory Committee to prevent and combat trafficking of women and children for commercial sexual exploitation.
	Meeting of SCPS Governing body
	Training of Nurses of SAA on professional childcare methods
	Orientation of Managers of 10 Vagrants' Homes, on different issues related to Administration and smooth running of Homes
	Orientation and training programme of Open Shelter staff, NGO personnel and Govt officials for improved implementation of the scheme.
	Review meeting with DSWOs.

<b>Month</b>	<b>Activities</b>
	Video Conference with Addl. District Magistrates and DPMUs on Kanyashree
	Coordination meeting with police authorities by Women's Commission
	District Visit by Women's Commission
	Seminar on prevention of Trafficking by Women's Commission
	Training of Caregivers of CCI by WBCPCR
<b>June</b>	
15	Observance of World Elder Abuse Awareness Day
	Observance of Hellen Keller Day (Deaf-Blind Day, 2019)
	Half yearly performance review meeting with SAAs and DCPU of north zone
	Capacity building on RRRI for stakeholders
	Orientation and training programme of Shelter for Urban Homeless staff, NGO personnel and Govt officials for improved implementation of the scheme.
	Capacity Building of DPMU staff
	District Visit by Women's Commission
	Seminar on prevention of Divorce & Dowry Torture by Women's Commission
	Celebration of State Child Protection Day by WBCPCR
	"Hullor" release by WBCPCR
<b>July</b>	
	Outreach Outreach programme at district level on adoption and trafficking
	Half yearly performance review meeting with SAAs and DCPU of south zone
	Accounts training for CCI functionaries
	Review meeting on functioning of Open Shelter with officials and different stake holders.
	Review meeting on functioning of Shelter for Urban Homeless with officials and different stake holders
	Review meeting with Heads of Institutions on Kanyashree under DPMU, Kolkata.
	Video Conference with Addl. District Magistrates and DPMUs on Kanyashree
	Seminar on prevention of witch hunting by Women's Commission
	District Visit by Women's Commission
	Review Meeting with CWC ( through video Conferencing) by WBCPCR
	Members Training by WBCPCR
	Health Camps for children in Correctional Home (2) by WBCPCR
	Health awareness programme for children in 4 districts by WBCPCR
	Training of Caregivers of CCI by WBCPCR
<b>August</b>	
14	Celebration of Kanyashree Day 2019
	Video Conference on ICPS related issues with the Districts
	Sensitization programme with District Judges and lawyers on adoption related issues
	Publication of Quarterly "Sphuran"
	Observance of Breast feeding Week (First week)

<b>Month</b>	<b>Activities</b>
	Coordination meeting with police authorities by Women's Commission
	District Visit by Women's Commission
	Paribarik Mahila Lok Adalat ( PMLA ) by Women's Commission
	Seminars on problems of Senior Citizens by Women's Commission
	Workshop with Principals / Head of the Institutions on implementation of RTE by WBCPCR
<b>September</b>	
	Observance of National Nutrition Week
	Meeting of West Bengal Task Force on Trafficking and RRI of Women and Children
	Outreach programme at district level on child protection issues
	Review meeting with DSWOs
	Mobile Court
	Meeting with DSWOs to review disposal of GIA proposals.
	Review meeting with Head of Institutions on Kanyashree under DPMU, Kolkata.
	Capacity Buildings of stateholders (DPMU/BPMU/SDMU/HoI) of Kanyashree Prakalpa
	Awareness Camp on property matters (Legal Help) by Women's Commission
	District Visit by Women's Commission
	Review meeting with DCPOs and DSWOs ( through video Conferencing) by WBCPCR
	Meeting with NGOs by WBCPCR
	"Hullor" release by WBCPCR
<b>October</b>	
1	Obervance of International Day of Older persons
	Capacity building of CWC functionaries
	Review meeting on functioning of Open Shelter with officials and different stake holders.
	Review meeting on functioning of Shelter for Urban Homeless with officials and different stake holders
	"Puja parikrama" with Persons with Disabilities
	Selection of Disabled friendly Durga Puja Pandal
	Video Conference with Addl. District Magistrates and DPMUs on Kanyashree
	Seminar on harassment and sexual harassment at workplace by Women's Commission
	District Visit by Women's Commission
	Meeting with Superintendents of Govt. and NGO run Home ( through video Conferencing) by WBCPCR
	Members Training by WBCPCR
	Consultation on Child Labour by WBCPCR
	Health awareness programme for children in 4 districts by WBCPCR

<b>Month</b>	<b>Activities</b>
<b>November</b>	<p>14 Obsevance of ECCE Day</p> <p>Capacity building on Track Child 2.0 for Stakeholders</p> <p>Half yearly performance review meeting with SAAs and DCPU of North zone</p> <p>Meeting of State Advisory Committee to prevent and combat trafficking of women and children for commercial sexual exploitation.</p> <p>Capacity Building of DPMU staff /Monitoring Visit to districts</p> <p>Coordination Meeting with Police authorities by Women's Commission</p> <p>District Visit by Women's Commission</p> <p>Workshop on Cyber Crime by Women's Commission</p> <p>Review Meeting with Police ( through video Conferencing) by WBCPCR</p> <p>Review Meeting with CWC ( through video Conferencing) by WBCPCR</p> <p>Child Rights week and Day Celebration</p>
<b>December</b>	<p>3 Observation Observance of International Day of Persons with Disabilities</p> <p>4 &amp; 5 Rojgar Mela,2019 for Persons with Disabilities on the occasion of International Day of Persons with Disabilities</p> <p>Half yearly performance review meeting with SAAs and DCPU of South zone</p> <p>Meeting with PAPs &amp; Adoptees</p> <p>Fair with products made by inmates of Vagrant Homes and trainee children under Eradication &amp; Control of Juvenile beggary and Vagrancy Scheme, Open Shelter and cultural programme by them</p> <p>Sports with children under Eradication &amp; control of Juvenile beggary and Vagrancy Scheme, Open Shelter</p> <p>Publication of Annual "Sphuran"</p> <p>Meeting with stakeholders regarding PWDV Act</p> <p>Capacity Building of DPMU staff of Kanyashree</p> <p>Paribarik Mahila Lok Adalat ( PMLA ) by Women's Commission</p> <p>District Visit by Women's Commission</p> <p>Seminar on status of single women by Women's Commission</p> <p>"Hullor" release by WBCPCR</p> <p>Health awareness programme for children in 4 districts by WBCPCR</p> <p>Operating Child Friendly Corner in Poushmela</p>

## DEPARTMENT OF YOUTH SERVICES AND SPORTS

Month	Activities
<b>January</b>	<ol style="list-style-type: none"> <li>1. Distribution of grants to various clubs/organization</li> <li>2. Felicitation of eminent sports persons</li> <li>3. Meeting with State Level Sports Associations.</li> <li>4. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department.</li> <li>5. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>6. Meeting of the Advisory Board and working Committee of WBSCS.</li> <li>7. Participation of Sports Department and investors in the Bengal Global Business Summit.</li> <li>8. Commencement of Renovation, Beautification and Extension of Barasat Stadium.</li> <li>9. Commencement of construction work of Table Tennis Academy at VYBK.</li> <li>10. Meeting of Advisory Committee of VYBK.</li> <li>11. Organizing Vivek Chetana Utsab at Block/Municipality, District level</li> <li>12. Organizing Subhash Utsab at Block/Municipality, District level</li> <li>13. Release of schematic fund for Mini Indoor Games Complex / Multigym/Playground</li> <li>14. Inauguration of Mython Youth Hostel to make it operational</li> <li>15. Inauguration of Youth Hostel at Nabadwip, to make it operational</li> <li>16. Inauguration of Youth Hostel at Durgapur to make it operational</li> <li>17. Meeting of Project Implementation Committee of WBMASF</li> <li>18. Online examination of Y.C.T.C</li> <li>19. Operationalization of new Youth Hostel at Malda.</li> </ol>
<b>February</b>	<ol style="list-style-type: none"> <li>1. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department.</li> <li>2. District visit of ongoing sports infrastructures by Departmental officers.</li> <li>3. Meeting of the Advisory Board and working Committee of WBSCS.</li> <li>4. Review meeting with D.M.s/A.D.Ms. &amp; P.W.D.</li> <li>5. Preparation of Gradation list of ex-cadre employees of this Department.</li> <li>6. Coastal Trekking Programme</li> <li>7. Schematic work of construction of Mini Indoor Games Complex/Multigym/Playground</li> <li>8. Construction work of Chennai Youth Hostel to start</li> <li>9. Operationalization of new Youth Hostel at Durgapur</li> </ol>
<b>March</b>	<ol style="list-style-type: none"> <li>1. Meeting / VC with DMs / DYOs.</li> <li>2. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>3. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department.</li> <li>4. Meeting of the Advisory Board and working Committee of WBSCS.</li> <li>5. Operationalization of existing Swimming Pool at Subhsh Sarobar.</li> <li>6. Commencement of Renovation work of Rabindr Sarovar Stadium.</li> <li>7. Operationalization of new Youth Hostel at Paharia Bhawan.</li> <li>8. Schematic work of construction of Mini Indoor Games Complex / Multigym/Playground</li> <li>9. Meeting of Project Implementation Committee of WBMASF</li> <li>10. Sports Climbing competition of WBMASF</li> </ol>

<b>Month</b>	<b>Activities</b>
<b>April</b>	<ol style="list-style-type: none"> <li>1. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department.</li> <li>2. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>3. Meeting of the Advisory Board and working Committee of WBSCS.</li> <li>4. Meeting of Advisory Committee of VYBK .</li> <li>5. Mountaineering and Adventure programme,</li> <li>6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground</li> <li>7. Online examination of Y.C.T.C</li> </ol>
<b>M a y</b>	<ol style="list-style-type: none"> <li>1. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>2. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department</li> <li>3. Meeting of the Advisory Board and working Committee of WBSCS.</li> <li>4. Commencement of construction of International Standard Hockey Field at Gitanjali Stadium.</li> <li>5. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground</li> <li>6. Meeting of Project Implementation Committee of WBMASF</li> <li>7. Operationalization of newly renovated ant extended Kishore Bharati Stadium</li> </ol>
<b>June</b>	<ol style="list-style-type: none"> <li>1. Meeting / VC with DMs / DYOs.</li> <li>2. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>3. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department</li> <li>4. Meeting of the Advisory Board and working Committee of WBSCS.</li> <li>5. Commencement of work of Kashipur Stadium Phase-II.</li> <li>6. Schematic work of construction of Mini Indoor Games Complex / Multigym/ Playground</li> </ol>
<b>July</b>	<ol style="list-style-type: none"> <li>1. Meeting / VC with DMs / DYOs.</li> <li>2. District visits of ongoing sports infrastructures by Departmental Officers.</li> <li>3. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department.</li> <li>4. Meeting of the Advisory Board and working Committee of West Bengal State Council of Sports.</li> <li>5. Meeting of the Advisory Committee of Vivekananda Yuba Bharati Krirangan.</li> <li>6. Commencement of Renovation work of existing Asansol Stadium.</li> <li>7. Schematic work of construction of Mini Indoor Games Complex / Multigym / Playground</li> <li>8. Meeting of Project Implementation Committee of WBMASF</li> <li>9. Slot booking for Rock Climbing</li> <li>10. Operationalization of new Youth Hostel at Balurghat</li> </ol>
<b>August</b>	<ol style="list-style-type: none"> <li>1. Meeting with State Level Sports Associations.</li> <li>2. 1<sup>st</sup> Meeting for inviting nomination for Khel Samman Awards.</li> <li>3. District visit of ongoing sports infrastructures by Departmental Officers</li> <li>4. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all Officers of the Department.</li> <li>5. Meeting of the Advisory Board and working Committee of West Bengal State Council of Sports.</li> <li>6. Commencement of construction and renovation work Baharampur Stadium, Murshidabad.</li> <li>7. Schematic work of construction of Mini Indoor Games Complex / Multigym/Playground</li> <li>8. Celebration of Rakhibandhan Utsab at Block &amp; State level</li> <li>9. Organizing District level Student Youth Science Fair, 2019</li> <li>10. WBMASF sponsored Mountaineering Expedition for male &amp; female Mountaineers.</li> <li>11. Operationalization of new Youth Hostel at Raigunj.</li> </ol>

<b>Month</b>	<b>Activities</b>
<b>September</b>	<ol style="list-style-type: none"> <li>1. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>2. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department.</li> <li>3. Meeting of the Advisory Board and working Committee of WBSCS.</li> <li>4. Commencement of modification and construction of existing swimming pool at Ranaghat, Nadia.</li> <li>5. Completion of Islampur Stadium, Uttar Dinajpur.</li> <li>6. Organizing State level Student Youth Science Fair, 2019</li> <li>7. Schematic work of construction of Mini Indoor Games Complex / Multigym / Playground</li> <li>8. Meeting of Project Implementation Committee of WBMASF</li> <li>9. Operationalization of new Youth Hostel at Gazaldoba</li> </ol>
<b>October</b>	<ol style="list-style-type: none"> <li>1. Meeting of selection committee for scrutiny of nominations for Khel Samman Awards.</li> <li>2. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>3. Review meeting with M.I.C., M.O.S., Principal Secretary &amp; all officers of the Department.</li> <li>4. Meeting of the Advisory Board and working Committee of West Bengal State Council of Sports</li> <li>5. Completion of construction of Diamond Harbour Stadium.</li> <li>6. Meeting of the Advisory Committee of Vivekananda Yuba Bharati Krirangan.</li> <li>7. Schematic work of construction of Mini Indoor Games Complex / Multigym / Playground</li> <li>8. Operationalization of new Youth Hostel at Bally.</li> </ol>
<b>November</b>	<ol style="list-style-type: none"> <li>1. Meeting for finalization of Khel Samman Awardees.</li> <li>2. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>3. Review meeting with M.I.C., M.O.S., Principal Secretary all officers of the Department.</li> <li>4. Meeting of the Advisory Board and working Committee of W.B.S.C.S. &amp; V.Y.B.K.</li> <li>5. Review meeting with the Officers of the PWD regarding progress of various projects undertaken by Sports Department.</li> <li>6. Review meeting with D.M.s/A.D.Ms. &amp; P.W.D.</li> <li>7. Operationalization of Table Tennis Academy at VYBK Stadium.</li> <li>8. Radhanath Sikdar -Tenzing Norgay Adventure Award giving Ceremony</li> <li>9. Block / Municipality / Municipal Corporation / Borough level Student Youth Festival, 2019</li> <li>10. Schematic work of construction of Mini Indoor Games Complex / Multigym / Playground</li> <li>11. Meeting of Project Implementation Committee of WBMASF</li> </ol>
<b>December</b>	<ol style="list-style-type: none"> <li>1. Preparation of final list of the club/organization eligible for grants.</li> <li>2. District visit of ongoing sports infrastructures by Departmental Officers.</li> <li>3. Review meeting with M.I.C., M.O.S., Principal Secretary&amp; all officers of the Department.</li> <li>4. Meeting of the Advisory Board and working Committee of West Bengal State Council of Sports.</li> <li>5. Preparation of the list of the eminent sports persons for felicitations.</li> <li>6. Completion of Balurghat Stadium.</li> <li>7. Organizing District level Student Youth Festival, 2019</li> <li>8. Schematic work of construction of Mini Indoor Games Complex / Multigym / Playground</li> <li>9. Operationalization of new Youth Hostel at Asansol</li> </ol>